

# MEMO

**To:** Tracy Shycoff  
**From:** Thomas E. Samoluk  
**Subject:** Stray Receipt from 5/20/97 New Orleans Trip  
**Date:** May 31, 2017

This is a request for reimbursement for the expense of a cab ride for my 5/20/97 trip to New Orleans to retrieve the Clay Shaw records. I believe that I was previously reimbursed for that trip, but had not included this expense. Attached is the receipt:

Cab- Downtown Boston to Airport                      \$16.00

I understand if I cannot be reimbursed because of the delay. Thanks.