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File #:

62-116464

Serial Scope:

Sub A 1st NR

1 - Mr. A. J. Decker
(Attn: W. L. Bailey/
L. W. Brady)

Mr. T. W. Leavitt

6/30/76

S. F. Phillips

1 - Mr. T. W. Leavitt
2 - Mr. S. F. Phillips

HOUSTUDY

This memorandum provides for filing of voluminous newspaper and wire service clippings relating to the House Select Committee on Intelligence Activities (HSC).

Since the inception of the HOUSTUDY Project, we have accumulated 3 thick folders containing newspaper and wire service clippings plus some additional material such as magazine articles and other public source data. Material maintained in tickler folder, Sub A file was never opened. Retained material is in general, but not precise chronological order. With the end of the HSC mandate, it is believed we should now provide for the final and permanent retention of this material.

This matter was discussed by writer with Messrs. W. L. Bailey and L. W. Brady of the Records Management Division on 6/29/76 and it was agreed that the most practical manner of handling would be to file this material as a bulky enclosure behind file and that no indexing would be necessary. Further, that the original of this memorandum be filed in the main HOUSTUDY file, 62-116464, and a copy be filed in Sub A to 62-116464 which should be opened as a repository of it alone. The presence of a copy of instant memorandum in the Sub A will serve as a permanent flag advising where the material is actually filed.

ACTION: Upon approval, Records Management Division will handle in accordance with procedures outlined above. The material is currently maintained in Room 3859 and may be obtained there from the writer.

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1 - 62-116464-Sub A

SFP:lek

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62-116464-A
NOT RECORDED

46 JUL 15 1976

67 SEP 28 1976