

TECHNICAL

FILE TITLE/NUMBER/VOLUME: (TICHBORN)  
LOPEZ, HENRY W.

**CUSTODIAL UNIT/LOCATION:** \_\_\_\_\_

DELETIONS, IF ANY: \_\_\_\_\_



NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE

**SECRET**

17 September 1968

**MEMORANDUM FOR:** Chief, Contract Personnel Division**SUBJECT :** Contract Amendment  
Edward G. TICHBORN

Transmitted herewith is original and one copy of amendment to subject's contract which was terminated 31 August 1968, signed by subject acknowledging a one-time lump sum taxable payment in the amount of \$3,311, which serves as a "quit claim".

*Virginia C. Lynch*  
Virginia C. Lynch  
Chief, DO Personnel & Training

Attachments: 2

cc: **SECRET**

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, effective 19 May 1961, as amended.

Effective 15 August 1968 you are authorized a one-time lump sum taxable payment in the amount of \$3,311.

In full and final consideration for authorization and payment of the above sum, you herein release and forever discharge the United States Government and any Agency, Department or Instrumentality thereof and its agents, officers, employees and representatives from any and all claims, demands and liabilities in any form or by any party whatsoever throughout the world arising from services performed by you for the United States Government under said contract.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

ACCEPTED:

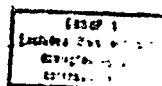
\_\_\_\_\_  
Edward G. Tichborn

WITNESS:

\_\_\_\_\_  
APPROVED:

*Ed / E*  
*15 Aug 68*

SECRET



SECRET

12 August 1968

**MEMORANDUM FOR: Chief, Contract Personnel Division****THROUGH: Assistant for Non-Staff Personnel****SUBJECT: Edward G. TICHBORN (P) - Contract Agent**

1. Subject has been given 30 days notice as provided in his contract, to the effect that his contract will be terminated 31 August 1968.

2. Subject was initially employed in 1959 and was transferred to DO Division in July of 1967 from the WH Division. In the course of discussing the termination of his services, subject stated that during his tenure with the WH Division, he had been promised certain bonuses upon termination of his Agency service. The WH Division has agreed to a termination payment of \$3,310.72 which represents two months' salary of a per annum salary of \$17,000 plus \$477.39 in settlement of his accounting which is nontaxable.

3. In addition it is requested that the following statement be included in the amendment:

You release and forever discharge the United States Government and any Agency, Department or Instrumentality thereof and its agents, officers, employees and representatives from any and all claims, demands and liabilities in any form or by any party whatsoever throughout the World arising from services performed by you for the United States Government under said contract.

4. Attached is signed Notice of Termination in duplicate.

**APPROVED:**

Special Contracting Officer  
Attachment:  
as stated

Chief, DO Support Group

SECRET

NOTIFICATION OF TERMINATION OF CONTRACT

Mr. Henry P. Lopez

Dear Mr. Lopez:

You are hereby notified that your services under a contract with the U. S. Government, effective 19 May 1961, are to be terminated for the convenience of the U. S. Government pursuant to paragraph 10 of said contract, and that the thirty (30) days notice required by the contract begins 2 August 1968.

You are reminded of the contents of paragraph 9 of said contract which reads as follows:

"9. Secrecy. You will be required to keep forever secret this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the espionage laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

Your signature in the space provided below is acknowledgement of the contents hereof.

U. S. GOVERNMENT

BY /s/ Don H. Luetcher  
Special Contracting Officer

ACKNOWLEDGED:

Henry P. Lopez

WITNESS

August 7, 1968  
(Date)

August 11, 1968  
(Date)

CONTRACT APPROVING OFFICIAL

24 November 1967

Edward G. Tichborn

1 October 1967

19 May 1961

one (!) year

24 Nov. 67  
D & L / MD

16 November 1967

MEMORANDUM FOR: Contract Personnel Division

SUBJECT : Edward G. TICHEN (P)

It is requested that ~~subject's~~ contract which expired  
30 September 1967 be extended for one year.

*J. C. Lynch*  
Virginia C. Lynch  
Chief, Personnel & Training

APPROVED:

--

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA GEN. REG. NO. 27  
5010-104  
UNITED STATES GOVERNMENT

## Memorandum

TO : **OF/C&TD/CAAS**  
VIA : **Contract Personnel Division**  
FROM : **WH/Contracts**

DATE: **July 5, 1967**

SUBJECT: **Edward G. TICHBORN, Reassignment**

1. Effective 1 July 1967, Edward G. TICHBORN, Independent Contractor, has been reassigned to DO. Effective the same date all costs incident to contract services are chargeable to DO.
2. Miss Virginia Lynch, C/DO/Pers may be contacted for further information.

WM. S. Renshan

cc: **C/WH/B&P**  
**C/DO/Pers**

APPROVED:

/s/ Dow H. Luetscher

Special Contracting Officer

SECRET



SECRET

DATE: 7 November 1964

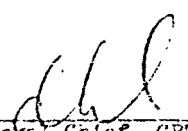
CTC No. 274

MEMORANDUM FOR: Director of Finance  
 ATTENTION: Chief, Compensation and Tax Division  
 VIA: Chief, Contract Personnel Division  
 SUBJECT: Tax Assessment for JOHN F. FLEET (b)

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction ☐ is ☐ will be forwarded.

<u>Tax Assessment Rate</u>	<u>Effective Date</u>
6.0% (CO.2) per year	1 December 65, termination of tax

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:

  
 Approval Chief, CPD

Secretary, Covert Tax Committee

FORM 2643  
 5-64

SECRET

11-4-211

3 - CPD

18 Oct 66

C/CPD:

Attached is a draft of an amendment on TICHBORN.  
Note memo of request asks for an increase in basic  
fee from \$12,000 to \$17,000 based on TICHBORN's  
"overall performance and full time services". This

Additional memoranda in file reflect the  
following:

- (1) 19 May 1961 contract (still in effect) provided  
a basic fee of \$8000 with no mention of amount  
of time subject worked to earn such.
- (2) WH memo of 18 June 63 asked a pay increase from  
\$8000 to \$9000 based upon, "manner of TICHBORN's  
performance and the increase amt. of time which  
he devotes to Agency requirements".
- (3) WH dispatch of 9 Nov 64 said that, "Hqs agrees  
that present expiring contract called for about  
2/3rds subject's time---TICHBORN pointed out....  
he now engaged 90% of his time for Agency".
- (4) WH memo of 24 Nov 64 requested an increase from  
\$9000 to \$12,000 based upon TICHBORN's increased  
value plus "using TICHBORN's service on  
substantially a full time basis".
- (5) As cited above, current WH memo of 7 Oct 66 asks  
for an increase of \$5k from \$12,000 to \$17,000  
based on subject's "overall performance and full  
time services".

I pointed out the above chronology with respect to  
the ever increasing usage of subject's time to Renchah  
who apparently feels the last memo is OK unless CPD  
desires to make a formal objection and return it.

Paul

Paul - OK to prepare -  
I will hold pending  
receipt of supplementary ->

Note - Per C/CPD WH (Cannon)  
will submit a new memo  
to justify the current request.

14-00000  
**SECRET**

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 1 October 1966, said contract, as amended, is further amended by:

(a) Deleting the figure \$12,000 from paragraph one (1) (a) and substituting in lieu thereof the figure \$17,000;

(b) Deleting paragraph one (1) (b) in its entirety; and

(c) Adding the following paragraph:

"13. Offset. Emoluments (including benefits in kind) received from or through your cover activities are the property of the U. S. Government. Procedurally, such emoluments will be offset against amounts due you under this agreement and are acknowledged to be payment by the Government hereunder and for Federal income tax purposes. If cover emoluments exceed those due you under this contract, you will dispose of the excess amount in conformance with Governmental instructions."

In addition, said contract is further amended by extending its term through 30 September 1967.

All other terms and conditions of said contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

ACCEPTED:

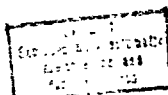
\_\_\_\_\_  
Edward G. Tichborn

WITNESS:

\_\_\_\_\_  
APPROVED:

*Put in  
20 Oct. 66*

**SECRET**



14-00000

SECRET

31 October 1966

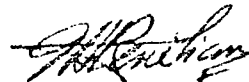
MEMORANDUM FOR: Chief, Contract Personnel Division

FROM : WH/Pers/Contracts

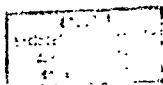
SUBJECT : Edward G. TICHBORN, Contract Compensation

1. Reference is made to your recent oral request concerning the increase in compensation for Edward G. TICHBORN, Independent Contractor.

2. The recommendation for the increase was based on C/WHD's review of TICHBORN's performance, availability of full time services and direct negotiation. It is to be noted that the basic recommendation also provided for the amendment to offset cover earnings.



William S. Renehan



SECRET

SECRET

7 OCT 1966

MEMORANDUM FOR: Chief, Contract Personnel Division

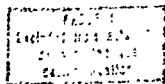
SUBJECT : Edward G. TICHBORN, Contract Amendment

1. It is requested that the contract, as amended, for Edward G. TICHBORN, Independent Contractor, be further amended effective 1 October 1966 as follows:

- a. Increase basic compensation to \$17,000. per annum.
- b. Delete para. 1.b. The provision is not applicable due to reassignment to a domestic location.
- c. Provide offset provision of basic contract compensation as TICHBORN will be paid through [redacted]
- d. CPD may determine whether it is necessary to modify the amendment relating to Social Security and Income Taxes as deductions will be handled by the [redacted]
- e. Extend contract through 30 September 1967.
- f. Provide for TICHBORN's acceptance and signature on the amendment.

2. The increase in basic compensation is based on TICHBORN's overall performance and full time services.

*for [Signature]*  
William V. Broe  
Chief  
Western Hemisphere Division



SECRET

Cent West Service — Edward G. Tichenor (P)  
 Action  
 Compensation

Date	Action	Compensation
15 Oct 59	Hired on an Independent Contractor	\$50 per day
13 Jan 60	Pay and adjustment	See contract
23 Feb 61	"	"
18 May 61	Contract terminated	"
19 May 61	Hired on an Independent Contractor	\$5,000 P.A.
18 May 63	Pay increase	9,000
1 Dec 64	"	12,000
1 Dec 64	As an Independent Contractor, authorized Social Security	

SECRET

Mr. Edward O. Tichborn

Dear Mr. Tichborn

Reference is made to your current contract with the United States Government, as represented by the Contracting Officer.

Effective 27 May 1966, said contract is amended by deleting all reference to income taxes therefrom, and by adding thereto the following paragraph:

"12. Taxes As an independent contractor, monies paid you under paragraph one (1) above constitute taxable income for Federal tax purposes and you must satisfy your Federal tax liability thereon. Such income may be paid you by or through a cover facility. Because of cover, operational, and security considerations the Tax Committee of this organization is authorized to make certain determinations and establish procedures (including tax withholdings) which will result in the full satisfaction of your Federal income and Social Security tax obligations. It is specifically understood and agreed that such determinations and procedures, whether oral or written, constitute an integral part of this contract and are legally incorporated herein by reference."

All other terms and conditions of said contract remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

SECRET

Group 1 - Excluded from automatic downgrading and declassification

SECRET

DATE: 11/11/61

CTC No. 204

MEMORANDUM FOR: Director of Finance .

ATTENTION: Chief, Compensation and Tax Division

VIA: Chief, Contract Personnel Division

SUBJECT: Tax Assessment for LEONARD O. TICHENOR

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction ☐ is ☐ will be forwarded.

Tax Assessment Rate	Effective Date
Ten and six-tenths per cent (10.6)	1 January 1962
Eleven and six-tenths per cent (11.6)	1 January 1963

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:

A. The retroactive portion of this assessment requires a payment of \$4,348.47 from the subject:

1. Tax on the flat rate	\$1,334.00
2. Tax on 10.6% of \$41,100.00	1,668.00
3. Tax on 11.6% of \$42,000.00	1,346.47
4. Total	\$4,348.47
5. Tax on 11.6% of \$42,000.00	1,346.47
6. Total	\$4,348.47
7. Tax on 11.6% of \$42,000.00	1,346.47
8. Total	\$4,348.47
9. Tax on 11.6% of \$42,000.00	1,346.47
10. Total	\$4,348.47

Approval Chief, CPD

Secretary, Covert Tax Committee

1. The flat rate assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction ☐ is ☐ will be forwarded.

FORM 2643

SECRET

(1-4-21)

3 - CPD



S E-C-R-E-T  
(When Filled In)

MEMORANDUM FOR: Office of Finance  
FROM : Contract Personnel Division  
SUBJECT : Contract Extension for  
Edward G. TIGHBORN

1. Effective 19 November 1965, the contract (as amended) for the subject individual, effective 19 May 1961 is extended for a period of one (1) year.
2. All other terms and conditions of the contract (as amended) remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

DHL/bk/21 April '66  
Reg in DAZRIOTIS Files  
S E-C-R-E-T  
(When Filled In)

Group 1 - Excluded from automatic downgrading and declassification

SECRET

Mr. ~~James C. [redacted]~~

Dear Mr. ~~James~~ \_\_\_\_\_:

Reference is made to your current contract with the United States Government, as represented by the Contracting Officer.

Arrangements have been recently completed allowing certain independent contractors of this organization to obtain social security credits by covering such individuals under the social security tax provisions applicable to employees. These arrangements also include a provision for retroactive applicability to the beginning of the 1965 tax year. This can be done only for reasons of security since the procedure results in reducing the social security tax from the self-employed rate to the employee rate. For example, in January of 1965 the tax rates were 5.4% and 3-5/8% respectively.

As a consequence thereof, said contract is amended by deleting all reference to social security and by adding the following paragraph:

"Effective 1 December 1964, social security taxes will be [redacted] deducted by this organization from your compensation in the same manner and to the same extent as would be done if you were a Government employee. Security reasons make this procedure necessary. Its implementation does not imply in any manner the actual creation of an employee-employer relationship. Your legal status under this agreement continues to be that of an independent contractor."

If you receive or expect to receive full or partial social security credits from overt sources you will so notify this organization and an adjustment will be made or [redacted] discontinued, depending upon the circumstances. Further, if you should subsequently receive overt social security credits, evidence thereof will be submitted to this organization. In such event your [redacted] credits will be erased and your [redacted] deductions returned.

All other terms and conditions of said contract remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

SECRET

Group 1 - Excluded from automatic downgrading and declassification.

PW/aid/9 Sept. 65  
wk / J.E.

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 15 November 1964 said contract is amended by enlarging the scope of paragraph one (1) entitled "Compensation" to authorize a one time payment of additional taxable compensation in the amount of \$1500.

Effective 1 December 1964 the figure \$9,000 is deleted from paragraph one (1) (a) and in lieu thereof the figure \$12,000 is substituted.

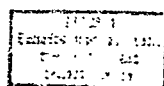
Effective 19 November 1964 said contract, as amended, is extended for a period of one (1) year.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

*L.H. [unclear]  
21 Nov 64*



SECRET

24 November 1964

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT : Edward G. TICHBORN, Contract Amendment

1. It is requested that the contract, as amended for Edward G. TICHBORN, be further amended as follows:

a. Effective 15 November 1964 a one-time payment of additional compensation in the amount of \$1,500 for full time services rendered during a TDY assignment from June through August 1964. Payment will be made by the Station.

b. Increase in basic compensation from \$9,000 to \$12,000 per annum effective 1 December 1964.

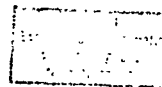
c. Extend period of contract for an additional one year.

2. The Mexico Station recommendation as concurred with by WFO is based on increased operational activities which required having available and using TICHBORN's services on substantially a full time basis. TICHBORN has agreed to fulfill the assignments including TDY assignments in other countries from time to time. In view of the level of the work involved and of TICHBORN's demonstrated ability, the basic recommendations are considered fully warranted.

*Desmond Fitzgerald*  
Desmond Fitzgerald  
Chief  
Western Hemisphere Division



SECRET



ORI [REDACTED]  
UNIT: WH/I  
EXT: 4523  
DATE: 9 NOVEMBER 1964

MESSAGE FORM

☐ INDEX **27 SECRET**  
☐ NO INDEX 50-6-116/2  
☒ FILE IN CS FILE NO. 201-253203

ROUTING **R1**

1	5
2	6
3	7
4	8

TO: MEXICO CITY

FROM: DIRECTOR

CONF: WHB

INFO **R1/AN, CA/04, CN2, OP2, OF3, VR, ALCEH**

**11 NOV 64 110 10z**

TO: MEXI

INFO:

CITE DIR

LICOLIC

**63360**

REF: IMMA 24353

1. EDWARD G. TICHBORN <sup>CA</sup> DISCUSSED TERMS HIS KUBARK CONTRACT DURING VISIT HQS EARLY NOVEMBER. HQS AGREES PRESENT EXPIRING CONTRACT CALLED FOR ABOUT TWO THIRDS SUBJ'S TIME. TICHBORN POINTED OUT PER REFERENCE HE NOW ENGAGED NINETY PERCENT TIME FOR KUBARK.

2. SUBJECT STATION CONCURRENCE HQB RECOMMENDS NEW ONE-YEAR ~~KUBARK~~ CONTRACT PROVIDE RAISE FROM \$9000 TO \$13000 PLUS \$3000 QUARTERS PER ANNUM. ALSO LUMP SUM PAYMENT 1500 DOLLARS FOR COMPENSATION HIS RECENT FULL TIME SERVICE FUASPEN. ADVISE IF YOU CONCUR EXTEND HIS CONTRACT ONE YEAR EFFECTIVE 19 NOVEMBER.

3. HQS TOLD TICHBORN WE CONSIDERED HIS SERVICES VALUABLE AS WELL AS HIS EVER-WILLINGNESS DEPART ON SHORT N NOTICE ASSIGNMENTS OTHER DIVISION AREAS. OBVIOUSLY THIS PROPOSED RAISE WITH WHICH SUBJECT WOULD BE MOST HAPPY SINCE STILL IMPOSES NO RESTRICTIONS ON HIS SOMETIME OUTSIDE LEGAL WORK, WILL BE WITH UNDERSTANDING HE CONTINUE DEVOTE NEAR FULL-TIME MANAGEMENT AND HANDLING ORBINE AND ORBANTLE PLUS <sup>or HQS</sup> ~~MINUTE~~ STATION ~~AS~~ ASSIGNMENTS. *then*

CONTINUED

RELEASING OFFICER

COORDINATING OFFICERS

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY No

ORIG  
UNIT  
EXT  
DATE

☐ INDEX  
☐ NO INDEX  
☐ FILE IN CS FILE NO.

## MESSAGE FORM

SECRET

## ROUTING

1		5	
2		6	
3		7	
4		8	

TO

OF PERSONNEL

FROM DIRECTOR

CONF

INFO

PAGE TWO

TO

INFO

CITE OR

63360

4. DISPATCH FOLLOWS ON QRMINE.

END OF MESSAGE

WH/POB

WH/PERS

WH/B&amp;F

R. W. Herbert  
DESMOND FITZGERALD  
G/NHD

RELEASING OFFICER

COORDINATING OFFICERS

SECRET

N. J. KAUFMAN  
G/WH/1

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

Copy No

MEMORANDUM FOR: Chief, Finance Division

FROM : Contract Personnel Division

SUBJECT : Contract Extension for  
Edward G. TICHBORN

- UNITED STATES GOVERNMENT

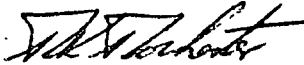
5/17/54 22 May 64  
26th Div

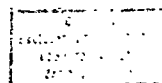
Group 1 - Excluded from automatic downgrading and declassification.

13 May 1964

MEMORANDUM FOR: Contract Personnel Division  
SUBJECT : Edward G. TICHBORN

Please extend for a period of six (6) months  
the present contract of Edward G. TICHBORN which  
was due to expire on 18 May 1964.

  
for W. E. Brooks  
C/WH/Support





Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 30 September 1963, said contract, as amended, is further amended by adding the following paragraph after paragraph ten (10) of said contract:

"11. Health Insurance. You are herein authorized to apply for enrollment in a health insurance program for certain selected contract individuals of this organization, subject to all the terms and conditions of that program. If accepted, this organization will bear that portion of your total premium cost which it is authorized to bear for the original group of contract participants in said program. You will bear the remainder. Your financial contribution will be effected either by payroll deduction or by direct remittance at periodic intervals to be established by this organization.

All other terms and conditions of the contract, as amended, remain in full force and effect.

UNITED STATES GOVERNMENT

BY

Contracting Officer

DHL-ld 4 Oct 63  
WTH Div

This amend based on oral notification  
from Insurance Branch that application  
for insurance was approved by Board.

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961, as amended.

Effective 19 May 1963 said contract is extended for a period of one (1) year. Effective 1 June 1963 said contract, as amended, is further amended by the deletion in its entirety of paragraph one (1) entitled "Compensation" and by substituting in lieu thereof the following:

"1. Compensation. In full consideration for the submission of such information and services you will be compensated as follows:

(a) Basic compensation in an amount calculated at the rate of \$9000 per annum.

(b) Additional compensation for quarters procurement in an amount calculated at the rate of \$3000 per annum, effective upon your arrival and applicable only to your initial permanent post of assignment overseas. Quarters will not be furnished you nor will you accept quarters provided by your cover facility without prior amendment of this agreement."

Payments will be made as directed by you in writing in a manner acceptable to the Government. Monies paid you by the Government under this paragraph constitute income for Federal tax purposes. You will be advised as to the method to be followed in reporting and paying such taxes. The method as well as the procedures used by this organization to implement its tax reporting responsibilities will be based primarily upon cover and security requirements. You herein authorize this organization to withhold taxes on said income if it determines such requirements so necessitate.

All other terms and conditions of the contract as amended remain in full force and effect.

UNITED STATES GOVERNMENT

BY

Contracting Officer

206/m  
7 July 63  
w.t.  
CD

14-00000

SECRET

18 June 1962

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT: Edward G. TICHBORN (p), Amendment  
of Contract

1. It is requested that the contract, as awarded for Edward G. TICHBORN, Contract Agent, be further amended effective 1 June 1962 as follows:

a. Increase basic compensation from \$2,000 to \$2,300 per annum.

b. Provide additional compensation for quarters procurement at the rate of \$2,300 per annum for self and dependents.

c. Extend the period of the contract for an additional year.

d. All other provisions of the contract remain in effect.

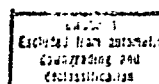
2. The increase in compensation is recommended by the JMWAVE City Division based on the services of TICHBORN's performance and the increased amount of time which he devotes to Agency routine work.

3. The Civilian Council concurs with the City's recommendation. TICHBORN has become an increasingly valuable and productive covert agent.

*W. H. Brown*

W. H. BROWN  
Chief, Support

SECRET



CLASSIFIED MESSAGE

SECRET

ACTION:

WH 8

INFO :

OP 2, S/C 2

SECRET 212325Z

IN436/1

DIR CITE MEXI 4670

22 MAY 1963

REF HMMW-11562

IN 43671

1. STATION AGREES HQS EVALUATION TICHBORN AND CONCURS SALARY INCREASE AND HOUSING ALLOWANCE AMENDMENT. ALSO AGREE INSURANCE RIGHTS SHOULD BE INCLUDED CONTRACT.

2. BELIEVE RAISE SHOULD BE \$1,000 PER ANNUM WITH HOUSING AT \$3,000, WHICH TOTAL MEETS TICHBORN'S OWN REQUEST. THESE FIGURES PROPOSED TO TICHBORN (WITHOUT COMMITMENT) 21 MAY AND ACCEPTABLE TO HIM.

SECRET

SECRET

GROUP 1  
EXCLUDED FROM AUTOMATIC DOWN-  
GRADING AND DECLASSIFICATION.

REPRODUCTION BY OTHER THAN ISSUING OFFICE IS PROHIBITED

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 19 May 1961.

To rectify an administrative oversight said contract is amended as of its effective date by revising paragraph two (2) entitled 'Travel and Operational Expenses' to read as follows:

"2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such travel as may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations."

All other terms and conditions of the contract remain in full force and effect.

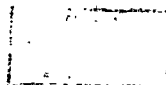
UNITED STATES GOVERNMENT

BY \_\_\_\_\_

Contracting Officer

DHL - dtd 25 Mar 63  
WAT Div

SECRET



14-00000

**SECRET**

20 March 1963

**MEMORANDUM FOR: Chief, Contract Personnel Division**

**SUBJECT: Edward G. TICHBORN (p), Contract Amendment**

1. It is requested that the contract for Edward G. TICHBORN, Contract Agent, be amended to delete the current paragraph 2. Travel and Operational Expenses and insert:

"2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such travel ~~as~~<sup>as</sup> may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.

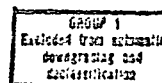
The effective date of the amendment should be as of the effective date of the contract, 19 May 1961.

2. The above request is corrective in nature as it was not intended to change the travel expense provision which had been in effect during his previous contract.

*W. E. Brooks*  
Note: Per WH/B&F no travel and operational expense accountings have as yet been forwarded to FD. Both Division and subject intended subject's old travel and operational expense clause to be a part of the 19 May 1961 agreement. Check List was in error on this point.

W. E. BROOKS  
Chief, WH Support

**SECRET**



13 July 1961

MEMORANDUM FOR: Chief, Finance Division  
Attention: Contract Agent Section

VIA: Central Cover Division  
Attention: [redacted]

SUBJECT: Edward G. TICHEBORN (p): Method of Payment

1. It is requested that Finance Division pay  
[redacted] Edward G. TICHEBORN (p) through Central Cover  
Division's [redacted] TICHEBORN's  
[redacted]

2. It is requested that salary due TICHEBORN  
since the effective date of his contract be paid as soon as  
possible.

3. Attached hereto are forms 281 and 313a (top  
section). The bottom section of 313a is distributed separately.

J. C. King  
Chief  
Western Hemisphere Division

8107

SECRET

## EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE AND QUESTIONNAIRE

PRINT NAME (Pseudonym)

TICUBON, Edward O.

## WITHHOLDING EXEMPTIONS

## INSTRUCTIONS

1. NUMBER OF EXEMPTIONS.--Do not claim more than the correct number of exemptions. However, if you expect to owe more income tax for the year than will be withheld if you claim every exemption to which you are entitled, you may increase the withholding by claiming a smaller number of exemptions.

2. CHANGES IN EXEMPTIONS.--You may file a new certificate at any time if the number of your exemptions INCREASES.

You must file a new certificate within 10 days if the number of exemptions previously claimed by you DECREASES for any of the following reasons:

(a) Your wife (or husband) for whom you have been claiming exemption is divorced or legally separated, or claims her (or his) own exemption on a separate certificate.

(b) The support of a dependent for whom you claimed exemption is taken over by someone else, so that you no longer expect to furnish more than half the support for the year.

(c) You find that a dependent for whom you claimed exemption will receive \$600 or more of income of his own during the year (except your child who is a student or who is under 10 years of age).

OTHER DECREASES in exemption, such as the death of a wife or a dependent, do not affect your withholding until the next year, but require the filing of a new certificate by December 1 of the year in which they occur.

For further information about changes in exemption status resulting from marriage, divorce, legal separa-

tion, birth, death, new dependents, multiple-support agreements, old age, blindness, etc., consult your local District Director of Internal Revenue or your employer.

3. DEPENDENTS.--To qualify as your dependent (line 4 below), a person (a) must receive more than one-half of his or her support from you for the year, and (b) must have less than \$200 gross income during the year (except your child who is a student or who is under 19 years of age), and (c) must not be claimed as an exemption by such person's husband or wife, and (d) must be a citizen or resident of the United States or a resident of Canada, Mexico, the Republic of Panama or the Canal Zone, and (e) must (1) have your home as his principal residence and be a member of your household for the entire year, or (2) be related to you as follows:

Your son or daughter (including legally adopted children), grandchild, stepson, stepdaughter, son-in-law, or daughter-in-law;

Your father, mother, grandparent, stepfather, stepmother, father-in-law, or mother-in-law;

Your brother, sister, stepbrother, stepsister, half brother, half sister, brother-in-law, or sister-in-law;

Your uncle, aunt, nephew, or niece (but only if related by blood).

4. PENALTIES.--Penalties are imposed for willfully supplying false information or willful failure to supply information which would reduce the withholding exemption.

1. If SINGLE, and you claim an exemption, write the figure "1" . . . . .
2. If MARRIED, one exemption each for husband and wife if not claimed on another certificate.
  - (a) If you claim both of these exemptions, write the figure "2" } . . . . . 2
  - (b) If you claim one of these exemptions, write the figure "1" }
  - (c) If you claim neither of these exemptions, write "0"
3. Exemptions for age and blindness (applicable only to you and your wife but not to dependents):
  - (a) If you or your wife will be 65 years of age or older at the end of the year, and you claim this exemption, write the figure "1"; if both will be 65 or older, and you claim both of these exemptions, write the figure "2".
  - (b) If you or your wife are blind, and you claim this exemption, write the figure "1"; if both are blind, and you claim both of these exemptions, write the figure "2" . . . . .
4. If you claim exemptions for one or more dependents, write the number of such exemptions. (Do not claim exemption for a dependent unless you are qualified under instruction 3 above.) . . . . . 3
5. Add the number of exemptions which you have claimed above and write the total. 5

## SOURCES OF INCOME

INDICATE SOURCE(S) OF INCOME		IF COVER FACILITY, INDICATE HOW MUCH PER YEAR	
<input type="checkbox"/> HEADQUARTERS	<input type="checkbox"/> FIELD ALLOWANCE	<input checked="" type="checkbox"/> COVER FACILITY	\$ 2,000
TAXES WITHHELD FROM ABOVE COVER INCOME <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		INDICATE TYPE(S) OF TAXES AND AMOUNT(S) WITHHELD PER PAY PERIOD	
		U.S. TAXES 3 FOREIGN TAXES 3	
INDICATE COVER PAY PERIOD		DECLARATION OF ESTIMATED INCOME TAX FILED	
<input type="checkbox"/> ANNUALLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> SEMI-ANNUALLY <input checked="" type="checkbox"/> MONTHLY		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

## CERTIFICATION

I CERTIFY that the number of withholding exemptions claimed on this form does not exceed the number to which I am entitled, and that the information relative to sources of income shown hereon is correct.

DATE

SIGNED (Pseudonym)



SECRET

COVERT AGREEMENT SUPPLEMENT - INCOME AND FEDERAL TAX DATA				TYPE OF PRINT	ORIGINAL CORRECTION
1. PSEUDONYM <b>TICHBORN, Edward G.</b>				<b>2723</b>	
<b>PART I COMPENSATION AND WITHHOLDING DATA</b>					
3. SOURCES OF COMPENSATION PAYMENTS (Check as appropriate)					
<input type="checkbox"/> HEADQUARTERS		<input type="checkbox"/> FIELD ALLOTMENT		<input checked="" type="checkbox"/> COVER FACILITY	
4. COMPENSATION PAYMENTS BY COVER FACILITY					
TOTAL AMOUNT (Per annum) <b>\$8,000</b>		AMOUNT SUBJECT TO TAX <b>\$</b>		EXPLAIN ANY DIFFERENCES UNDER "RE-MARKS" BETWEEN THE AMOUNT AND TOTAL BY GIVING TYPE OF PAY REPRESENTED (Allowances, etc.).	
PAYMENTS TO BEGIN (Date)					
5. PAY PERIODS USED BY COVER FACILITY					
<input type="checkbox"/> WEEKLY		<input type="checkbox"/> BI-WEEKLY		<input type="checkbox"/> SEMI-MONTHLY	
				<input checked="" type="checkbox"/> MONTHLY	
6. TAXES TO BE WITHHELD BY COVER FACILITY FROM COMPENSATION PAID					
INCOME TAXES - AMOUNT WITHHELD PER PAY PERIOD				IS SOCIAL SECURITY (FICA) WITHHELD	
<input checked="" type="checkbox"/> NONE		<input type="checkbox"/> THIS COUNTRY \$		<input type="checkbox"/> FOREIGN \$	
				<input type="checkbox"/> YES	
				<input type="checkbox"/> NO	
7. COMPENSATION SUBJECT TO A FOREIGN TAX				NAME OF COUNTRY	
				<input type="checkbox"/> YES	
				<input type="checkbox"/> NO	
8. COVER FACILITY WILL REPORT COMPENSATION AS FOLLOWS (See item 16 below)					
<input type="checkbox"/> WILL NOT REPORT		<input type="checkbox"/> FORM W-2		<input type="checkbox"/> FORM 1099	
COVER FACILITY (Cryptonym)					
9. THE AGENCY WILL REPORT COMPENSATION AS FOLLOWS (See item 16 below)					
<input checked="" type="checkbox"/> COVERT (If covert only, omit rest of this item.)		<input type="checkbox"/> FORM W-2		<input type="checkbox"/> FORM 1099	
NAME AND ADDRESS OF OSTENSIBLE EMPLOYER					
10. DECLARATION OF ESTIMATED INCOME TAX (Check one)					
<input checked="" type="checkbox"/> HAS BEEN FILED		<input type="checkbox"/> HAS NOT BEEN FILED		<input type="checkbox"/> NOT APPLICABLE	
<b>PART II DEPENDENCY DATA</b>					
11. NO. OF DEPENDENTS, INCLUDING SELF, CLAIMED WITH COVER FACILITY. <b>H.A.</b>			12. NO. OF DEPENDENTS, INCLUDING SELF, CLAIMED ON FORM 312 OR W-4 (Or equivalent) ATTACHED		
13. MARITAL STATUS (Complete as appropriate)					
<input type="checkbox"/> SINGLE		<input checked="" type="checkbox"/> MARRIED		<input type="checkbox"/> WIDOWED	
DATE OF MARRIAGE <b>5 April 1954</b>		DATE OF DEATH		DATE OF DECREE	
				<input type="checkbox"/> DIVORCED	
				<input type="checkbox"/> LEGALLY SEPARATED	
				<input type="checkbox"/> ANNULLED	
CITIZENSHIP OF SPOUSE		RESIDENCE OF SPOUSE (Country)			
14. DEPENDENTS ELIGIBLE TO BE CLAIMED FOR PURPOSES OF FILING TAX RETURNS WHO MAY OR MAY NOT BE INCLUDED IN NUMBER OF DEPENDENTS DECLARED ABOVE (Omit self and spouse)					
RELATIONSHIP (No names)	YEAR OF BIRTH	CITIZENSHIP	COUNTRY OF RESIDENCE		
<b>Son</b>	<b>1952</b>	<b>U.S.</b>	<b>Mexico</b>		
<b>Son</b>	<b>1955</b>	<b>U.S.</b>	<b>Mexico</b>		
<b>Daughter</b>	<b>1957</b>	<b>U.S.</b>	<b>Mexico</b>		
15. REMARKS					
16. APPROVAL OF CENTRAL COVER DIVISION					
The employer's names and methods for reporting compensation shown in Items 8, and/or 9, above are approved.				17. FORM PREPARED BY <b>VLS</b>	
				<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> OFFICIAL	
DATE <b>13 July '61</b>				PART I CERTIFIED CORRECT	
				PART II CERTIFIED CORRECT (Explain when not signed)	
DATE		SIGNATURE AND TITLE		DATE	
				SIGNATURE OF INDIVIDUAL (Pseudonym)	
				<b>(not available)</b>	
DISTRIBUTION: SIGNED ORIG AND COPY - TO FINANCE; COPY - TO CENTRAL COVER; COPY - TO FILE					

<b>DISPATCH</b>		<b>SECRET</b>	DISPATCH SYMBOL AND NO. <b>HM-T-2092</b>
TO <b>Chief, WFO</b>		HEADQUARTERS FILE NO.	
FROM <b>Chief of Station, Mexico City</b>		DATE <b>7 July 1961</b>	
SUBJECT <b>Signed Contract for Edward G. TICHBORN</b>		<input type="checkbox"/> MARKED FOR INDEXING <input checked="" type="checkbox"/> NO INDEXING REQUIRED INDEXING CAN BE JUDGED BY QUALIFIED HQ DESK ONLY	
ACTION REQUESTED <b>None; for information.</b>			
REFERENCES <b>HMS-1921, 6 June 1961</b>			
<p>1. Returned herewith is one copy of Edward G. TICHBORN's contract.</p> <p>2. Regarding paragraph 1 of the contract, TICHBORN states that he has already arranged with Headquarters to mail his salary check from a foundation in Philadelphia to his bank.</p> <p>3. TICHBORN further states that under his previous contract he did not file a covert tax return and taxes were not withheld. According to TICHBORN he was told in Headquarters that KUBARK would depend on him to report his KUBARK income as coming from [redacted] and it would be incorporated in his overt return. TICHBORN does not wish to give a copy of his overt return to KUBARK.</p> <p style="text-align: right;">Willard G. Curtis</p> <p>Attachment: TICHBORN Contract (1 copy), N/A</p> <p>5 July 1961</p> <p>Distribution:          1 - Hqs, w/att          2 - Files</p>			
FORM 53		CLASSIFICATION <b>SECRET</b>	

SECRET

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 15 October 1959, as amended. Effective 18 May 1961, said contract is hereby terminated by mutual consent of the parties hereto and in lieu thereof the following is substituted.

The United States Government, as represented by the Contracting Officer hereby contracts with you as an independent contractor for the submission of certain information and related services of a confidential nature under the following terms and conditions:

1. Compensation. In full consideration for the submission of such information and services, you will be paid an amount calculated at the rate of \$8000 per annum. Payments will be made as directed by you in writing in a manner acceptable to the Government. Monies paid you by the Government under this paragraph constitute income for Federal tax purposes. You will be advised as to the method to be followed in reporting and paying such taxes. The method as well as the procedures used by this organization to implement its tax reporting responsibilities will be based primarily upon cover and security requirements. You herein authorize this organization to withhold taxes on said income if it determines such requirements so necessitate.
2. Travel and Operational Expenses. You will be advanced or reimbursed funds incurred in connection with such operational travel as may be directed or authorized by the Government. This may include per diem in lieu of subsistence in the course of such travel and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by the Government. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.
3. Repayment. It is recognized that your failure to account for or refund any monies advanced you hereunder shall entitle the Government to withhold the total amount of such indebtedness or any portion thereof from any monies due you under the terms of this contract in such manner as it deems appropriate.
4. Funding. If necessary to protect the security of this arrangement, monies due you hereunder may be funded in other than a direct manner. It is understood and agreed that any monies so funded constitute payment by the Government in satisfaction of its obligations under this agreement.
5. Execution of Documents. If, in the performance of services under this contract, you assume the custody of Government funds or take title of record to property of any nature whatsoever and wherever situate, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either express or constructive, and you agree to execute whatever documents may be required by the Government to evidence this relationship.

6. Status. You are not an employee of the United States Government under this agreement and are not entitled to any benefits normally incident to an employee status.

7. Instructions. Instructions received by you from the Government in briefing, training or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

8. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any amendment thereto shall be binding on the Government.

9. Secrecy. You will be required to keep forever secret this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the Espionage Laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

10. Term. This contract is effective as of 19 May 1961, and shall continue thereafter for a period of two (2) years unless sooner terminated either:

(a) By thirty (30) days' actual notice by either party hereto, or

(b) Without prior notice by the Government, in the event of a breach of this contract by your violation of the security provisions hereof or by your otherwise rendering yourself unavailable for acceptable service.

Subject to the availability of appropriations, this agreement may be extended upon notice from the Government. Termination of this agreement will not release you from the obligations of any security oath you may be required to take.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_

Contracting Officer

ACCEPTED:

\_\_\_\_\_  
Edward G. Tichborn

WITNESS: \_\_\_\_\_

APPROVED:  
  
\_\_\_\_\_

CONTRACT INFORMATION AND CHECK LIST				DIVISION	
<small>(Instructions: Use B 20 1003 and H 20 1003-1 for guidance. (and also 27) items, inserting "NA" when items are not applicable. Forward original and TWO copies for preparation of contract.)</small>				WMD DATE	
SECTION I GENERAL					
1. NAME <input checked="" type="checkbox"/> PREVIOUS <input type="checkbox"/> YOURS		2A. PROJECT		3. ALLOCATION NO.	
TICHENH, Edward G.		JNTOPLAR-10			
C-77119		2B. PERMANENT STATION		3A. FUNDS	
				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> UN	
5. PREVIOUS CIA PSEUDONYM OR ALIASES		6. INDIVIDUAL HAS BEEN EMPLOYED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.) Contract Agent (Independent Contractor) Contract signed 25 Oct. 1959. Basic salary \$50.00 per day.			
7. SECURITY CLEARANCE (Type and date)		7A. MEDICAL CLEARANCE		8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> OBTAINED <input type="checkbox"/> INITIATED <input type="checkbox"/> NOT APPROD.			
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Contract Agent			
SECTION II PERSONAL DATA					
11. CITIZENSHIP		12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO		13. AGE	
United States		NA		41	
14. DATE OF BIRTH (Month, day, year)		28 May 1920			
15. LEGAL RESIDENCE (City and state or country)			16. CURRENT RESIDENCE (City and state or country)		
6505 Wilshire Blvd., Los Angeles, California					
17. MARITAL STATUS (Check as appropriate): <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED					
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE: 2 Sons - Sven 9, and Gregory 6 years old; 1 Daughter - Brasilla 3 years old.			19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP:		
SECTION III U.S. MILITARY STATUS					
20. RESERVE		21. VETERAN		22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
		Yes			
23. BRANCH OF SERVICE		24. RANK OR GRADE		25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
US Army, Medical Corps		Staff Sergeant		26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input type="checkbox"/> NO	
SECTION IV COMPENSATION					
27. BASIC SALARY		28. POST DIFFERENTIAL		29. COVER (Breakdown, if any)	
\$8,000.00 per yr.		N.A.		N.A.	
30. FEDERAL TAX WITHHOLDING					
COVER					
CIA					
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)					
31. QUARTERS		32. POST		33. OTHER	
N.A.		N.A.			
34. COVER (Breakdown, if any) Commercial					
SECTION VI TRAVEL					
35. TYPES <input type="checkbox"/> DOMESTIC OPERATIONAL <input checked="" type="checkbox"/> FOREIGN OPERATIONAL				36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
37. VEHICLE TO BE SHIPPED		37A. VEHICLE TO BE STORED		38. PERSONAL VEHICLE TO BE SHIPPED	
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL YES N.A. NO					
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH					
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES					
SECTION VII OPERATIONAL EXPENSES					
42. PURCHASE OF INFORMATION		43. ENTERTAINMENT		44. OTHER: Subject will be reimbursed for operational expenses (travel & per diem, including mileage for travel by private vehicle, when making business-related trips outside Mexico City.	
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES					



SECRET

22 May 1961

MEMORANDUM FOR: Contract Payroll Division

SUBJECT: Edward G. TICHBORN (P)

1. Please cancel Edward G. TICHBORN's present contract effective as of ~~1st~~ May 1961.

*cob / 8*

2. A new contract for Subject will be requested by the WH Division in the immediate future.

APPROVED:

*B/K*

SECRET

14-00000

SECRET

22 May 1961

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT : New Contract for Edward G. TICHBORN (p)  
C-77119

Preparation of a new contract for Subject is requested, to be drawn up on the basis of the attached Contract Information Check List.

*P. W. Herbert*  
J. C. KING *pr*  
Chief  
Western Hemisphere Division

SECRET



ORIG [REDACTED]  
UNIT WH/PO/B  
EXT 3503  
DATE 22 MAY 1961 1667

CLASSIFIED MESSAGE

SECRET

ROUTING			
1		4	
2		5	
3		6	

TO MEXICO CITY

FROM DIRECTOR

CONF. WH 5

INFO. CA 2, CA/PRG, CI/OA, OP 2, S/C 2

22 MAY 61 23 04z

916 CEN

DEFERRED

ROUTINE

OUT 58552

TO MEXI

INFO

CITE DIR

41303

1. <sup>CA</sup> EDWARD O. TICHBORN LDM A DEPARTED WASH 20 MAY FOR MEXI WHERE HE WILL BE EMPLOYED

AS [REDACTED]

2. TICHBORN HAS BEEN USED BY KUBARK AS POLITICAL ADVISOR ON ELECTION OPS. PRIOR DEPARTURE HQS DISCUSSED CONTRACT POSSIBILITIES WITH HIM AND AGREED PREPARE CONTRACT WHICH WILL BE SENT MEXI NEAR FUTURE FOR SIGNATURE.

3. HQS ANTICIPATES USING TICHBORN AS [REDACTED] PROVIDING VARIOUS FIELD STATIONS WITH [REDACTED] WILL ALSO USE HIM TO DEVELOP KREAGER CANDIDATES VARIOUS COUNTRIES AND MAY APPOINT HIM FIELD REP FOR DTEHARGO.

4. TICHBORN WILL HAVE NO OPS RESPONSIBILITIES MEXI UNLESS STATION SO DESIRES. HOWEVER HE WOULD REQUIRE SOME CONSO AND ADMIN SUPPORT WHEN OVERT CHANNELS UNSUITABLE.

5. POUCHING PROPOSED CONTRACT AND MORE DETAILS RE POSSIBLE USE IN NEAR FUTURE. REQUEST STATION OFFICER USES NAME [REDACTED] CALL TICHBORN AT HOTEL MONTUJO, REFORMA ON 29 MAY TO ESTABLISH INITIAL CONTACT. ATTEMPTING HAVE CONTRACT MEXI BY THAT TIME.

END OF MESSAGE

R. W. Herbert

J. U. KOB

C/M/D

RELEASING OFFICER

C/M/D/PO/B Robert

COORDINATING OFFICER

SECRET

ED P. HUMAN

C/M/D

AUTHENTICATING OFFICER

10

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

S-E-C-R-E-T

Mr. Edward G. Tichborn

Dear Mr. Tichborn:

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 15 October 1959, as amended.

Effective 23 February 1961, the first sentence of paragraph one (1), entitled "Compensation," is suspended and in lieu thereof is substituted the following:

"In full consideration for your undertaking a task, the subject matter and scope of which have been made known to you, you will be paid a fee in the amount of \$ 1000.00. Payment of said fee will be made you upon the successful completion of the task, after which the suspended portion of paragraph one (1) shall once again assume full force and effect."

All other terms and conditions of the contract, as amended, remain in full force and effect.

You will please indicate your approval by signing in the space provided below.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

ACCEPTED:

\_\_\_\_\_  
Edward G. Tichborn

WITNESS: \_\_\_\_\_

APPROVED:

\_\_\_\_\_

10H2 - old 8 Mar 60  
CA/PAC By Michael  
CA,  
Co (all Michael x4941

S-E-C-R-E-T

14-00000

SECRET


3 March 1961

MEMORANDUM FOR: Contract Personnel Division

SUBJECT: Contract Amendment #2 for Edward G. TICHBORN (P)

1. Contract amendment #2 is requested for Edward G. TICHBORN using the same general format as used in the first amendment excepting that Subject will receive the entire fee upon completion of the task. It is requested that the amount of the fee be left blank. Your office will be notified as to the correct figure as soon as it is determined.

2. The amendment is to be effective as of 23 February 1961.

  
Horace W. Davis  
Chief  
Political Action Group

The figure \$1000 is per Bill  
Michael 8 Mar 61

etd

SECRET

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9 February 1960

## MEMORANDUM FOR THE RECORD

SUBJECT: Edward G. Tichborn (P) - Hernia

1. On 1 February Edward G. Tichborn advised me that in lifting his bag out of a taxi on his return trip from Cuba, he suddenly felt a pain in the groin and was afraid that he had a hernia.

2. On the way to the airport he asked me if there would be any chance of the Government picking up his medical expenses in the event that he actually had a hernia which required any substantial treatment. I told him at that time that I did not know what the Government's position would be, but that I would check into the matter and let him know.

3. On 2 February, I contacted Mr. Vernon Turner, SSA/DIC, and explained the circumstances to him. At that time, I also pointed out that as far as the provisions of his contract were concerned, it was stated that he was not an employee of the U. S. Government and while it did not make specific reference to medical payments while he was working for us, it did not specifically preclude such payments. Mr. Turner opined that although the contract stated he was not an employee of the U. S. Government, in actual fact during the period he was doing our bidding, he was. I went on further to explain to Mr. Turner that in all probability we will call on Tichborn to do future notices for us and that while he was being paid, it was doubtful that this reimbursement was as equal as what he would make in his regular law practice. Mr. Turner stated that there were a number of ways that we could alleviate his situation should it become necessary.

Misunderstanding. I said the facts of a case - not the words in a paper would probably be the basis for determination of employee status. If we wish to pay in this case a contractual payment - not necessarily related to medical problem - would probably be but <sup>not</sup> <sub>substantive</sub>.

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4. The conclusion reached between us and Mr. Turner was that I should point out to Tichenborn that we were under no obligation to recompense him for his injury; however, that upon the completion of treatment if he would submit a claim, we should be glad to review it sympathetically.

5. I passed the gist of the above on to Tichenborn on 3 February.



Horace W. Davis  
Chief  
Political Action Division

RWD:bjl

Distribution:

- Orig. - subj. file
- 1 - SSA/EDS
- 1 - chrono

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Mr. Edward C. Tichborn

Dear Mr. Tichborn:

Reference is made to an agreement by and between yourself and the United States Government, as represented by the Contracting Officer, effective 13 October 1959.

Effective 13 January 1960, the first sentence of paragraph one (1), entitled "Compensation," is suspended and in lieu thereof is substituted the following:

"In full consideration for the undertaking by you of a task, the subject matter and scope of which has or will be made known to you, you will be paid a fee of \$1300. It is understood and agreed that said fee is based upon the fact that the completion of the specified task can be achieved within a 21-day period. One-half of said fee may be advanced you as of the effective date of this amendment. Upon the successful completion of the task, you will be paid the remaining one-half, after which the suspended portion of paragraph one (1) shall once again assume full force and effect."

All other terms and conditions of the agreement, as amended, remain in full force and effect.

You will please indicate your approval by signing in the space provided below.

UNITED STATES GOVERNMENT

BY \_\_\_\_\_  
Contracting Officer

ACCEPTED:

\_\_\_\_\_  
Edward C. Tichborn

WITNESS: \_\_\_\_\_

APPROVED: \_\_\_\_\_

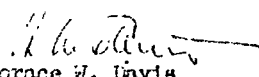
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*C. A.*  
*C. O. Horace - Memo 2017*

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8 January 1960

MEMORANDUM FOR: Contract Personnel Division  
ATTENTION: Mr. Miller  
SUBJECT: Contract Amendment for Edward G. Tichborn (P)

To confirm your telephone conversation of this date with Barna Sprague, we wish to have the amendment for Subject's contract effective as of 13 January and to provide for basic compensation in the amount of \$1300. for a period of approximately 21 days. We wish, further, to pay Subject one-half of this fee upon the date the contract amendment becomes effective. Should Subject complete his assignment in less than 21 days, he is still to be entitled to a payment of \$1300. for his services.

  
Horace W. Davis  
Acting Chief  
Political Action Division

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Mr. Edward G. Tichborn

Dear Mr. Tichborn:

The United States Government, as represented by the Central Intelligence Agency, hereby contracts with you as an independent contractor for the submission of certain information and related services of a confidential nature under the following terms and conditions:

1. Compensation. In full consideration for the submission of such information and services you will be compensated, on a fee basis, at the rate of \$50.00 per day or any fraction thereof during which your services are utilized hereunder, not to exceed \$265 per week. Payments will be made as directed by you in writing in a manner acceptable to CIA. No taxes will be withheld therefrom, but it will be your responsibility to report such income under existing Federal income tax laws and regulations. An appropriate Form 1099 will be furnished by the Central Intelligence Agency in furtherance of the tax reporting requirement.
2. Travel and Operational Expenses. You will be advanced or reimbursed funds on an actual, reasonable and necessary expense basis for those expenses incurred by you in connection with such operational travel as may be directed or authorized by the Government and while on temporary duty away from your permanent post of assignment. In addition, you will be advanced or reimbursed funds for necessary operational expenses as specifically approved by CIA. Payment and accounting for all expenses incurred hereunder will be in substantial conformance with applicable Government regulations.
3. Repayment. It is recognized that your failure to account for or refund any monies advanced you hereunder shall entitle CIA to withhold the total amount of such indebtedness or any portion thereof from any monies due you under the terms of this contract in such manner as it deems appropriate.
4. Execution of Documents. In the performance of services under this contract, you agree to the custody of Government funds or take title of record to property of any nature whatsoever and wherever situate, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either express or constructive, and you agree to execute whatever documents may be required by the Government to evidence this relationship.
5. Status. You are not an employee of the United States Government under this agreement and are not entitled to any benefits normally incident to an employee status.
6. Secrecy. You will be required to keep forever secret this contract and all information which you may obtain by reason hereof (unless released in writing by the Government from such obligation), with full knowledge that violation of such secrecy may subject you to criminal prosecution under the Espionage Laws, dated 20 June 1950, as amended, and other applicable laws and regulations.

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7. Instructions. Instructions received by you from CIA in briefing, training or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

8. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any amendment thereto shall be binding on the Government.

9. Term. This contract is effective as of 15 October 1959, and shall continue thereafter for a period of two (2) years unless sooner terminated as here:

(a) By thirty (30) days' actual notice by either party hereto, or

(b) Without prior notice by CIA, in the event of a breach of this contract by your violation of the security provisions hereof or by your otherwise rendering yourself unavailable for acceptable service.

Subject to the availability of appropriations, this agreement may be extended upon notice from CIA. Termination of this agreement will not release you from the obligations of any security oath you may be required to take.

CENTRAL INTELLIGENCE AGENCY

BY \_\_\_\_\_  
Special Contracting Officer

ACCEPTED:

Edward G. Tichenor

WITNESS:

APPROVED:

*PAH/abw - 14 Oct 59*  
*PP/PPC/Sylectal*  
*C.A*  
*c.c. Horace Davis x 2017*

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CONTRACT INFORMATION AND CHECK LIST		NAME: <b>Horace W. Davis</b>		AC/FP/PAD	
INSTRUCTIONS: Complete all items, inserting "NA" when items are not applicable. Forward original and one copy for preparation of contract.				TELEPHONE EXTENSION: <b>2017</b>	
				DATE: <b>7 October 1959</b>	
SECTION I - GENERAL					
1. NAME <input checked="" type="checkbox"/> PRESENT <input type="checkbox"/> TRUE <b>Edward G. Tichborn</b>		24. PROJECT <b>SGLACTEAL</b>		3. ALLOTMENT NO. <b>9-2100-91-599</b>	
		25. PERMANENT STATION		4. SLOT NO.	
5. PREVIOUS CIA PSEUDONYM OR ALIASES <b>NA</b>		6. INDIVIDUAL IS PRESENTLY ENGAGED, OR HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, describe and include salary)			
7. SECURITY CLEARANCE (Type and date) <b>POA, 11 May 1959 - 3A pending</b>			8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input type="checkbox"/> NO			10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) <b>Contract agent</b>		
SECTION II - PERSONAL DATA					
11. CITIZENSHIP <b>US</b>		12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <b>NA</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		13. AGE <b>39</b>	
14. DATE OF BIRTH (Month, day, year) <b>28 May 1920</b>					
15. LEGAL RESIDENCE (City and state or country) <b>Los Angeles, California</b>			16. CURRENT RESIDENCE (City and state or country) <b>Los Angeles, California</b>		
17. MARITAL STATUS (Check as appropriate) <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED					
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE: <b>2 sons, 7 and 4 years old. 1 daughter, 1 year old.</b>			19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT, OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP:		
SECTION III - U.S. MILITARY STATUS					
20. RESERVE		21. VETERAN <b>Yes</b>		22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
23. BRANCH OF SERVICE <b>US Army Med. Corps</b>		24. RANK OR GRADE <b>Staff Sgt.</b>		25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
				26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input type="checkbox"/> NO	
SECTION IV - COMPENSATION					
27. BASIC SALARY <b>\$50.00 per day</b>		28. POST DIFFERENTIAL		29. COVER (Breakdown, if any)	
				30. TAXES TO BE WITHHELD BY <input type="checkbox"/> COVER <input type="checkbox"/> CIA <input checked="" type="checkbox"/> NOT WITHHELD	
SECTION V - ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)					
31. QUARTERS <b>NA</b>		32. POST <b>NA</b>		33. OTHER	
34. COVER (Breakdown, if any)					
SECTION VI - TRAVEL					
35. TYPES <input type="checkbox"/> PCS <input checked="" type="checkbox"/> COMBATED OPERATIONAL <input type="checkbox"/> DAILY OPERATIONAL				36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
37. HOUSEHOLD EFFECTS TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		38. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
4. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH					
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> PAY REGULATION <input type="checkbox"/> OTHER PAYMENT AND ACCOUNTABILITY					
42. PAYMENT WILL <input type="checkbox"/> BE IN CONFORMANCE WITH <input type="checkbox"/> PAY REGULATION <input type="checkbox"/> OTHER PAYMENT AND ACCOUNTABILITY					
43. PURPOSE OF INFORMATION		44. INTEREST AGENT		45. OTHER Subject will be reimbursed for all expenses and in addition will receive \$50.00 per day when working, not to exceed \$375.00 per week.	
46. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input type="checkbox"/> PAY REGULATION <input type="checkbox"/> OTHER PAYMENT AND ACCOUNTABILITY					

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)				PAGE FILED		DIVISION	
DATE: SEE INSTRUCTIONS ON FIRST SHEET.				DATE OF EXPIRATION		DATE	
SECTION VIII OTHER BENEFITS							
46. BENEFITS (See Part XIV of Confidential Fund Regulations or successor regulations for benefits applicable to various categories of contract personnel. If medical benefits are requested, see B 13-230 or successor regulations.)							
SECTION IX COVER ACTIVITY							
47. STATUS (Check)		48. TYPE (Check)		49. CULTURAL		50. COMMERCIAL	
<input checked="" type="checkbox"/> PROPOSED		<input type="checkbox"/> PROPRIETARY		<input checked="" type="checkbox"/> CULTURAL		<input type="checkbox"/> COMMERCIAL	
<input type="checkbox"/> ESTABLISHED		<input type="checkbox"/> SUBSIDIARY		<input type="checkbox"/> EDUCATIONAL		<input type="checkbox"/> MILITARY	
<input type="checkbox"/> OTHER		<input type="checkbox"/> OTHER		<input type="checkbox"/> OTHER		<input type="checkbox"/> OTHER	
49. IF COVER PAYMENTS ARE CONTEMPLATED THEY WILL BE EFFECTED ON REIMBURSABLE BASIS							
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL							
SECTION X OFFSET OF INCOME							
50. OFFSET OF INCOME AND OTHER EVOLUENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)							
<input type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input checked="" type="checkbox"/> NONE							
SECTION XI TERM							
51. DURATION		52. EFFECTIVE DATE		53. RENEWABLE			
DAYS MONTHS YEARS		15 October 1959		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
54. TERMINATION NOTICE (Number of days)		55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION					
30 days		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> NA					
SECTION XII FUNCTION							
56. PRIMARY FUNCTION (PI, PP, other)							
PP							
SECTION XIII DUTIES							
57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED							
Subject will consult and advise on political techniques.							
SECTION XIV QUALIFICATIONS							
58. EXPERIENCE							
Active in Southern California politics, particularly Los Angeles area.							
59. EDUCATION (Check Highest Level Attained)		60. LANGUAGE COMPETENCY					
GRADE SCHOOL		HIGH SCHOOL GRADUATE		TRADE SCHOOL GRADUATE		61. INDIVIDUAL'S COUNTRY OF ORIGIN	
BUSINESS SCHOOL GRADUATE		COMMERCIAL SCHOOL GRADUATE		COLLEGE (No degree)		U.S.A.	
COLLEGE (No degree)		COLLEGE DEGREE		<input checked="" type="checkbox"/> POST GRADUATE LLB		MS PhD	
LANGUAGE		SPEAK		WRITE		DEAL	
Spanish		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
62. AREA KNOWLEDGE		Mexico; Latin America					
SECTION XV PRIOR EMPLOYMENT							
63. JOB AND SALARY PRIOR TO SERVICE FOR CIA							
Subject is in private law practice.							
SECTION XVI ADDITIONAL INFORMATION							
64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (See other side if necessary)							
NA							
DATE		TYPED NAME & SIGNATURE OF RECOMMENDING OFFICIAL		TYPED NAME & SIGNATURE OF APPROVING OFFICIAL			
8/1/59		Hardee W. Davis PP/AC/PAD		Charles J. Francis			

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