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DATE: 11-14-2017

JFK Assassination System  
Identification Form

Date: 3/31/201

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## Document Information

ORIGINATOR: FBI  
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TO: PASENELLI

TITLE:

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COMMENTS: INC FLOOR PLAN

# Memorandum



310

Dep. Dir. \_\_\_\_\_  
ADD Adm. \_\_\_\_\_  
ADD Inv. \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Info. Mgnt. \_\_\_\_\_  
Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Lab. \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Cong. Affs. Off. \_\_\_\_\_  
Off. of EEO \_\_\_\_\_  
Off. Liaison & \_\_\_\_\_  
Int. Affs. \_\_\_\_\_  
Off. of Public Affs. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Office \_\_\_\_\_

To : Ms. Pasenelli  
(Attention: Gary Mobley *gm*)

Date 11/15/93

From : William E. Baugh *WB*

Subject : TELEPHONE OUTLET MODIFICATIONS  
JFK TASK FORCE  
INFORMATION MANAGEMENT DIVISION (IMD)

*JFKARCA of 1992*

**PURPOSE:** That adequate telephone outlets be installed to accommodate twenty-four telephones to be installed in Room 6712.

**DETAILS:** Due to an addition of personnel to the JFK Task Force, telephone outlets to accommodate 24 telephones need to be installed in Room 6712 at the locations indicated on the attached designs as soon as possible. Also, the telephone outlet indicated with an asterisk on the attached floor plan needs to be removed.

Costs for the above modifications may be applied to cost code 1581.

Any inquiries regarding these modifications may be directed to Carrie Ellen Perry, Extension 9238, Room 6712.

**RECOMMENDATION:** That this memorandum be forwarded to the Facilities Management and Security Section, FD, for appropriate action.

APPROVED: \_\_\_\_\_  
Director \_\_\_\_\_  
Dep. Dir. \_\_\_\_\_  
ADD-Adm. \_\_\_\_\_  
ADD-Inv. \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Crim. Jus. Info. \_\_\_\_\_  
Ident. \_\_\_\_\_  
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Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
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Off. of EEO Affs. \_\_\_\_\_  
Off. of Liaison & Int. Affs. \_\_\_\_\_  
Off. of Public & Cong. Affs. \_\_\_\_\_  
TOM Off. \_\_\_\_\_

2-ENCLOSURE

62A-HQ-1029205

62A-HQ-1029205-150  
3/2

- 1 - Mr. O'Hanlon (Attention: Gary Mobely, Room 1B303)
- 1 - Mrs. McCrum, Room 4859
- 1 - JFK Task Force, Room 6712

CEP (4)

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 7/16/98 BY SP6854/ude  
JFCA

94-095-IA-1581

All work that was requested in this memo has been completed by the Facilities Management Unit. If there are any questions or comments concerning the disposition of the work please contact the Maintenance Control Office at extension 3038. Please cite the following number.