April 24, 1996

Lt. Everett Kirby Kay 5321 SW 87th Place Ocala, Florida 34476

Dear Lt. Kay:

It was a pleasure to speak with you about your tape of the Joseph Milteer audio surveillance containing discussion about President Kennedy.

As we discussed, we are interested in this tape (whether it is an original or first generation copy) and believe that it should be placed in the JFK Collection at the National Archives. A Deed of Gift signed by the Archivist of the United States will commemorate your donation.

I've enclosed a brochure about the Review Board, a sample Deed of Gift, and a FedEx shipping label so that you will have only to call FedEx at 1-800-Go-FedEx to arrange pickup of your tape and they will do the rest. Please arrange shipment to us, and we can discuss any questions you have in order to complete the Deed of Gift.

On behalf of the Review Board I again thank you for your interest in assisting our efforts to add records to the JFK Collection. Please feel free to contact me at ext. 258 if you have any questions.

Sincerely,

David R. Montague Investigator

Enclosures