

May 31, 1996

Mr. Jerry Rubino  
Director  
Security and Emergency Planning Staff  
Justice Management Division  
Main Justice Building  
Room 6525  
Washington, DC 20530

Dear Mr. Rubino:

I would like to take this opportunity to advise you of the extraordinary assistance provided by members of your staff to the Assassination Records Review Board earlier this week. Security Assistant Ed Perry and Justice Protective Service Officers Gene Miller and Charlie Phillips were called upon with little notice and under difficult circumstances to work with our staff to deal with an influx of members of the media in our building at 600 E Street, NW.

On Tuesday evening, May 28, 1996, the Review Board released copies of an historic film having to do with the assassination of President Kennedy. Due to enormous media interest, planning was necessary to accommodate the crowd of reporters and camera crews that were expected to arrive at 7:00 p.m. Security Assistant Perry, and Officers Miller and Phillips played a critical role in setting up the procedures in the lobby of the building which ensured an effective and efficient operation. Members of the media did arrive in great numbers (see attached article). The fine work of the officers ensured the security of the building and our staff, while not inhibiting the distribution of the tapes.

The results of your staff members' efforts was a successful evening, with not one complaint by a member of the media. The process went faster than we had anticipated and that was greatly appreciated by the news reporters who were facing deadlines. A potentially volatile situation was controlled with solid planning and coordination with your cooperative staff.

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Again, on behalf of the Assassination Records Review Board, thank you for the outstanding work of these officers. We could not have accomplished our objectives without their ready cooperation and assistance. I hope you will recognize them for a job well done.

Sincerely,

David G. Marwell  
Executive Director

Enclosure