

Date

(Autopsy Witness)
(Street Address)
(City, State, Zip Code)

Dear (Autopsy Witness/Participant):

I am writing to you on behalf of the Assassination Records Review Board, an independent Federal Agency established pursuant to the President John F. Kennedy Assassination Records Collection Act, 44 U.S.C. § 2107 (Supp. V 1994). The Review Board, whose members are appointed by the President and confirmed by the Senate, is charged with the responsibility of collecting records related to the assassination of President Kennedy. The Review Board is not seeking to reach any conclusions regarding the assassination, but is primarily concerned with identifying, clarifying, locating, and making available assassination records.

We are contacting you because we understand that you were present during the autopsy of President Kennedy at Bethesda Naval Hospital on November 22, 1963. In that context we are seeking any materials you may hold that relate to the death of President Kennedy. These would include, but would not be limited to, any contemporaneous or after-the-fact notes regarding the autopsy or autopsy findings. In addition, any diary or personal log entries you may have made during the time periods following the autopsy, or following any possible subsequent contact with any government agency or entity regarding the autopsy, might be appropriate for inclusion in the JFK Collection at the National Archives. Your cooperation in helping the Review Board complete the record of the President's autopsy, to the fullest extent possible, would be appreciated.

Should you possess any written materials, other records or information which you wish to forward for inclusion in the JFK Collection, please contact us in writing at the address listed above, ATTN: Mr. Timothy A. Wray, our Chief Analyst for Military Records, or call us at the number provided above. (Should you choose to call, either Mr. Tim Wray, or Douglas Horne, a Senior Analyst working with military and medical records, will be available to take your call.) We look forward to hearing from you, and I thank you in advance for your cooperation.

Sincerely,

David G. Marwell
Executive Director