MEMO

To: The Honorable John R. Tunheim/Debbie Lancette

From: Eileen A. Sullivan

Subject: travel on November 19, 1996--Oprah Winfrey Show

Date: July 14, 2017

November 19, 1996 (morning)

American Airlines

flight #1525 depart DC National Airport at 7:30 am arrive Chicago O'Hare at 8:34 am

A driver from 'Astor Limousine' will pick you up at the gate and take you to the studio (110 North Carpenter Street.) When the taping is over, the driver will take you back to the airport.

November 19, 1996 (afternoon)

American Airlines

flight #586 depart Chicago O'Hare at 2:44 pm arrive DC National Airport at 5:25 pm

depending on how the taping goes, you may not make the 2:44 pm flight. If you do not, they will get you on the next flight, which is at 4:14 pm, arriving in Washington, DC at 7:00 pm (flight #1690.)

Debbie:

The OW Show is sending the plane tickets to me overnight. I will get them to Judge Tunheim on Monday--I need to know where he is staying in Washington, DC next week. Thanks!