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DATE: 11-14-2017

JFK Assassination System
Identification Form

Date: 3/31/201

Agency Information

AGENCY: FBI
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RECORD SERIES: HQ

AGENCY FILE NUMBER: 62C-HQ-1029205-3392

Document Information

ORIGINATOR: FBI
FROM: HQ
TO: NO

TITLE:

DATE: 04/01/1997
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SUBJECTS:

JFKARCA OF 1992

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COMMENTS:

DATE: 11-14-2017

(12/31/1995)

FEDERAL BUREAU OF INVESTIGATION 375**Precedence:** DEADLINE 05/01/1997**Date:** 04/01/1997**To:** New Orleans**Attn:** Brenda M. Thompson**From:** Office of Public and Congressional Affairs

JFK Task Force, Rm. 6362

Contact: Brian J. Fields, Ext. 9535**Approved By:** Keeley Carol L *ckh/lmm***Drafted By:** Fields Brian J *BFF***Case ID #:** 62-HQ-1029205 (Pending)**Title:** John F. Kennedy Records Collection Act
of 1992 (the Act)

Synopsis: The Act established the Assassination Records Review Board (ARRB) to oversee the governments' production and compliance with the Act. The ARRB reviews the proposed postponements in documents sent by each agency to the National Archives and Records Administration (NARA) and decides what postponements the Act allows or opens the document in full. The ARRB's responsibilities include having agencies search other subjects and areas to find any additional material not already identified as assassination records. The establishment of the ARRB by the Act also limited the time for their duties to be accomplished. The ARRB must complete their tasks by September 1997. With this deadline in mind, the ARRB sent a letter requesting additional information.

Enclosures: ARRB letter requesting material.

Details: On March 10, 1997, the ARRB sent a letter to the FBI setting forth a formal request to receive and review additional records. The ARRB's goal is to research every possible subject that may have a bearing on assassination theories and to assure Congress and the American public that all was done to accomplish the intentions of the Act.

New Orleans should conduct a search of its office for the listed items. If New Orleans is aware of any administrative records they may have maintained outside the normal index system, they should include those areas in the search. If any documents related to the matters are found, please forward the documents to the JFK Task Force.

ENCLOSURE

Pursuant to the Act, any material categorized as an assassination record must be sent to the NARA in its original form. The Act established the process of handling the documents and the FBI must follow the Act. If New Orleans needs a copy, they should copy the documents or material before sending to the

*WORKPAPER
detached**62F-HQ-1029205-3392*

DATE: 11-14-2017

To: New Orleans From: Office of Public and Congressional
Affairs
Re: 62-HQ-1029205, 04/01/1997

JFK Task Force.

Please conduct a search for files and all references on Edward Scannell Butler, Jr. and the Information Council of the Americas and please forward all files to FBIHQ, JFK Task Force, Attention Brian J. Fields, Room 6362.

If you have any questions, please call Brian J. Fields at (202)324-9535.

DATE: 11-14-2017

To: New Orleans From: Office of Public and Congressional Affairs

Re: 62-HQ-1029205, 04/01/1997

LEAD (s):

Set Lead 1:

NEW ORLEANS

AT NEW ORLEANS

Conduct a search of your office for all records pertinent to Edward Scannell Butler, Jr. and the Information Council of the Americas. Forward any material related to this request to FBIHQ, JFK Task Force, Attention Brian J. Fields, Room 6362. The results should be received at FBIHQ no later than C.O.B. 05/01/97.

◆◆cc: 1 - Carol L. Keeley, Room 6362
1 - LuAnn Wilkins, Room 6362
1 - Brian J. Fields, Room 6362