

February 11, 1997

Mr. John Machado
Chief
Policy Analysis and Records Systems
United States Secret Service
1310 L Street, N.W. Room 670
Washington, D.C. 20005

Re: US Secret Service News Clippings

Dear John:

I am writing to request clarification of the current status of your collection of news clippings that pertain to the Kennedy assassination.

As you will recall, in our SS-4 request of April 3, 1996, we asked you to make available news clippings from Accession No. 66A 1312 - RG 87, as well as clippings from the "large, flat gray boxes" in the Secret Service Archives. In your response dated July 10, 1996, you stated that the clippings from Accession No. 66A 1312 -RG 87 had been transferred from the Federal Records Center in 1983, and that these clippings were in the large gray boxes in the Secret Service Archives. In April 1996, you forwarded to us some copies of news clippings that were in boxes marked "JFK Assassination" in your Archives. These boxes also contained "Manchester material" but did not include your complete collection of news clippings.

When we discussed Secret Service news clippings on October 31, 1996, I understood that you would forward the rest of your collection to NARA and that you would discuss the details of how this material will be made available to the public (photocopies or originals, etc.) with Steve Tilley. Please finalize your plans for the news clipping collection with Steve Tilley by February 28, 1997. We believe it will be sufficient to have one RIF serve to identify all documents in the clippings file, provided that the RIF adequately describes the collection.

We ask that you make the news clipping collection available to the public by March 18, 1997. If this request presents logistical or other difficulties that we may not have anticipated, please let us know.

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Thank you for your assistance with this matter.

Sincerely yours,

Joan Zimmerman
Senior Analyst

cc: Ms. Jane E. Vezeris