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THIS FOLDER CONTAINS ALL PERTINENT INFORMATION / DOCUMENTS FROM CASASIA'S (P) TERSONNEL FOLDER FOR PERIOD 1955-1962. (IN MID 1962 CASASIN WENT OVERSERS.)

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PERSONAL HISTORY STATEMENT

Instructions:

GIVE PARTICULARS

Answer all questions completely. If question does not apply write "not epplo-able." Write "unknown" only if you do not know the answer and cannot ottem the answer from personal records. Use the blank pages at the end of this form, for extra details on any question or questions for which you do not have suff-Type, print or write carefully, lieghte or incomplete forms will not receive aideration. 2

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS?

SEC. 1. PERSONAL BACKGROUND man Telephone: ome: NOT APPLICABIS ד דו די ד

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IF BORN OUTSIDE U.S. WHEN DID YOU PIRST ARRIVE IN THIS COUNTRY FORT OF ENTRY? ON PASSPORT OF WHAT COUNTRY? LAST U.S. VISA 5-X :

SEC. 2. PHYSICAL DESCRIPTION

24 MALE 519% WEIGHT 140 AOR HEIGHT ATTES BLOWN HATE BLOWN COMPLEXION DARX SCARE FOREHEAD BUILD SLENDER OTHER DISTINGUISHING FRATURES NONE

SEC. S. MARITAL STATUS.

SINOLE YES MARRIED WIDOWED . DIVORCED STATE DATE, FLACE, AND REASON FOR SEPARATION, DIVORCE OR ANNULMENT

(IF YOU HAVE BEEN MARRIED MORE THAN ONCE - DICLUDZ ANNUL-WIZE OR HUSBAND MENTS -- USE A SEPARATE SHEET FOR FORMER WIZE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.) B. NOT APPLICABLE MAN STATES NAME OF SPOUSE __ PLACE AND DATS OF MARRIAGE _ ۰. ۱ جوب ومواقع والمعاد المعدي والمالية · HIS (OR HER) ADDRESS DEFORE MARRIAGE _ State Country • • • LIVING OR DECRASED __ DATE OF DECEASE _ CAUSE . DAGAL AND THERE .: PRESENT, OR LAST, ADDRESS . State Country Cur 81. J No. PLACE OF BIRTH DATE OF BIRTH · City · . . . IP BORN OUTSIDE U.S. INDICATE DATS AND PLACE OF ENTRY . WHEN ACQUIRED? CITIZENSHIP WYCRB? LAST XMPLOYXR Country OCCUPATION .

in the second states of the second EMPLOYER'S OR BUSINESS ADDRESS ICS FROM ______ TO ______ BRANCH ON SPRVICE MILITARY SERVICE FROM _ DETAILS OF OTHER GOV'T. SERVICE, U.S. OR. FOREION COUNTRY .

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) L MANER NOT APPLICABLE ESUATIONSULF

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CITIZENSHIP. ADDRESS Clir 2. NANCE LOZ RELATIONSHIP 1 5. A. C. ADDRESS CITIZENSHIP and the second ------8L 4 No. τ**,** • • $\mathbf{H} = \sum_{i=1}^{n} \mathbf{H}_{i}$E AOK RELATIONSHIP S. NAME CITIZENBHIP ADDRIESA

(a.) (

ACE

SDC. 5. FATHER (Give the same information for steplather and/or guardini cosa separate sheet) FULL NEW JOHN BENJAMIN LIVING OR DECRASED LIVINEL DATE OF DECRASE CAUS PRESENT, OR, LAST, ADDRESS ST. PAUL ST., BALTIMORE-18-MD-VSA . . . DATE OF BIRTH 21 NOV 1893 PLACE OF BIRTH CENT 2EVILLE, MARYLAND the second states of the second IF BORN OUTSILE U.S. INDICATE DATE AND FLACE OF ENTRY N 15-7 WHEN ACQUIRED BIRTH WHERE USA CITIZENSHIP . OCCUPATION AUTO DEALER TAST SUPLOYER EAST END AUTO CO- BALTIHOR! ZMPLOYER'S OR OWN BUSINESS ADDRESS FULASKI HWY, BALTIMCRE and the second second MILLTARY BERVICE FROM 1915 TO 1919 _ BRANCH OF SERVICE ALHY AVIATION COUNTRY USA, GT. PRITAIN DETAILS OF OTHER GOVT SERVICE, U.S. OR FORMION NONE

6. MOTHER (Give the same information for stepmother on a sheet)* secarate MARGUERITE FULL NAME ADRIENNE LIVING OR DECRASED FILEASED DATE OF DECEASES DE 1447 CAUSE CANCER PRESENT, OR LAST, ADDRESS HILFORD AV, BALTIMORE DATE OF BIRTH 14 AVG 1900 PLACE OF BIRTH ROMAYS, DROME WHEN ACCOURSD? 1921 (7) WHERE' BALTO, MD IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOV. 1919 - NEW YORK

OCCUPATION MILLINERY LAST EMPLOYER EMPORIUM WORLD HILL Y CO. EDENOVERS OR OWN BUSINESS ADDRESS UNKNOWN, CHICAGO, USA MILITARY SERVICE FROM NONE TO ____ BRANCH OF BERVICE COUNTRY DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREION. NONE

SEC. 7. BROTHERS AND SISTERS (Including half, step, and adopted brothers and sisters) 1. FULL NAME HENRIS ADRIEN B MNORE HD PRESZNT ADDRESS SIMMONS AV

> Middle PRESENT ADDRESS BL & No. City Stake Country Citizenship S. FULL NAME AGE PRESENT ADDRESS SL-& No. City Country BLALO Citizgnabl 4. FULL NAME AGE Middle First PRESENT ADDRESS Country Citizenahip BL & HO CI:J. Einte 5. FULL NAME AOE 1.4 Middle P'irst PRESENT ADDRESS

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SEC. 8. FATHER-IN-LAW

2. FULL NAME

APPLICAB NO FULL NAME LIVINO OR DECEASED . DATE OF DECEASE CAUSE PRESENT, OR LAST, ADDRESS 81. & No titate Country City DATE OF BIRTH . _ PLACE OF BIRTH IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY CITIZENSHIP _ WHEN ACQUIEED? WHERE?

City

81. 8 No.

City 'Giate Coultry OCCUPATION . LAST EMPLOYER

SEC. 9. MOTHER-IN-LAW ADDITCABLE FULL NAME NOT LIVING ON DECEASED DATE OF DECEASE CAUSE PRESENT, OR LAST, ADDRESS 31. A. N.A. CILT State CUMPINS. DATE OF BIRTH _ PLACE OF BIRTH IF BORN OUTSIDE U.S. INDICATE DATS AND PLACE OF ENTRY CITIZENSHIP . _ WHEN ACQUINED? WIERRS? C.10 OCCUPATION . LAST EXPLOYER RELATIVES BY BLOOD MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: SEC. 10. HENRY Star TONSHIP GREAT-5(7) ios 6 NAME FRENCH FRANCE ADDRESS 27 RUFF CITIZENSHIP (MANA LIPPICES JULAND GERARD RELATIONSHIP ACTIND COUSIAGOS 55(1. ADDRESS 20115 VATORS BUENOS AIEES -54 CITIZENHIP ... 3. NAME .. RELATIONSHIP CITIZENSHIP . ADDRESS . St. & No. City Grate Cuple RELATIVES BY BLOOD OR MARRIAGS IN THE MILITARY OR CIVIL SERVICE OF J THE U.S./OR OF A FOREION GOVERNMENT. SEC. 11. 1. NAME CMDR LEE RELATIONSHIP COUSIN _R091 AGE 30 USA ADDRESS N.O.B. NCKFOL UR GIND CITIZENSHIP . Li. & No. CIL TYPE AND LOCATION OF SERVICE (IF KNOWN) . 2. NAME_ RELATIONSHIP. VOZ __ ADDRESS CITIZENSHIP _ 8t. 4: 110. City 5:010 TYPE AND LOCATION OF SERVICE (IF ICIOWN) . 3. NAME . _ RELATIONSHIP AGX CITIZENSHIP . ADDRESS Bt & No. City TYPE AND LOCATION OF SERVICE (IF KHOWN) 1 N 1

S3C. 12.	EDUCATION PS #63 BALTIMORE, ND, UKA
	ELEMENTARY SCHOOL MILL DON OGH SCH. ADDRESS PIKES VILLE HD, UKA
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	HIGH SCHOOL LEYDA HIGH, HENTLEALH, ADDRESS MONTREAL QUE, CANADA DATES ATTENDED 1937-1940 CRADUATES YES
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	DATSS ATTENDED 1940-1942 DECREE NONE
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	DATES ATTENDED 1945 SLE P13) DEOREEB.A.
970 13	MILITARY, NAVAL OR OTHER GOVT SERVICE — U.S. OR FOREIGN
	USA: ARMY //LT FEB 1943-CCT 1948 Country Corritor Reals Date of Darrison Guild FE TOLLO 10 DOLL 0-9372000 HOULD APIC
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	CHRONOLCGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UREMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING
:	PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.
•	MRON 15 AUG 115 TO 30 SEP 118
۰.	ENPLOYING FIRM OR AGENCY DEPT / ARMY
•	ADDRESS CCD-GHD-FEC ADO STO PORTIMASTER SAN FRANCISCO, U.
	KIND OF INUSINESS CIVIL CENSORS 41P NAME OF BUPERVISOR ROBE SPANLONS
(MILITARY)	TITLE OF JOB LIAISON OFFICER SMARY + 251 PER LICATH
(ricining)	YOUR DUTIES LITELLIGENCE ANALYST; REPORTS COOPDINATOR + 11/21 FER
, ·	YOUR DUTTES THREECHENCE HARTESSI; LETTER COMPDINATOR & CONTER
	PEASONS FOR LEAVING RETURN TO USA FOR SEPARATION
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ADDRESS CCD. CHG- FEC APO STO POST HASTER SAN FRANCISCO, US KIND OF BUSINESS CHILL SENSORSHID NAME OF SUPERVISOR MAKENT MERCINA TITLE OF JOB DEPUTY CHIEF, NEWS AGENEYANARY S MONTH. _ PSR YOUR DUTIES HSST 0 11 2 01 onicipal burnar Japan. REASONS FOR LEAVING CENSOLSHIP SECTION =1 FROM NOV 46 m 31 6/42 48 1ARMN DEPT EMPLOYING FIRM OR AGENCY ADDRESS CCD. GHO-FEL APD 309 -POSTIGSTED-SAN FRANCISCO USA KIND OF BUSINESS CIVIL CENSCISHIP NAME OF SUBERVISOR KUBT. SPAULDWA TITLE OF JOB CHIEF CENSCRSHIP SUB-STREAMERY 5 321 - MONTH censorship surveillance detachment . YOUR DUTIES UPLY THE TOKYO REASONS FOR LEAVING TRAM H70 FROM 15 MARL 44: TO DEPT 1AZMY ENCLOYING FIRM OR AGENCY ADDRESS ALHY SCHOOL 1.44 VA MURARAT: KIND OF BUSINESS CIVIL AFFAIRS THE NAME OF ST TITLE OF JOB KESEASCH FDITOR YOUR DUTTES KEVISED HEAVY MANUALS, PREPARED REASONS FOR LEAVING COMMISSIONED; TRANSFERSED 70 FROM NOV 191 T.EATON CO, LTD. - EMPLOYING FIRM OR AGE CATHERINE ST, HONTREAL <u>S1</u>. ADDRESS . KIND OF BUSINESS DEPT. STORE NAME OF SUPER THIS OF JOB PHOTOGRAPHIC SALESMANNAN WEE YOUR DUTIES SOLD CAMERAS AND PHOT SUPPLIES REASONS FOR LEAVING MASS TIME PHLT-SCCEPTED

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SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASSED TO RESIGN FROM ANY FOSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS: NOT APPLICABLE SEC. 16. GIVE FIVE CHARACTER REFERENCES - IN THE U.S. - WHO KNOW YOU INTL-MATELY - (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.) Chy Street and Humbs BOB ADD ASS-PRESIDIOL MONTEREY CAP CAL Goldon WALLACE FES. ADD. 2160 CICLEY. Pilo ALTO CH1. ILIS ADD UICALIFORNIA (1202 de BERKELEY ۲ MODLE CAL 2 TER. ADD. 571 NORTH. OHILAND 642. CHEATHAN Hi IJНН ETS. ADD. UT E. PATRICK EREDERICK. M3. THEN ADD. LOI E. CHURCH FREDERICK nD. DRISCOUL T. G. MR BUS. ADD. 131 KST. NYLLISK WASH ጉ PER ADD. TOS S. KCYAL ALEXANDRIA VA. KUNZMAN 7 ADD. UP BUREAN DES MULHES НP 10:04 RES. ADD

Diate Street and Number City BUB. ADD. DERT LAF Ms 620265 FINNEY WASHINGTON DC. 1. ALEXANDRIA VE EZS. ADD. 2310 VALLEY MORRIS CRANE DF BUS. ADD. BALTIMORE AN! PHIADELPHI ፝፞፞፞፝ዾዻ EZS. ADD. BRADFORD COOLINGS DUE ADD TEPT /STATE UNSHINGTON s. MS. <u>) (</u> فيختع. ADD. · Mis FLOREIKE MIDDLEROUTER NAE ADD. RES ADD TI ALBUIDAGE CHERKTEORD. COHN-ANTHONY <u>SÀ</u> BUS. ADD. HES. ADD. SCB. E: 2414 _ GALTHLAS 43

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. - (Dive residence and business addresses where possible.) City FRANK DUCHARHE BUS ADD TO AVELENS INS. HARTENZD CONN RES. ADD. 26 LILLEY W. HARTERD ENN. JAMES KNO HARTFORD. FOX 20 BUS, ADD. GL CONN. TES. ADD. FRANKLIN BUR AND DUIS Albert Steller SHALLE COL CON THE ACD. SEC. 19. FINANCIAL BACKGROUND A. ARS YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SCURUES OF OTHER INCOME -NAMES AND ADDRESSES OF DANKS WITH WHICH YOU RAVE ACCOUNTS BALTIMU NHICHHL BANK HIGHLAND TOWN BUANCH, BHITIMORE B. C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? NO OIVE FARTICULARS, INCLUDING COURT: D. GIVE THREE CREDIT REFERENCES - IN THE U.S. NAME LEE'S ADDRESS 2421 INC 1. 145 NAME HONTGOHERY WARD 2, DDRESS 341-City 3. NAME ADDRESS SL & No. City SEC. 20. RESIDENCES FOR THE PAST 15 YEARS FROM 1933 то 1931 PRESSTHAN SE BALTINORE-MD FROM 1937 1434 0541-FROM 1939 51-NOUNTA 1941 DEAL-C111 NRON 1942 142 to LIL W. 20 - CON FROM 1922 1942 SER MILITA то 0.7 170.00 Canadian FROM 1948 TO PRESENT 51-TIMORE, HO 1., 8:3 FROM . SL. No. Qy Fiate GENE FROM _ то BEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES VIE FRANCE A. FROMULIN 1917 TO SEP 1927 PARIS FROMANT HOA TO JUL HOA NIAGARA PEALINS 1217 FROM ST H37 TO JUL HYD NON 121

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B. LAST U.B. PASSPORT - NUMBER, DATE, AND PLACE OF ISSUE: UNKXUWN	
HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? OIVE APPROXIMATE .	
DATES::	, -
PASSPORTS OF OTHER NATIONS;	
SEC. 22. CLUBS, SOCIETIES AND OTHER OPGANIZATIONS LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES,	
EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUP- PORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREION COUN-	
TRY TO WHICH YOU DECONO OR HAVE BELONOSD:	
AMERICAN VETERANS COMMITTES (MEMBER AT LARGE)	
DATES OF MEMBERSHIP: NOV 1945 - JAN 1948	
2 RESERVE OFFICERS ASS'N WASHINGTON- DC USA Hand and Chapter EL & BO. City Blate Country	
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SEC. 23. GENERAL QUALIFICATIONS

B. LINT ALL SPORTS AND HORBINS WHICH INTEREST YOU: INDICATE DEGREE OF PROFI-CHENCY IN EACH:

SWIMMING, SKING, HOLSEMANSHIP, FOOTBALL - 500D. BASEDALL ICE ADOKEY LACROSSE, VOLLEYBALL, BATMINTON-

PHOTOGRAPHIC PROCESSES - STRONG AMATEUR INTEREST.

FAIR.

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C. KAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT PIT YOU FOR A PARTICULAR POSITION?

HAVE AN ABILITY TO WRITE, EITHER REPORTORIAL OR EDITORIAL WHICH MIGHT BE SUITABLE FOR RESEARCH OR SPECIAL REPORTS WRITING.

D. LIST DELOW THE NAMES OF OOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

NONE	OTHER	TH	<u>41</u>	DEPT	OF	ARHY	FOR	
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E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

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		B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? YES IP 60, TO WHAT	
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		C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF	- · · ·
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	· · · ·	CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO	
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	,	D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES?	
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SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IM-MEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

•.	SIONED AT ALEXANDRIA VIRGINIA	DATE 25 NOV 1948
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USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN SACH SUCH PAGE.

I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB, SINCE I ENTERED THE ARMY DIRECTLY FROM COLLEGE.

19. - I HAVE NEVER BOUGHT ANYTHING ON CREDIT. THEREFORE, I HAVE LISTED THREE CONCERNS WITH WHICH I HAVE TRANSACTED NORMAL BUSINESS.

12.- I ACQUIRED SUFFICIENT CREDITS FLOM THE <u>ARMY JAPANECE SCHOOL AT THE U OF MICHIGAN</u> TO RECEIVE A B.A. DEGLEE, IN ABSENTA, WHILE STILL ON ACTIVE SERVICE. FROM SEP 1942 TO DEC 1942 I COH-PLETED ONE SEMESTER AT TRINITY COLLEGE,

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HARTFURD, CONN.

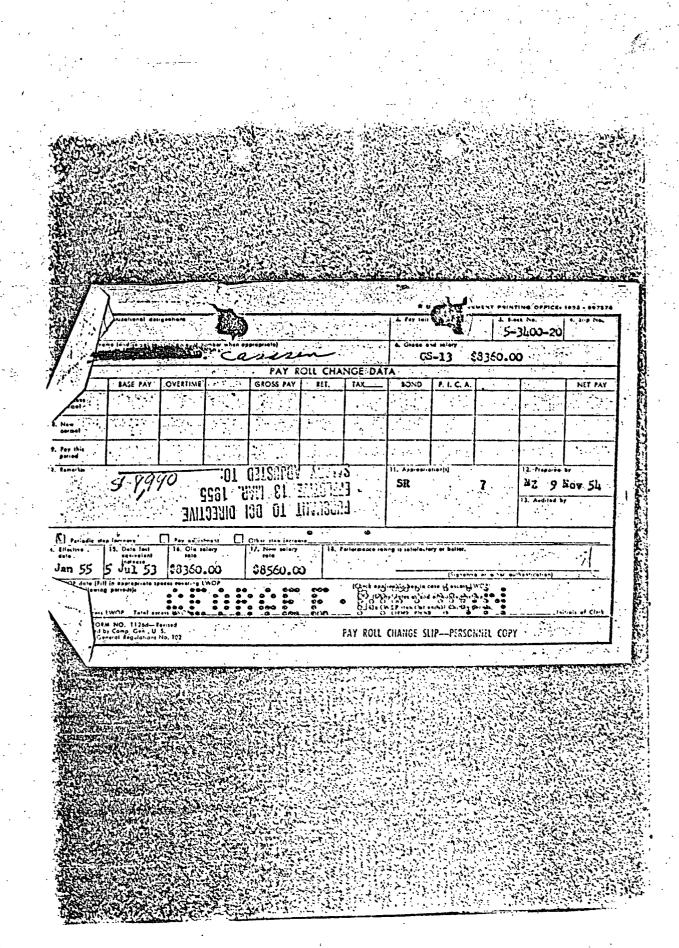
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NOTIFICATION OF PERSONNEL ACTION Conc. 6 Jun. 1555 Store

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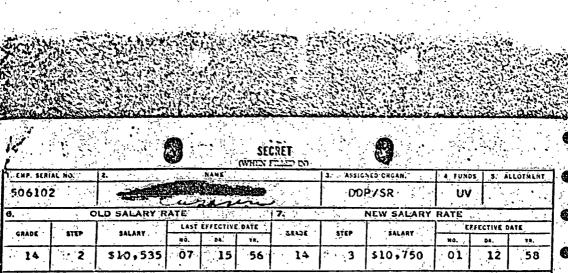
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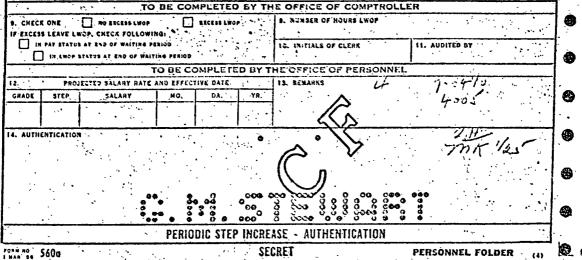
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13 September 1960 (Date) File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division Office of Personnel SUBJECT : Course

1. Cover arrangements exercise to the seven completed for the above-named Subject.

2. Effective <u>12 September 1960</u>, it is requested that your records be properly blocked **XMCPANNE** to deny **XMXXXXXXXX** Subject's current Agency employment to an external inquirer.

3. Operating component must take necessary action to block SESSER telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

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Chief, Central Cover Division

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OF EMPLOYEE (Lant First Hiddle)	NAME AND AFCATIONSHIP & DEPENDENT.	CLAIM NUMBER
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There is on file in the	Casualty Affairs Branch, Benefits an	d Casualty
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This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATION	
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EMPLOYEE NOTICE OF RESIGNATION RESIGN EFFECTIVE 4 1169 GUIT 1. JEON THE FOLLOW To accept private comploquent LAST BORGING DAY WILL DATE SIGNED SIGNATURE OF ENPLOYEE DE 00 よう 7 DRWARD CON BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State) AUNICATIONS. INCLUDING SALARY CHECKS INSTRUCTIONS Items 1 thru 7 The inibiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only and to the action requested, and NOF to the current status of the em-Items 9 thru 18a ployee unless specific items remain unchanged. "Category of Employment" should show one of the following entries: Item 5 Summer WAR Regular 🧠 Part Time Detail Out Consultant Temporary Detail In Military Temporary - Part Time "Organizational Designations" should show all levels of organization Item 9 pertinent to identifying the location of the position: Major Component (Director, Deputy Director, etc.) Office, Major Staff, etc. Division or Staff (subordinate to first line) Branch Section Unit Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization. Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Item 18b -Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks. ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned. SECRET. $C^{*}\mathcal{A}_{22}$

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TRAVEL AGREEMENT BY STAFF ENFLOYTES ASSIGNED TO PERMANENT DUTY STATION OUTSIDE CONTENENTAL UNITED STATES

1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of <u>21</u>; months from the date of my arrival at my permanent post of duty, unless said tour is sooner terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.

2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.

3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

CASASIN WITNESS: here Lorens E. Morbeck

FORM NO. 911a SEPLACES FORM NO. 55-104 CONFIDENTIAL

MEMORANDUM FOR: Secretary, CS/CSB

SUBJECT

Recommendation for Promotion to Grade GS-15

RIFERENCE

: Your memorandum dated 8 October 1958

1. The SR Division and the Chief of Station, Tokes (FJTT-1950, attached) recommend the promotion of station of

2. Mr. **Description** was last promoted 16 January 1955. On 17 February 1955 he arrived in Tokyo to serve as the senior SR officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of Mr. **Constitution** youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, Tokyo to hold until this time a recommondation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. **Methadem** teserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Carefor Service and meet definite Division requirements for a senior officer at the GS-15 level.

17011

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December 1958

CHARLES KATES Acting Chief, SR Division

Distribution: Orig & 6 - Addr

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HEMORANDUN No. 360

ABCTS Recommendation for Promotion

and Case Officer for approximately fifteen months. Based on the knowledge of the second sec

2. Control of the performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise; interview has handled a number of unilatoral cases nost effectively. In the effice, too, as well as in face-to-face operational situations; interview which he has a finir for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended premotion by ability and experience in both the interval and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability (judgments are necessarily more subjective but here, too, I consider for the set of the stuart, in judgment, and in experience. He would not certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. The station where a shrug of the shoulders would be the

FJTA-19609

18 June 195

at reply.' These characteristics do not always make for the best provinal relations bit are frequently obviated by intellect and above all are correctable and are being corrected.

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SALINE 1

1. In sum, entitient qualifications, troad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists. the further and the state of th

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> CHILLES ZATES Anthry Cilef, 53 Estidion /

FJTT-1950

TO:Chief, SRFROM:Chief of Station, TokyoSUBJECT:Premotion of Image: Subject of Subject

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18-51-

25 November 1958

CASASIN

REFERENCE: FJTW-11531 (RYBAT) dated 11 Cet 1957

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on which under cover of FJTT-0801 dated 28 May 1958. Inasmuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assumed that in doing so he would also discuss with Maury management of promotion, which both he and Nelson felt was to be strongly recommended.

2. Baker was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss the promotion with Maury. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of aavice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending Market for promotion and find that the fitness report submitted with FJTT-0301 still reflects our current high appreciation of his abilities and progress.

WILLIAM E. NELSON

Attachment to FJTA-19609

COFY

18 June 1957

= CASASIN

MORANDUM No. 350.

m.

Chief of Station

FROM: Chief, Soviet Branch CASASIN SUBJECT: Recommendation for Promotion

1. Laser of the province of the province of the period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-L4 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accormodate such a promotion.

2. Reference operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, the office, too, as well as in face-to-face operational situations, **Determined** has been cutstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way batk. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Falstive to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider the second state of the subjective but here, too, subordinates to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. Hereichter is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected. L. In sum, the second s

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EDWARD MARELIUS

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MENORANDUM FOR: Chairman, CS Coreer Service Board SUBJECT : Nominations for Promotion to GS-15

REFERENCE

1 Memorandum dated 14 May 1958 from Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of CASASIM Investment of Chief, Soviot Branch, Tokyo to GS-15. I concur also in the attached recommendation for the promotion of The propared by the Chief of Base, Berlin.

2. The Chief of Station, Tokyo and I recommended CASASIN'S Market is promotion in December 1953. This carlier recommendation presented the personal qualities of Mr. I wish simply to point out at this time that since early 1954, Mr. Carling has more than fully discharged responsibilities at the GS-15 lovel. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 53 years.

CHAPLES KATEK

1 June 1959

Acting Chief, SR Division

Distribution: Orig & 6 Addressee w/att

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	FITNE REPORT (Part 1) PERFORM ICE	
· . ·	INSTRUCTIONS	
	FOR THE SUPERVISOR: This report is designed to help you express your explanation of your subordinate and to transmit	• •
· .	the evaluation to your supervisor efficients. Organization policy requires that you inform the subordi-	· · ·.
	strengths and weaknesses. It is also organization policy that you show Park lof this report to the employee except	
	any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Terronnel on later than 30 days after the date indicated in item 8, of Section "A" below.	
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ļ	SECTION B. CERTIFICATION 1. *: + THE RATER: THIS REPORT X HAS HAS HAS HAS BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN BHY	•
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	L STA THE REVIEWING OFFICIALE RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER IN-	
·]	FREMATION, MAICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.	
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	ibility. Factors other than productivity will be taken into account later in Section D.	
	1 - DOES NOT PERFORM DUTIES ADEQUATELY: HE IS INCOMPETENT. 2 - BARELY ADEQUATE IN PERFORMANCE: ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO	
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	FITNESS REPORT (Part I) PERFORMANCE	ľ
1	FITNESS REPORT (FAIL D' PERFORMANCE	
• 1	INSTRUCTIONS	
	FOR DIE APPINISTRATIVE OFFICER: Consult current instructions for completing this report.	
	FOR THE STEPRVISOR This report is designed to help you express your evoluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordi-	· · ·
,	Instante where he stands with you. Concention of the report can help you prepare for a discussion with him of his	
	strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20:370. It is recommended that you read the entire form before completing	
•	any justion; . If this is the initial report on the control er, it must be completed end forwarded to the Office of	
	Personnel on later then 30 days after the date didicated do item 8. of Section "A" below.	
» ا ا	SECTION A. CASASIN GENERAL	
	1. NAME (1411) (1411) (Middle) 2. DATE OF DIPTH 3. SER 4. SERVICE DESIGNATION	
· · · · ·	20 Jan. 1924 M PI	
	S. OFFICE/DIVISION ANANCE OF ASSIGNMENT	
	Toloo Station REDICOD Area Operations Officer	
·	7. GRADE . OATE REPORT OUE IN OF	
, ¹ !	<u>GS-14</u> <u>1.001000r 1056 to 20 Day to ther 1957</u>	•
• •	10. TYPE OF REPORT INITIAL X OCANSIGNULUI-SUPERVISON SPECIAL (Specify) (Check one) X ANNUAL ALASSIENUEST-EUROPEE	
• •	SECTION B. CERTIFICATION	•
	Not. Completed at Headquarters; subject not available (Copy went is full.	
	A. CHECK (3) APPROPRIATE STATEWENTS:	
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	THIS REPORT REFLECTS WY OPH OPINIONS OF THIS INDI- THIS REPORT REFLECTS WY OPH OPINIONS OF THIS INDI-	· .
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	THE REPORT DEFLECTS THE CONDINED OPINIONS OF WYOELF I CANNOT CERTIFY THAT THE PATED INDIVIDUAL AMOPS NON AND PREVIOUS SUPLEWEILDES.	
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	0. THIS DATE C. TYPED ON PRINTED NAMI_AND SIGNATURE, CY SUPERVISOR S. SUPERVISOR'S OFFICIAL TITLE	-
	16 Oct 1957 Educated Marchie Chief SOV Branch Japan Station	• •
	2. FOR THE REVIEWING OFFICIALS RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, GR ANY OTHER IN-	
	FORMATION, BHICH WILL LEAD TO A DEITER UNDLISTANDING OF THIS REPORT.	• · · ·
	DATE	
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	Posted Res. Cartal	
•	Contraction of 11/11	1
	Reviewed by the advertised	,
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	CONTINUED ON ATTACHTO SWELT	
	I certify that any substantial difference of upplican with the supervisor is reflected in the above section.	
	A. THIS DATE B. TYPED OR PRINTED NAME STOR FOR A CONTRACT OF REVIEWING C. STATCIAL TITLE OF REVIEWING OFFICIAL	
£	23 ocr 57 Official Lloyde (EOMERT COS, Toloro	
	SECTION C. JOU PERFORMANCE EVALUATION	
	1. RATING ON GEVERAL PERFORMANCE OF DUTIES	
	DIFFCTIONS: Consider UNLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of respon-	
	sibility. Factors other than productivity will be taken into account later in Section D.	\$ [~]
	DOLS NOT PERFORM DUTIES ADEQUATELY: HE IS INCOMPETENT.	
	2 - BARELY ADEQUATE IN PERFORMANCEI ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO	
•	6 GARRY OUT RESPONSIBILITIES. 3 - PERFORMS WOST OF 1.15 DUTIES ACCEPTABLY, OCCASIONALLY REVEALS'SOME AREA OF WEAKNESS.	
, ,	INCERT 4 + PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.	•
	RATING 3 - A FINE PERFORMANCTI CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.	
	NUMBER THE SUPERVISOR.	
	COLGIENTS:	•
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	OPH NO HE (Part 1) REPLACES PALVIOUS COLTINAS GEODER DOrformance (4)	ν.
	one no 45 (Part I) or cours as and an multip SECRET Performance (4)	
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i.		Example 1 mm	_
	7. RATINGS UN PERSONNANCE OF SPECIFIC ILS		
	DIRECTIONS: a. State in the spaces below up to six of the more	aportant SUCTFIC duties performed SUNALHUE rating period.	
		ig ONLY effectiveness in performance of this specific duty,	·
· · ·	who supervise a secretary only).	the rated as a specific dugit do not rate as supervisors those	· ·
	d. Compare in your mind, when possible, the indi similar level of responsibility.	vidual being rated with others period find the same duty at a	ŀ
	e. Two individuals with the same job title may I duties.	e performing different duties. If so, rate them on different.	
	I. Be specific. Examples of the kind of duties that	Might be rated are: HAIL ROOH. AND USES AREA ANOLEDGE CONNECTS INTERPOGATIONS	· .
· ·	GIVING LECTURES DEVI	LOFS NEW FROGRAMS PRIFARES SUMMARIES YZES INDUSTRIAL REPORTS TRANSLATES GERMAN	
	WRITING TECHNICAL REPORTS MANA	GLS FILES DEBRIEFING SOURCES	1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 - 1977 -
	TYPING	ATES RADIO REFES DOORS DINATES WITH OTHER OFFICES DRIVES TRUCK	-
'	SUPERVISINO	ES REQULATIONS . VAINTAINS AIR CONDITIONING ARES CURRESPONDENCE EVALUATES SIGNIFICANCE OF DATA	` ,
•	* g. For some jobs, duties may be broken down even fur and phone operation, in the case of a radio opera		•
· · ·	1 - INCOMPETENT IN THE PERFORMANCE OF T 8 - BARELY AUGULATE IN THE PERFORMANCE	OF THIS . FOUND IN VERY FEW INDIVIDUALS HOLDING SIMI-	
'	RATING 3 . PERFORMS THIS DUTY ACCEPTABLY	LAR JOBS 7 - FREELS ANYONE & KNOW IN THE PERFORMANCE OF	
	NUMBER: 4 • PERFORMS THIS DUTY IN A COMPETENT M 5 • "PERFORMS THIS DUTY IN SUCH A FIN	MANNER	·.
	THAT HE IS A DISTINCT ASSET ON HIS . SPECIFIC OUTY NO. 1 RAT		
	NU41		•
,	Deputy to Branch Chief 5	Supervising 4	
	SPECIFIC DUTY NO. 2 RAT. NUMC	Prepares correspondence and reports NUMBER	9. I
	Conducts Foreign Liaison 6	and handles administrative routine 5	
	SPECIFIC BUTY 40. 3 44.11		
	Prepares and Manages Projects 4	Developes and handles Agents 5	4
	3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE		• .
r	DIRECTIONS: Stress strengths and Jerknesses, particula	rly those which affect development on present job.	
, I		nt for employment in this organization in	
2 2 2	terms of his intelligence and natural	apptitudes. Additionally, he brings a lage ability to his present assignment.	•
· ·	great deal of area knowledge and lang	ort he has displayed great industry and	
,	devotion to duty in a variety of circ	mstances and achieved notable results	,
	in production and in the creation of 1	oth short and long-term assets for his	
	unit. On the debit side I would say a	hat he is somewhat.too businesslike in of being almost humourless. This, however,	
	is a quality which he does not permit	to intrude upon the necessities of his	
	operational work although it often sho	ws in office relationships.	
		ENT JOB IN ORGANIZATION w about the individualproductivity, conduct in the job,	
	pertinent personal characteristics or habits, special de	fects or telents and how he fits in with your team. Com-	
· · [pare him with others doing similar work of about the same 1 · DEFINITELY UNSUITABLE · HE SHOULD BE SEA	RATED	
1		ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW AGE BUT WITH NO BEAKNESSES SUFFICIENTLY OUTSTANDING TO WAR-	•
1	7 RANT HIS SEPARATION 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I		
	RATING 5 . A FINE EMPLOYEE - HAS SOME OUTSTANDING ST NUMBER 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF TH	RENGTHS E REQUIREMENTS OF THE ORGANIZATION	
[.	7 . EXCELLED BY ONLY A FEW IN SUITABILITY FOR	BORN IN THE URGANIZATION	
1	S THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER TRAIN FULLY:	OSITION IN THE ORGANIZATIONT TYES X NO. IF YES.	
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	2. RATINGS ON PERFORMANCE OF SPECIFIC TILS	
	DIRECTIONS: a. State in the spaces below up to six of the more important SPECIFIC duties perfoundly doging this ratio	e netiod.
· · ·	Place the rost important first. Do not include minor or unimportant duties. "Silver, b. Rate performance on each specific duty considering WEY effectiveness in performance of this specific	
· · · · · · · · · · · · · · · · · · ·	c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervis the supervise a secretary only).	
	d. Compare in your mind, when possible, the individual bring rated with the perfermin the same a similar level of responsibility.	duty at a
	s. Two individuals with the same job title may be performing different duties. If so, rate them on duties.	lifforent I
	f. Be specific. Examples of the kind of duties that might be rated are: MAII Dis-	
	GEVING LECTURES DEVELOUS NOW PROGRAMS PREVARES SUMMAREAS	*
	CUNDUCTING SDIINARS ANALYZES INDUSTRIAL REFORTS TRANSLATES GERMAN DRITING TECHNICAL REFORTS MANAGES FILES DEDRIFFING SOURCES	
	CONDUCTING EXTERNAL LIAISON OPERATES RADIO KEEPS BOOKS TIPING COORDINATES WITH OTHER OFFICES DRIVES TRUCK	
	TAKING DICTATION WRITES RECLATIONS MAINTAINS AIR CONDITIONS SUPERVISING PREPARES CORRESPONDENCE, EVALUATES SIGNIFICANCE	OF DATA
r	g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., coat and phone operation, in the case of a radio operator.	Lined Key
· · · ·	I - INCOMPETENT IN THE PERFORMANCE OF THIS BUTY	G MAYNER
• •	2 - DARELY ADEQUATE IN THE PERFORMANCE OF THIS FOUND IN VERY FEW INDIVIDUALS HOLD: DESCRIPTIVE DUTY LAR JUBS	
	RATING 3 • PERFORMS THIS DUTY ACCEPTABLY 7 • EXCELS ANYONE I KNOW IN THE PERFOR NUMBER 4 • PERFORMS THIS DUTY IN A COMPETENT MANNER . THIS DUTY	ANCE OF
	S - PERFORMS THIS DUTY IN SUCH A FINE WINNER That he is a distinct asset on his jub	· ·
	service outy no. 'As branch chief directs number Conducte linican with other	RATING
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•	SPECIFIC DUTY NO. 3 RATING SPECIFIC DUTY NO. 6 NUMBER	RATING NUMBER
	Develops and handles agents 6	
	J. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE	· · ·
	DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.	1
	Subject is an exceedingly well-equipped operations officer. He is nature,	
	intelligent, has a thorough background in operations in his area and the abilit, to grow in his job. His operational planning and execution is usually impeccable	
	He has the loyalty of his subordinates and the respect of his equals and super-	-G •
	visors. He is particularly effective in dealing in the liaison field where his	
44	good sense and disinterest in "fighting the problem" produces a maximum of cooperation and good will. If he has any minor fault as a supervisor, it is not	
	in impatience with his subordinates, as reflected in previous evaluations, but	· · · ·
	in an occasional unwillingness to say no to them.	
1 a		
	SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION	
ĩ	DIRECTIONS: Take into account here everything you know about the individualproductivity, conduct in the partanent personal characteristics or habits, special defects or talentsand how he fits in with your text	
	pare him with others doing similar work of about the same level. I + DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED	
-	2 - OF DOUBTFUL SUITABILITY BOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW 3 - A DARELY ACCEPTABLE EMPLOYEE BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING T	0 WAR-
	4 - OF THE SAME SUITABILITY AS NOST PEOPLE I AND IN THE ORGANIZATION	1
	RATING S - A FINE EMPLOYEE - MAS SIVE OUTSTANDING STRENGTHS NUMBER 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE VEGUIREMENTS OF THE ORGANIZATION	
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SECTION B				MANCE OF SF	ECIFIC D	UTIES	······.	•		
List up to six of the most manner in which employed with supervisory rosponsi	performs EACH ap	socific duty.	Consider	ONLY offectiv	eness in p	erformanc	 of the 	a duty	All .	escribes t employee:
1 - Unsatisfactory	2 - Barely adequat	• 3 - Ac	ceptable	4 - Competent	S.+ Exce	illent 6	- Super	ior	7 0	utstanding
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ake into account everythin uties, productivity, condu	et on job, cooperati	yee which In iveness, per	fluences) tinent per	his effectivenes sonal traits or h	s in his cu obits, parti	rrent posi icular lim	tion - p itations	or to	lents.	Based on
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SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE Stress strengths and weaknesses demonstra in cuitent position. Indicate successions ma. exployee for improvement at his work. Give recommendations for his training: Oscribe, il appropriate, his fotential for development and for associing greater re-sponsibilities. Amplify or explain, il appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for developmining future personnel actions. 01122 UN 22H 15 10 AH 59 Subject continues as one of the most capable, professional and the branch chiefs in the Station. Working Mail Room against a tough denied area problem, he demonstrates inngination, drive, excellent area background and knowledge, and a high degree of productivity. He definitely has the potential for an even more i responsible position. ·• .: 14. 1,111-1.1.1 - 1 CERTIFICATION AND COMMENTS SECTION F **1.** 0 . . . BY EMPLOYEE I certify that I have seen Sections A, B, C, D and E of this Report. DATE .. ~ SIGNATURE OF EMPLOYEE 27 April 1959 signed on transmittal 2. • • • BY SUPERVISOR NONTHS EMPLOYEE HAS BEEN IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION - . n 22 . . IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON. EMPLOYEE UNDER MY SUPERVISION LESS THAN 00 DAYS REPORT MADE WITHIN LAST 80 DAYS OTHER (Specify): OFFICIAL TITLE OF SUPERVISOR TYPED OR PRINTED NAME AND SIGNATURE DATE William Nelson signed on transmittal 27 April 1959 DC Tokyo Station BY REVIEWING OFFICIAL I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SANE EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS, I AM NOT SUFFIC. ENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE. COMMENTS OF REVIEWING OFFICIAL 13 and the preserve TC + 11 C = 1 T = 1 OFFICIAL TITLE OF REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE DATE 27 April 1959 C/Tokto Station John E. Baker signed on transmittal SECRET

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In most respects, this officer is one of the beau I have known in this agency. He has a broad and deep knowledge of his target area, as will do be his "host" country; an excellent and proven degree of operational "how-how"; the ability to write and speak lucidly and effectively and with apparent ease; and a very high degree of motivation and derotion to duty. He can be expected to collinue his dynamic and imaginative pursuit of a most difficult target. It is my opinion that this officer has great potential and is ready for increased responsibilities which would involve the promotion for which he has been recommended. As for training, a good managerial course might help to bring into even sharper focus his many talents.

> This report has been prepared in accordance with F E Division standards which recognize the principle of rating the individual against the group. Thus an 'average' rating reflects an entirely satisfactory performance.

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SECTION E NARRATIVE D^ESCRIPTION OF MANNER OF JOB PERFORMANCE ///// Stress strengths and weaknesses demonstra neuron position. Indicate suggestions field amployre for improvement of his work. Give recommendations for his training. Describe: it appropriate, his potential for development and for assuming greater responsibilities. Archief or explain, if appropriate, rutings given in SECTIONS B, C, and D to provide the best boils for determining torme personnel actions.

Mr. Mr. Mr. Mr. Supervises a very large and key branch engaged in a wide

variety of activities, a difficult job which he does well.

SECTION F	CERTIFICATION AND	COM	HENTS	
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	artify that I have seen Sections A, B		D and E of this Report.	
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ATE 21NOV	OFFICIAL TITLE OF REVIEWING OFFICE Chief, SR Division	IAL C	JOHN M. MAURY	y
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SEG.27 6 August 1962 CASASI Memorandum in Lieu of Fitness Report Subject: My last statements concerning the performance of should be extended to cover the remainder of his service as Chief of SR/6. He departed headquarters for a field assignment 31 July 1962. in QUENTIN C. JOHNSON Chief of Operations and Plans - SR Division/ ć., CONCUR HOWARD J. OSBORN Chief, SR Division

610-6 August 1962 Memorandum in Lieu of Fitness Report Subject: American and a second second My last statements concerning the performance of should be extended to cover the romainder of his service as Chief of SR/8. He departial headquarters for a field appignment S1 July. 1932. Tin C Chief of Operations id Plans ... Division, CONCURS Chief, SR Division