

This document is made available through the declassification efforts  
and research of John Greenewald, Jr., creator of:

# The Black Vault



The Black Vault is the largest online Freedom of Information Act (FOIA)  
document clearinghouse in the world. The research efforts here are  
responsible for the declassification of hundreds of thousands of pages  
released by the U.S. Government & Military.

**Discover the Truth** at: <http://www.theblackvault.com>

# REQUEST FOR PERSONNEL ACTION

DATE PREPARED

28 June 1973

1. SERIAL NUMBER

2. NAME (Last-First-Middle)

057303

GOODPASTURE, Ann L.

FILE

3. NATURE OF PERSONNEL ACTION  
Disability Retirement  
Under CIA Retirement & Disability  
System

4. EFFECTIVE DATE REQUESTED

MONTH DAY YEAR  
06 30 73

5. CATEGORY OF EMPLOYMENT

Regular

6. FUNDS

V TO V  V TO CF  
 CF TO V  CF TO CF

7. FAN AND NSCA

3227-0183 0000

8. LEGAL AUTHORITY (Completed by Office of Personnel)

9. ORGANIZATIONAL DESIGNATIONS

DDO/CI Staff  
Development Complement

10. LOCATION OF OFFICIAL STATION

Washington, D.C.

11. POSITION TITLE

Ops Officer

12. POSITION NUMBER

9997

13. CAREER SERVICE DESIGNATION

D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)

GS

15. OCCUPATIONAL SERIES

0136.01

16. GRADE AND STEP

13 7

17. SALARY OR RATE

\$ 23,642

18. REMARKS

Subject has been on Extended sick leave & Disability retirement since 14 June 1972

cc: Finance and Security

DATE SIGNED

18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER

DATE SIGNED

CI Staff-6/28/73

### SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGREE CODE	24. HQTRS. CODE	25. DATE OF BIRTH			26. DATE OF GRADE			27. DATE OF LEI			
		NUMERIC	ALPHABETIC				MO.	DA.	YR.	MO.	DA.	YR.	MO.	DA.	YR.	
28. NTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA			33. SECURITY REQ. NO.	34. SEX	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p style="margin: 0;">EOD DATA →</p> </div>					
MO.	DA.		YR.	1-CSC 2-ORGN 3-FICA 4-NONE		CODE	TYPE	MO.								DA.
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI/HEALTH INSURANCE			40. SOCIAL SECURITY NO.					
CODE	0-NONE 1-5 PT. 2-10 PT.	MO.	DA.	YR.	MO.	DA.	YR.	CAR./RESV PROV./TEMP	CODE	CODE	0-WAIVER 1-REG 2-REG/OPT 3-INELIGIBLE	HEALTH INS. CODE				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA				44. STATE TAX DATA							
CODE	0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				FORM EXECUTED	CODE	NO. TAX EXEMPTIONS			FORM EXECUTED	CODE	NO. TAX EXEMP.	STATE CODE			
45. POSITION CONTROL CERTIFICATION								46. O.P. APPROVAL					DATE APPROVED			

1/30

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE \_\_\_\_\_ (Date) FOR THE FOLLOWING REASON:

MY LAST WORKING DAY WILL BE—

DATE SIGNED

SIGNATURE OF EMPLOYEE

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, State, Zip Code)

INSTRUCTIONS

Items 1 thru 7  
and  
Items 9 thru 18a)

The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains *only* to the action requested, not NOT to the current status of the employee unless specific items remain unchanged.

Item 5 — "Category of Employment" should show one of the following entries:

- |                     |            |            |
|---------------------|------------|------------|
| Regular             | Summer     | WAE        |
| Part Time           | Detail Out | Consultant |
| Temporary           | Detail In  | Military   |
| Temporary-Part Time |            |            |

Item 9 — "Organizational Designations" should show *all* levels of organization pertinent to identifying the location of the position:

- FIRST LINE
- Major Component (Director, Deputy Director, etc.)
  - Office, Major Staff, etc.
  - Foreign Field or U.S. Field (if pertinent)
  - Division or Staff (subordinate to first line)
  - Branch
  - Section
  - Unit

Items 11 and 15 — "Position Title" and "Occupational Series" should be the standard abbreviated title and corresponding occupational series in Handbook of Official Occupational Titles and Codes for the duties actually to be performed by the employee. If different from the title and series of the position occupied as shown on the most current edition of the Position Control Register or Form 261, Staffing Complement Change Authorization, explain under Item 18—Remarks.

Item 18b — Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, *the gaining Career Service should approve* and the other Career Service should concur in Item 18, Remarks.

**ROUTING**—The original only of this form will be forwarded to the Office of Personnel *through* the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1; which require advance approval of or notification to the Office of Security or the Office of Finance, one copy only will be sent to the Office(s) concerned.