

JFK ASSASSINATION SYSTEM  
IDENTIFICATION FORM

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AGENCY INFORMATION

AGENCY : CIA  
RECORD NUMBER : 104-10096-10251  
RECORD SERIES : JFK  
AGENCY FILE NUMBER : 80T01357A

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DOCUMENT INFORMATION

AGENCY ORIGINATOR : CIA  
FROM : SAG, CIA  
TO : DIG, CIA  
TITLE : CONGRESSIONAL INVESTIGATIONS OF THE AGENCY.  
DATE : 10/13/1976  
PAGES : 4

SUBJECTS : PROCEDURES  
HSCA REQUESTS

DOCUMENT TYPE : PAPER  
CLASSIFICATION : UNCLASSIFIED  
RESTRICTIONS : 1A  
CURRENT STATUS : RELEASED IN PART PUBLIC - RELEASED WITH DELETIONS  
DATE OF LAST REVIEW : 08/13/93  
COMMENTS : JFK35 : F1 : 1993.08.13.09:03:23:750060

Released under the John F. Kennedy  
Assassination Records Collection Act of  
1992 (44 USC 2107 Note). Case#:NW  
65924 Date: 10-25-2021

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[R] - ITEM IS RESTRICTED 104-10096-10251

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### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Congressional Investigations of the Agency

FROM:

John S. Hunt  
Security Analysis Group

EXTENSION

6009

NO.

DATE

13 October 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Inspector Gen.  
2 E 24

10/13/76

Modr

J

FBI will get back to me re: release of their docs to House Committee.

Stew

para f. used in memo to D/OAC, this date.

J

File - Tax Ene file

13 October 1976

MEMORANDUM FOR: Deputy Inspector General

FROM : John S. Hunt  
Security Analysis Group

SUBJECT : Congressional Investigations of the Agency

1. Per our discussion, I would like to throw out the following thoughts with relation to establishing a set of procedures to handle requests from congressional committees for information, with specific reference to the newly formed House Committee to investigate the assassination of President Kennedy, et al.:

a. All requests from Congressional committees should be directed to a given focal point within the Agency. Any requests levied directly on any other component should not be accepted, and the requester should be referred to the focal point.

b. The focal point should initially be comprised of Agency officers who have the benefit of previous experience in dealing with congressional investigations, and the assignment of these officers should remain reasonably stable in order to capitalize on this experience factor. This would, inevitably, require a rather long overlap prior to any reassignments.

c. An action unit within each directorate be officially designated to handle congressional inquiries of this nature (I believe this has already been accomplished) and again, where possible, the experience factor should be taken into consideration.

d. All requests received by the focal point should be directed, in writing, to the appropriate action units within the various directorates. (A form similar to that used by the Review Staff would be appropriate.)

e. The Review Staff Registry (now under the control of the Executive Registry) be reactivated and placed under the direct control of the focal point. Two registry officers be assigned and slotted to this registry, and for the immediate future it would be preferable if the two officers formerly assigned to the Review Staff Registry be utilized.

f. The newly designated Registry should then keep complete records on the following:

(1) Copies of all incoming congressional requests.

(2) Copies of the focal point's dissemination of the request to the various action units within the Agency.

(3) Copies of all responses received ~~by~~ from the action units.

(4) Copies of the final response to the congressional committee.

(5) Records pertaining to any interviews of current Agency employees by a congressional committee <sup>Member</sup> or staff of that committee.

(6) Records pertaining to any material reviewed at the Agency by the staff or members of a congressional committee.

(7) Maintain an adequate index to the above materials, which would preferably allow for retrieval on the basis of date, subject matter, and/or requesting committee.

2. As you know, the above suggestions represent my own personal views, but I feel strongly that we are heading down a path leading to the total disregard of all knowledge we have gained during the last two years of extensive outside investigation of the Agency. Since it is clear that these investigations

will continue for the foreseeable future, it would seem to me that we must fall back to our earlier posture of setting up a unique and separate organization within the Agency to handle these inquiries. The Review Staff was formed for this purpose, and I think a similar staff is required at this time.



John S. Hunt