

April 21, 1995

TO: David

FROM: Sheryl

RE: Weekly update

Per our discussion at this week's staff meeting, here are some bullets regarding my activities this week to insert in the board's weekly update report.

1. RE final interpretive regulations: A good portion of this week was spent on revising the proposed regulations in light of the Review Board's discussion last week. A final version, which includes extensive new supplementary language, is near completion. We anticipate circulating it to the Board members early next week. It will also be circulated to the senior staff for comments. Review Board members should be aware that OMB wants to review it before it is issued in final form, which could add a up to a week's delay to final publication.
2. RE Zapruder: This week I made contact with Gabriel Perle, former General Counsel for Time Inc., regarding the film's legal status. He stated his unequivocal belief that Time intended that the original film be donated to the National Archives. He thought it had been so donated and was surprised to hear to the contrary. He referred me to Time Warner Inc. Vice President and General Counsel Harry Johnston III. Mr. Johnston and I have traded several phone calls this week but have missed each other. I drafted a comprehensive letter with attachments laying out the issue and requesting that he allow me, as a representative of the Review Board, to be

given access to their files on the film. I faxed it to him today, with the request he call at his convenience. [NOTE: We could send a copy of the 3 page letter to the Board members if you wish; a copy is in your "In" box.]

3. RE ARRB agency records guidance: I completed draft records retention guidance for Review Board members and staff to provide more specific instructions on our federal records responsibilities. Once it has been finalized it will be distributed to all staff.

4. RE ethics training: We compiled additional training materials from various sources in the government this week and are making plans for ethics training for all staff as required by the Government Ethics Act.

5. RE followup on public FOIA requests for assassination records: This week I devoted time to continuing our followup of pending or denied FOIA requests for assassination records. This project will be a continuing one pending assignment of an analyst to assist in this process.

Let me know if you have questions or need more information.