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JFK Assassination System  
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## Memorandum



Dep. Dir. \_\_\_\_\_  
 Chief of \_\_\_\_\_  
 Staff \_\_\_\_\_  
 Off. of Gen. \_\_\_\_\_  
 Counsel \_\_\_\_\_  
 Asst. Dir.: \_\_\_\_\_  
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 Training \_\_\_\_\_  
 Off. of EEOA \_\_\_\_\_  
 Off. of Public \_\_\_\_\_  
 & Cong. Affs. \_\_\_\_\_  
 Director's Office \_\_\_\_\_

To : Mr. Coyle

Date 8/16/95

From : William E. Baugh, Jr. *WEB/CLK*

Subject : JOHN F. KENNEDY TASK FORCE (JFKTF)

**PURPOSE:** To propose personnel staffing action which will enable the temporary promotions of four employees who have been detailed to the JFKTF.

**DETAILS:** The following employees have been performing at the GS-11 Paralegal Specialist (PLS) 0950-11-91-04-212 and GS-12 PLS 0950-12-94-04-212. Each of the below listed employees has been performing their duties in a manner fully successful or higher and should be promoted to the GS-11 or GS-12 position as set forth below.

| Name               | Present Grade | Promote To | SSN         |
|--------------------|---------------|------------|-------------|
| Brenda J. Reid     | GS-9          | GS-11      | 408-92-5877 |
| Pearline Wells     | GS-9          | GS-11      | 219-64-8390 |
| Joseph T. Iazzetta | GS-11         | GS-12      | 526-94-5981 |
| Joyce A. Visniesky | GS-11         | GS-12      | 169-38-0073 |

**RECOMMENDATION:** That temporary promotions be approved for the employees identified above.

**APPROVED:**

Crim. Inv. \_\_\_\_\_ Info. Res. *WEB/CLK* Training \_\_\_\_\_  
 Crim. Jus. Info. \_\_\_\_\_ Inspection \_\_\_\_\_ Office of EEO \_\_\_\_\_  
 Servs. \_\_\_\_\_ Laboratory \_\_\_\_\_ Affairs \_\_\_\_\_  
 Director \_\_\_\_\_ Finance \_\_\_\_\_ National Sec. \_\_\_\_\_ Office of Public & \_\_\_\_\_  
 Deputy Director \_\_\_\_\_ Gen. Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Cong. Affairs \_\_\_\_\_

62-HQ-1029205

- 1 - Mr. Coyle, Room 6012  
 1 - Mr. Leary, Room 6050  
 1 - IRD Front Office, Room 5829  
 1 - Mr. Hartingh,  
 Attention: *Mrs. Richards*, Room 4654  
 1 - Mr. DeSarno, Room 5338  
 1 - Mr. O'Brien, Room 6296  
 1 - Personnel File of \_\_\_\_\_  
 JAH:vld (8)

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