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DATE: 11-14-2017

JFK Assassination System  
Identification Form

Date: 3/31/201

## Agency Information

AGENCY : FBI  
RECORD NUMBER : 124-10379-10051

RECORD SERIES : HQ

AGENCY FILE NUMBER : 62C-HQ-1029205-3758

## Document Information

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TO : HO

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JFKARCA OF 1992

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DATE: 11-14-2017

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**FEDERAL BUREAU OF INVESTIGATION**

434

**Precedence:** DEADLINE 04/02/1998

**Date:** 03/19/1998

**To:** Houston

**Attn:** Elizabeth Norwood

**From:** Office of Public and Congressional Affairs  
JFK Task Force, Rm. 11144  
**Contact:** Pauline E. Battle, Ext. 0664

**Approved By:** Keeley Carol L *ckd/lmr*

**Drafted By:** Battle Pauline E *pcb 3758*

**Case ID #:** 62C-HQ-1029205 - (Pending)

**Title:** John F. Kennedy Records Collection Act  
of 1992 (the Act)

**Synopsis:** The Act established the Assassination Records Review Board (ARRB) to oversee the government's production and compliance with the Act. The ARRB reviews the proposed postponements in documents sent by each agency to the National Archives and Records Administration (NARA) and decides what postponements the Act will allow or opens the document in full. The ARRB's responsibilities include having agencies search other subjects and areas to find additional material not already identified as assassination records. The establishment of the ARRB by the Act also limited the time for their duties to be accomplished. The ARRB must complete their tasks by September 1998. With this deadline in mind, the ARRB sent a letter requesting additional information.

**Details:** On February 10, 1997, the ARRB sent a letter to the FBI setting forth a formal request to receive and review additional records. The ARRB's goal is to research every possible subject that may have a bearing on assassination theories and to assure Congress and the American public that all was done to accomplish the intentions of the Act.

Pursuant to the Act, any material categorized as an assassination record must be sent to the NARA in its original form. The Act established the process of handling the documents and the FBI must follow the Act. If Houston believes there office needs a copy, they should copy the documents or material before sending to the JFK Task Force.

Please locate and forward the following file: 92B-HO-31980. Forward file to the JFK Task Force, Attention: Pauline E. Battle, Room 11144.

DATE: 11-14-2017

To: Houston From: Office of Public and Congressional Affairs  
Re: 62C-HQ-1029205, 03/19/1998

LEAD (s):

Set Lead 1:

TO HOUSTON

AT HOUSTON

Locate and forward the following file: 92B-HO-31980.  
Please forward file to FBIHQ, JFK Task Force, Attention: Pauline E. Battle, room 11144. The results should be received at FBIHQ no later than C.O.B. 04/02/98. If you have any questions, please call Pauline Battle at (202)324-0664.

◆◆cc: 1 - Carol L. Keeley, Room 11144  
1 - LuAnn Wilkins, Room 11144  
1 - Pauline E. Battle, Room 11144