

December 30, 1997

Administrator of Office of Information and Regulatory Affairs  
Office of Management and Budget  
Executive Office of the President  
Executive Office Building  
Washington, D.C. 20503

Re: Addition of Routine Use to Assassination Records Review Board's Privacy Act Systems of Records

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Dear Administrator of Office of Information and Regulatory Affairs:

This letter fulfills the obligation of the Assassination Records Review Board (Review Board) under the Privacy Act of 1974, 5 U.S.C. § 552a(r), and OMB Circular A-130 to report to the the Office of Management and Budget any amendments to Privacy Act systems of records.

Pursuant to OMB Circular A-130 and OMB's November 3, 1997, instructions to Chief Information Officers, the Review Board has attached to this transmittal letter the following:

- (1) the Notice and Request for Comments in *Federal Register* format of the Review Board's Proposed Addition of a Routine Use to Privacy Act Systems of Records; and
- (2) a copy of OMB's November 3, 1997, memorandum to Chief Information Officers that states, "agencies may comply with the requirement for a narrative statement (5 U.S.C. 552a(r) and OMB Circular A-130, Appendix I, Item 4) by providing a copy of this memo."

The agency official responsible for answering Privacy Act questions is Laura Denk, Privacy Act Officer. If you have any questions, please do not hesitate to contact her or me at (202) 724-0088.

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As required by OMB Circular A-130, the Review Board is sending a copy of this report to the Governmental Affairs Committee of the United States Senate and the Committee on Government Reform and Oversight in the United States House of Representatives.

Sincerely,

T. Jeremy Gunn  
Executive Director

Enclosures

cc: Governmental Affairs Committee of the United States Senate  
Committee on Government Reform and Oversight in the United States House of  
Representatives

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