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Dear Mr./Ms. xxxxxxxxx

I would like to take this opportunity to introduce you to the Assassination Records Review Board, an independent federal agency created by The President John F. Kennedy Assassination Records Collection Act of 1992 (PL 102-526) to oversee the review and release of records related to the assassination of President Kennedy. President Clinton appointed the five members of the Board in April 1994. I have enclosed a fact sheet on the Review Board for your information.

An important part of the Review Board's mandate, as articulated by the United States Congress, is to compile as complete a record of the assassination as possible at the National Archives. The Congress clearly stated that the Review Board was to search beyond the records of previous governmental investigations and seek relevant assassination records that are in private hands.

The (photographs or films) which you (or cite relative) took of President Kennedy in Dallas on November 22, 1963 has prompted this letter. Any photograph or film of the motorcade or related events constitutes an important part of the assassination record. The Review Board is very interested in discussing with you any photographs or films in your possession which may be relevant to the record of the assassination which we are compiling as part of our mandate.

As a follow-up to this letter, Tom Samoluk, Associate Director for Communications, will be contacting you in the near future to discuss this matter. Please do not hesitate to call him at (202) 724-0088, ext. 227, if you have any questions.

Sincerely,

David G. Marwell  
Executive Director