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DATE: 11-14-2017

JFK Assassination System  
Identification Form

Date: 3/31/201

## Agency Information

AGENCY : FBI  
RECORD NUMBER : 124-10378-10066

RECORD SERIES : HQ

AGENCY FILE NUMBER : 62C-HQ-1029205-3394

## Document Information

ORIGINATOR : FBI  
FROM : HQ  
TO : TP

TITLE :

DATE : 04/01/1997  
PAGES : 3

SUBJECTS :

JFKARCA OF 1992

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OPENING CRITERIA : INDEFINITE

COMMENTS :

(12/31/1995)

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** DEADLINE 05/01/1997

**Date:** 04/01/1997

**To:** Tampa  
Miami  
New York  
Mexico City  
Ottawa Legat  
Paris Legat  
Bern Legat

**Attn:** Earth Hart Bell  
**Attn:** Deborah Robertson  
**Attn:** Eileen Rawlinson

**From:** Office of Public and Congressional Affairs  
JFK Task Force, Rm. 6362  
**Contact:** Brian J. Fields, Ext. 9535

**Approved By:** Keeley Carol L *CKL/mt*

**Drafted By:** Fields Brian J *BJF*

**Case ID #:** 62-HQ-1029205 (Pending)

**Title:** John F. Kennedy Records Collection Act  
of 1992 (the Act)

**Synopsis:** The Act established the Assassination Records Review Board (ARRB) to oversee the governments' production and compliance with the Act. The ARRB reviews the proposed postponements in documents sent by each agency to the National Archives and Records Administration (NARA) and decides what postponements the Act allows or opens the document in full. The ARRB's responsibilities include having agencies search other subjects and areas to find additional material not already identified as assassination records. The establishment of the ARRB by the Act also limited the time for their duties to be accomplished. The ARRB must complete their tasks by September 1997. With this deadline in mind, the ARRB sent a letter requesting additional information.

**Enclosures:** ARRB letter requesting material

**Details:** On March 10, 1997, the ARRB sent a letter to the FBI setting forth a formal request to receive and review additional records. The ARRB's goal is to research every possible subject that may have a bearing on assassination theories and to assure Congress and the American public that all was done to accomplish the intentions of the Act.

*62F-HQ-1029205-3394*  
**Requested offices should conduct a search for the listed items. If offices are aware of any administrative records they may have maintained outside the normal index system, they should include those areas in the search. If any documents related to the matters are found, please forward the documents to the JFK Task Force.**

*WORKPAPERS  
detached*

To: Tampa From: Office of Public and Congressional Affairs  
Re: 62-HQ-1029205, 04/01/1997

Pursuant to the Act, any material categorized as an assassination record must be sent to the NARA in its original form. The Act established the process of handling the documents and the FBI must follow the Act. If offices believe they need a copy, they should copy the document or material before sending to the JFK Task Force.

Please conduct a search for files on the Fair Play for Cuba Committee (FPCC) and forward all files to FBIHQ, JFK Task Force, Attention: Brian Fields, Room 6362.

If you have any questions, please call Brian J. Fields at (202)324-9535.

To: Tampa From: Office of Public and Congressional Affairs  
Re: 62-HQ-1029205, 04/01/1997

LEAD (s):

Set Lead 1:

TAMPA

AT TAMPA

Conduct a search of your office for the Fair Play for Cuba Committee files. Forward the material related to this request to FBIHQ, JFK Task Force, Attention Brian J. Fields, Room 6362. The results should be received at FBIHQ no later than C.O.B. 05/01/97.

Set Lead 2:

ALL RECEIVING FIELD OFFICE

AT MIAMI, NEW YORK

Conduct a search of your office for the Fair Play for Cuba Committee files. Forward the material related to this request to FBIHQ, JFK Task Force, Attention Brian J. Fields, Room 6362. The results should be received at FBIHQ no later than C.O.B 05/01/97.

Set Lead 3:

ALL RECEIVING LEGATS

AT MEXICO, BERN, PARIS, OTTAWA

Conduct a search of your office for the Fair Play for Cuba Committee files. Forward the material related to this request to FBIHQ, JFK Task Force, Attention Brian J. Fields, Room 6362. The results should be received at FBIHQ no later than C.O.B 05/01/97.

- ♦♦ 1 - Carol L. Keeley, Room 6362
- ① - LuAnn Wilkins, Room 6362
- 1 - Brian J. Fields, Room 6362