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DATE: 11-14-2017

JFK Assassination System  
Identification Form

Date: 3/31/201

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TO : COYLE

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DATE: 11-14-2017

Elton Thomas 37

## Memorandum



Dep. Dir. \_\_\_\_\_  
 ADD Adm. \_\_\_\_\_  
 ADD Inv. \_\_\_\_\_  
 Asst. Dir.: \_\_\_\_\_  
   Adm. Servs. \_\_\_\_\_  
   Crim. Inv. \_\_\_\_\_  
   Ident. \_\_\_\_\_  
   Info. Mgnt. \_\_\_\_\_  
   Insp. \_\_\_\_\_  
   Intell. \_\_\_\_\_  
   Lab. \_\_\_\_\_  
   Legal Coun. \_\_\_\_\_  
   Tech. Servs. \_\_\_\_\_  
   Training \_\_\_\_\_  
   Cong. Affs. Off. \_\_\_\_\_  
   Off. of EEO \_\_\_\_\_  
   Off. Liaison & \_\_\_\_\_  
   Int. Affs. \_\_\_\_\_  
   Off. of Public Affs. \_\_\_\_\_  
   Telephone Rm. \_\_\_\_\_  
   Director's Office \_\_\_\_\_

To : Mr. Coyle *clp*  
 From : William E. Baugh, Jr.  
 Subject : LAURA DENK  
 ASSASSINATION RECORDS REVIEW BOARD  
 REQUEST FOR UNESCORTED OFFICIAL VISITOR BADGE

Date 5/2/95

PURPOSE: To request the Security Programs Manager (SPM) to approve unescorted access to the JEH Building to Laura Denk, Assassination Records Review Board (ARRB). Upon favorable adjudication, recommend that the Security Unit issue an official visitor SACS badge to Ms. Denk.

RECOMMENDATIONS: 1. That the SPM adjudicate favorably and allow unescorted access to the JEH Building.

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2. That the Security Unit issue a SACS badge upon a favorable adjudication by the SPM.

*See Addendum  
 page 3*

① - 62A-HQ-1029205

- 2 - Mr. Coyle, Room 6012  
 (Attn: Mr. O'Hanlon, Room 1127)
- ② - Mr. Walsh, Room 4370  
 (Attn: Ms. Moland, Room 4370)
- 1 - Mrs. Keeley, Room 6712

CLK:clk (6)

*B*

*See Addendum P. 3.*

Memorandum from William E. Baugh, Jr., to Mr. Coyle, dated 5/2/95  
Re: LAURA DENK  
ASSASSINATION RECORDS REVIEW BOARD  
REQUEST FOR UNESCORTED OFFICIAL VISITOR BADGE

DETAILS: Laura Denk requires a SACS badge with special access to Room 6712, where she will be reviewing records relating to the assassination of former President John F. Kennedy. She will need access to Room 6712 on a daily basis, to review original FBI files, beginning 5/2/95 and ending approximately 24 months later. Ms. Denk was born in Lawrence, Kansas on 8/7/67, social security number 509-82-4982.

Ms. Denk is an analytical person assigned to the ARRB. Her clearance at the Top Secret level was passed to Cheryl Hilliard, FBI Security Office on 5/1/95. If for any reason a SACS badge is no longer required, the SPM will be immediately notified.

The point of contact for this individual is Carol L. Keeley, FBI JFK Task Force, Room 6712, Extension 4-9465.

DATE: 11-14-2017

Memorandum from William E. Baugh, Jr., to Mr. Coyle dated 8/2/95  
 Re: Laura Denk  
 Assassination Records Review Board  
 Request for Unescorted Official Visitor Badge

ADDENDUM: SECURITY COUNTERMEASURES SECTION (SCMS)  
NATIONAL SECURITY DIVISION (NSD), 5/4/95 FEB:feb

The Security Programs Manager (SPM), SCMS, approves the request for an unescorted Official Visitor Badge for Assassination Records Review Board (ARRB), employee Laura Denk, DOB 8/7/67, POB Lawrence, Kansas, SSAN 509-82-4982. Ms. Denk will be reviewing records relating to the assassination of former President John F. Kennedy. Ms. Carol L. Keeley, Extension 9465, is the point of contact for Ms. Denk.

On 5/2/95 and 5/4/95, appropriate FBIHQ record checks were conducted on Ms. Denk by a representative of the Industrial/Facility Security Unit (I/FSU), SCMS; no derogatory information was disclosed.

On 5/2/95, a representative of the SCMS verified that Ms. Denk has the appropriate clearance, term certified for a period of one year, to be granted unescorted access to FBIHQ and to be granted access to classified material up to and including Top Secret. It should be noted, barring additional changes, Ms. Denk's clearance certification will expire 5/2/96, prior to which time it will have to be recertified for her to continue to have unescorted access to FBIHQ.

It is requested that Ms. Keeley return Ms. Denk's badge to the Security Unit, Personnel Division, Room 1127, at the completion of her assignment. Ms. Keeley should also notify Ms. F. Brice, I/FSU, SCMS, Extension 6875, when Ms. Denk no longer requires access to the J. E. H. Building so I/FSU records can be updated accordingly.

**APPROVED:**

Crim. Inv. _____	Info. Res. _____	Training _____
Crim. Jus. Info. _____	Inspection _____	Office of EEO _____
Servs. _____	Laboratory _____	Affairs _____
Director _____	Finance _____	National Sec. _____
Deputy Director _____	Gen. Counsel _____	Personnel _____
		Office of Public & Cong. Affairs _____

*[Handwritten signature over Personnel and Office of Public & Cong. Affairs]*