

October 18, 1996

Mr. Gaeton Fonzi
7532 West Treasure Drive
North Bay Village, FL 33141-4118

Dear Gaeton:

We are very pleased that you have accepted our offer to participate in a meeting between some former House Select Committee on Assassination staff members and the staff of the Assassination Records Review Board here in Washington on Monday, 28 October 1996. As you already know, the other participants in the meeting will be Mr. Dan Hardway and Mr. Edwin Lopez.

Our Administrative Director, Ms. Tracy Shycoff, has included your airplane tickets, information regarding your hotel accommodations for the evening of October 27, reimbursement instructions, and information on the Washington Metrorail system in the enclosure which follows this letter.

I am also including a packet of information which may help you prepare for the upcoming meeting. Included in this packet is a tentative list of discussion topics and general introductory information on the Assassination Records Review Board.

If you should have any questions regarding substantive matters related to our planned discussions, please do not hesitate to call me or Mr. Manuel Legaspi, the chief analyst responsible for coordinating this meeting. Any questions regarding administrative issues should be directed to Ms. Shycoff.

I look forward to meeting you later this month.

Sincerely,

T. Jeremy Gunn
Associate Director for Research and Analysis

Enclosures