

MEMORANDUM

TO: The File

FROM: Tracy J. Shycoff

SUBJECT: Additional Signature Authorities

The following individuals have authority to sign and approve requests for leave for the employees that they supervise:

FBI Team

Phil Golrick June, 1995 - March, 1997
Laura Denk March, 1997 - Ongoing

CIA Team

Mary McAuliffe April, 1995 - October, 1996
Robert Skwirot September, 1997 - Ongoing

Military Team

Tim Wray January, 1996 - March, 1997
Doug Horne April, 1997 - Ongoing

This list is in addition to the members of the Senior Staff that have signature authority designations already on file.