

July 24, 2017

Mr. Floyd A. Riebe  
P. O. Box 185  
Kelleyville, Oklahoma 74039

Dear Mr. Riebe:

Thank you for signing and returning your travel advance authorization form in a timely manner. The accounting office which will cut your check for \$ 250.00 and mail it to you is located in Kansas City, Missouri; they should be mailing your travel advance check on Thursday, April 24, 1997.

Enclosed with this letter are the following:

- Your round trip airline tickets;
- Your travel itinerary;
- A letter from Tracy Shycoff of our staff explaining allowable per diem expenses for the Washington, D.C. area, and what we will need from you after completion of your travel in the way of receipts so that we can process your travel claim for you;
- Your Official TDY Travel Authorization (“Invitational Travel Orders”).

As explained in your letter from Tracy Shycoff, we have reserved a room for you at the Courtyard Marriott in Crystal City, which is a very short cab ride from National Airport. (Make sure you specify *Courtyard* Marriott to the cab driver, since there are three different Marriott hotels in Crystal City.) I am planning to meet you in the lobby of the Courtyard Marriott about 8:45 on Wednesday morning, May 7th. I expect we will take the Metro (subway) to College Park, Maryland, the site of the new National Archives building where we will take your testimony. After the conclusion of your deposition, we will drive you to National Airport in plenty of time to make your 5:30 P.M. departing flight. I am about 6 feet tall and 180 pounds, but in any case I think I know what you look like from videos, etc., so I will easily be able to find you if you are waiting for me in the lobby. You should check out of the hotel just prior to my arrival that morning. If you only bring carry-on luggage with you, we can take it with us on the Metro; otherwise, if you bring a full-sized suitcase, we could perhaps leave it at the hotel and pick it up after the deposition, on the way to National Airport.

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I want to thank you again for your cooperation in voluntarily agreeing to come to Washington to provide sworn testimony regarding the events in which you participated on November 22, 1963.

I will call you on Monday, May 5th, to confirm that you have received both this letter, and your travel advance check from our accounting office in Kansas City. Should you have any questions whatsoever in the meantime, please call me collect at (202) 724-0088.

Sincerely,

Douglas P. Horne  
Chief Analyst for Military Records

Enclosures