

Memorandum

To: Val

From: Tom Samoluk

Date: November 30, 1995

Re: Travel Expenses for L.A. Trip 11/26-11/28/95

Official Travel From: 5:20 pm flight Boston to LA on Sunday, November 26
To: 12:05 a.m., November 29 return to DC home following LA
to Dulles flight

Chronology and Items

11/26/95 - 11/28/95

Dollar rental car \$77.72

Holiday Inn Bayview Plaza \$191.15

Note: I subtracted \$13.23 and \$13.335 in food charges from \$217.73 total because I will get per diem

11/28/95

Bus from Dulles to
K St., DC Terminal \$16.00

Note: no receipt; ticket is given to bus driver

Taxi from K St., DC
Bus terminal to Home \$8.00

11/27/95

Penalty on Unused ValuJet
Ticket From Boston to
Washington Dulles
(Res #: 8728791; no receipt,
electronic ticketing) \$25.00

Note: Because of travel to L.A., I was unable to use this ticket. Because it is a specially priced, 21 day advance sale ticket, there is a \$25.00 penalty for changing a scheduled flight already purchased.

TOTAL	\$317.87
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