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Mem	orandum	\bigcirc		Dep. Dir.
· · · · · · · · · · · · · · · · · · ·	-	2		ADD Inv. Asst. Dir.: Adm.Servs. Crim.Inv. Ident. Info.Mgnt.
То	Mr. Coyle	Date	6/21/95	Intell. Lab. Legal Coun. Tech. Servs. Training Cong. Affs. Off.
From	WEBATIAM E. Baugh, Jr.		• 	Off. of EEO Off. Liaison & Int. Affs. Off. of Public Affs Telephone Rm Director's Office
Subject	TAMMI S. LONG ASSASSINATION RECORDS REVIEW BU REQUEST FOR UNESCORTED OFFICIA	and the second division of the second divisio	BADGE	

<u>PURPOSE</u>: To request the Security Programs Manager (SPM) to approve unescorted access to the JEH Building to Tammi S. Long, Assassination Records Review Board (ARRB). Upon favorable adjudication, recommend that the Security Unit issue an official visitor SACS badge to Ms. Long.

<u>RECOMMENDATIONS</u>: 1. That the SPM adjudicate favorably and allow unescorted access to the JEH Building.

APPROVED:	Crim. Inv Crim. Jus. Info.	Info. Res
Director	Finance	National Sec Office of Public &
Deputy Director	Gen. Counsel	Personnel Cong. Affairs

2. That the Security Unit issue a SACS badge upon a favorable adjudication by the SPM.

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2 - Mr. Coyle, Room 6012

(Attn: Mr. O'Hanlon, Room 1127)

2 - Mr. Walsh, Room 4370

(Attn: Ms. Moland, Room 4370)

1 - Mrs. Keeley, Room 6712

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Memorandum from William E. Baugh, Jr., to Mr. Coyle, dated 6/21/95

Re: TAMMI S. LONG ASSASSINATION RECORDS REVIEW BOARD REQUEST FOR UNESCORTED OFFICIAL VISITOR BADGE

DETAILS: Ms. Long requires a SACS badge with special access to Room 6712, where she will be reviewing records relating to the assassination of former President John F. Kennedy. She will need access to Room 6712 on a daily basis, to review original FBI files, beginning 6/21/95 and ending approximately 12 months later. Ms. Long was born in Brooklyn, New York on 6/1/68, social security number 249-21-0975.

Ms. Long is an analytical person assigned to the ARRB. Her clearance at the Top Secret level was passed to Doris Crosby, FBI Security Office on 6/20/95. If for any reason a SACS badge is no longer required, the SPM will be immediately notified.

The point of contact for this individual is Carol L. Keeley, FBI JFK Task Force, Room 6712, Extension 4-9465.

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> Memorandum from William E. Baugh, Jr., to Mr. Coyle dated 6/21/95 Re: Tammi S. Long

Assassination Records Review Board Request for Unescorted Official Visitor Badge

ADDENDUM: SECURITY COUNTERMEASURES SECTION (SCMS) NATIONAL SECURITY DIVISION (NSD), 6/26/95 FEB:feb

The Security Programs Manager (SPM), SCMS, approves the request for an unescorted Official Visitor Badge for Assassination Record Review Board (ARRB), employee Tammi S. Long, DOB 6/1/68, POB Brooklyn, New York, SSAN 249-21-0975. Ms. Long will be reviewing records relating to the assassination of former President John F. Kennedy, and will therefore need access to Room 6712 on a daily basis for approximately one year. Ms. Carol L. Keeley, Extension 9465, Room 6712, is the point of contact for Ms. Long.

On 6/26/95, appropriate FBIHQ record checks were conducted on Ms. Long by a representative of the Industrial/Facility Security Unit (I/FSU), SCMS; no derogatory information was disclosed.

On 6/20/95, a representative of the SCMS verified that Ms. Long has the appropriate clearance, term certified for a period of one year, to be granted unescorted access to FBIHQ and to be granted access to classified material up to and including Top Secret. It should be noted, barring additional changes, Ms. Long's clearance certification will expire 6/19/96, prior to which time it will have to be recertified for her to continue to have unescorted access to FBIHQ.

It is requested that Ms. Keeley return Ms. Long's badge to the Security Unit, Personnel Division, Room 1127, at the completion of her assignment. Ms. Keeley should also notify Ms. F. Brice, I/FSU, SCMS, Extension 6875, when Ms. Long no longer requires access to the J. E. H. Building so I/FSU records can be updated accordingly.

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Deputy Director	Gen. Counsel	Personnel UGO Cong. Affairs	