

## OUTSTANDING OBLIGATIONS AS OF 7/31/98

Board Travel	\$7,762.00	
Staff Travel	400.00	
Invitational Travel	250.00	
Local Phones	300.00	(Bell Atlantic Apr/May)
Long Distance Phones	405.00	(Calling Cards July; FTS May, June, July)
Federal Register	1215.00	(9 columns)
Miscellaneous Services	300.00	(Interliant July)
Equipment	<u>600.00</u>	(2120 July; 6060 July; Postage Meter)
TOTAL	\$11,232.00	

**PROJECTED SPENDING 8/1/98 THROUGH 9/30/98**

Staff Salaries	\$163,194.00	
Board Salaries	<u>12,708.00</u>	
Total Salaries	175,902.00	
Benefits	<u>43,975.00</u>	(25%)
<b>Total Salaries/Benefits</b>	<b>219,877.00</b>	
Board Travel	11,000.00	(8/6 \$1000; 8/25/26 \$1900) (9/8/9 \$2350; 9/14 \$1600; 9/22/23 \$2350) (Jack trips \$900x2=\$1800(2 nights, 2½ days))
Staff Travel	1,000.00	(local travel)
Invitational Travel	1,550.00	(Zavada, 2 Dallas Doctors)
Meeting Expenses	4,000.00	(transcriber x 2, Gunn salary for 56 hours)
Rent	48,512.00	(\$24,256/mo)
Local Phones	1,400.00	(\$700/mo)
Long Distance	1,400.00	(\$700/mo)
Postage & Delivery	1,400.00	(\$700/mo)
Federal Register	2,700.00	(14 mtg. columns, 6 extra)
Miscellaneous Services	2,000.00	(\$1000/mo, Interliant, CompuServe, water)
GSA Support	5,634.00	(\$2817/mo)
Supplies	3,000.00	(\$1500/mo, will increase but can use close-down)
Equipment	1,700.00	(\$600/mo + CDROM recorder)
Annual Leave Cash-out	56,426.00	
Staff Retention Bonuses	50,000.00	
Final Report	<u>35,000.00</u>	(Editor, printing, Jeremy if necessary)
<b>Total Spending</b>	<b>226,722.00</b>	
<b>Total Estimates</b>	<b>\$446,599.00</b>	(Salaries & Spending)

**\*\*Revised 8/11/98. Incorporates comments from Board meeting of 8/6/98.**

## FY 1998 TOTAL SPENDING

Outlays as of 7/31/98	1,613,272
Obligations as of 7/31/98	11,232
Projected 8/1 - 9/30/98	<u>446,599</u>
<b>Total Spending</b>	<b>2,071,103</b>

FY98 Appropriation	1,600,000
Carry-over money	<u>581,827</u>
<b>Total Appropriation</b>	<b>2,181,827</b>

<b>Anticipated Surplus</b>	<b>110,724</b>
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### Additional Options:

Travel for 2 to Belarus/Russia	15,000	(plus translator)
CBS materials duplication	15,000	(or as much as \$30,000)
Travel to Cuba	10,000	
Digitize Zapruder Film	30,000	
Belarus Copying	5,000 - 10,000	

**\*\*Revised 8/11/98. Incorporates comments from Board meeting of 8/6/98.**