

**ASSASSINATION RECORDS REVIEW BOARD  
MINUTES - MAY 12, 1998 OPEN BOARD MEETING, WASHINGTON, D. C.**

The meeting was called to order by Chair John Tunheim at 3:05 p.m. Board Members Present: Henry F. Graff, Kermit L. Hall, William L. Joyce, and Anna K. Nelson.

A motion was made by Dr. Joyce to accept the minutes of the April 24, 1997 Open Meeting. The motion was seconded by Dr. Graff and passed unanimously.

The purpose of the meeting was to begin discussion of what should go into the Final Report of the Assassination Records Review Board. Executive Director, T. Jeremy Gunn, presented an overview of the work remaining to be done and the draft outline of the Report. Dr. Gunn mentioned that suggestions and recommendations were made at an experts conference held April 14, 1998, and that a recording was made of this conference.

Plans are that several of the chapters will be prepared by staff members and the draft presented to the Board for its review. Chapter 7 would be prepared by the Members of the Board. The tentative outline is as follows:

- Executive Summary
- Chapter 1: The Problem
- Chapter 2: The Solution
- Chapter 3: The Assassination Records Review Board and Staff
- Chapter 4: Standards for Release of Information under the JFK Act
- Chapter 5: Federal Agency Compliance with the JFK Act
- Chapter 6: Pursuit of Additional Records and Information
- Chapter 7: Findings, Lessons Learned, and Recommendations
- Appendices
- Statistical Analysis (Separate Volume)

Members of the Board expressed views on areas of interest and methodology. Steve Tilley of NARA will be invited to attend the next meeting. Members of the public will be invited to send written comments or suggestions by June 17.

There being no further business to come before the Board in an open meeting, Dr. Graff's motion to adjourn was seconded by Dr. Hall, and carried by a 5-0 vote.

Respectfully submitted,

Jerrie Olson