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DATE: 11-14-2017

JFK Assassination System  
Identification Form

Date: 4/15/201

## Agency Information

AGENCY : FBI  
RECORD NUMBER : 124-10371-10175

RECORD SERIES : HQ

AGENCY FILE NUMBER : 62-117290-ADMIN FOLDER-Y2

## Document Information

ORIGINATOR : FBI  
FROM : PETERSON  
TO : LEAVITT

TITLE :

DATE : 07/08/1977  
PAGES : 115

SUBJECTS :

HSCA ADMINISTRATIVE FOLDER, CIU GUIDELINES AND  
NOTESDOCUMENT TYPE : PAPER, TEXTUAL DOCUMENT  
CLASSIFICATION : Secret  
RESTRICTIONS : 1B; 1C; 4  
CURRENT STATUS : Redact  
DATE OF LAST REVIEW : 04/08/1999

OPENING CRITERIA : INDEFINITE

COMMENTS : INC FOLDER, MEMO, DIVIDER

DATE: 11-14-2017

**SECRET**

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HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE.

**FBI**

**GUIDELINES GOVERNING  
CLASSIFICATION, DECLASSIFICATION AND  
MARKING REQUIREMENTS**

**EXECUTIVE ORDER 11652**

**TITLE 28, CODE OF FEDERAL REGULATIONS, PART 17**

**MARCH, 1977**

4/1/99  
CLASSIFIED BY: 5668-SLD/mde  
REASON: 1.5 (C.D.)  
DECLASSIFY ON: X (1)(6)  
(JFK)

Classified by SP8 BTJ/cw  
Declassify on: OADR 10/84  
211326

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**12. SENSITIVE COMPARTMENTED INFORMATION**

Sensitive Compartmented Information (SCI) includes all information and material obtained through sources involving sensitive and highly technical techniques by the intelligence community. Material of this nature requires special handling and protection and is specially marked according to particular control systems. These markings include Special Intelligence (SI) or Communications Intelligence (COMINT), TK, BYC and others. Special clearance is required for access to SCI. Any questions arising regarding this type of classified material should be referred to FBIHQ, attention SCI Control Officer. (5)

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- 8 -

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DATE: 11-14-2017

OPTIONAL FORM NO. 10  
JULY 1973 EDITION  
GSA FPMR (41 CFR) 101-11.6

UNITED STATES GOVERNMENT

# Memorandum

~~CONFIDENTIAL~~1 - Mr. C. Fehl  
1 - Mr. D. W. Moore

Assoc. Dir.	_____
Dep. AD Adm.	_____
Dep. AD Inv.	_____
Asst. Dir.:	
Adm. Serv.	_____
Crim. Inv.	_____
Fin. & Pers.	_____
Ident.	_____
Intell.	_____
Laboratory	_____
Legal Coun.	_____
Plan. & Insp.	_____
Rec. Mgnt.	_____
Spec. Inv.	_____
Tech. Servs.	_____
Training	_____
Public Affs. Off.	_____
Telephone Rm.	_____
Director's Sec'y	_____

TO : Mr. T. W. Leavitt

FROM : E. C. Peterson

SUBJECT: SOLO (u)  
INTERNAL SECURITY - RUSSIA1 - Mr. A. J. Decker  
1 - Mr. J. A. Mintz  
1 - Mr. T. W. Leavitt  
1 - Mr. J. M. Powers

DATE: 7/8/77

1 - Mr. T. J. Seabaugh  
1 - Mr. E. C. Peterson  
1 - Mr. M. J. Steinbeck  
① - Mr. J. C. Lawn

Classified by SP8 BTG/OK

Declassify on: OADR 2/1/84  
21/326PURPOSE:

To emphasize need for protection of Solo assets and instruct that all unclassified Solo information for release under FOIA, civil litigation, or to any non-FBI employee, be cleared with Intelligence Division (INTD) personnel prior to material being released from FBIHQ. (u)

DETAILS:DECLASSIFIED BY 5668-SAD/mde  
ON 4/1/99 (JFK)

The Solo operation is a very complex matter involving a network of high-level assets. (See attached for identity of Solo assets.) Numerous FOIA and civil litigation cases are currently pending and the possibility exists that this operation could be compromised. It is necessary to take extra precaution to protect information furnished from these assets and, as a general rule, all information should be classified. If it is the judgment of FOIA, Legal Council Division or other employees who may be processing information for release to non-FBI personnel, that information furnished by a Solo asset should not be classified or withheld from the requester, the material must be cleared with CI-1 Section, INTD. (u)

The only exception to above procedure would be where a Solo asset was used to characterize an individual as being a CPUSA member and other informants previously identified the individual as a CPUSA member. (u)

The current FBIHQ Solo case Supervisor is Michael J. Steinbeck, room 4220, extension 4532. (u)

CONTINUED - OVER

Enclosure

(100-428091)

MJS:kem

(11)

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Classified By 3104

Exempt from GDS, Categories 2, 3 and 4.  
Date of Declassification IndefiniteALL INFORMATION CONTAINED  
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FBIHQ Supervisor is:  
Mike Steinbeck  
Room 4220, Ext. 4562  
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	BUFILE	CGFILE	NYFILE
SASH	65-62041	65-3888	65-16441
SOLO (R)(u)	100-428091	134-46 SUB B	100-134637
CG 5824	61-7665	134-46	
CG 6474	134-10115	134-1635	
CG 6651	134-12030	134-2099	
CG 6653	100-424913	134-2032	
NY 694	100-340711	134-220	134-91
NY 4309	65-57837		134-9750
NY 4826	65-57387		134-10748
NY 359	100-373961		134-88
NY 17295	100-369846		134-22717
DN 1841 (formerly NY 5225 and BS 1360)	100-425942	134-5030	134-11858
NY [3132] (c)	100-[415964] (c)		134-[5739] (c)

4/1/94  
CLASSIFIED BY: 57668-SLD/mde  
REASON: 1.5 (c,d)  
DECLASSIFY ON: X (c)(6)  
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Classified by 7157  
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Date of Declassification Indefinite

Classified by 208 BTG/clw  
Declassify on: OADR 2/10/84  
911326

DATE: 11-14-2017

## CONGRESSIONAL INQUIRY UNIT

## GUIDELINES FOR EXCISIONS

**SECRET**

INFORMANT - Excise informant symbol numbers: informant file numbers (134-, 137-, 170-): any information tending to identify informant: a person requesting confidentiality: and any identifying information as to source requesting confidentiality. T-symbols are not excised.

*Not Part Office Justice Dept*  
THIRD AGENCY - ~~Federal~~ Excise the names of all third agency personnel and all information disclosed through discussion or through a review of their files. The name of the third agency is not excised.

FOREIGN INTELLIGENCE AGENCY - Excise the name of the foreign agency and all information disclosed. SEE <sup>ONLY</sup> REMOVAL SHEETS. - 3RD AGENCY (RCMP)(S)

POLICE INTELLIGENCE - Excise the names of all U. S. law enforcement intelligence personnel. - <sup>NOT FBI OR JUSTICE PERS.</sup> Leave P.D. info.

SENSITIVE TECHNIQUES - Excise any mail openings. - Elec. Surveil.

NY-694-S

NY-5824-S

(STANLEY LEVISON - C.P. MEMBER)

X(u)  
REMOVAL SHEETS

THIRD AGENCY DOCUMENTS - removed from the file and replaced by an explanation sheet identifying the agency, the date of the communication, the third agency identification number and/or caption of the serial, the number of pages, and what, if any, classification. The serial number (Bufile) is placed on the bottom of the sheet. ((RCMP-FOREIGN))(S)

"FOR ACCESS ONLY" DOCUMENTS - [are those that reveal any investigation conducted by one of our Legats.] These serials are reviewed in the same manner as any other communication, but must have an appropriate sheet attached with the Bufile number listed. (u)

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 211026

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DATE: 11-14-2017

EXAMPLE

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CIA, (RCMP)(S)

DATED 99/99/99 CONSISTING OF X

PAGE(S) IS BEING DELETED DUE TO THE  
THIRD AGENCY CLEARANCE AGREEMENT.

FOR 3RD AGENCY DOCS  
& FOREIGN DOCS (NOT CLASSIFIED)

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4/1/99  
CLASSIFIED BY: 5668-SLD/mde  
REASON: 1.5 (c,d)  
DECLASSIFY ON: X (1)(6)  
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