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JFK ASSASSINATION SYSTEM
IDENTIFICATION FORM

AGENCY INFORMATION

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RECORD SERIES : JFK
AGENCY FILE NUMBER : PROJFILES-CORRESPONDENCE

Released under the John
F. Kennedy
Assassination Records
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(44 USC 2107 Note).
Case#:NW 53217 Date:
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DOCUMENT INFORMATION

AGENCY ORIGINATOR : CIA
FROM : JOHN PEREIRA
TO : ALL HRG MEMBERS
TITLE : NOTE: PROCEDURE- -JFK ASSASSINATION
REVIEW/CONGRESSIONALLY-ORIGINATED DOCUMENTS
DATE : 09/14/1992
PAGES : 1

SUBJECTS : JFK ASSASSINATION
JFK REVIEW

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[R] - ITEM IS RESTRICTED 104-10331-10283

CIA SPECIAL COLLECTIONS
RELEASE IN FULL
2000

14 September 1992

NOTE FOR: All Historical Review Group Members

SUBJECT: Procedure--JFK Assassination Review/Congressionally-
Originated Documents

We have been requested by the Office of Congressional Affairs (OCA) to institute special handling for Congressionally-originated documents that appear in the JFK Assassination Collection that HRG is reviewing. Specifically, OCA asks that we segregate such documents and retain them, rather than send them to the National Archives, at least for the time being. Examples of such documents would be letters to the DCI from HSCA Chairman Stokes, notes taken by HSCA staffers, etc. (This is subject to change once the Agency has received instructions from Congress.)

Therefore, we are to implement the following procedure for congressionally-originated documents:

- Remove the document from the box, substituting a withdrawal card in the box.
- Review the document for Agency equities and so note them, leaving the document intact.
- Retain the document in a separate, temporary file, recording the box in which the document was located.



John Pereira
Chief/HRG