

<div style="border: 1px solid black; padding: 5px; display: inline-block; transform: rotate(-15deg);">FILE</div> REQUEST FOR PERSONNEL ACTION						DATE PREPARED 23 May 1962							
1. SERIAL NUMBER 10773			2. NAME (Last-First-Middle) OCONELL, James P. Jr.										
3. NATURE OF PERSONNEL ACTION Reassignment and Transfer to Confidential Funds				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 5 27 62		5. CATEGORY OF EMPLOYMENT Regular							
6. FUNDS ▶			V TO V X		V TO CF		7. COST CENTER NO. CHARGE-ABLE 2137-700-3361		8. LEGAL AUTHORITY (Completed by Office of Personnel)				
CF TO V			CF TO CF		9. ORGANIZATIONAL DESIGNATIONS IDG/FE 13-26 FE/JAO-(Atsugi Zone)* Administrative Section Security Unit								
10. LOCATION OF OFFICIAL STATION (Atsugi, Japan)						11. POSITION TITLE Security Officer		12. POSITION NUMBER 3169		13. CAREER SERVICE DESIGNATION SS			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS			15. OCCUPATIONAL SERIES 1810.01		16. GRADE AND STEP 15 3		17. SALARY OR RATE 14,380						
18. REMARKS From: IDG/OS/EO Invest-Oper Sup/88 Div/OC/0370 259's submitted to Medical Staff Subject to depart o/s 8 June 1962 Any questions inquire FE/FE/JAO-NOR x5271 (E.E. Klosser) *For slotting purposes only until slots transferred to (Okinawa) Subject to be physically located at (Okinawa) lcc - Finance Div. lcc Security						Date 1 JUN 1962 Security Approval has been granted for the use contemplated by this request W. G. Osborne 03 Chief, Personnel Security Division							
18A. SIGNATURE OF REQUESTING OFFICIAL R. L. Staten ACFE/Pers				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INTEGREE CODE	24. MOOTRS. CODE	25. DATE OF BIRTH MO. DA. YR.			26. DATE OF GRADE MO. DA. YR.		27. DATE OF LEI MO. DA. YR.	
28. NTE EXPIRES MO. DA. YR.			29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR.			33. SECURITY REQ. NO.		34. SEX	
35. VET. PREFERENCE CODE		36. SERV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.		38. MIL. SERV. CREDIT/LCD 1 - YES 2 - NO		39. FEGLI / HEALTH INSURANCE CODE CODE 0 - WAIVER 1 - YES		40. SOCIAL SECURITY NO.			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO				44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO				
45. POSITION CONTROL CERTIFICATION						46. O.P. APPROVAL				DATE APPROVED			

3/1/62

OFFICE OF PERSONNEL

EMPLOYEE NOTICE OF RESIGNATION

RESIGN EFFECTIVE _____ FOR THE FOLLOWING REASON:
(Date)

JUN 4 11 05 AM '62

MAIL ROOM

MY LAST WORKING DAY WILL BE - DATE SIGNED SIGNATURE OF EMPLOYEE

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)

INSTRUCTIONS

Items 1 thru 7 and Items 9 thru 18a - The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 - "Category of Employment" should show one of the following entries: Regular, Part Time, Temporary, Temporary - Part Time, Summer, Detail Out, Detail In, WAE, Consultant, Military

Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:

- FIRST LINE Major Component (Director, Deputy Director, etc.) Office, Major Staff, etc. Division or Staff (subordinate to first line) Branch Section Unit

Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.

Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.

ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.