Memorandum

To: Val

From: Tom S.

Date: January 27, 1995

Re: Radio List

I would like to send a merge letter to the (56) 50,000 watt stations that are identified in the directory as talk radio stations. The letter, much like the one which is attached (but not the final), will make Jack available as a guest.

I need you to go through the directory, using my list (attached), to enter on the computer the names of the program director and the addresses in merge form. If there is no program director identified, then we need the news director.