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MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME:

(GITCHBORN)

[Redacted]

INCLUSIVE DATES:

CUSTODIAL UNIT/LOCATION:

ROOM:

DELETIONS, IF ANY:

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL

NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE

JOHN F. WARD
D. PLATT
[Illegible]

SECRET

17 September 1968

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT : Contract Amendment
Edward G. TICHBORN

Transmitted herewith is original and one copy of amendment to subject's contract which was terminated 31 August 1968, signed by subject acknowledging a one-time lump sum taxable payment in the amount of \$3,311, which serves as a "quit claim".


Chief, DO Personnel & Training

Attachments: 2

cc: 

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, effective 19 May 1961, as amended.

Effective 15 August 1968 you are authorized a one-time lump sum taxable payment in the amount of \$3,000.

In full and final consideration for authorization and payment of the above sum, you herein release and forever discharge the United States Government and any Agency, Department or Instrumentality thereof and its agents, officers, employees and representatives from any and all claims, demands and liabilities in any form or by any party whatsoever throughout the world arising from services performed by you for the United States Government under said contract.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

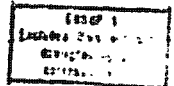
ACCEPTED:

Edward G. Tichborn

WITNESS:

APPROVED:

Ed G. Tichborn
15 Aug 68



SECRET

12 August 1968

MEMORANDUM FOR: Chief, Contract Personnel Division
THROUGH: Assistant for Non-Staff Personnel
SUBJECT: Edward G. TICHBORN (P) - Contract Agent

1. Subject has been given 30 days notice as provided in his contract, to the effect that his contract will be terminated 31 August 1968.

2. Subject was initially employed in 1959 and was transferred to DO Division in July of 1967 from the WH Division. In the course of discussing the termination of his services, subject stated that during his tenure with the WH Division, he had been promised certain bonuses upon termination of his Agency service. The WH Division has agreed to a termination payment of \$3,310.72 which represents two months' salary of a per annum salary of \$17,000 plus \$477.38 in settlement of his accounting which is nontaxable.

3. In addition it is requested that the following statement be included in the amendment:

You release and forever discharge the United States Government and any Agency, Department or Instrumentality thereof and its agents, officers, employees and representatives from any and all claims, demands and liabilities in any form or by any party whatsoever throughout the World arising from services performed by you for the United States Government under said contract.

4. Attached is signed Notice of Termination in duplicate.

APPROVED:


Special Contracting Officer
Attachments:
as stated

Chief, DO Support Group

SECRET

NOTIFICATION OF TERMINATION OF CONTRACT



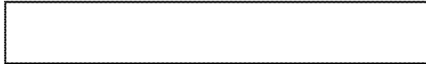
You are hereby notified that your services under a contract with the U. S. Government, effective 19 May 1961, are to be terminated for the convenience of the U. S. Government pursuant to paragraph 10 of said contract, and that the thirty (30) days notice required by the contract begins .

You are reminded of the contents of paragraph 9 of said contract which reads as follows:

"9. Secrecy. You will be required to keep forever secret this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the espionage laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

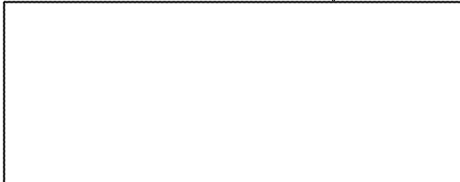
Your signature in the space provided below is acknowledgement of the contents hereof.

U. S. GOVERNMENT



Special Contracting Officer

ACKNOWLEDGED:



March 7, 1968
(Date)
April 11, 1968
(Date)

CONTRACT IMPROVING OFFICE

24 November 1967

Edward G. Tichborn

1 October 1967

19 May 1961

one (!) year

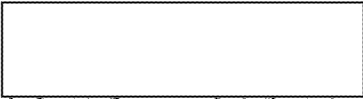
24 Nov. 67
D & L / 1119

16 November 1967

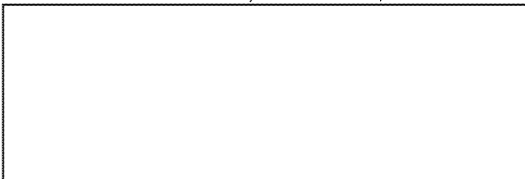
MEMORANDUM FOR: Contract Personnel Division

SUBJECT : Edward G. TICEBORN (P)

It is requested that ~~subject's~~ contract which expired
30 September 1967 be extended for one year.


Chief, Personnel & Training

APPROVED:



OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA FPMR (41 CFR) 101-11.6
UNITED STATES GOVERNMENT

SECRET

Memorandum

TO : **OF/C&TD/CAAS**
VIA : **Contract Personnel Division**
FROM : **WH/Contracts**

DATE: **July 5, 1967**

SUBJECT: **Edward G. TICHBORN, Reassignment**

1. Effective 1 July 1967, Edward G. TICHBORN, Independent Contractor, has been reassigned to DO. Effective the same date all costs incident to contract services are chargeable to DO.

2. C/DO/Pers may be contacted for further information.

cc: **C/WH/B&F**
C/DO/Pers

SECRET

Special Contracting Officer

SECRET

DATE: 7 November 1950

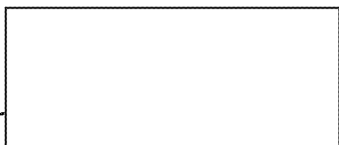
CTC No. 278

MEMORANDUM FOR: Director of Finance
 ATTENTION: Chief, Compensation and Tax Division
 VIA: Chief, Contract Personnel Division
 SUBJECT: Tax Assessment for Edward H. TIERNEY (b)

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction is will be forwarded.

<u>Tax Assessment Rate</u>	<u>Effective Date</u>
6.5% (OO.0) per year	1 December 50, 12 months of tax

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:



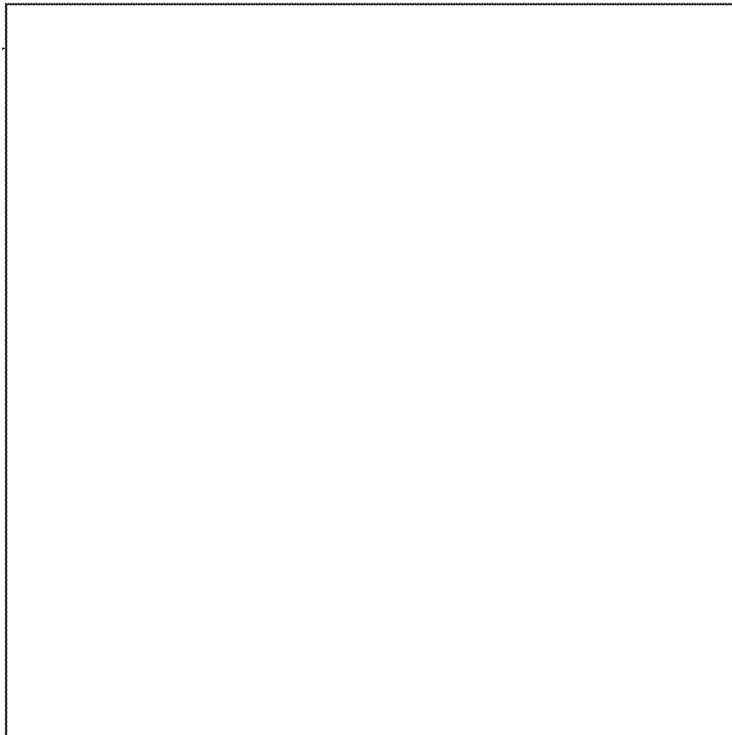
Secretary, Covert Tax Committee

18 Oct 66

C/CPD:

Attached is a draft of an amendment on TICHOPIN.
Note memo of request asks for an increase in basic
fee from \$12,000 to \$17,000 based on TICHOPIN's
"overall performance and full time services". ~~File~~

Additional memoranda in file reflect the
following:



Paul

Paul - ok to prepare -
I will hold pending
receipt of supplementary →

Note - Per C/CPD WH (Cochran)
will submit a new memo
to justify the current request.

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

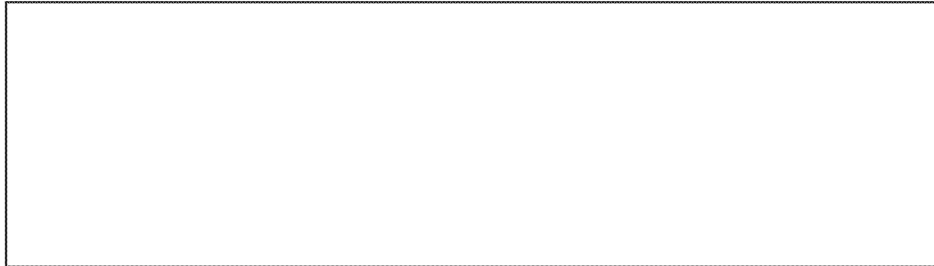
Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 1 October 1966, said contract, as amended, is further amended by:

(a) Deleting the figure \$12,000 from paragraph one (1) (a) and substituting in lieu thereof the figure \$17,000;

(b) Deleting paragraph one (1) (b) in its entirety; and

(c) Adding the following paragraph:



In addition, said contract is further amended by extending its term through 30 September 1967.

All other terms and conditions of said contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

ACCEPTED:

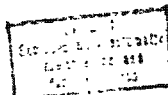
Edward G. Tichborn

WITNESS:

APPROVED:

Pat Turk
20 Oct. 66

SECRET



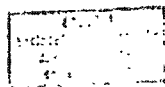
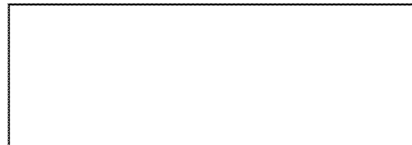
SECRET

31 October 1966

MEMORANDUM FOR: Chief, Contract Personnel Division
FROM : WH/Pers/Contracts
SUBJECT : Edward G. TICHBORN, Contract Compensation

1. Reference is made to your recent oral request concerning the increase in compensation for Edward G. TICHBORN, Independent Contractor.

2. The recommendation for the increase was based on C/WH'D's review of TICHBORN's performance, availability of full time services and direct negotiation. It is to be noted that the basic recommendation also provided for the amendment to offset cover earnings.



SECRET

SECRET

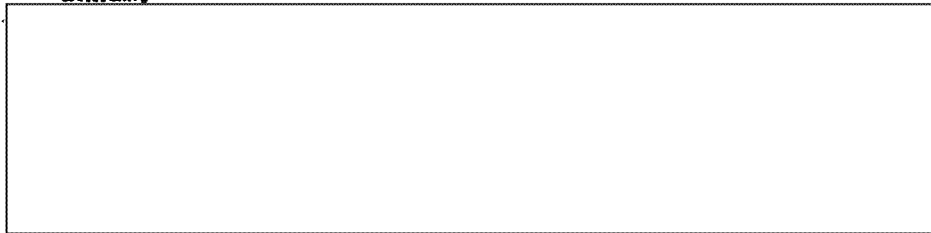
7 OCT 1966

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT : Edward G. TICHBORN, Contract Amendment

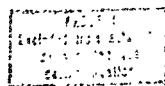
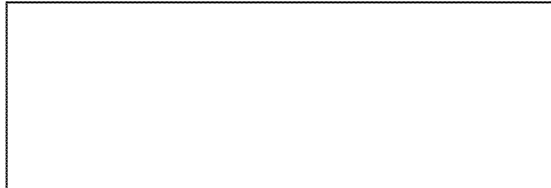
1. It is requested that the contract, as amended, for Edward G. TICHBORN, Independent Contractor, be further amended effective 1 October 1966 as follows:

a. Increase basic compensation to \$17,000. per annum. *From \$12,250*



e. Extend contract through 30 September 1967.
f. Provide for TICHBORN's acceptance and signature on the amendment.

2. The increase in basic compensation is based on TICHBORN's overall performance and full time services.



SECRET

Contract Service — Edward G. Tichborn (P)

<u>Date</u>	<u>Action</u>	<u>Compensation</u>
15 Oct 59	Hired as an Independent Contractor	\$50 Per day
13 Jan 60	Pay adjustment	See Contract
23 Feb 61	" "	" "
18 May 61	Contract Terminated	
19 May 61	Hired as an Independent Contractor	\$8,000 P.A.
19 May 63	Pay increase	4,000
1 Dec 64	" "	12,000
1 Dec 64	As an Independent Contractor, authorized Social Security	

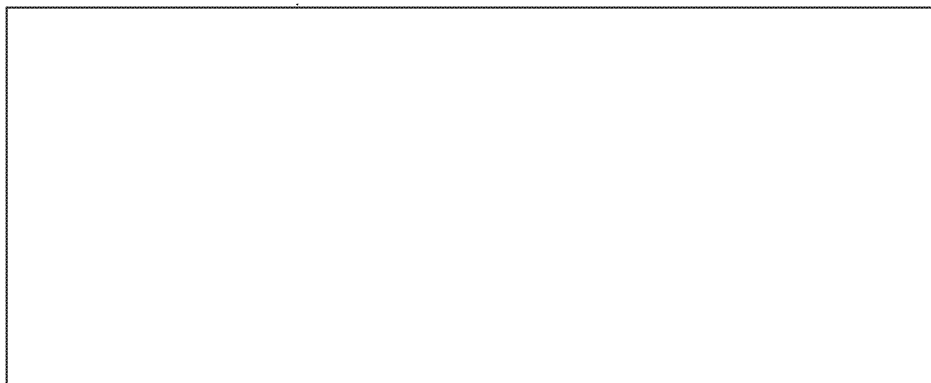
SECRET

Mr. Edward O. Tichborn

Dear Mr. Tichborn

Reference is made to your current contract with the United States Government, as represented by the Contracting Officer.

Effective 27 May 1966, said contract is amended by deleting all reference to income taxes therefrom, and by adding thereto the following paragraph:



All other terms and conditions of said contract remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

SECRET

Group 1 - Excluded from automatic downgrading and declassification

SECRET

DATE: 11/14/64

CTC No. 204

MEMORANDUM FOR: Director of Finance .

ATTENTION: Chief, Compensation and Tax Division

VIA: Chief, Contract Personnel Division

SUBJECT: Tax Assessment for ROBERT O. WICHBERG

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction is will be forwarded.

Tax Assessment Rate	Effective Date
Ten and six-tenths per cent (10.6)	1 November 1963
Eleven and six-tenths per cent (11.6)	1 November 1964

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:

A. The retroactive portion of this assessment requires a payment of \$4,368.37 from the subject.

Basic Salary Rate \$10,000
 10.6% of \$10,000.00
 11.6% of \$10,000.00
 Total Covert Tax \$2,168.00
 Total Covert Tax \$4,336.00
 Adjusted Total (\$4,368.37)

Approval Chief, CPD

1. This report should be submitted to the Director of Finance for his review and approval. It should be submitted to the Director of Finance for his review and approval.

S E-C-R-E-T
(When Filled In)

MEMORANDUM FOR: Office of Finance
FROM : Contract Personnel Division
SUBJECT : Contract Extension for
Edward G. TICHBCRN

1. Effective 19 November 1965, the contract (as amended) for the subject individual, effective 19 May 1961 is extended for a period of one (1) year.
2. All other terms and conditions of the contract (as amended) remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

DNK/bk/21 April '66
Reg in Patriot's Files S.E.C.R.E.T
(When Filled In)

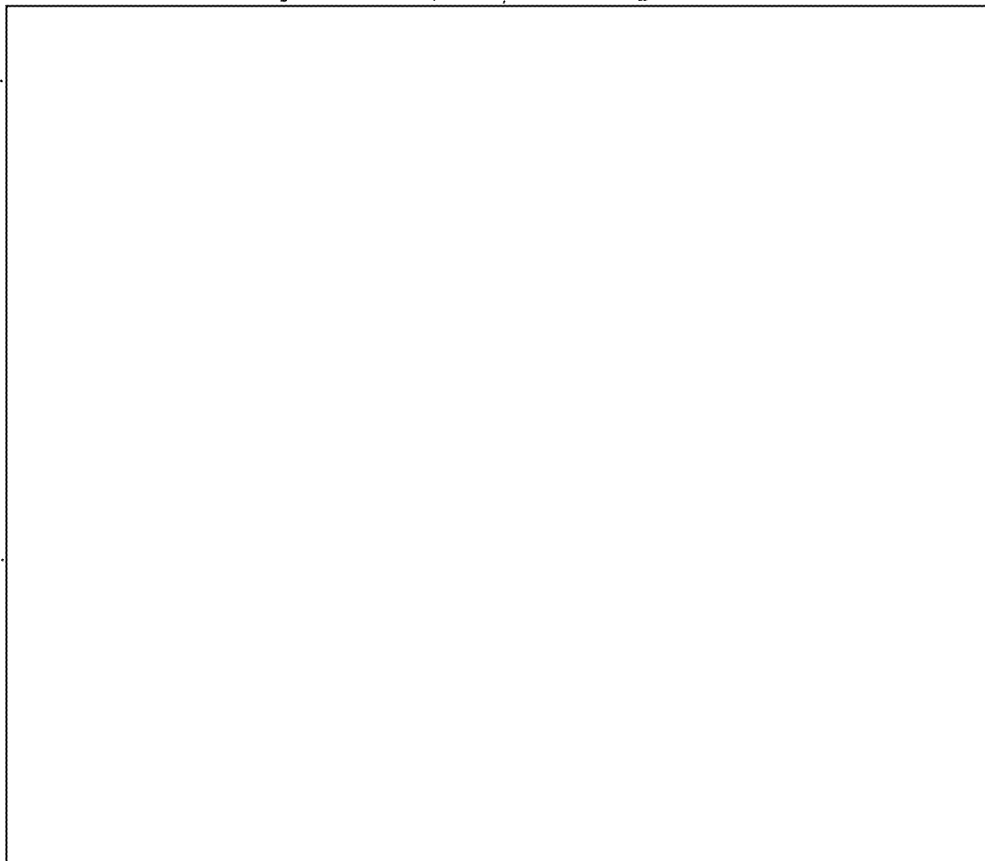
Group 1 - Excluded from automatic downgrading and declassification

SECRET

Mr. ~~James C. [redacted]~~

Dear Mr. ~~[redacted]~~:

Reference is made to your current contract with the United States Government, as represented by the Contracting Officer.



All other terms and conditions of said contract remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

SECRET

Group 1 - Excluded from automatic downgrading and declassification.

PW/sid/19 Sept. 65
wk / J.E.

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 15 November 1964 said contract is amended by enlarging the scope of paragraph one (1) entitled "Compensation" to authorize a one time payment of additional taxable compensation in the amount of \$1500.

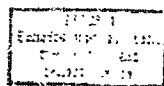
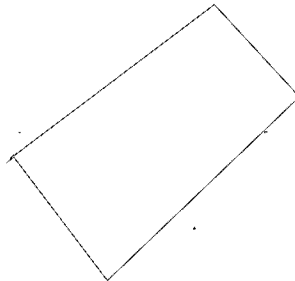
Effective 1 December 1964 the figure \$9,000 is deleted from paragraph one (1) (a) and in lieu thereof the figure \$12,000 is substituted.

Effective 19 November 1964 said contract, as amended, is extended for a period of one (1) year.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer



SECRET

24 November 1964

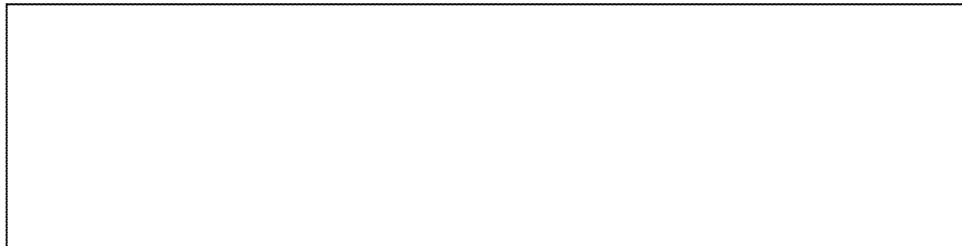
MEMORANDUM FOR: Chief, Contract Personnel Division
SUBJECT : Edward G. TICHBORN, Contract Amendment

1. It is requested that the contract, as amended for Edward G. TICHBORN, be further amended as follows:

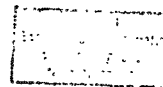
a. Effective 15 November 1964 a one-time payment of additional compensation in the amount of \$1,500 for full time services rendered during a TDY assignment from June through August 1964. Payment will be made by the Station.

b. Increase in basic compensation from \$9,000 to \$12,000 per annum effective 1 December 1964.

c. Extend period of contract for an additional one year.



SECRET



ORIG []
UNIT: []
EXT: 4523
DATE: 9 NOVEMBER 1964

MESSAGE FORM

INDEX **SECRET**
 NO INDEX 50-6-116/2
 FILE IN CS FILE NO. 201-253203

ROUTING <i>R1</i>	
1	5
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3	7
4	8

TO: MEXICO CITY
FROM: DIRECTOR
CONF: WHB

INFO R1/AN, CA/04, CA2, OP2, OF3, VR, ALCEH

11 NOV 64 110 10z

TO: MEXI
LICOLIC
REF: IMMA 24353

INFO: CITE DIR

63360

1. EDWARD G. TICHBORN ^{CA} DISCUSSED TERMS HIS KUBARK CONTRACT DURING VISIT HQS EARLY NOVEMBER. HQS AGREES PRESENT EXPIRING CONTRACT CALLED FOR ABOUT TWO THIRDS SUBJ'S TIME. TICHBORN POINTED OUT PER REFERENCE HE NOW ENGAGED NINETY PERCENT TIME FOR KUBARK.

2. SUBJECT STATION CONCURRENCE HQB RECOMMENDS NEW ONE-YEAR ~~EXPIRING~~ CONTRACT PROVIDE RAISE FROM \$9000 TO \$13000 PLUS \$3000 QUARTERS PER ANNUM. ALSO LUMP SUM PAYMENT 1500 DOLLARS FOR COMPENSATION HIS RECENT FULL TIME SERVICE FUSPEN. ADVISE IF YOU CONCUR EXTEND HIS CONTRACT ONE YEAR EFFECTIVE 19 NOVEMBER.

3. HQS TOLD TICHBORN WE CONSIDERED HIS SERVICES VALUABLE AS WELL AS HIS EVER-WILLINGNESS DEPART ON SHORT N NOTICE ASSIGNMENTS OTHER DIVISION AREAS. OBVIOUSLY THIS PROPOSED RAISE WITH WHICH SUBJECT WOULD BE MOST HAPPY SINCE STILL IMPOSES NO RESTRICTIONS ON HIS SOMETIME OUTSIDE LEGAL WORK, WILL BE WITH UNDERSTANDING HE CONTINUE DEVOTE NEAR FULL-TIME MANAGEMENT AND HANDLING ORBINE AND ORBANTLE PLUS *then* ~~ASSIGNMENTS~~ STATION ^{or HQs} ASSIGNMENTS.

CONTINUED

RELEASING OFFICER

COORDINATING OFFICERS
SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No

5
4
3
2
1

MESSAGE FORM

ROUTING

ORIG :
UNIT :
EXT :
DATE :

- INDEX
- NO INDEX
- FILE IN CS FILE NO.

SECRET

1		5	
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11/12 8 47 AM '64

TO :
FROM: DIRECTOR
CONF: DPO

OF PERSONNEL

PAGE TWO

TO

DPO

CITE OR

63360

4. DISPATCH FOLLOWS ON QRMINE.

END OF MESSAGE

5
4
3
2
1

[Redacted]

DESMOND FITZGERALD
C/NHD

RELEASING OFFICER

WH/POB
WH/PERS
WH/B&F

[Redacted]

[Redacted]

COORDINATING OFFICERS

SECRET

[Redacted]

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No

SECRET

MEMORANDUM FOR: Chief, Finance Division
FROM : Contract Personnel Division
SUBJECT : Contract Extension for
Edward G. TICHBORN

1. Effective 19 May 1964, the contract (as amended) for the subject individual, effective 19 May 1961 is extended for a period of six (6) months.

2. All other terms and conditions of the contract (as amended) remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

ETB/st 22 May 64
cc to Dir

SECRET

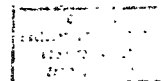
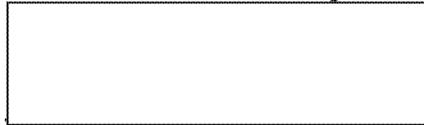
Group 1 - Excluded from automatic downgrading and declassification.

13 May 1964

MEMORANDUM FOR: Contract Personnel Division

SUBJECT : Edward G. TICHBORN

Please extend for a period of six (6) months the present contract of Edward G. TICHBORN which was due to expire on 18 May 1964.



Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 30 September 1963, said contract, as amended, is further amended by adding the following paragraph after paragraph ten (10) of said contract:

"11. Health Insurance. You are herein authorized to apply for enrollment in a health insurance program for certain selected contract individuals of this organization, subject to all the terms and conditions of that program. If accepted, this organization will bear that portion of your total premium cost which it is authorized to bear for the original group of contract participants in said program. You will bear the remainder. Your financial contribution will be effected either by payroll deduction or by direct remittance at periodic intervals to be established by this organization.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____

Contracting Officer

DHL - rd 4 Oct 63
WFF Div

This amendment based on oral notification from Insurance Branch that application for insurance was approved by Board.

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 19 May 1963 said contract is extended for a period of one (1) year. Effective 1 June 1963 said contract, as amended, is further amended by the deletion in its entirety of paragraph one (1) entitled "Compensation" and by substituting in lieu thereof the following:

"1. Compensation. In full consideration for the submission of such information and services you will be compensated as follows:

(a) Basic compensation in an amount calculated at the rate of \$9000 per annum.

(b) Additional compensation for quarters procurement in an amount calculated at the rate of \$3000 per annum, effective upon your arrival and applicable only to your initial permanent post of assignment overseas. Quarters will not be furnished you nor will you accept quarters provided by your [] without prior amendment of this agreement."

Payments will be made as directed by you in writing in a manner acceptable to the Government. Money paid you by the Government under this paragraph constitutes income for Federal tax purposes. You will be advised as to the method to be followed in reporting and paying such taxes. The method as well as the procedures used by this organization to implement its tax reporting responsibilities will be based primarily upon cover and security requirements. You herein authorize this organization to withhold taxes on said income if it determines such requirements so necessitate.

All other terms and conditions of the contract as amended remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____

Contracting Officer

coll/m
7 July 63
w.t.
ED

SECRET

19 June 1963

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT: Edward G. TICHBORN (p), Amendment
of Contract

1. It is requested that the contract, as awarded for Edward G. TICHBORN, Contract Agent, be further amended effective 1 June 1962 as follows:

a. Increase basic compensation from \$3,000 to \$3,300 per annum.

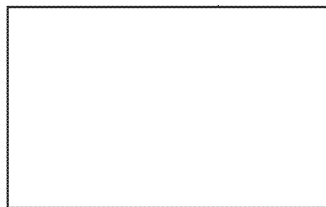
b. Provide additional compensation for quarters procurement at the rate of \$3,300 per annum for self and dependents.

c. Extend the period of the contract for an additional year.

d. All other provisions of the contract remain in effect.

2. The increase in compensation is recommended by the Davis City Office based on the award of TICHBORN's performance and the increased amount of time which he devotes to Agency routine work.

3. The Civil Division concurs with the Office recommendation. TICHBORN has become an increasingly valuable and productive covert asset.



SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

CLASSIFIED MESSAGE

17 **SECRET**

ACTION: *W1 8*

INFO : *OP 2, S/C 2*

SECRET 212325Z

IN43671

DIR CITE MEXI 4670

22 MAY 1963

REF HMMW-11562

IN 43671

CA
1. STATION AGREES HQS EVALUATION TICHBORN AND CONCURS SALARY INCREASE AND HOUSING ALLOWANCE AMENDMENT. ALSO AGREE INSURANCE RIGHTS SHOULD BE INCLUDED CONTRACT.

2. BELIEVE RAISE SHOULD BE \$1,000 PER ANNUM WITH HOUSING AT \$3,000, WHICH TOTAL MEETS TICHBORN'S OWN REQUEST. THESE FIGURES PROPOSED TO TICHBORN (WITHOUT COMMITMENT) 21 MAY AND ACCEPTABLE TO HIM.

SECRET

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWN-GRADING AND DECLASSIFICATION.

REPRODUCTION BY OTHER THAN ISSUING OFFICE IS PROHIBITED

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961.

To rectify an administrative oversight said contract is amended as of its effective date by revising paragraph two (2) entitled 'Travel and Operational Expenses' to read as follows:

"2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such travel as may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations."

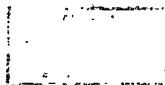
All other terms and conditions of the contract remain in full force and effect.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

DHL - dtd 25 Mar 63
WAT dis

SECRET



SECRET

20 March 1963

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT: Edward G. TICHBORN (p), Contract Amendment

1. It is requested that the contract for Edward G. TICHBORN, Contract Agent, be amended to delete the current paragraph 2. Travel and Operational Expenses and insert:

"2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such travel ~~as~~^{as} may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.

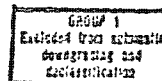
The effective date of the amendment should be as of the effective date of the contract, 19 May 1961.

2. The above request is corrective in nature as it was not intended to change the travel expense provision which had been in effect during his previous contract.

Note: Per WH/B&F no travel and operational expense accountings have as yet been forwarded to FD. Both Division and subject intended subject's old travel and operational expense clause to be a part of the 19 May 1961 agreement. Check List was in error on this point.

Chief, WH Support

SECRET



13 July 1961

MEMORANDUM FOR: Chief, Finance Division
Attention: Contract Agent Section

VIA: Central Cover Division
Attention:

SUBJECT: Edward G. TICHBORN (p); Method of Payment

2. It is requested that salary due TICHBORN since the effective date of his contract be paid as soon as possible.

3. Attached hereto are forms 281 and 313a (top section). The bottom section of 313a is distributed separately.

J. C. King
Chief
Western Hemisphere Division

SECRET

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE AND QUESTIONNAIRE

PRINT NAME (Pseudonym)

TICIBSON, Edward O.

WITHHOLDING EXEMPTIONS

INSTRUCTIONS

1. NUMBER OF EXEMPTIONS.--Do not claim more than the correct number of exemptions. However, if you expect to owe more income tax for the year than will be withheld if you claim every exemption to which you are entitled, you may increase the withholding by claiming a smaller number of exemptions.

2. CHANGES IN EXEMPTIONS.--You may file a new certificate at any time if the number of your exemptions INCREASES.

You must file a new certificate within 10 days if the number of exemptions previously claimed by you DECREASES for any of the following reasons:

(a) Your wife (or husband) for whom you have been claiming exemption is divorced or legally separated, or claims her (or his) own exemption on a separate certificate.

(b) The support of a dependent for whom you claimed exemption is taken over by someone else, so that you no longer expect to furnish more than half the support for the year.

(c) You find that a dependent for whom you claimed exemption will receive \$600 or more of income of his own during the year (except your child who is a student or who is under 10 years of age).

OTHER DECREASES in exemption, such as the death of a wife or a dependent, do not affect your withholding until the next year, but require the filing of a new certificate by December 1 of the year in which they occur.

For further information about changes in exemption status resulting from marriage, divorce, legal separa-

tion, birth, death, new dependents, multiple-support agreements, old age, blindness, etc., consult your local District Director of Internal Revenue or your employer.

3. DEPENDENTS.--To qualify as your dependent (line 4 below), a person (a) must receive more than one-half of his or her support from you for the year, and (b) must have less than \$200 gross income during the year (except your child who is a student or who is under 19 years of age), and (c) must not be claimed as an exemption by such person's husband or wife, and (d) must be a citizen or resident of the United States or a resident of Canada, Mexico, the Republic of Panama or the Canal Zone, and (e) must (1) have your home as his principal residence and be a member of your household for the entire year, or (2) be related to you as follows:

Your son or daughter (including legally adopted children), grandchild, stepson, stepdaughter, son-in-law, or daughter-in-law;

Your father, mother, grandparent, stepfather, stepmother, father-in-law, or mother-in-law;

Your brother, sister, stepbrother, stepsister, half brother, half sister, brother-in-law, or sister-in-law;

Your uncle, aunt, nephew, or niece (but only if related by blood).

4. PENALTIES.--Penalties are imposed for willfully supplying false information or willful failure to supply information which would reduce the withholding exemption.

1. If SINGLE, and you claim an exemption, write the figure "1"
2. If MARRIED, one exemption each for husband and wife if not claimed on another certificate.
 - (a) If you claim both of these exemptions, write the figure "2" } 2
 - (b) If you claim one of these exemptions, write the figure "1" }
 - (c) If you claim neither of these exemptions, write "0" }
3. Exemptions for age and blindness (applicable only to you and your wife but not to dependents):
 - (a) If you or your wife will be 65 years of age or older at the end of the year, and you claim this exemption, write the figure "1"; if both will be 65 or older, and you claim both of these exemptions, write the figure "2".
 - (b) If you or your wife are blind, and you claim this exemption, write the figure "1"; if both are blind, and you claim both of these exemptions, write the figure "2"
4. If you claim exemptions for one or more dependents, write the number of such exemptions. (Do not claim exemption for a dependent unless you are qualified under instruction 3 above.) 3
5. Add the number of exemptions which you have claimed above and write the total. 5

SOURCES OF INCOME

INDICATE SOURCE(S) OF INCOME		IF COVER FACILITY, INDICATE HOW MUCH PER YEAR
<input type="checkbox"/> HEADQUARTERS	<input type="checkbox"/> FIELD ALLOTMENT	<input checked="" type="checkbox"/> COVER FACILITY 2
TAXES WITHHELD FROM ABOVE COVER INCOME <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	INDICATE TYPE(S) OF TAXES AND AMOUNT(S) WITHHELD PER PAY PERIOD	
	U.S. TAXES 3	FOREIGN TAXES 3
INDICATE COVER PAY PERIOD		DECLARATION OF ESTIMATED INCOME TAX FILED
<input type="checkbox"/> ANNUALLY	<input type="checkbox"/> BI-MONTHLY	<input type="checkbox"/> SEMI-MONTHLY
<input type="checkbox"/> MONTHLY		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

CERTIFICATION

I CERTIFY that the number of withholding exemptions claimed on this form does not exceed the number to which I am entitled, and that the information relative to sources of income shown hereon is correct.

DATE _____ SIGNED (Pseudonym) _____

SECRET

COVERT AGREEMENT SUPPLEMENT - INCOME AND FEDERAL TAX DATA		TYPE OF PRINT	ORIGINAL OR COPY
1. PSEUDONYM TICHBORN, Edward G.		3723	
PART I COMPENSATION AND WITHHOLDING DATA			
3. SOURCES OF COMPENSATION PAYMENTS (Check as appropriate)			
HEADQUARTERS		COVER FACILITY <input checked="" type="checkbox"/>	
4. COMPENSATION PAYMENTS BY COVER FACILITY			
TOTAL AMOUNT (Per annum) \$ 8,000	AMOUNT SUBJECT TO TAX \$	EXPLAIN ANY DIFFERENCES UNDER "REMARKS" BETWEEN THE AMOUNT AND TOTAL BY GIVING TYPE OF PAY REPRESENTED (Allowances, etc.)	PAYMENTS TO BEGIN (Date)
5. PAY PERIODS USED BY COVER FACILITY			
WEEKLY		MONTHLY <input checked="" type="checkbox"/>	
6. TAXES TO BE WITHHELD BY COVER FACILITY FROM COMPENSATION PAID			
INCOME TAXES - AMOUNT WITHHELD PER PAY PERIOD		IS SOCIAL SECURITY (FICA) WITHHELD	
NONE THIS COUNTRY FOREIGN		YES NO	
7. COMPENSATION SUBJECT TO A FOREIGN TAX			
YES NO		NAME OF COUNTRY	
8. COVER FACILITY WILL REPORT COMPENSATION AS FOLLOWS (See Item 16 below)			
WILL NOT REPORT		FORM 1099	
COVER FACILITY (Cryptonym)			
9. THE AGENCY WILL REPORT COMPENSATION AS FOLLOWS (See Item 16 below)			
COVERT (if covert only, omit rest of this item.)		FORM 1099	
NAME AND ADDRESS OF OSTENSIBLE EMPLOYER			
10. DECLARATION OF ESTIMATED INCOME TAX (Check one)			
HAS BEEN FILED		NOT APPLICABLE	
PART II DEPENDENCY DATA			
11. NO. OF DEPENDENTS, INCLUDING SELF, CLAIMED WITH COVER FACILITY. H.A.A.		12. NO. OF DEPENDENTS, INCLUDING SELF, CLAIMED ON FORM 313 OR W-4 (Or equivalent) ATTACHED	
13. MARITAL STATUS (Complete as appropriate)			
SINGLE		MARRIED <input checked="" type="checkbox"/>	
DATE OF MARRIAGE 3 April 1954		DATE OF DEGREE	
CITIZENSHIP OF SPOUSE		RESIDENCE OF SPOUSE (Country)	
14. DEPENDENTS ELIGIBLE TO BE CLAIMED FOR PURPOSES OF FILING TAX RETURNS WHO MAY OR MAY NOT BE INCLUDED IN NUMBER OF DEPENDENTS DECLARED ABOVE (omit self and spouse)			
RELATIONSHIP (No names)	YEAR OF BIRTH	CITIZENSHIP	COUNTRY OF RESIDENCE
Son	1952	U.S.	Mexico
Son	1955	U.S.	Mexico
Daughter	1957	U.S.	Mexico
15. REMARKS			
16. APPROVAL OF CENTRAL COVER DIVISION		17. FORM PREPARED BY VLN INDIVIDUAL OFFICIAL	
The employer's names and methods for reporting compensation shown in Items 8, and/or 9, above are approved.		PART I CERTIFIED CORRECT	
DATE	SIGNATURE AND TITLE	DATE	SIGNATURE OF INDIVIDUAL (Pseudonym)
		13 July '66	(not available)
DISTRIBUTION: SIGNED ORIG AND COPY - TO FINANCE; COPY - TO CENTRAL COVER; COPY - TO FILE			

DISPATCH

SECRET

DISPATCH SYMBOL AND NO.
HMPT-2092

TO **Chief, VMD**

HEADQUARTERS FILE NO.

FROM **Chief of Station, Mexico City**

DATE
7 July 1961

SUBJECT
Signed Contract for Edward G. TICHBORN

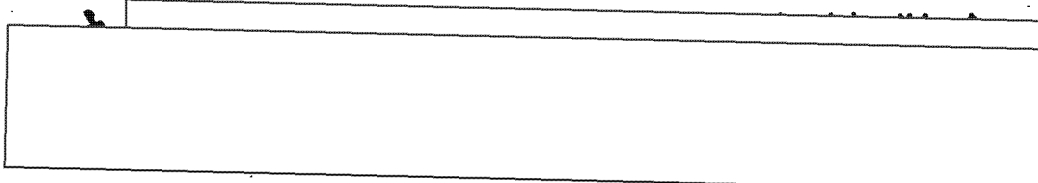
PI 413 - (CHECK IF ONE)
 MARKED FOR INDEXING
 NO INDEXING REQUIRED

ACTION REQUIRED
None; for information.

INDEXING CAN BE JUDGED BY QUALIFIED HQ DESK ONLY

REFERENCE:
HMS-1921, 6 June 1961

1. Returned herewith is one copy of Edward G. TICHBORN's contract.
2. Regarding paragraph 1 of the contract, TICHBORN states that he has already arranged with Headquarters to mail his salary check from a foundation in Philadelphia to his bank.



Attachment: TICHBORN Contract (1 copy), h/w
5 July 1961

Distribution:
3 - HQ, w/att
2 - Files

Mr. Edward O. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 15 October 1959, as amended. Effective 18 May 1961, said contract is hereby terminated by mutual consent of the parties hereto and in lieu thereof the following is substituted.

The United States Government, as represented by the Contracting Officer hereby contracts with you as an independent contractor for the submission of certain information and related services of a confidential nature under the following terms and conditions:

1. Compensation. In full consideration for the submission of such information and services, you will be paid an amount calculated at the rate of \$8000 per annum. Payments will be made as directed by you in writing in a manner acceptable to the Government. Monies paid you by the Government under this paragraph constitute income for Federal tax purposes. You will be advised as to the method to be followed in reporting and paying such taxes. The method as well as the procedures used by this organization to implement its tax reporting responsibilities will be based primarily upon cover and security requirements. You herein authorize this organization to withhold taxes on said income if it determines such requirements so necessitate.
2. Travel and Operational Expenses. You will be advanced or reimbursed funds incurred in connection with such operational travel as may be directed or authorized by the Government. This may include per diem in lieu of subsistence in the course of such travel and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.
3. Repayment. It is recognized that your failure to account for or refund any monies advanced you hereunder shall entitle the Government to withhold the total amount of such indebtedness or any portion thereof from any monies due you under the terms of this contract in such manner as it deems appropriate.
4. Funding. If necessary to protect the security of this arrangement, monies due you hereunder may be funded in other than a direct manner. It is understood and agreed that any monies so funded constitute payment by the Government in satisfaction of its obligations under this agreement.
5. Execution of Documents. If, in the performance of services under this contract, you assume the custody of Government funds or take title of record to property of any nature whatsoever and wherever situate, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either express or constructive, and you agree to execute whatever documents may be required by the Government to evidence this relationship.

6. Status. You are not an employee of the United States Government under this agreement and are not entitled to any benefits normally incident to an employee status.

7. Instructions. Instructions received by you from the Government in briefing, training or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

8. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any amendment thereto shall be binding on the Government.

9. Secrecy. You will be required to keep forever secret this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the Espionage Laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

10. Term. This contract is effective as of 19 May 1961, and shall continue thereafter for a period of two (2) years unless sooner terminated either:

(a) By thirty (30) days' actual notice by either party hereto, or

(b) Without prior notice by the Government, in the event of a breach of this contract by your violation of the security provisions hereof or by your otherwise rendering yourself unavailable for acceptable service.

Subject to the availability of appropriations, this agreement may be extended upon notice from the Government. Termination of this agreement will not release you from the obligations of any security oath you may be required to take.

UNITED STATES GOVERNMENT

BY _____

Contracting Officer

ACCEPTED:

Edward G. Tichborn

WITNESS: _____

APPROVED:

CONTRACT INFORMATION AND CHECK LIST		DIVISION WID	
<small>(Instructions: Use B 10 1085 and M 10 1033-1 for guidance. (Complete all items, including 34 - when space is not available, forward original and two copies for preparation of contract.)</small>		TELEPHONE EXTENSION	DATE
SECTION I GENERAL			
1. NAME <input checked="" type="checkbox"/> PERUSS <input type="checkbox"/> VOUS TICHERN, Edward G. C-77119	2A. PROJECT []	3. ALLOTMENT NO.	4. SLOT NO.
5. PREVIOUS CIA PSEUDONYM OR ALIASES	2B. PERMANENT STATION	3A. FUNDS Y [] UV []	
	6. INDIVIDUAL HAS BEEN EMPLOYED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.) Contract Agent (Independent Contractor) Contract signed 15 Oct. 1959. Basic salary \$50.00 per day.		
7. SECURITY CLEARANCE (Type and date)	7A. MEDICAL CLEARANCE OBTAINED [] INITIATED [] NOT REC'D. []	8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Contract Agent		

SECTION II PERSONAL DATA

SECTION IV COMPENSATION			
27. BASIC SALARY 80,000.00 80,000.00 per yr.	28. POST DIFFERENTIAL N.A.	29. COVER (Breakdown, if any) N.A.	30. FEDERAL TAX WITHHOLDING COVER YES [] NO [] CIA YES [] NO []

SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)		
31. QUARTERS N.A.	32. POST N.A.	33. OTHER
34. COVER (Breakdown, if any) Commercial		

SECTION VI TRAVEL			
35. TIRES <input type="checkbox"/> DOMESTIC OPERATIONAL <input checked="" type="checkbox"/> FOREIGN OPERATIONAL			36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
37. VEH TO BE SHIPPED YES [] NO <input checked="" type="checkbox"/>	37A. VEH TO BE STORED YES [] NO <input checked="" type="checkbox"/>	38. PERSONAL VEHICLE TO BE SHIPPED YES [] NO <input checked="" type="checkbox"/>	39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL YES [] NO <input checked="" type="checkbox"/>

40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH

41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH CIA REGULATIONS COVER POLICIES AND PROCEDURES

SECTION VII OPERATIONAL EXPENSES		
42. PURCHASE OF INFORMATION	43. ENTERTAINMENT	44. OTHER: Subject will be reimbursed for operational expenses (travel & per diem, including mileage for travel by private vehicle), when making business-directed trips outside Mexico City.
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES		

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)		CASE OFFICER		DIVISION			
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.		TELEPHONE EXTENSION		DATE			
SECTION VIII		OTHER BENEFITS					
48. BENEFITS (See F 20-613, F 20-620, F 20-670, F 20-1000, and HB 20-620-1, HB 20-1000-1 and/or successor regulations for benefits applicable to various categories of contract personnel.)							
N.A.							
SECTION IX		COVER ACTIVITY					
47. STATUS (Check)	PROPOSED	48. TYPE (Check)	PROPRIETARY	CULTURAL	<input checked="" type="checkbox"/> COMMERCIAL	TOURIST	
	ESTABLISHED		SUBSIDIZED	EDUCATIONAL	MILITARY	OTHER	
49. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS							
N.A. <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL							
SECTION X		OFFSET OF INCOME					
50. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)							
<input type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input checked="" type="checkbox"/> NONE							
SECTION XI		TERM					
51. DURATION		52. EFFECTIVE DATE		53. RENEWABLE			
DAYS	MONTHS	2	YEARS	19 May 1961	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
54. TERMINATION NOTICE (Number of days)			55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION				
30 days			<input type="checkbox"/> YES <input type="checkbox"/> NO				
SECTION XII		FUNCTION					
56. PRIMARY FUNCTION (CI, FI, PP, other)							
C.A.							
SECTION XIII		DUTIES					
57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED							
SECTION XIV		QUALIFICATIONS					
58. EXPERIENCE							
59. EDUCATION (Check Highest Level Attained)		GRADE SCHOOL	HIGH SCHOOL GRADUATE	TRADE SCHOOL GRADUATE			
		BUSINESS SCHOOL GRADUATE	COLLEGE GRADUATE	COMMERCIAL SCHOOL GRADUATE			
		COLLEGE (No degree)	COLLEGE GRADUATE	<input checked="" type="checkbox"/> POST GRADUATE	IE	MA	
60. LANGUAGE COMPETENCY (Check Appropriate Degree Competency)		SPEAK		READ		51. INDIVIDUAL'S COUNTRY OF ORIGIN	
		FLUENT	AVERAGE	POOR	FLUENT	AVERAGE	POOR
		Spanish	X		X		United States
62. AREA KNOWLEDGE		Mexico; Latin America.					
SECTION XV		EMPLOYMENT PRIOR TO CIA					
63. GIVE INCLUSIVE DATES, POSITION, TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING							
Subject is in private law practice.							
SECTION XVI		ADDITIONAL INFORMATION					
64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)							
DATE							
23 May 1961							

SECRET

22 May 1961

MEMORANDUM FOR: Contract Payroll Division

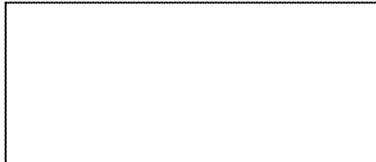
SUBJECT: Edward G. TICHBORN (P)

1. Please cancel Edward G. TICHBORN's present contract effective as of ~~12~~ ¹⁸ May 1961.

2. A new contract for Subject will be requested by the WH Division in the immediate future.

APPROVED:

B/k




SECRET

SECRET

22 May 1961

MEMORANDUM FOR: Chief, Contract Personnel Division
SUBJECT : New Contract for Edward G. TICHBORN (p)
C-77119

Preparation of a new contract for Subject is requested, to be drawn up on the basis of the attached Contract Information Check List.


J. C. KING *pr*
Chief
Western Hemisphere Division

SECRET

ORIG []
UNIT: HI/PO/B
EXT: 3503
DATE: 22 MAY 1961 1667

CLASSIFIED MESSAGE

SECRET

ROUTING	
1	4
2	5
3	6

TO: MEXICO CITY
FROM: DIRECTOR
CONF: WH 5
INFO: CA 2, CA/PRG, CI/OA, OP 2, S/C 2

22 MAY 61 23 04z

916 CEN
DEFERRED
ROUTINE

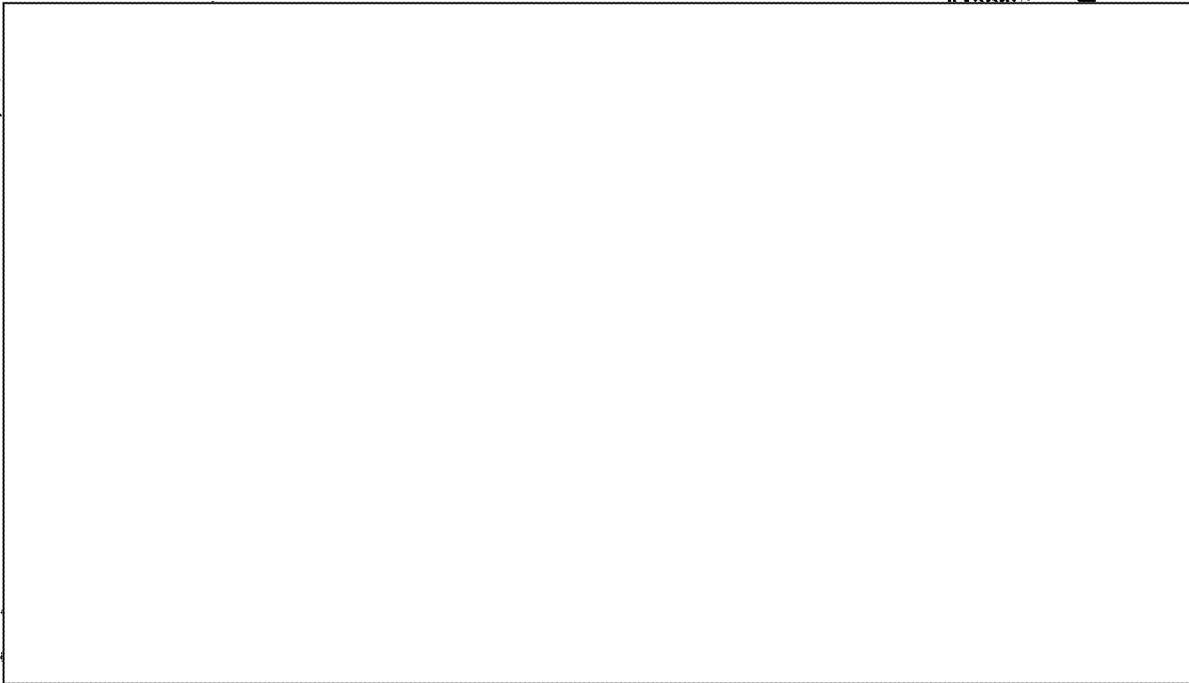
OUT 58,98 OUT 58552

TO: HIKKI

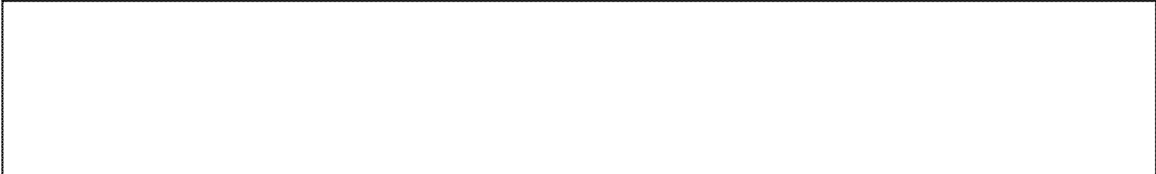
INFO

CITE DIR

41303



END OF MESSAGE



KA

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

S-E-C-R-E-T

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 15 October 1959, as amended.

Effective 23 February 1961, the first sentence of paragraph one (1), entitled "Compensation," is suspended and in lieu thereof is substituted the following:

"In full consideration for your undertaking a task, the subject matter and scope of which have been made known to you, you will be paid a fee in the amount of \$ 1000.00. Payment of said fee will be made you upon the successful completion of the task, after which the suspended portion of paragraph one (1) shall once again assume full force and effect."

All other terms and conditions of the contract, as amended, remain in full force and effect.

You will please indicate your approval by signing in the space provided below.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

ACCEPTED:

Edward G. Tichborn

WITNESS: _____

APPROVED:

*WHD - sld 8 Mar 60
CA DAG: S. V. [unclear]*



S-E-C-R-E-T

SECRET

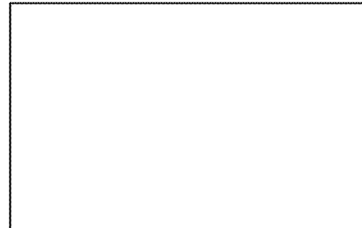
3 March 1961

MEMORANDUM FOR: Contract Personnel Division

SUBJECT: Contract Amendment #2 for Edward G. TICHBORN (P)

1. Contract amendment #2 is requested for Edward G. TICHBORN using the same general format as used in the first amendment excepting that Subject will receive the entire fee upon completion of the task. It is requested that the amount of the fee be left blank. Your office will be notified as to the correct figure as soon as it is determined.

2. The amendment is to be effective as of 23 February 1961.



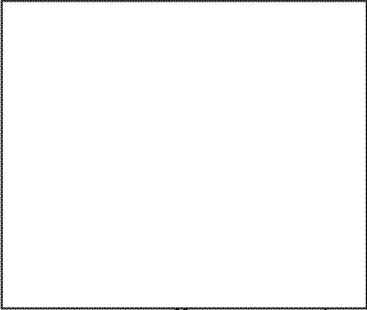
The figure \$1000 is per Bill

Michael 8 Mar 61

etd

SECRET

SECRET



9 February 1960

MEMORANDUM FOR THE RECORD

SUBJECT: Edward G. Tichborn (P) - Hernia

1. On 1 February Edward G. Tichborn advised me that in lifting his bag out of a taxi on his return trip from Cuba, he suddenly felt a pain in the groin and was afraid that he had a hernia.

2. On the way to the airport he asked me if there would be any chance of the Government picking up his medical expenses in the event that he actually had a hernia which required any substantial treatment. I told him at that time that I did not know what the Government's position would be, but that I would check into the matter and let him know.

3. On 2 February, I contacted [redacted] and explained the circumstances to him. At that time, I also pointed out that as far as the provisions of his contract were concerned, it was stated that he was not an employee of the U. S. Government and while it did not make specific reference to medical payments while he was working for us, it did not specifically preclude such payments. [redacted] replied that although the contract stated he was not an employee of the U. S. Government, in actual fact during the period he was doing our bidding he was. I went on further to explain to [redacted] that in all probability we will call on Tichborn to do future notices for us and that while he was being paid, it was doubtful that this reimbursement item is equal what he would make in his regular law practice. [redacted] stated that there were a number of ways that we could alleviate his situation should it become necessary.

Misunderstanding. I said the facts of a case - not the words in a paper would probably be the basis for determination of employee status. If we wish to pay in this case a contractual payment - not necessarily related to medical problem - would probably be but ^{not} _{substantive}.

SECRET

4. The conclusion reached between me and [redacted] was that I should point out to Tichborn that we were under no obligation to recompense him for his injury; however, that upon the completion of treatment if he would submit a claim, we should be glad to review it sympathetically.

5. I passed the gist of the above on to Tichborn on 3 February.

[redacted]

Chief
Political Action Division

RWD:bjl

Distribution:

- Orig. - subj. file
- 1 - SSA/BDS
- 1 - chrono

2
SECRET

Mr. Edward C. Tichborn

Dear Mr. Tichborn:

Reference is made to an agreement by and between yourself and the United States Government, as represented by the Contracting Officer, effective 13 October 1959.

Effective 13 January 1960, the first sentence of paragraph one (1), entitled "Compensation," is suspended and in lieu thereof is substituted the following:

"In full consideration for the undertaking by you of a task, the subject matter and scope of which has or will be made known to you, you will be paid a fee of \$1300. It is understood and agreed that said fee is based upon the fact that the completion of the specified task can be achieved within a 21-day period. One-half of said fee may be advanced you as of the effective date of this amendment. Upon the successful completion of the task, you will be paid the remaining one-half, after which the suspended portion of paragraph one (1) shall once again assume full force and effect."

All other terms and conditions of the agreement, as amended, remain in full force and effect.

You will please indicate your approval by signing in the space provided below.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

ACCEPTED:

Edward C. Tichborn

WITNESS: _____

APPROVED:

NAH/akw-12 Jan 60
OP/PA/S. Lactuel

SECRET

8 January 1960

MEMORANDUM FOR: Contract Personnel Division

ATTENTION:

SUBJECT: Contract Amendment for Edward G. Tichborn (P)

To confirm your telephone conversation of this date with Barna Sprague, we wish to have the amendment for Subject's contract effective as of 13 January and to provide for basic compensation in the amount of \$1300. for a period of approximately 21 days. We wish, further, to pay Subject one-half of this fee upon the date the contract amendment becomes effective. Should Subject complete his assignment in less than 21 days, he is still to be entitled to a payment of \$1300. for his services.

Political Action Division

SECRET

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

The United States Government, as represented by the Central Intelligence Agency, hereby contracts with you as an independent contractor for the submission of certain information and related services of a confidential nature under the following terms and conditions:

1. Compensation. In full consideration for the submission of such information and services you will be compensated, on a fee basis, at the rate of \$50.00 per day or any fraction thereof during which your services are utilized hereunder, not to exceed \$265 per week. Payments will be made as directed by you in writing in a manner acceptable to CIA. No taxes will be withheld therefrom, but it will be your responsibility to report such income under existing Federal income tax laws and regulations. An appropriate Form 1099 will be furnished by the Central Intelligence Agency in furtherance of the tax reporting requirement.

2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such operational travel as may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by CIA. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.

3. Repayment. It is recognized that your failure to account for or refund any monies advanced you hereunder shall entitle CIA to withhold the total amount of such indebtedness or any portion thereof from any monies due you under the terms of this contract in such manner as it deems appropriate.

4. Execution of Documents. In the performance of services under this contract, you agree to the custody of Government funds or take title of record to property of any nature whatsoever and wherever situated, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either express or constructive, and you agree to execute whatever documents may be required by the Government to evidence this relationship.

5. Status. You are not an employee of the United States Government under this agreement and are not entitled to any benefits normally incident to an employee status.

6. Secrecy. You will be required to see, forever accept this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the Espionage Laws, dated 22 June 1950, as amended, and other applicable laws and regulations.

2/30/51
CIA

SECRET

7. Instructions. Instructions received by you from CIA in briefing, training or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

8. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any a amendment thereto shall be binding on the Government.

9. Term. This contract is effective as of 15 October 1959, and shall continue thereafter for a period of two (2) years unless sooner terminated as here:

(a) By thirty (30) days' actual notice by either party hereto, or

(b) Without prior notice by CIA, in the event of a breach of this contract by your violation of the security provisions hereof or by your otherwise rendering yourself unavailable for acceptable service.

Subject to the availability of appropriations, this agreement may be extended upon notice from CIA. Termination of this agreement will not release you from the obligations of any security oath you may be required to take.

CENTRAL INTELLIGENCE AGENCY

BY _____
Special Contracting Officer

ACCEPTED:

Edward C. Tichborn,

WITNESS: _____

APPROVED: _____

PP/PPB - 14 Oct 59
PP/PPB / Spectral
CA



CONTRACT INFORMATION AND CHECK LIST		TELEPHONE EXTENSION 2017		DATE 7 October 1959	
<small>INSTRUCTIONS: Complete all items, inserting "NA" when items are not applicable. Forward original and one copy for preparation of contract.</small>					
SECTION I GENERAL					
1. NAME <input checked="" type="checkbox"/> PERSON <input type="checkbox"/> THRU Edward G. Tichborn		24. PROJECT		3. ALLOTMENT NO. 9-2100-91-599	
		25. PERMANENT STATION		4. SLOT NO.	
5. PREVIOUS CIA PSEUDONYM OR ALIASES NA		6. INDIVIDUAL IS PRESENTLY ENGAGED, OR HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, describe and include salary)			
7. SECURITY CLEARANCE (Type and date) POA, 11 May 1959 - 3A pending			8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input type="checkbox"/> NO			10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Contract agent		
SECTION II PERSONAL DATA					
27. BASIC SALARY \$50.00 per day		28. POST DIFFERENTIAL ---		29. COVER (Breakdown, if any) ---	
30. TAXES TO BE WITHHELD BY <input type="checkbox"/> COVER <input type="checkbox"/> CIA <input checked="" type="checkbox"/> NOT WITHHELD					
SECTION III ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)					
31. QUARTERS NA		32. POST NA		33. OTHER	
34. COVER (Breakdown, if any)					
SECTION IV TRAVEL					
35. TYPES <input type="checkbox"/> PCS <input checked="" type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL				36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
37. HOUSEHOLD EFFECTS TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		38. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
4. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH					
41. PAYMENT AND ACCOUNTABILITY WILL BE IN COMPLIANCE WITH <input checked="" type="checkbox"/> THE REGULATION <input type="checkbox"/> OTHER POLICY AND PROCEDURE					
42. PURPOSE OF INFORMATION <input type="checkbox"/> OPERATIONAL EXPENSE					
43. SUBJECT WILL BE REIMBURSED FOR all expenses and in addition will receive \$50.00 per day when working, not to exceed \$225.00 per week.					
44. PAYMENT AND ACCOUNTABILITY WILL BE IN COMPLIANCE WITH <input type="checkbox"/> THE REGULATION <input type="checkbox"/> OTHER POLICY AND PROCEDURE					

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)		DATE FILED	DIVISION
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.		DATE OF CONTRACT EXTENSION	DATE
SECTION VIII OTHER BENEFITS		48. BENEFITS (See Part XIV of Confidential Fund Regulations or successor regulations for benefits applicable to various categories of contract personnel. If medical benefits are requested, see R 13-230 of successor regulations.)	
SECTION IX COVER ACTIVITY			
47. STATUS (Check)		48. TYPE (Check)	
<input checked="" type="checkbox"/> PROPOSED	<input type="checkbox"/> ESTABLISHED	<input type="checkbox"/> PROPRIETARY	<input checked="" type="checkbox"/> COMMERCIAL
<input type="checkbox"/> SUBSIDIZED	<input type="checkbox"/> EDUCATIONAL	<input type="checkbox"/> MILITARY	<input type="checkbox"/> OTHER
49. IF COVER PAYMENTS ARE CONTEMPLATED THEY WILL BE EFFECTED ON REIMBURSABLE BASIS			
<input checked="" type="checkbox"/> NA		<input type="checkbox"/> YES	<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL
SECTION X OFFSET OF INCOME			
50. OFFSET OF INCOME AND OTHER EVOLUENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)			
<input type="checkbox"/> TOTAL		<input type="checkbox"/> PARTIAL	<input checked="" type="checkbox"/> NONE
SECTION XI TERM			
51. DURATION		52. EFFECTIVE DATE	
DAYS	MONTHS	YEARS	15 October 1959
53. RENEWABLE		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
54. TERMINATION NOTICE (Number of days)		55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION	
30 days		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NA	
SECTION XII FUNCTION			
56. PRIMARY FUNCTION (Pl, PP, other) PP			
SECTION XIII DUTIES			
57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED			
SECTION XIV QUALIFICATIONS			
58. EXPERIENCE			
59. EDUCATION			
(Check Highest Level Attained)	GRADE SCHOOL	HIGH SCHOOL GRADUATE	TRADE SCHOOL GRADUATE
	BUSINESS SCHOOL GRADUATE	COMMERCIAL SCHOOL GRADUATE	COLLEGE GRADUATE
	COLLEGE (No degree)	COLLEGE GRADUATE	<input checked="" type="checkbox"/> DOCTOR GRADUATE LLB
60. LANGUAGE COMPETENCY			61. INDIVIDUAL'S COUNTRY OF ORIGIN
(Check Appropriate Degree Competency)	LANGUAGE	SPEAK	WRITE
	Spanish	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			U.S.A.
62. AREA KNOWLEDGE			
Mexico; Latin America			
SECTION XV PRIOR EMPLOYMENT			
63. JOB AND SALARY PRIOR TO SERVICE FOR CIA			
Subject is in private law practice.			
SECTION XVI ADDITIONAL INFORMATION			
64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR COMMENTS (See other side if necessary)			
NA			
DATE 8/10/59			