

# Assassination Records Review Board

600 E Street NW ▪ 2nd Floor ▪ Washington, DC 20530

## MEMORANDUM

March 28, 1995

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Tracy Shycoff

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Pay Statements

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Some of you will notice that you have been underpaid on the enclosed pay and leave statements. There was an error made by the GSA personnel staff and your hourly rates were inadvertently changed. I have spoken with GSA payroll about this and they will make the corrections and add the additional amounts to your next paychecks.

I apologize for opening your statements, but after I saw the error on one paycheck I needed to confirm how many others were also incorrect. If you have any questions, please feel free to call me.

Telephone: (202) 724-0088 ■ Facsimile: (202) 724-0457

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