

DRAFT

December 19, 1994

Stephen D. Potts, Director
Office of Government Ethics
Suite 500
1201 New York Avenue, NW
Washington, D.C. 20005-3917

Dear Mr. Potts:

This is to inform you that I have designated Sheryl L. Walter, General Counsel for the Assassination Records Review Board, as the ethics officer for our agency.

I would also like to commend one of your office's employees, Cheryl Kane-Piasecki, for all of her assistance to the Board and to Ms. Walter in helping us to meet our obligations under the Ethics in Government Act and implementing regulations. She has been extraordinarily helpful in providing information and material and in agreeing to provide a most useful, informative, and professional introductory briefing for the Board members during their two-day meeting last week. As a newly-created independent agency, the assistance provided to us by Ms. Kane-Piasecki has been invaluable.

We greatly appreciate all that your office has done for us and look forward to working closely with you in the future. If you have any questions or need additional information, please do not hesitate to give me or Ms. Walter a call at (202) 724-0088.

Sincerely,

David Marwell
Executive Director

cc: T

