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ROUTINE OPERATIONAL INITIALS IMMEDIATE

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RYBAT GPFLOOR

RIF: DIR 18827

- 1. SOVIET EMB AND CONSULATE ARE NOT OPEN TO PUBLIC. OFFICES ARE IN COMPOUND ACCESSIBLE TO PUBLIC BY APPOINTMENT. SOVIET GUARDS ARE ON OUTSIDE GATE
 AROUND CLOCK. HORMAL WORK HOURS SEP 1963 WERE 0900 TO 1800 BUT RECENTLY CHANGED
 0900 TO 1400 MONDAY THROUGH FRIDAY. SOV CONSULATE PREQUENTLY CHANGE. NOW OPEN
 1100 TO 1500 MONDAYS AND FRIDAYS. SIXTEEN SOVIET PAMILIES LIVE IN COMPOUND.
 VISITORS RING HELL AT GATE AT ALL TIMES HOURS. RUSSIAN SPEAKERS CAN GET IN
 ANYTHE. OTHERS USUALLY TURNED AWAY BY GUARD AFTER HOURS. SOVIETS ARE NOT
 KROWN TO ISSUE PERMITS FOR TRAVEL CUBA.
- 2. CUBAN EMB AND CONSULATE IN SAME COMPOUND BUT HAVE SEPARATE ENTRANCES. CONSULATE RECEIVES VISITORS FROM 1000 TO 1400 HOURS MONDAY THROUGH FRIDAY. EMBASSY WORKING HOURS ARE FROM 0900 TO 1700 HOURS SAME DAYS BUT MOST EMBASSY VISITORS USUALLY ATTENDED HEFORE 1400 HOURS. THESE HOURS ALSO APPLIED DURING SEPT 63.
- 5. CUBAN EMB PROCEDURES AND REGULATIONS FOR ISSUING PERMITS FOR TRAVEL TO AND THROUGH CUBA: VISAS RORMALLY VALID FOR THREE MORTES FROM DATE OF ISSUE.

 PRIOR ADTHORIZATION FROM HABANA INVARIABLY REQUIRED BEFORE ISSUANCE ANY VISA.

 APPLICANT COMPLETES VISA APPLICATION FORM AT CONSULATE, PERMISSION OFTEN OBTAINED

COORDINATING OFFICERS

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IN EXCHANGE OF CABLES BEIWEEN FABASSY AND MINNEX HABANA. IN MANY CASES VISAS ISSUED ON SEPARATE SHEET PAPER IN EFFORT CONCEAL FACT OF TRAVEL.

4. MEXICAN GOVT PROCEDURES AND REGULATIONS RE TRAVEL PEPRIME CUTIZENS TO AND THROUGH CUBA UNCHANGED SINCE HAMA 20887 DATED 3 MAY 1963. PEPRIME CUTIZENS WITH PASSPORTS AND CUBAN VISAS ARE FREE TO TRAVEL TO CUBA. PEPRIME CUTIZENS CAN OBTAIN TOURIST CARDS FROM MEXICAN CONSUL HAVANA FOR HETURY VIA MEXICO.

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