

**CONFIDENTIAL**

Chief, Physical Security Division

29 August 1955

Acting Chief, Physical Survey Branch

**Security Violation - Lost Classified Material - Found on Guard's Desk  
in R&S Building - PHILLIPS, David Atlee**

1. On 22 August 1955 at 12:15 P. M., PBS Guard Morris reported that he had found a brown envelope on the guard desk in R&S Building which someone had inadvertently left there. The face of the envelope bore the name "Dave Phillips" and the words "Hand Carry". The envelope, which was sealed, contained various completed personal forms on Mr. Norman Satterwaite, an applicant for Agency employment. One of the personnel forms was classified **CONFIDENTIAL**.

2. On 22 August 1955 Mr. Ralph E. Tobiassen, of this Branch, investigated the violation. A check of Badge Office files showed that David Atlee Phillips was assigned to DD/P/PP. Accordingly, Miss Dorothy E. Wolgamott, Security Officer, DD/P/PP, was informed of the matter and Mr. Phillips, Special Assistant to the Chief, PP/ICD/Analysis and Assessment Branch, was interviewed.

3. Mr. Phillips advised that he was custodian of the material. He stated that upon leaving R&S Building at about 12:00 Noon on the date in question, he had placed the envelope on the Guard's desk while signing the Guard Register for a visitor and had forgotten to take the envelope with him. He advised further that he had returned at about 12:15 P. M. to look for the material and was informed that the Guard had turned it over to the Office of Security.

**CONCLUSION:**

4. The circumstances in this case indicate that Mr. Phillips is solely responsible for the security violation.

**SECURITY HISTORY:**

5. No previous security violations have been charged to Mr. Phillips.

Harry R. Dugan

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