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*NOT in Box*

Hit 1 of 1

### AGENCY INFORMATION

AGENCY : CIA  
RECORD NUMBER : 104-10224-10015  
RECORDS SERIES : JFK  
AGENCY FILE NUMBER : 80T01357A

### DOCUMENT INFORMATION

ORIGINATOR : CIA  
FROM : [No From]  
TO : [No To]  
TITLE : [RESTRICTED]  
DATE : 01/01/0000  
PAGES : 56  
DOCUMENT TYPE : PAPER - TEXTUAL DOCUMENT  
SUBJECTS : NBR  
CLASSIFICATION :  
RESTRICTIONS : 1B  
CURRENT STATUS : POSTPONED IN FULL  
DATE OF LAST REVIEW : 06/18/1998  
COMMENTS : JFK64-59 : F2 : 1998.06.18.12:50:10:686082 : NOT  
BELIEVED RELEVANT (NBR)

Audit history for this Record Identification Form

Hits 1-1 of 1

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<b>TRANSMITTAL SLIP</b>		DATE 7/18/78
TO: NOTE FOR THE FILE		
ROOM NO.	BUILDING	
REMARKS:		
<p>According to card notation in the files of C/SAS/OP the information referred to on the attached flag was transferred to the Office of the Inspector General and the office of the Director of Security on 21 January 1965.</p>		
<div style="background-color: black; width: 200px; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 20px; display: inline-block;"></div> C/TOIPS/OP		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1719 33REPLACES FORM 16-2  
WHICH MAY BE USED.

(8)

-E-T

OF FILE

tation is on file with

is Staff, Office of

Quarters Eye, extension

☐ Hearing transcript and related papers

☒ Other ITEMS ONLY material

**THIS MEMO MUST REMAIN  
ON TOP OF FILE**

McCord, James W., Jr.

S-E-C-R-E-T



DD/S 70 3599

81 AUG 1970

Executive Registry  
70-4562

OF M9 SO S 85 JUA

Mr. James W. McCord, Jr.  
7 Winder Court  
Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,

*[Signature]*

Richard Helms  
Director

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- 1 - ROB Reader

Originator: /s/ H. B. Fisher 27 AUG 1970  
Director of Personnel

Concur: /s/ H. B. Fisher

AC/EAB/OS

20 AUG 1970

OP/RAD/ROB, [REDACTED] /3257 (19 August 1970)

ADMINISTRATIVE  
INTERNAL USE ONLY

31 August 1970

MEMORANDUM FOR THE RECORD

SUBJECT : Retirement - James W. McCord, Jr.

1. The retirement of Subject, effected as a result of a memorandum from the Head of his Career Service stating that he is surplus to the needs of the Service and that his retirement will be recommended to the Director under the provisions of the CIA Retirement and Disability System pertaining to involuntary retirement, in no way implies an adverse action. Subject signed an application for retirement of his own volition in order to qualify for an immediate retirement annuity. The liberalized criteria for such separations was established by the Agency to parallel similar actions under the Civil Service Retirement System in accordance with FPM Letter No. 831-23, dated 10 December 1969.

2. Any inquiry received concerning the nature of the separation of Subject from the Agency should be confirmed simply as a retirement.

  
Chief, Retirement Affairs Division

ADMINISTRATIVE  
INTERNAL USE ONLY



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(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED	
				2 July 1970	
1. SERIAL NUMBER		2. NAME (Last-First-Middle)			
058124		MC CORD, James W., Jr.			
3. NATURE OF PERSONNEL ACTION			4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT
Retirement (Involuntary) Under CIA Retirement and Disability System			MONTH DAY YEAR 08 31 70		Regular
6. FUNDS		7. FINANCIAL ANALYSIS NO. CHARGEABLE		8. LEGAL AUTHORITY (Completed by Office Personnel)	
XX V TO V CF TO V		V TO CF CF TO CF		1271-0501 PL 88-643 Sec. 235(a)	
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION		
DDS/Office of Security DD/Physical, Technical & Overseas Security Physical Security Division Office of the Chief			Washington, D. C.		
11. POSITION TITLE			12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION
Physical Security Officer			C070		SS
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP	
GS		1810.07		15/8 9	
17. SALARY OR RATE					
\$ 24,228 2898					
18. REMARKS					
Subject's last working day will be 31 August 1970. See attached memos.					
Retirement is submitted pursuant to a request from the Head of the Security Career Service.					
Include on Agency Reserve List					
1152 telework w/ M. Harrison 8/20/70					
cc/CSB - Info					
cc/Payrol					
19A. SIGNATURE OF REQUESTING OFFICIAL			DATE SIGNED		19B. SIGNATURE OF APPROVING OFFICIAL
C/PB/ALTS/OS					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODE	22. SASSON CODE	23. INTEREST CODE	24. MONTHS CODE
45	10				1
25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF RES			
MO. DA. YR.	MO. DA. YR.	MO. DA. YR.			
01 26 24					
28. NRE EXPENSE	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA	33. SECURITY REG. NO.
MO. DA. YR.					
34. VET. PREFERENCE	35. SERV. COMP. DATE	36. LONG. COMP. DATE	37. CAREER CATEGORY	38. FEDERAL HEALTH INSURANCE	39. SOCIAL SECURITY
CODE	MO. DA. YR.	MO. DA. YR.	CODE	CODE	CODE
1-NO 2-5 PT. 3-10 PT.			1-YES 2-NO	1-YES 2-NO	
40. PREVIOUS CIVILIAN GOVERNMENT SERVICE	41. LEAVE CAT.	42. FEDERAL TAX DATA	43. STATE TAX DATA		
CODE	CODE	CODE	CODE		
1-NO PREVIOUS SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)					
44. POSITION CONTROL CERTIFICATION	45. O.P. APPROVAL				DATE APPROV

FORM 1152 USE PREVIOUS EDITION

SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION



BSJ: 14 SEPT 70

NOTIFICATION OF PERSONNEL ACTION							
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)					
058124		MCCORD JAMES W JR					
3. NATURE OF PERSONNEL ACTION					4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYS-CORR					MO. DA. YR. 08 31 70		REGULAR
6. FUNDS		V TO V		V TO CF		7. Financial Analysis No. Chargeable	
X		CF TO V		CF TO CF		8. CSC OR OTHER LEGAL AUTHORITY	
						1271 0501 0000 PL 89-843 SEC 235A	
9. ORGANIZATIONAL DESIGNATION					10. LOCATION OF OFFICIAL STATION		
11. POSITION TITLE					12. POSITION NUMBER		13. SERVICE DESIGNATION
PHYSICAL SEC OF					6070		SS
14. CLASSIFICATION SCHEDULE (GS, BS, etc.)			15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE
GS			1810.07		15 9		28989
18. REMARKS							
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 08/31/70 AS FOLLOWS: ITEM 16, GRADE AND STEP WHICH READ 15 8 TO READ 15 9, AND ITEM 17, SALARY OR RATE WHICH READ 28226 TO READ 28989.							
SIGNATURE OR OTHER AUTHENTICATION							



BSJ: 27 AUG 70

NOTIFICATION OF PERSONNEL ACTION					
DEF					
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)			
058124		HCCORD JAMES W JR			
3. NATURE OF PERSONNEL ACTION			4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT
RETIREMENT-INVOLUNTARY-UNDER CIA RETIREMENT AND DISABILITY SYSTEM			MO. DA. YR. 08 31 70		REGULAR
6. FUNDS		7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY	
<input checked="" type="checkbox"/> V TO V <input type="checkbox"/> CF TO V		<input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO CF		1271 0501 0000 PL 88-643 SEC 235A	
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION		
11. POSITION TITLE			12. POSITION NUMBER		13. SERVICE DESIGNATION
PHYSICAL SEC OF			0070		SS
14. CLASSIFICATION SYMBOLS (SIC, IS, HCL)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP	
SS		1810.07		15 8	
17. SALARY OR RATE					
28228					
18. REMARKS					
SIGNATURE OF OTHER AUTHENTICATION					

## ADMINISTRATIVE - INTERNAL USE ONLY

1 September 1970

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Deputy Director for Support

THROUGH : Director of Security

SUBJECT : Certificate of Distinction

1. The Honor and Merit Awards Board is pleased to notify you that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretariat, Honor and Merit Awards Board, Office of Personnel, extension 3645. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you would not be available for such a ceremony.

/Sgd/ Robert M. Gaynor

ROBERT M. GAYNOR

Recorder

Honor and Merit Awards Board

## Distribution:

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1 - Recorder, HMAB

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REPORT OF HONOR AND MERIT AWARDS BOARD				Executive Registry	
				DATE <b>70-4504</b> <b>11 August 1970</b>	
The Honor and Merit Awards Board having considered a recommendation that:					
AL OR ID NO.	NAME (Last-First-Middle)		BIRTHYEAR	SEX	TYPE EMPLOYEE
	<b>McCord, James Walter, Jr.</b>		<b>1924</b>	<b>M</b>	
OFFICE OF ASSIGNMENT	SD	SCHEDULE	GRADE	STATION	
<b>DDS/OS</b>			<b>GS-15</b>		
BE AWARDED					
<b>Certificate of Distinction</b>					
<input type="checkbox"/> FOR HEROIC ACTION ON					
<input checked="" type="checkbox"/> FOR MERITORIOUS SERVICE OR ACHIEVEMENT DURING THE PERIOD <b>Aug 1951 - Present</b>					
<input checked="" type="checkbox"/> RECOMMENDS APPROVAL			<input type="checkbox"/> DOES NOT RECOMMEND APPROVAL		
<input type="checkbox"/> RECOMMENDS AWARD OF					
UNCLASSIFIED CITATION					
<p>Mr. James W. McCord, Jr., is hereby awarded the Certificate of Distinction in recognition of his exemplary performance of duty for over nineteen years. In a variety of assignments, [REDACTED] Mr. McCord has displayed unusual imagination, ingenuity, and effectiveness in accomplishing his assigned tasks. His achievements in the fields of audio-countermeasure techniques and physical and technical security are particularly noteworthy and represent a marked contribution to the mission of the Agency. His professionalism in the conduct of his work upholds the best traditions of service and reflects great credit on him and the Office of Security.</p>					
(Recommendation approved by DD/S on 23 July 1970)					
REMARKS					
APPROVED			SIGNATURE		
<b>R. E. Cushman, Jr.</b> <small>DIRECTOR OF CENTRAL INTELLIGENCE</small>			<b>/s/ Robert S. Wattles</b>		
DATE			TYPED NAME OF CHAIRMAN, HONOR AND MERIT AWARDS BOARD		
<b>25 AUG 1970</b>			<b>ROBERT S. WATTLES</b>		
			SIGNATURE		
			<b>Signed Original</b>		
			TYPED NAME OF RECORDER		
			<b>ROBERT M. GAYNOR</b>		



SECRET  
(When Filled In)

## CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)

McCord, James W.

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation)

/ 2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).

3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employees' Group Life Insurance Act of 1954).

4. Standard Form 2802 (Application for Refund of Retirement Deductions).

/ 5. Form 2595 (Authorization for Disposition of Paychecks).

NO CHANGE

6. Applicable to returnee (resignee from overseas assignment).

I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being.

☐ Appointment arranged with Office of Medical Services.☐ Appointment for Office of Medical Services examination declined.

7. I have been informed of "conflict of interests" policy of the Agency and foresee no problem in this regard concerning my new employment.

8. Form 71 (Application for Leave).

9. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).

10. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee

Date Signed

Aug 31 70

Address (Street, City, State, Zip Code)

Correspondence

7 Winder Court, Rockville, Maryland

☒ Overt☐ Covert20850  
SECRET



**SECRET**

14 AUG 1970

**MEMORANDUM FOR : Mr. James W. McCord, Jr.****THROUGH : Head of SS Career Service****SUBJECT : Notification of Approval of  
Involuntary Retirement**

1. This is to inform you that the Director of Central Intelligence has approved the recommendation of your Career Service that you be involuntarily retired under the CIA Retirement and Disability System.

2. Your retirement will become effective 31 August 1970. Your annuity will commence as of 1 September 1970 and is payable on 1 October 1970. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative details necessary to process your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

/s/ Robert S. Wattles

**Robert S. Wattles  
Director of Personnel****Distribution:**

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- 1 - D/Pers
- 1 - OFF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB [REDACTED] /3257

(10 Aug 70)

**SECRET**



SECRET

20 JUL 1970

MEMORANDUM FOR: Chief, Official Cover Branch, Central Cover Staff, DD/P

THROUGH : Chief, Administration and Training Staff, OS

SUBJECT : Summary of Agency Employment - James W. McCord, Jr.

REFERENCE : Memorandum to Chief, Administrative Staff/ OS from C/OCB/CCS, dated 14 July 1970, Subject, James W. McCord, Jr.

Attached hereto is a summary of Agency Employment for Mr. James W. McCord, Jr., who is retiring 31 August 1970.

  
Deputy Director of Security (PTOS)

Att.

SECRET



SECRET

## SUMMARY OF AGENCY EMPLOYMENT

JAMES W. MCCORD, JR.

Service with the Central Intelligence Agency began on 22 August 1951 and continued through 31 August 1970. During his career there was a variety of assignments involving investigations, research and report writing, technical and physical security programs and a two year tour overseas.

As an investigator during the first two years of employment, there was wide involvement in a variety of support activities requiring initiative and ingenuity.

During the seven years engaged in research and report writing, there was much independence of action and success depended on initiative, imagination and resourcefulness in pioneering new areas of interest. Beginning in May 1957, managerial responsibilities began with appointment to a Deputy Chief position of a research staff of some six professional and clerical personnel.

When serving overseas, responsibilities were managerial in nature as Chief of a regional staff of some ten professional and clerical personnel providing a full spectrum of security support.

From August 1964 to June 1965 he attended the Air War College as representative of the Agency.

Since 1965 two vital line positions were held involving the Agency's programs in the technical and physical security fields.

In heading up the technical security division, from 1965 to 1968, he had primary supervisory responsibility for some [redacted] professional and clerical personnel, preparing the budget and programs for the Agency's technical security program, and managing the obligating of authorized funding to assure that approved programs and goals were met. He was instrumental in guiding the development of new approaches, in establishing new training concepts and in bringing the Agency to a position of recognized leadership in this field.

SECRET





SECRET

Since October 1968, as Chief of a division responsible for the Agency's physical security program he had primary responsibility for the supervision of some [redacted] professional and clerical personnel, together with the programming, budgeting and implementing of the total physical security program of the Agency. As a result of his technological experience, he developed and implemented physical security programs which produced for the Agency a physical security posture of pre-eminent quality within the US Government.

SECRET



FORM 6-63 1152 USE PREVIOUS EDITION  
OP-1  
1-66

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AND DECLASSIFICATION

14



70-3599

Executive Registry

70-4562

31 AUG 1970

05 AUG 50 S 35 JWA

Mr. James W. McCord, Jr.  
7 Winder Court  
Rockville, Maryland 20850

Dear Jim:

As you bring to a close more than twenty-five years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed notably to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,



Richard Helms  
Director

Distribution:

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1 - DDCI

1 - ER

1 - AC/EAB/OS

1 - D/Pers

1 - OPF

1 - ROB Soft File

1 - ROB Reader

Originator: /s/ H. B. Fisher 27 AUG 1970

Director of Personnel

Concur:

AC/EAB/OS 20 AUG 1970

OP/RAD/ROB/MRDameron:jat/3257 (19 August 1970)



SECRET

Executive Registry

31 JUL 1970

70-4063

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT : Recommendation for Involuntary Retirement -  
Mr. James W. McCord, Jr.REFERENCE : Memorandum for Mr. James W. McCord, Jr.  
from Director of Security dated 29 June  
1970, same subject

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. James W. McCord, Jr., GS-15, Physical Security Officer, Office of Security, Support Services, has been recommended for involuntary retirement under the provisions of Headquarters Regulation 20-50m. The purpose of this proposed retirement, to which Mr. McCord is agreeable, is to assist the Office of Security to reduce its personnel surplus. If such retirement is approved, Mr. McCord requests an effective date of 31 August 1970.

3. Mr. McCord has been designated a participant in the CIA Retirement and Disability System and will meet the technical requirements for involuntary retirement under the System prior to the effective date requested. He is 46 years old and will complete 25 years of Federal service on 21 August 1970. This service includes over 19 years with the Agency of which 3 years were in qualifying service. The CIA Retirement Board has recommended that his involuntary retirement be approved.

4. It is recommended that you approve the involuntary retirement of Mr. James W. McCord, Jr. under the provisions of Headquarters Regulation 20-50m.

/s/ Robert S. Wattles

Robert S. Wattles  
Director of Personnel

The recommendation contained in paragraph 4 is approved:

/s/ Richard Helms

Director of Central Intelligence

31 AUG 1970



Date

SECRET





## REQUEST AND AUTHORIZATION FOR ACTIVE DUTY TRAINING/ACTIVE DUTY TOUR

TO: HQ COMD USAF (PRP)		FROM: HQ COMD USAF (PRP-A)	
1. <input checked="" type="checkbox"/> BY DIRECTION OF THE PRESIDENT		<input type="checkbox"/> BY ORDER OF THE SECRETARY OF THE AIR FORCE	
2. GRADE, LAST NAME, FIRST, MIDDLE INITIAL, AFSC LT COLONEL MC CORD, JAMES W. JR.		453-22-4741	3. PAFSC 8011
4. PRESENT ADDRESS 7 Winder Court Rockville, Maryland 20850		5. ON FLYING STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	6. AERO RATING Aircraft Observer
7. IS ORDERED TO ACTIVE DUTY FOR 12 DAYS PLUS REQUIRED TRAVEL TIME			
8. PURPOSE (Type) <input checked="" type="checkbox"/> ANNUAL TOUR <input type="checkbox"/> SCHOOL TOUR <input type="checkbox"/> SPECIAL TOUR OF ACQUAINTANCE <input type="checkbox"/> SPECIAL TOUR OF AD TITLE (Indicate specific school course or special tour title)			
9. RESERVE ASSIGNMENT HQ USAF (AFESS-FE) Washington, DC		10. UNIT OF ATTACHMENT	
11. INDIVIDUAL WILL REPORT TO JOHN F. KENNEDY CENTER FOR SPECIAL WARFARE (A) Student Dormitory, Bldg D-3601, Reilly Street and Bastogne Drive, Ft Bragg, North Carolina 28308		12. HOUR NLT 0800	13. DAY 19
12. INDIVIDUAL WILL BE RELEASED FROM ORGANIZATION ATTACHED/ ASSIGNED FOR ACTIVE DUTY TRAINING ON		14. MONTH Jan	15. YEAR 70
13. INDIVIDUAL <input type="checkbox"/> IS NOT AUTHORIZED TO PARTICIPATE IN FLYING ACTIVITIES DURING THE PERIOD OF ACTIVE DUTY COVERED BY THIS ORDER		16. AUTHORITY - AFM 35-3	
14. INDIVIDUAL WILL PROCEED FROM PRESENT ADDRESS IN SUFFICIENT TIME TO COMPLY WITH REPORTING TIME AND DATE.			
15. MODES OF TRANSPORTATION <input checked="" type="checkbox"/> AUTHORIZED <input type="checkbox"/> DIRECTED			
<input type="checkbox"/> MILITARY AIRCRAFT		<input checked="" type="checkbox"/> AIRCRAFT	
<input type="checkbox"/> RAIL		<input checked="" type="checkbox"/> BUS	
16. PCS, TDY, PAY, ALLOWANCES, AND TRAVEL CHARGEABLE TO: PAY & ALWS: 3703700 500 4261 P 723.01 (PLA) 5594700			
17. REMARKS TRAVEL & PER DIEM: 3703700 500 6262 P 723.07 40861 40961 5668100 Security Clearance - TOP SECRET Training Category - D Pay Group - D For period of this active duty only, mbr and dependents authorized Commissary (Para 1a, AFR 145-15), Base Exchange (Para 3-8a(1), AFR 147-14) & Base Theater (Para 3-10, AFR 34-32) privileges.			
18. DATE 16 Dec 69	19. APPROVING OFFICIAL (Typed Name and Grade) E. E. THAYER, GS-12		20. SIGNATURE 
21. PHONE NO. 4579/4279	22. DESIGNATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE HEADQUARTERS, HEADQUARTERS COMMAND USAF BOLLING AIR FORCE BASE, DC 20332		23. RESERVE ORDER NO. A - 2073
24. DATE 16 Dec 69		25. DAY 16 Dec 69	
26. FOR THE COMMANDER		27. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL  E. E. THAYER Asst Director for Administration	
28. COPIES TO BE FURNISHED: 15 - Individual 1 - Indiv Pers Rec 2 - Unit of Asgmt 2 - Unit of Atch 2 - ARPC, 3800 York St, Denver, CO 80205 2 - HQ AFRES (CAFO), Dobbins AFB, GA 30060 1 - Records Set 35 - Reserve Personnel			



MC CORD, James W. Jr.

[69-130311]

CONFIDENTIAL

10 March 1969

MEMORANDUM FOR: Mr. John W. Coffey

I want to express my appreciation to you personally and through you to Howard Osborn and the other of your associates who contributed so effectively to the visit of the President on Friday. The arrangements were flawless; the security first-class without being intrusive. I am well aware of the amount of work and planning which went into the successful outcome. I particularly want to commend the good sense and judgment which prevailed throughout. It is easy to push people around. It is difficult to take proper precautions and at the same time make everyone feel as though it were his or her party. Thank you very much. Well done!

*RM*  
Richard Helms  
Director

cc: Acting Executive Director

SECRET

James McCord

10 March 1969

MEMORANDUM FOR: DD/PTOS

SUBJECT : Security Support During  
President Nixon's Visit

1. I have received numerous and highly complimentary comments from the Director, the Executive Director and the Acting Deputy Director for Support for the role this Office played during the visit of President Nixon to the Agency on 7 March 1969. In addition, Mr. Don Gautreau, the Secret Service Agent responsible for protective measures during the visit, told me that he had never met a more highly professional group of personnel than our Security officers. He was impressed with the comprehensive coverage inherent in our protective measures.

2. Our performance on Friday was smooth, efficient and effective and once more is a tribute to our ability to rise to any occasion. This is possible only because of the quality of the effort put forth by each Security Officer who participated. I am very proud of all of you and I would like to particularly commend Jim McCord, [redacted] and [redacted] for the work they did in planning our role in the ceremonies. Equally impressive was the performance of Hollis Whitaker and his people in the provision of audio coverage of the event.

3. I would like to have copies of this memorandum placed in the official Personnel File of every individual who participated in making this event such a great success.

[redacted]  
Howard J. Osborn  
Director of Security

SECRET



**SECRET**  
(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED	
1. SERIAL NUMBER <b>058124</b>				2. NAME (Last-First-Middle) <b>MR CORD, James W., Jr.</b>	
3. NATURE OF PERSONNEL ACTION <b>Reassignment</b>			4. EFFECTIVE DATE REQUESTED MONTH <b>10</b> DAY <b>1</b> YEAR <b>68</b>		5. CATEGORY OF EMPLOYMENT <b>Regular</b>
6. FUNDS <b>X</b> V TO V <b>CF TO V</b> <b>CF TO CF</b>			7. FINANCIAL ANALYSIS NO. CHARGEABLE <b>9271-0501</b>		8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS <b>IDS/Office of Security DS/Physical, Technical &amp; Overseas Security Physical Security Division Office of the Chief</b>			10. LOCATION OF OFFICIAL STATION <b>Washington, D. C.</b>		
11. POSITION TITLE <b>Physical Security Officer</b>			12. POSITION NUMBER <b>0070</b>		13. CAREER SERVICE DESIGNATION <b>ES</b>
14. CLASSIFICATION SCHEDULE (GS, AS, etc.) <b>GS</b>		15. OCCUPATIONAL SERIES <b>1810.07</b>	16. GRADE AND STEP <b>15/18</b>	17. SALARY OR RATE <b>\$21,192 = 24,393</b>	
18. REMARKS <b>From: IDS/Office of Security/Technical Division/Office of the Chief - #0612</b>					
19A. SIGNATURE OF REQUESTING OFFICIAL <b>St-Payroll</b>			DATE SIGNED <b>10/3/68</b>		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE <b>3710</b>	20. EMPLOY CODE <b>6240</b>	21. OFFICE CODING NUMERIC <b>500</b> ALPHABETIC	22. STATION CODE <b>7503</b>	23. INTEGRAL CODE <b>1</b>	24. HOSTS CODE <b>0126124</b>
25. DATE OF BIRTH MO. DA. YR.	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEA MO. DA. YR.	28. SECURITY RES. NO.		
29. SPECIAL REFERENCE MO. DA. YR.	30. REGIMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. LOBSTRUCTION / CANCELLATION DATA MO. DA. YR.	33. SEX	
34. VET. PREFERENCE CODE	35. SERV. COMP. DATE MO. DA. YR.	36. LONG. COMP. DATE MO. DA. YR.	37. LEAVE CAT. CODE	38. FEDERAL TAX DATA FORM EXECUTED CODE	39. STATE TAX DATA FORM EXECUTED CODE
40. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE	41. LEAVE CAT. CODE	42. FEDERAL TAX DATA FORM EXECUTED CODE	43. STATE TAX DATA FORM EXECUTED CODE	44. SOCIAL SECURITY NO.	
45. POSITION CONTROL CERTIFICATION <b>10-4-68</b>			46. O.P. APPROVAL <b>10/4/68</b>		





OFFICE OF THE DIRECTOR

TREASURY DEPARTMENT  
UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20226

September 5, 1968

Mr. Howard J. Osborn  
Director of Security  
Central Intelligence Agency  
Washington, D. C.

Dear Mr. Osborn:

This letter is in appreciation for the valuable assistance provided by your office during the Republican National Convention at Miami Beach, Florida.

I would particularly like to commend James W. McCord and the following members of his Division:

[Redacted]

Their dedication and outstanding degree of technical competence contributed immeasurably to the success of our mission.

Sincerely,

[Redacted]

Thomas J. Kelley  
Assistant Director

ESD:VLS





CONFIDENTIAL

NATIONAL COMMUNICATIONS SYSTEM

OFFICE OF THE MANAGER  
WASHINGTON, D.C. 20305IN REPLY REFER TO:  
NCS-EO

21 NOV 1967

Mr. Howard Osborn  
Director of Security  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Mr. Osborn:

On 8 November 1967, Messrs. James McCord, [redacted] and [redacted] of your agency provided a most interesting and informative briefing on the subject, "Audio Threat by the Communist Block". Included in this presentation was the display of the latest electronic techniques and technical developments in the area of audio threat.

This presentation was most enlightening and proved to be of keen interest to the Agency NCS Representatives, staff members of the Office of the Manager, NCS and selected key personnel of the Defense Communications Agency.

We very much appreciate the availability of the above mentioned personnel and I should like to commend them on their excellent manner of presentation and thorough knowledge of the subject matter.

Copy to:  
Mr. Georgia

[redacted]  
I. R. OBENCHAIN, JR.  
Brigadier General, USA  
Assistant Deputy Manager,  
National Communications System

CONFIDENTIAL

EXCLUDED FROM AUTOMATIC  
REGISTRATION: EOD DIR 5200.10  
DOES NOT APPLY

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 ☐ INTERNAL USE ONLY
 ☐ CONFIDENTIAL
 ☐ SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)  
Commendation for Messrs. Frank Farrell, James McCord  
and their Assistants

FROM: Acting Director of Security  
Room 4E60

EXTENSION: 6777

NO.:

DATE:

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom. Draw a line across column after each comment.)

1. DD/PTOS

22 AUG 1967

[Signature]

It is a pleasure to commend Messrs. Frank Farrell, James McCord and their Assistants for the fine support they rendered indicated in the attached letter. Such commendations reflect a high degree of professional

2. Ch Leah Dir

8/30

[Signature]

3. Ch Phy Sec Dir

9/5

[Signature]

4. R S PS

[Signature]

[Signature]

5. C. [Signature]

[Signature]

[Signature]

Harlan A. Westrell  
Acting Director of Security  
21 AUG 1967

7.

8.

9.

10.

11.

12.

13.

14.

15.

C/AATS

Please document the appropriate files in AATS and Office of Personnel.

FORM 1-62

610

USE PREVIOUS EDITIONS

☐

SECRET

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UNCLAS



OSAX

OSAX

Executive Registry

67-3897

NATIONAL SECURITY AGENCY  
Office of The Director  
Fort George G. Meade, Maryland, 20755

12 August 1967

DD/S 67-4161

Honorable Richard M. Helms  
Director of Central Intelligence  
Washington, D. C. 20505

Dear Dick:

I want to thank you for the technical security demonstration recently presented to me by Howie Osborn and members of his staff. We are very conscious of the subject and welcome opportunities to be kept up-to-date on the state-of-the-art.

I would appreciate your also conveying my personal thanks to Messrs. Frank Farrell, James McCord, and their assistants, not only for the high degree of professionalism which they demonstrated during the session here but also for their continued advice and assistance to my security organization. I am sure you join me in encouraging continued close liaison of this type.

Faithfully yours,

[Redacted Signature]

MARSHALL S. CARTER  
Lieutenant General, U. S. Army  
Director



S E C R E T

8 March 1966

MEMORANDUM FOR: Mr. James W. McCord, Jr.

THROUGH : Head of ~~SS~~ Career ServiceSUBJECT : Notification of Non-eligibility for Designation as a  
Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the system, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the system may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you do not have sufficient time prior to completing 15 years of service with the Agency in which you could complete a minimum of 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 6E-1319 Headquarters (extension 6001). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the Board. However, this request must be made within 30 days of the date of this memorandum.

  
Emmett D. Echols  
Director Personnel

S E C R E T

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWNGRADING  
AND DECLASSIFICATION



SECRET

20 July 1965

MEMORANDUM FOR: Chief, A&TS

SUBJECT : (McCord, James W., Jr.)  
(Educational Matter)

Attached is a letter from George Washington University showing the completion of the requirements for the degree of Master of Science in International Affairs. I understand this would be of interest to the Training and Personnel Branches for their files.

  
James W. McCord, Jr.  
Chief, Technical Division

Attachment:  
As Stated Above

SECRET





THE COLLEGE OF GENERAL STUDIES

THE GEORGE WASHINGTON UNIVERSITY  
WASHINGTON, D. C. 20006

July 7, 1965

Mr. James W. McCord, Jr.  
Air War College  
Maxwell AFB, Ala.

Dear Mr. McCord,

I am happy to inform you that you have passed  
satisfactorily the Comprehensive Examination for  
candidates seeking the degree of Master of Science  
in International Affairs.

Congratulations!

Very truly yours,

  
*for* Grover L. Angel  
Dean

cc: CGS File  
Registrar # 183595



SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED 15 July 1965	
1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MC CORD, James W., Jr.									
3. NATURE OF PERSONNEL ACTION REASSIGNMENT						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 07 1 65		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS X V TO V CF TO V		V TO CF CF TO CF		7. COST CENTER NO. CHARGEABLE 6271-0208		8. LEGAL AUTHORITY (Completed by Office of Personnel)					
9. ORGANIZATIONAL DESIGNATION DDS/OFFICE OF SECURITY TECHNICAL DIVISION OFFICE OF THE CHIEF						10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C.					
11. POSITION TITLE ELECT ENG - AUDIO SUPP (15)						12. POSITION NUMBER 0642		13. CAREER SERVICE DESIGNATION SS			
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0855.21		16. GRADE AND STEP 15 5		17. SALARY OR RATE \$ 18,740					
18. REMARKS											
19A. SIGNATURE OF REQUESTING OFFICIAL					DATE SIGNED						
					A/Chief/Personnel						
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 37	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 163601 000		22. STATION CODE 75013	23. INTELLIGENCE CODE 1	24. MONTHS CODE 01		25. DATE OF BIRTH MO. DA. YR. 01 26 24		26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
28. MTE EXPRES MO. DA. YR.		29. SPECIAL REFERENCE 1-CSE 2-SEA 3-NONE		30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE		32. CORRECTION/CANCELLATION DATA MO. DA. YR.		33. SECURITY REG. NO.		34. S
35. VET. PREFERENCE CODE 0-NONE 1-4 PT. 2-10 PT.		36. SERV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CAP. RESV. PROV. TEMP.		39. FEGLI/HEALTH INSURANCE CODE CODE 0-WAIVER 1-YES HEALTH INS. CODE		40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NONE 1-NONE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NONE		44. STATE TAX DATA FORM EXECUTED 1-YES 2-NONE		45. SOCIAL SECURITY NO.	
45. POSITION CONTROL CERTIFICATION 7/21/65 mw					46. O.P. APPROVAL 7/21/65					DATE APPROVED 7/21/65	

SECRET



SECRET

(When Filled In)

## REQUEST FOR PERSONNEL ACTION

DATE PREPARED

20 August 1964

1. SERIAL NUMBER 058124		2. NAME (Last-First-Middle) MCCORD, James W., Jr.	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND TRANSFER FROM TO VOUCHERED FUNDS		4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 8 16 64	
5. CATEGORY OF EMPLOYMENT REGULAR		6. FUNDS X V TO V CF TO V	
7. COST CENTER NO. CHARGE-ABLE 5271-0100		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDS/OFFICE OF SECURITY EXECUTIVE STAFF		10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.	
11. POSITION TITLE SECURITY OFFICER		12. POSITION NUMBER 0032	
13. CAREER SERVICE DESIGNATION SS		14. CLASSIFICATION SCHEDULE (GS, E, S, etc.) GS	
15. OCCUPATIONAL SERIES 1010.01		16. GRADE AND STEP 15 4	
17. SALARY OR RATE \$ 18,170		18. REMARKS Verbal Concurrence: 20 August 1964 - [REDACTED] DDP/EE Personnel. Mr. McCord is being double slotted against position 0032 for approximately one (1) year while attending the Air War College. Date 20 AUG 1964 Security Approval has been granted for the use contemplated by this request cc: DDP/EE cc: CI Br [Signature] Chief Personnel Officer [Signature] [REDACTED] ChPersBr, 10/15/64	
19A. SIGNATURE OF REQUESTING OFFICIAL			
DATE SIGNED 8/20/64			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19. ACTION CODE 16	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 16160 JEC	22. STATION CODE 25003
23. INTEGRITY CODE	24. RIGHTS CODE 1	25. DATE OF BIRTH MO. DA. YR. 01/26/24	26. DATE OF GRADE MO. DA. YR.
27. DATE OF LEI MO. DA. YR.	28. SECURITY REG. NO.	29. SEX	30. SECURITY REG. NO.
31. VET. PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	32. SERV. COMP. DATE MO. DA. YR.	33. LONG. COMP. DATE MO. DA. YR.	34. CAREER CATEGORY CODE 0-NONE 1-YES 2-NO
35. FEDERAL TAX DATA FORM EXECUTED CODE 1-YES 2-NO	36. STATE TAX DATA FORM EXECUTED CODE 1-YES 2-NO	37. SOCIAL SECURITY NO.	38. DATE APPROVED 8/20/64
45. POSITION CONTROL CERTIFICATION [REDACTED]			

SECRET



SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 058124 ✓						2. NAME (Last-First-Middle) MCCORD, James W. Jr.	
3. NATURE OF PERSONNEL ACTION Reassignment and Transfer to Confidential Funds				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 05 27 62		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS		V TO V X		V TO CF		7. COST CENTER NO. CHARGE-ABLE 2139 9300 1617	
C TO V		CF TO CF		8. LEGAL AUTHORITY (Completed by Office of Personnel)			
9. ORGANIZATIONAL DESIGNATIONS DDP/EE German Station Deputy for Combined Services Security Branch				10. LOCATION OF OFFICIAL STATION Frankfurt, Germany			
11. POSITION TITLE Security Officer				12. POSITION NUMBER 0363		13. CAREER SERVICE DESIGNATION SS	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 1810.01		16. GRADE AND STEP 15 2		17. SALARY OR RATE 114055 ✓	
18. REMARKS One copy has been forwarded to the Office of Security. W-4 and D-4 forms have been forwarded to Payroll. Medical OK, JANUARY 1962 per the Office of Security. From: DDB/Office of Security Security Research Staff Office of the Chief Washington, D.C. #365 Security Approval for [redacted] 5/22/62 for [redacted] 16 May 62							
DATE SIGNED [redacted] 5-11-62				19. SIGN OFF [redacted] 16 May 62			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
21. ACTION CODE 20	22. EMPLOY CODE 10	23. OFFICE CODING NUMERIC ALPHABETIC 54460 EE	24. STATION CODE 77015	25. INTERVIEW CODE 3	26. DATE OF BIRTH MO DA YR 01 12 61	27. DATE OF GRADE MO DA YR	28. DATE OF F.I. MO DA YR
29. DATE EMPHASED MO DA YR	30. SPECIAL REFERENCE 1 - YES 2 - NO	31. RETIREMENT DATA 1 - YES 2 - NO	32. SEPARATION DATA CODE TYPE	33. CORRECTION/CONSOLIDATION DATA MO DA YR	34. SECURITY REG. NO.	35. SEX	
36. VET. PREFERENCE CODE 0 - NONE 1 - 5 PT. 2 - 10 PT.	37. SERV. COMP. DATE MO DA YR	38. LONG. COMP. DATE MO DA YR	39. MIL. SER. CREDIT/LED 1 - YES 2 - NO	40. FEELI / HEALTH INSURANCE CODE 0 - WAIVED 1 - YES	41. SOCIAL SECURITY NO.		
42. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)	43. LEAVE CAT. CODE	44. FEDERAL TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO	45. TAX EXEMPTIONS CODE 1 - YES 2 - NO	46. STATE TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO	47. MIL. TAX EXEMPT.	48. STATE CODE	
49. POSITION CONTROL CERTIFICATION [redacted] Sec 2				50. O.P. APPROVAL M.T.J. [redacted] 5/21/62			



# **CIA INTERNAL USE ONLY** **REQUEST FOR PERSONNEL ACTION**

25 June 1959

1. Serial No. <b>158124</b>		2. Name (Last-First-Middle) <b>MCCORD JAMES W JR</b>		3. Date Of Birth Mo. Da. Yr. <b>01 26 24</b>		4. Vet. Pref. None-0 5 Pt-1 10 Pt-2 <b>1</b>		5. Sex <b>M 1</b>		6. CS - EOD Mo. Da. Yr. <b>08 22 51</b>	
7. SCD Mo. Da. Yr. <b>03 27 45</b>		8. CSC Retm. Yes-1 No-2 <b>1</b>		9. CSC Or Other Legal Authority <b>50 USCA 403 J</b>		10. Apmt. Affidav. Mo. Da. Yr. <b>08 22 51</b>		11. FEGLI Yes-1 No-2 <b>08 22 51</b>		12. LCD Mo. Da. Yr. <b>08 22 51</b>	
13. mil. serv. Code Yes-1 No-2 <b>2</b>											

## **PREVIOUS ASSIGNMENT**

14. Organizational Designations <b>DDS OFFICE OF SECURITY SECURITY RESEARCH STAFF OFFICE OF THE CHIEF</b>		Code <b>3112</b>		15. Location Of Official Station <b>WASH., D.C.</b>		Station Code <b>75013</b>	
16. Dept. - Field Dept. - USStd - Frgn - <b>2</b>		17. Position Title <b>SECURITY OFFICER</b>		18. Position No. <b>0365</b>		19. Serv. GS <b>GS</b>	
20. Occup. Series <b>1810.01</b>							
21. Grade & Step <b>15 2 3</b>		22. Salary Or Rate <b>\$ 11,835</b>		23. SD <b>SS</b>		24. Date Of Grade Mo. Da. Yr. <b>07 01 56</b>	
25. PSI Due Mo. Da. Yr. <b>06 28 59</b>		26. Appropriation Number <b>9 7100 20 001</b>					

## **ACTION**

27. Nature Of Action <b>PROMOTION</b>		Code <b>30</b>		28. Eff. Date Mo. Da. Yr. <b>6 12 59</b>		29. Type Of Employee <b>Regular</b>	
30. Separation Data							

## **PRESENT ASSIGNMENT**

31. Organizational Designations <b>DDS Office of Security Security Research Staff Office of the Chief</b>		Code <b>3112</b>		32. Location Of Official Station <b>Washington, D. C.</b>		Station Code <b>75013</b>	
33. Dept. - Field Dept. - USStd - Frgn - D <b>2</b>		34. Position Title <b>Security Officer</b>		35. Position No. <b>0365</b>		36. Serv. GS <b>GS</b>	
37. Occup. Series <b>1810.01</b>							
38. Grade & Step <b>15-1</b>		39. Salary Or Rate <b>\$ 12,770.00</b>		40. SD <b>SS</b>		41. Date Of Grade Mo. Da. Yr. <b>11 28 59</b>	
42. PSI Due Mo. Da. Yr. <b>12 25 60</b>		43. Appropriation Number <b>9-7100-20-001</b>					

## **SOURCE OF REQUEST**

A. Requested By (Name And Title) <b>Sheffield Edwards, Director of Security</b>		C. Request Approved By (Signature And Title) <b>[Signature]</b> <b>Director of Security</b>	
B. For Additional Information Call (Name & Telephone Ext.) <b>[Signature]</b> <b>Ch. Pers. Br., A&amp;TS/OS</b>			

## **CLEARANCES**

Clearance		Signature		Date		Clearance		Signature	
A. Career Board						D. Placement			
B. Pos. Control						E.			
C. Classification						F. Approved By			
Remarks									



## REQUEST FOR PERSONNEL ACTION

21 January 1959

1. Serial No.			2. Name (Last-First-Middle)			3. Date Of Birth			4. Vet. Pref.		5. Sex		6. CS - EOD			
150124			MCCORD JAMES W JR			Mo.	Da.	Yr.	None-0 5 Pt-1 10 Pt-2	Code	M	1	Mo.	Da.	Yr.	
7. SCD			8. CSC Reint.			9. CSC Or Other Legal Authority			10. Apmt. Affidav.		11. FEGLI		12. LCD		13. alt. serv. Credit Lcd	
Mo.	Da.	Yr.	Yes-1 No-2	Code	50 USCA 403 J			Mo.	Da.	Yr.	Yes-1 No-2	Code	Mo.	Da.	Yr.	Yes-1 No-2
03	27	45	No-2	1							No-2		00	22	51	No-2

## PREVIOUS ASSIGNMENT

14. Organizational Designations			Code			15. Location Of Official Station			Station Code		
DDS OFFICE OF SECURITY INSPECTION STAFF			3110			WASH., D.C.			75013		
16. Dept. Field		17. Position Title		18. Position No.		19. Serv.		20. Occup. Series			
Dept. USId. Frgh.	Code	INVESTIGATOR		0033		GS		1810.22			
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14-2		\$11,595		SS		Mo. Da. Yr. 07 01 50		Mo. Da. Yr. 06 28 52		9 7101 20	

## ACTION

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Data	
REASSIGNMENT		56		Mo. Da. Yr.		Regular					

## PRESENT ASSIGNMENT

31. Organizational Designations			Code			32. Location Of Official Station			Station Code		
DDS/Office of Security Security Research Staff Office of the Chief			3110			Washington, D. C.					
33. Dept. Field		34. Position Title		35. Position No.		36. Serv.		37. Occup. Series			
Dept. USId. Frgh.	Code	Security Officer		T365		GS		1810.01			
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
14-2		\$11595.00 pa		SS		Mo. Da. Yr.		Mo. Da. Yr.		9-7100-20-001	

## SOURCE OF REQUEST

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Ch. Pers. Br., A&TS/OS		[Signature]	
B. For Additional Information Call (Name & Telephone Ext.)		Chief, Personnel Branch, [Signature]/OS	
Ext. 2063			

## CLEARANCES

Clearance		Signature		Date		Clearance		Signature		Date	
A. Career Board		[Signature]		23 JAN 59		D. Placement		[Signature]		1/23/59	
B. Pos. Control		[Signature]				E.		[Signature]			
C. Classification		[Signature]				F. Approved By		[Signature]			

Remarks



**SECRET**  
(When Filled In)

DATE PREPARED			REQUEST FOR PERSONNEL ACTION										X		V to V		V to UV	
Mo	Da	Yr											UV to V		UV to UV			
7	10	58																
1. Serial No.			2. Name (Last-First-Middle)						3. Date of Birth			4. Vet. Pref.		5. Sex		6. CS - EOD		
			McCORD, James Walter, Jr.						Mo Da Yr 1 26 24			None-0 5 Pt-1 10 Pt-2		Code M		Mo Da Yr		
7. JCD			8. CSC Reimt.			9. CSC Or Other Legal Authority			10. Apmt. Affidav.			11. FEGLI		12. LCD		13. MIL. SERV. CREDIT		
Mo Da Yr			Yes - 1 No - 2			Code			Mo Da Yr			Yes - 1 No - 2		Code		Mo Da Yr		

**PREVIOUS ASSIGNMENT**

14. Organizational Designations				Code		15. Location Of Official Station				Station Code	
DDS/Office of Security Security Research Staff Office of the Chief						Washington, D. C.					
16. Dept.-Field		17. Position Title		18. Position No.		19. Serv.		20. Occup. Series			
Dept. - Field - Frm. -		Code		Security Officer		365		GS		1810.01	
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade		25. PSI Due		26. Appropriation Number	
14-2		11,595		SS		Mo Da Yr		Mo Da Yr		6-7101-20	

**ACTION**

27. Nature Of Action		Code		28. Eff. Date		29. Type Of Employee		Code		30. Separation Data	
REASSIGNMENT				Mo Da Yr		Regular					

**PRESENT ASSIGNMENT**

31. Organizational Designations				Code		32. Location Of Official Station				Station Code	
DDS/Office of Security Inspection Staff				3110		Washington, D. C.					
33. Dept.-Field		34. Position Title		35. Position No.		36. Serv.		37. Occup. Series			
Dept. - Field - Frm. -		Code		Investigator		33		GS		1810.22	
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade		42. PSI Due		43. Appropriation Number	
14-2		11,595		SS		Mo Da Yr		Mo Da Yr		8-7101-20	

**SOURCE OF REQUEST**

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Ch. Pers. Br. A&TS/OS		[Signature]	
B. For Additional Information Call (Name & Telephone Ext.)		Chief, Personnel Branch, A&TS/OS	
Ext 2063			

**CLEARANCES**

Clearance		Signature		Date		Clearance	
A. Career Board		[Signature]		10/1/58		D. Placement	
B. Pos. Control						E.	
C. Classification						F. Approved By	
Remarks							



SECRET

STANDARD FORM 52  
 PREPARED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1960—FEDERAL PERSONNEL  
 MANUAL, CHAPTER 51

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JAMES W. McCORD, Jr.		26 Jan 1924		4 Jun 57
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)			6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
REASSIGNMENT				
8. POSITION (Specify whether establish, change grade or title, etc.)			B. APPROVED:	
FROM— Investigator (CI) GS-1810.22-14		T367 \$10,320.00 pa	TO— Security Officer GS-1810.01-14 T365-14 \$10,320.00 pa	
DDS/Office of Security Security Research Staff Internal Branch		9. SERVICE GRADE AND SALARY	10. ORGANIZATIONAL DESIGNATIONS	
Washington, D. C.		311201	DDS/Office of Security Security Research Staff Office of the Chief	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		11. HEADQUARTERS	Washington, D. C.	
		12. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

No Fitness Report required - no change in supervision.

B. REQUESTED BY (Name and title)

Ch, Pers. Br., APTS, OS

B. REQUESTED BY (Name and title)

Signature [Redacted]  
Title Ch, Personnel Branch, APTS, OS

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

Ext. 2063

13. VETERAN PREFERENCE

NONE	WITH OTHER EMP.	10 POINT
		DISAB. OTHER
X	X	

14. POSITION CLASSIFICATION ACTION

NEW	INCR	I. A.	RED.

SD-SS

15. SEX  
M  
16. APPROPRIATION  
FROM 7-7101-20  
to Same17. SUBJECT TO C. S.  
RETIREMENT ACT  
(YES-NO)  
YES18. DATE OF APPOINT-  
MENT AFFIDAVIT  
(ACCESSIONS ONLY)19. LEGAL RESIDENCE  
☐ CLAIMED ☐ PROVED  
STATE:

20. STANDARD FORM 50 REMARKS

21. CLEARANCES

INITIAL OR SIGNATURE

DATE

REMARKS:

A		
B. CEIL. OR POS. CONTROL		
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.		
E.		

F. APPROVED BY

SECRET

STANDARD FORM 52  
 PROMULGATED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1960 - FEDERAL PERSONNEL  
 MANUAL CHAPTER 81

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) MR. JAMES W. McCORD, Jr.	2. DATE OF BIRTH 26 Jan '24	3. REQUEST NO.	4. DATE OF REQUEST 6/19/56
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) PROMOTION		6. EFFECTIVE DATE A. PROPOSED: ASAP	7. C.S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	
FROM— Security Res Spec T405 GS-1810.24-13 \$9205.00 pa DDS/Office of Security Security Research Staff External Branch Washington, D. C. <input type="checkbox"/> ROAD <input checked="" type="checkbox"/> DEPARTMENTAL	9. POSITION TITLE AND NUMBER 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS 13. FIELD OR DEPARTMENTAL	TO— Investigator (CI) T367 GS-1810.22-14 \$10,320.00 pa DDS/Office of Security Security Research Staff Internal Branch Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

9. REMARKS (Use reverse if necessary)

No Fitness Report required - no change in supervision.

14. REQUEST APPROVED BY Signature: [Redacted] Title: Ch. Admin & Training Staff, OS	
15. VETERAN PREFERENCE NONE <input type="checkbox"/> 10-YEAR <input type="checkbox"/> 20-YEAR <input type="checkbox"/> 30-YEAR <input type="checkbox"/> 40-YEAR <input type="checkbox"/> 50-YEAR <input type="checkbox"/> 60-YEAR <input type="checkbox"/> 70-YEAR <input type="checkbox"/> 80-YEAR <input type="checkbox"/> 90-YEAR <input type="checkbox"/> 100-YEAR <input type="checkbox"/> 110-YEAR <input type="checkbox"/> 120-YEAR <input type="checkbox"/> 130-YEAR <input type="checkbox"/> 140-YEAR <input type="checkbox"/> 150-YEAR <input type="checkbox"/> 160-YEAR <input type="checkbox"/> 170-YEAR <input type="checkbox"/> 180-YEAR <input type="checkbox"/> 190-YEAR <input type="checkbox"/> 200-YEAR <input type="checkbox"/> 210-YEAR <input type="checkbox"/> 220-YEAR <input type="checkbox"/> 230-YEAR <input type="checkbox"/> 240-YEAR <input type="checkbox"/> 250-YEAR <input type="checkbox"/> 260-YEAR <input type="checkbox"/> 270-YEAR <input type="checkbox"/> 280-YEAR <input type="checkbox"/> 290-YEAR <input type="checkbox"/> 300-YEAR <input type="checkbox"/> 310-YEAR <input type="checkbox"/> 320-YEAR <input type="checkbox"/> 330-YEAR <input type="checkbox"/> 340-YEAR <input type="checkbox"/> 350-YEAR <input type="checkbox"/> 360-YEAR <input type="checkbox"/> 370-YEAR <input type="checkbox"/> 380-YEAR <input type="checkbox"/> 390-YEAR <input type="checkbox"/> 400-YEAR <input type="checkbox"/> 410-YEAR <input type="checkbox"/> 420-YEAR <input type="checkbox"/> 430-YEAR <input type="checkbox"/> 440-YEAR <input type="checkbox"/> 450-YEAR <input type="checkbox"/> 460-YEAR <input type="checkbox"/> 470-YEAR <input type="checkbox"/> 480-YEAR <input type="checkbox"/> 490-YEAR <input type="checkbox"/> 500-YEAR <input type="checkbox"/> 510-YEAR <input type="checkbox"/> 520-YEAR <input type="checkbox"/> 530-YEAR <input type="checkbox"/> 540-YEAR <input type="checkbox"/> 550-YEAR <input type="checkbox"/> 560-YEAR <input type="checkbox"/> 570-YEAR <input type="checkbox"/> 580-YEAR <input 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type="checkbox"/> 88	



E.O.

23 September 1954

[REDACTED]  
[REDACTED]  
[REDACTED] Permit for Germany - James Walter McGord, Jr.

- free*
1. It is requested that a [REDACTED] Permit for Germany be affixed to the Special Passport issued to the above subject.
  2. Travel for the above subject is sponsored by the CENTRAL INTELLIGENCE AGENCY. Housing accommodations are available.
  3. It is further requested that any reference to the CENTRAL INTELLIGENCE AGENCY be excluded from the permit issued.

Special Passport # 39738  
Date of issue: 15 September 1954  
Place of issue: Washington, D.C.  
Valid Until: 14 September 1956  
Occupation: Government Employee  
Destination: Frankfurt  
Duration in Germany: 2yrs.  
Date of entry: 30 September 1954

SECRET

STANDARD FORM 52  
 PROMULGATED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1946—FEDERAL PERSONNEL  
 MANUAL, CHAPTER XI

## REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) <b>MR. JAMES W. McCORD, JR.</b>	2. DATE OF BIRTH <b>January 1924</b> <b>3/26/24</b>	3. REQUEST NO. <b>1924</b>	4. DATE OF REQUEST <b>6/1/54</b>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) <b>PROMOTION</b>		6. EFFECTIVE DATE A. PROPOSED: <b>ASAP</b>	7. C. S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: <b>6 June 1954</b>	
FROM— Investigator <b>GS-1810.22-12</b> <b>1297.01</b> <b>per annum</b>	8. POSITION TITLE AND NUMBER A. SERVICE, GRADE, AND SALARY B. ORGANIZATIONAL DESIGNATION C. HEADQUARTERS D. FIELD OR DEPARTMENTAL	TO— Security Officer <b>GS-1810.01-13</b> <b>\$2360.00 per annum</b> DIA/Security Office Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

*PSI eff 6 June 54 - not in folder*

*approved by SE/SSB 8 June 54*

9. REQUESTED BY (Name and title) <b>Chief, A13</b>		10. REQUEST APPROVED BY Signature: _____	
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) <b>Ext. 2063</b>		Title: <b>Executive Officer, Security Office</b>	
13. VETERAN PREFERENCE NONE <input checked="" type="checkbox"/> WWI <input checked="" type="checkbox"/> OTHER <input checked="" type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DESER <input type="checkbox"/> OTHER <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/> <b>CD-54</b>	
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> N	17. APPROPRIATION FROM: <b>4-7103-20</b> TO: <b>4-7101-20</b>	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO) <input type="checkbox"/>
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: _____	

21. STANDARD FORM 50 REMARKS

*\* Put in Serial, 50 -  
74 6/9/54*

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL	<i>jm</i>	<i>9 June 54</i>	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	<i>Law</i>	<i>4/9/54</i>	
E.			

F. APPROVED

SECRET



SECRET

STANDARD FORM 52 PROMULGATED BY THE U. S. CIVIL SERVICE COMMISSION JANUARY 1954—FEDERAL PERSONNEL MANUAL, CHAPTER IV			
<b>REQUEST FOR PERSONNEL ACTION</b>			
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.
MR. JAMES MCCORMY, JR.		1/26/54	
4. DATE OF REQUEST		5. EFFECTIVE DATE A. PROPOSED:	
1/11/54			
6. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		7. C. S. OR OTHER LEGAL AUTHORITY	
REASSIGNMENT			
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	
FROM— Investigator (Gen) T297.01 GS-1610-12 \$7045.00 per annum  DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		9. POSITION TITLE AND NUMBER  10. SERVICE, GRADE, AND SALARY  11. ORGANIZATIONAL DESIGNATIONS  12. HEADQUARTERS  13. FIELD OR DEPARTMENTAL	TO— Investigator T297.01 GS-1610-22-12 \$7045.00 per annum  DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
A. REMARKS (Use reverse if necessary)			
C. REQUESTED BY (Name and title)		D. REQUEST APPROVED BY	
[Signature] Chief, ADTS		[Signature]	
E. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)		F. SIGNATURE	
[Signature] Ext. 3063		Title: Chief, Admin & Training Staff, SO	
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION	
NONE <input type="checkbox"/> WW <input type="checkbox"/> OTHER <input checked="" type="checkbox"/> SPT <input type="checkbox"/> 15-POINT <input type="checkbox"/> DISAB. OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL <input type="checkbox"/> CD-33	
15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)
M	W	FROM: 4-7103-20 TO: 4-7103-30	
		19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
			<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE TEXAS
21. STANDARD FORM 50 REMARKS			
22. CLEARANCES			
INITIAL OR SIGNATURE		DATE	
A.			
B. CEIL. OR POS. CONTROL		4/21	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.		4/21	
E.			
F. APPROVED BY [Signature]			

SECRET



SECRET

STANDARD FORM 52  
 PREPARED BY THE  
 U. S. CIVIL SERVICE COMMISSION  
 JANUARY 1962—FEDERAL PERSONNEL  
 MANUAL, CHAPTER II

## REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.  
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname) MR. JAMES W. McCORD, JR.	2. DATE OF BIRTH 1/26/24	3. REQUEST NO.	4. DATE OF REQUEST 12/17/53
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, reposition, etc.) REASSIGNMENT		6. EFFECTIVE DATE A. PROPOSED: B. APPROVED: <i>Bob</i> 3 JAN 1954	7. C.S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)			
FROM— Investigator(Gen) T211.01 GS-1816-12 \$7040.00 per annum DDA/Security Office Special Security Division SSD Pool Washington, D. C. <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	9. POSITION TITLE AND RANGE 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS	TO— Investigator(Gen) T297.01 GS-1816-12 \$7040.00 per annum DDA/Security Office Special Security Division Operations Branch Office of the Chief Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	
13. REMARKS (Use reverse if necessary)			

Transfer TO Vouchered Funds FROM UNVouchered Funds.

14. REQUEST APPROVED BY Signature: <i>[Redacted]</i> Title: <i>Chief, Admin. &amp; Insp. Staff</i>	
15. REQUESTER'S INFORMATION Name: <i>[Redacted]</i> Chief, AATS Ext. 2063	
16. VETERAN PREFERENCE NONE <input type="checkbox"/> WWI <input checked="" type="checkbox"/> OTHER <input checked="" type="checkbox"/> S.P.T. <input type="checkbox"/> 10 POINT <input type="checkbox"/> OSAS <input type="checkbox"/> OTHER <input type="checkbox"/>	17. POSITION CLASSIFICATION ACTION ROM <input type="checkbox"/> ICE <input type="checkbox"/> L.S. <input type="checkbox"/> REAL <input type="checkbox"/> <i>CD-SE</i>
18. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> W 19. APPROPRIATION FROM: 4-7130-30 TO: 4-7103-20	20. SUBJECT TO C. S. RETIREMENT ACT (YES—NO) 19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) STATE: <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED
21. STANDARD FORM 50 REMARKS <i>Security Clearance 12/22/53</i>	
22. CLEARANCES A. <input type="checkbox"/> B. CEM. OR PCS. CONTROL C. CLASSIFICATION D. PLACEMENT OR EMPL. E. <input type="checkbox"/> F. APPROV <i>[Redacted]</i>	INITIAL OR SIGNATURE DATE REMARKS: <i>1/20/54</i> <i>[Redacted]</i> 12/22/53



Director of Personnel  
Department of Justice-F.B.I.  
Washington, D. C.

TO:

DATE:

17 September 1951

In accordance with the requirements of the Federal Personnel Manual  
it is requested that the Official Personnel Folder and Leave Record  
of:

NAME: MCCOMB, James Walter, Jr.  
DOB: 26 Jan. 1924  
PREVIOUSLY EMPLOYED IN: Department of Justice-F.B.I.  
BRANCH OR DIVISION :  
LOCATION : Washington, D. C.  
DATES OF EMPLOYMENT : October 1948 to February 1951

Be forwarded to:

Chief, Personnel Division  
Central Intelligence Agency  
2430 E Street, N. W.  
Washington 25, D. C.

*Home record  
sent to payroll  
9-27-51*

CONFIDENTIAL22 August 1951  
(Date)

I, James Walter McCord, Jr., hereby certify that the information appearing on my Personal History Statement dated 18 May 1951 is still accurate and correct, except as follows: No corrections

1. However an addition may be made to the education section inasmuch as one summer semester in evening Law School, Lincoln University, Oakland, Calif., was completed since the date of the application. This semester began 4 June 1951 and ended 10 August 1951.
2. In the certificate regarding Reserve Status filed with the original application it was reflected that I was in the Volunteer Air Reserve, USAF. On August 14 a letter Reserve Order from Hamilton AFB, Calif., was sent to me advising that  
I was being transferred from  
the Volunteer Air Reserve to

CONFIDENTIAL

the Organized Reserve with a mobilization assignment with the 19th District OSI, Travis AFB, California. ( ) literary Status Questionnaire)



NR

820 Pacific Avenue  
Alameda, California  
July 20, 1951

Mr. Joseph B. Ragan  
Chief, Personnel Procurement  
Central Intelligence Agency  
2430 E Street, N. W.  
Washington, D. C.

Dear Mr. Ragan:

Reference is made to your letter  
dated June 4, 1951.

At the present time I am in the  
position of finding it necessary in the very  
near future to make several decisions of con-  
siderable financial importance to me. Should  
your organization be in a position to indicate  
whether favorable consideration has been given  
my application, or to indicate by what date you  
may be in a position to make a decision in that  
regard, such information would be of very great  
help to me at this time. As you have been advised  
earlier, I am interested in the CIA as a career,  
am willing to accept an assignment either over-  
seas or in this country at your discretion, and  
at the starting salary you believe commensurate  
with my past experience.

Any assistance you can furnish  
concerning the above request will be indeed ap-  
preciated.

Very truly yours

[Redacted Signature]

James Walter McGord, Jr.

## REQUEST FOR SECURITY CLEARANCE

Request No. 1-8311Date: 4 July1. Full Name of [redacted] [redacted] [redacted] 2. Year of birth 1921  
Last, First Middle3. Position Title SPECIAL AGENT Grade GS-11 Code 4. Location: Office WFO Division 02 Branch   
Code  Code  Code 5. Geographic destination SAN FRANCISCO, CALIF.  
City and state or country, as appropriate6. Type of Employee: ☒ 1. Regular ☐ 2. Contract ☐ 3. Consultant  
☐ 4. Military ☐ 5. Other: 7. Funds: ☐ 1. Vouchered ☒ 2. Unvouchered

8. Type(s) of security clearance requested:

☒ Provisional for  Show name of pool or group☒ Secret☒ Full☐ Waiver9. Availability dates: Day-Month-Year 10. Estimated clearance date Month-Year11. Recruitment Source  Code 12. Sex and Veteran status: ☐ 1. M-W ☐ 2. M-FW ☐ 3. F-W ☐ 4. F-FW

13. Remarks:

2 COPIES RETAINED BY HQ

## Attachments:

- ☐
- PHS
- 
- ☐
- Appendix I
- 
- ☐
- Photographs

Signature

FIG

Division



4 June 1951

Mr. James V. McCord, Jr.  
820 Pacific Avenue  
Alameda, California

Dear Mr. McCord:

This is to acknowledge receipt of your application for employment with the Central Intelligence Agency.

Your application is being given consideration for current employment possibilities. This process is somewhat time consuming; however, we shall advise you as soon as a definite decision has been reached.

Any requests for further information should be addressed to the undersigned.

Very truly yours,

JOSEPH B. RAGAN  
Chief, Personnel Procurement

Pool

10 May 1951

Mr. James Walter McCord, Jr.  
820 Pacific Avenue  
Alameda, California

Dear Mr. McCord:

Thank you for your recent application for employment in our organization.

Enclosed you will find the forms which we require all prospective applicants to fill out in order that we may become more thoroughly acquainted with their background and experience. If you will be good enough to fill them out and return them with three passport size photographs of yourself, we will be in a better position to review your qualifications and will then advise you further. You may retain the fourth copy of the Personal History Statement for your own records.

We sincerely appreciate your interest in our organization and look forward to hearing from you in the near future.

Very truly yours,

JOSEPH B. RAGAN  
Chief, Personnel Procurement

Enclosures (9)



## RESTRICTED

SECURITY AGREEMENT

I, James Watson McLeod Jr., understand that by virtue of my duties in the Central Intelligence Agency, I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to the standards set by the Central Intelligence Agency. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), and, concerning the disclosure of information relating to the National Defense, and I am familiar with the penalties provided for violation thereof.

I agree that I do not now, nor shall I ever possess any right, interest, or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the Central Intelligence Agency, but shall always acknowledge the property right of the United States of America in and to such information and intelligence.

I do solemnly swear that I will never divulge, publish nor reveal by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties in accordance with the laws of the United States, unless specifically authorized in writing in each case by the Director of Central Intelligence.

I understand that no change in my assignment or employment will terminate my obligation under this oath and that the provisions of this agreement shall remain binding upon me even after the termination of my services with the United States.

I understand that my employment by the Central Intelligence Agency is conditioned upon my understanding of and strict compliance with "Security Regulations CIA", and the appendices thereto.

I take this obligation freely, without any mental reservation or intention of evasion.

Witness whereof I have set my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

(Seal)

before me this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

RESTRICTED

820 Pacific Avenue  
Alameda, California  
April 18, 1951

Director  
Central Intelligence Agency  
Washington, D. C.

Dear Sir:

I am interested in securing an interview with your local Agent-In-Charge regarding the position of Special Agent with your organization. My prior investigative experience includes four years with the Federal Bureau of Investigation, two years as a Special Agent and two years as a Radio Technician. I hold a commission in the U. S. Air Force Reserve, and have held an assignment as Intelligence Officer in a Reserve Unit. My last annual two-week tour of duty in the Air Force Reserve was an Intelligence Officer Refresher Course at Lowry Air Force Base, Colorado in March, 1950. My age is twenty-seven, and I am married, no children.

Should it appear that an interview may be arranged, I shall be glad to talk with your representative at his convenience.

Very truly yours

[Redacted Signature]  
James Walter McCord, Jr.



SECRET

REPRODUCTION MASTERS

SECRET  
(When Filled In)

BIOGRAPHIC

BIOGRAPHIC PROFILE

H a n d l e   W i t h   C a r e

WATERGATE FILE REVIEW FLAGSUBJECT: McCord, JamesFILE NO: 58124DATE FLAGGED: 24 April 1974

All information contained in this file through the above date was reviewed for possible significance to "Watergate" or other related matters. This review was conducted by Office of Security personnel. Additionally, this file was in the custody of the Office of the Inspector General from 26 February 1974 until released to the Office of Security on 15 April 1974.

No action is required through date cited above for further "Watergate" related file review reporting.

File Cross Reference - 625000  
Officer Reviewing File

DO NOT REMOVE OR DESTROY THIS FLAG WITHOUT THE CONCURRENCE  
OF THE DEPUTY DIRECTOR OF SECURITY.



SECRET

NOTIFICATION OF OF OFFIC		SHMENT OR CANCELLATION COVER BACKSTOP		31 August 1970	
TO: (Check)	<input checked="" type="checkbox"/>	CHIEF, RECORDS AND CONTROL		FILE NUMBER	13507
	<input type="checkbox"/>	CHIEF, CONTRACT PERSONNEL DIVISION		EMPLOYEE NUMBER	058124
	<input checked="" type="checkbox"/>	CHIEF, OPERATING COMPONENT (For action) OS		ID CARD NUMBER	
ATTN:		OS/Chief Admin Staff		OFFICIAL COVER	BACKSTOP ESTABLISHED
REF:		Resignation Debriefing		<input checked="" type="checkbox"/>	DISCONTINUED
SUBJECT		McCord, James W. Jr.		UNIT	

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)		CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)	
A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____		DATE (22 of CCS)	
B. CONTINUING AS OF COB		August 1951	
SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HRB 20-7)		SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HRB 20-7)	
ASCERTAIN THAT CIA W-2 BEING ISSUED. (HRB 20-12)		RETURN ALL OFFICIAL DOCUMENTATION TO CCS.	
SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR-240-2*)		DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY	
SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (HR-240-2*)			
SUBMIT FORM 2685 FOR HOSPITALIZATION CARD			

## REMARKS AND/OR COVER HISTORY

Aug 51-Jun 53 CONUS DOD  
 Jun 53-May 62 Germany DAC  
 May 62-May 64 Overt  
 Jun 64

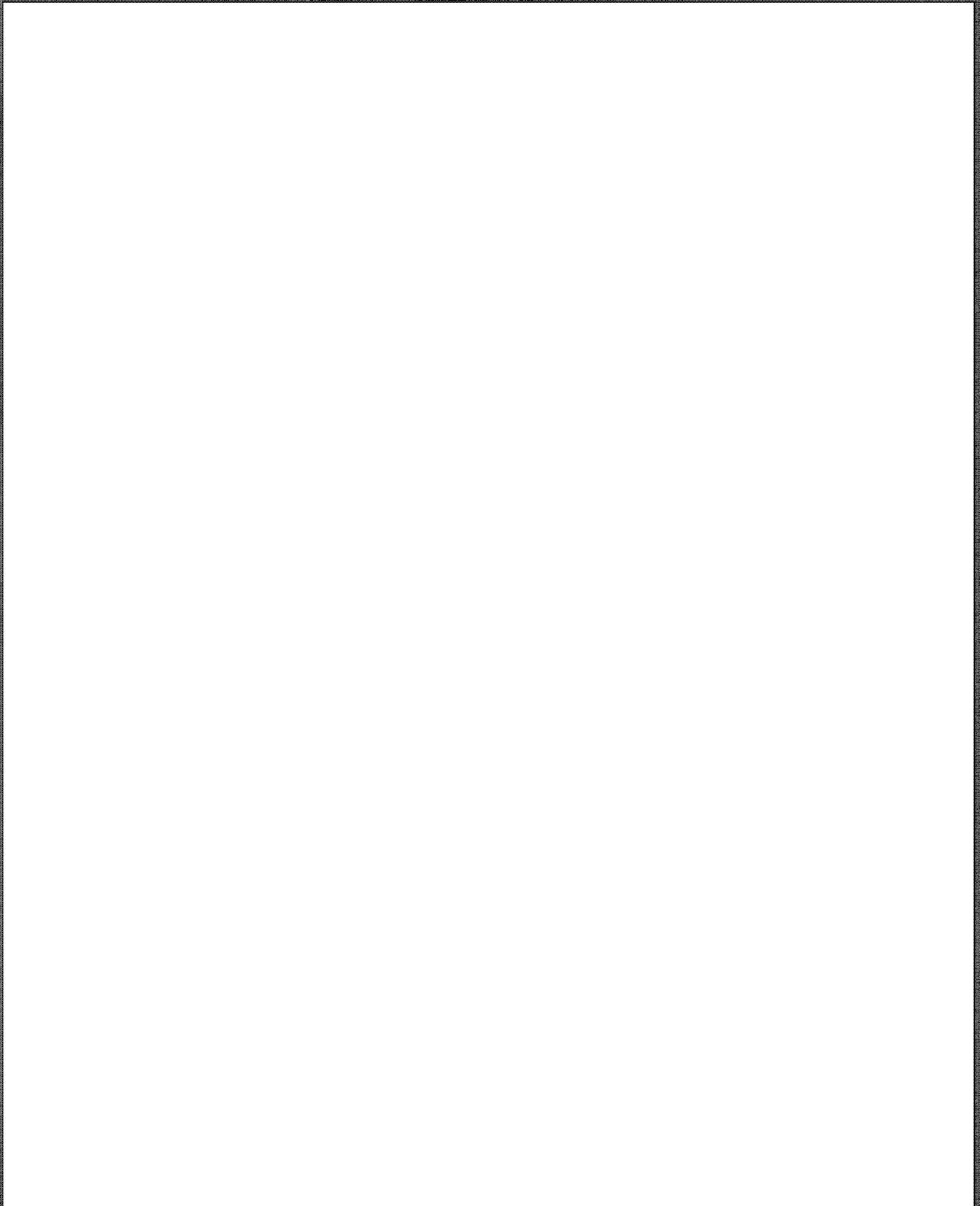
FORWARDING ADDRESS: # 7 Winder Court  
 Rockville, Maryland 20850  
 EMPLOYMENT ADDRESS: UNK

Subject is to indicate CIA as place of employment for entire period.

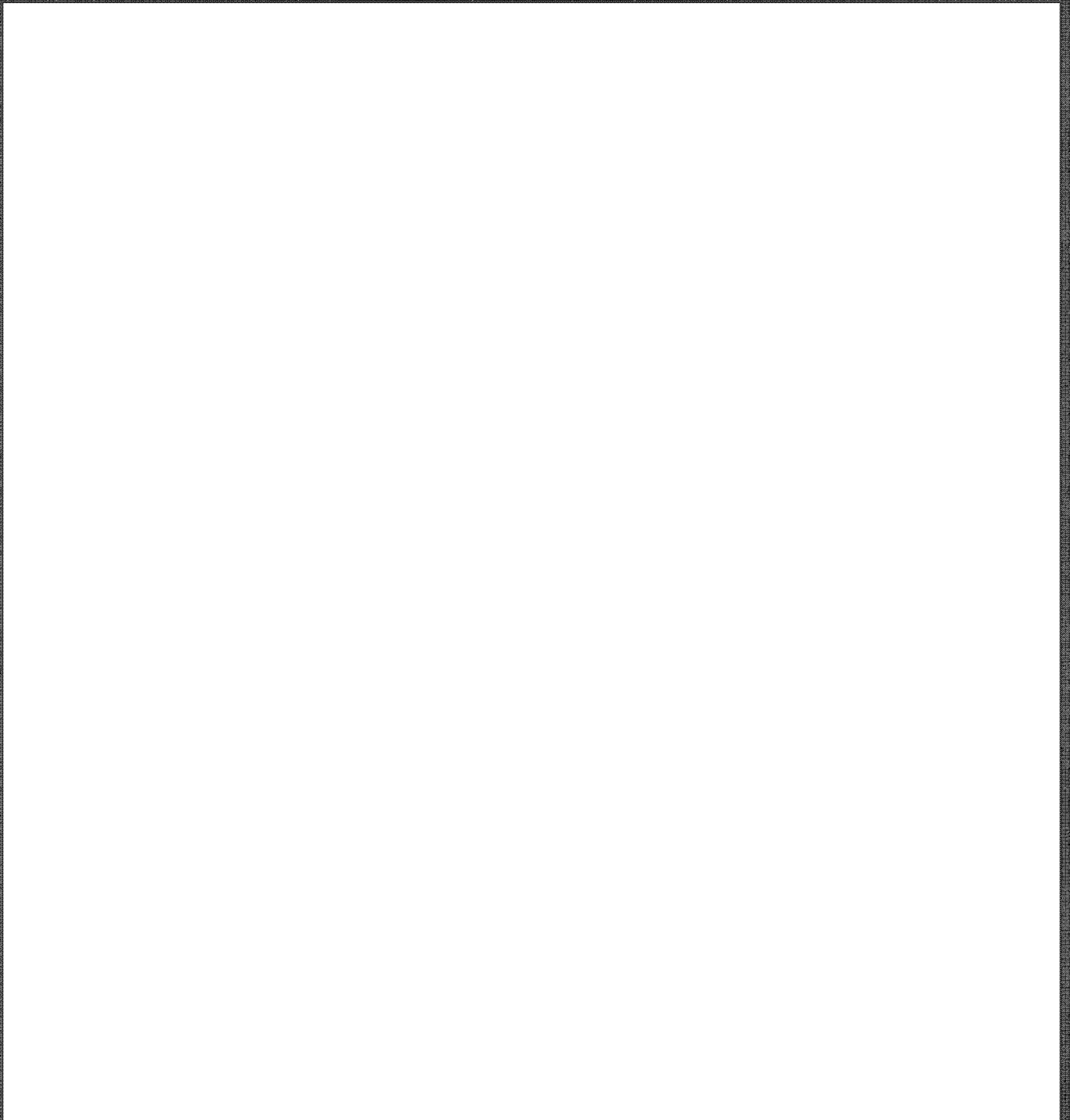
DEI/et  
 DISTRIBUTION: COPY 1 - RCB  
 COPY 2 - OPERATING COMPONENT  
 COPY 3 - D/O  
 COPY 4 - CL/TELEVC  
 COPY 5 - CCS - CHRONO  
 COPY 6 - CCS - FILE

CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF

SECRET







Mr. James W. McCord, Jr.  
7 Winder Court  
Rockville, Maryland 20850

Dear Mr. McCord:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

[Redacted]  
Personnel Officer

Enclosures:  
Questionnaire  
Return Envelope

Distribution:  
Original - Addressee  
1 - OPF  
1 - RAD Subject's File

OP/RAD/EEAB [Redacted]

(23 April 1971)



Actions



1. LAST NAME <b>MC CORD, JAMES W JR</b>		FIRST NAME <b>MC CORD, JAMES W JR</b>		INITIAL(S)		2. APPOINTMENT DATA Employed on duty <b>08/22/51</b> F/T <b>XX</b> P/T Subject to Sec. 205(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/> Ceased to be subject to Sec. 205(d) on _____ Annual Leave Bal.		3. TOTAL SERVICE FOR LEAVE (as of date of separation) Years <b>25</b> Months <b>05</b> Days <b>04</b> <input checked="" type="checkbox"/> More than 15 years			
4. DATE AND NATURE OF SEPARATION <b>RETIREMENT*INV*UNDER CIA RETIREMENT AND DISABILITY SYSTEM 08/31/70</b>											
SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)						SUMMARY OF HOME LEAVE (DAYS)					
5. Balance from prior leave year ended <b>1/10</b> <b>1970</b>						14. Date arrival abroad for H/L purposes _____					
6. Current leave year accrual through <b>8/22</b> <b>1970</b>						15. Current balance as of _____ 19 _____					
7. Total						16. 12-month accrual rate _____					
8. Reduction in credits, if any (current year)						17. Dates leave used, prior 24 months _____					
9. Total leave taken						18. Monthly accrual date _____					
10. Balance						19. Calendar days credit for next accrual date _____					
11. Total hours paid in lump sum <b>89 hrs &amp; 1 hol</b>						20. Date basic service period completed _____					
12. Salary rate(s) <b>\$28,969.00</b>						MILITARY LEAVE					
13. Lump sum leave dates From <b>0830 09/01/70, 09/17/70 0930</b> (Hours)						21. Dates during current calendar yr _____ to _____					
21. _____						22. Dates during preceding calendar yr _____ to _____					
22. _____						ABSENCE WITHOUT PAY					
23. During leave year in which separates _____						24. During step-increase waiting period which began on <b>06/14/70</b>					
24. _____						25. During 12-month 1% accrual period (dates) _____					
25. _____						WOP or AWOL or Furlough Suspension (Hours)					
Signature: _____ for Chief Payroll (Title)						Date: <b>3/9/70</b> <b>113-2585</b> (Telephone)					

Standard Form 1150  
November 1967  
1150-100

## RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION  
FPM SUPPLEMENTS 296-31 AND 990-2



SECRET

(When Filled In)

## NOTIFICATION OF PERSONNEL ACTION

(FIRST-MIDDLE)

D JAMES W JR

VOLUNTARY-UNDER CIA  
DISABILITY SYS-CORR

4. EFFECTIVE DATE

MO DA YR

08 31 70

5. CATEGORY OF EMPLOYMENT

REGULAR

O V

V TO CF

7. Financial Analysts No. Chargeable

8. CSC OR OTHER LEGAL AUTHORITY

TO V

CF TO CF

1271 0501 0000

PL 86-643 SEC 235A

10. LOCATION OF OFFICIAL STATION

SECURITY  
CRITICAL AND OVERSEAS SECURITY  
DIVISION  
HIEF

WASH., D.C.

11. POSITION NUMBER

0070

13. SERVICE DESIGNATION

SD

12. OCCUPATIONAL SERIES

1010.07

14. GRADE AND STEP

13 9

17. SALARY OR RATE

28985

RECTS FORM 1130 EFFECTIVE DATE 08/31/70 AS FOLLOWS:  
AND STEP WHICH READ 13 9 TO READ 13 9; AND ITEM 17,  
WHICH READ 28985 TO READ 28985.

## SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

CODING		22. STATION CODE	23. AUTHORITY CODE	24. PAYMENT CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEL
ALPHABETIC					MO DA YR	MO DA YR	MO DA YR
					08 31 70		
30. REMITTANCE DATA	31. SEPARATION DATA CODE	32. Comment (Conversion Over)	33. SECURITY REQ. REC		34. SEX		
1. CSC 2. PCA 3. FLOW	1. 0000 2. 0001 3. 0002	1. YES 2. NO	08 31 70				
35. DATE	36. LONG. COMP. DATE	37. CAREER CATEGORY	38. FROM / HEALTH INSURANCE	39. SOCIAL SECURITY NO.			
1. YES 2. NO	1. YES 2. NO	1. YES 2. NO	1. YES 2. NO				
40. SERVICE		41. LEAVE CAT. CODE	42. FEDERAL TAX DATA		43. STATE TAX DATA		
		1. YES 2. NO	1. YES 2. NO		1. YES 2. NO		

SIGNATURE OR OTHER AUTHENTICATION

POSTED

9-16-70 Jm

SECRET

BSI