Released under the John F. Kennedy Assassination Records Collection Act of 1992 44 USC 2107 Note). Case#:NW 68261 Date: 09-01-2022

Assassination Records Review Board Final Determination Notification

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AGENCY : HSCA RECORD NUMBER : 180-10060-10445 RECORD SERIES : STAFF PAYROLL RECORDS AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 10

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 9

Postponements: All the postponements in this document represent Social Security numbers

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

	no 253	
		Date:08/20/93 Page:1
	JFK ASSASSINATION SYSTEM	
	IDENTIFICATION FORM	
	AGENCY INFORMATION	
AGENCY : RECORD NUMBER :	HSCA 180-10060-10445	
RECORDS SERIES : STAFF PAYROLL RECORDS	5	v
AGENCY FILE NUMBER :		
·	DOCUMENT INFORMATION	
ORIGINATOR : FROM : TO :	HSCA	
TITLE :		
DATE : PAGES :	12/01/76 10	
SUBJECTS : HSCA, ADMINISTRATION HOWARTH, THOMAS		
DOCUMENT TYPE : CLASSIFICATION : RESTRICTIONS : CURRENT STATUS : DATE OF LAST REVIEW : OPENING CRITERIA :	U 3 P	
COMMENTS : Box 2.		

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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	Dacember 1, 1977
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	□ Appointment 2☑ Salary Adjustment
Employing Office or Committee/Subcommittee	□ Title Change
Assassinations	 Termination (At close of business on effective date) Leave without pay (Beginning with effective date above and ending close of business) Specify Date

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*
Budget Officer	\$41,200

* If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below)

1. 🗆 Standing Committee: Staff—🗆 Clerical or 🗆 Professional. 🕓

2. C Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 465_of 9520 Congress.

3. 🗆 Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______If applicable, Level______ Step_____

I certify that this authorization is not in violation of 5 USC 3110(b), prohibiting the employment of relatives.

Date19	and the second
· · · · · · · · · · · · · · · · · · ·	(Signature of Authorizing Official)
x.e	Louis Stokes
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	(Type or print name of Authorizing Official)
	Chairman
(Type as sunt same and title of above official)	(Tate of the place Durbant and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

	APPROVED:	
þ	Chairm	an, Committee on House Administration
Office of Finance use		ID
Office Code		Benefits
Monthly Annu	y \$00 as of	Payroll
	Copy for Initiating Office or Committee	(Revised August 1, 1977

(Please Use Typewriter or Ballpoint Pen)



To the Clerk of the House of Representatives.

I hereby authorize the following payroll action.

Employee Name (First-Middle-Last)	Effective Date		
Thomas Howarth	December 1, 1978		
Employee Social Security Number	Type of Action		
JFK Act 5 (g)(2)(D)	Appointment Salary Adjustment		
Employing Office or Committee/Subcommittee	Title Change		
Assassinations	Termination (At close of business on effective date) Leave without pay (Beginning with effective date above and ending close of business		

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*
	\$43,509.00
If employee is a civil service annuitant (includes U S House of Representatives), th lus the salary received from the employing office	e gross annual salary shown should include the annuity received by the emplo

(If Committee Employee, complete appropriate item below)

1. 🗆 Standing Committee: Staff—🗆 Clerical or 🗆 Professional.

2. A Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res<u>956_of95th Congress</u>.

3. 🛛 Joint Committee.

- (If Employee of an Officer of the House, complete item below.)

Position Number______If applicable, Level______Step_____

I certify that this authorization is not in violation of 5 US.C 3110(b), prohibiting the employment ofrelatives.

Date December 11 1978	 and the second
	(Signature of Authorizing Official)
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	 (Type or print name of Authorizing Official) Chat Maan
(Type or print name and title of above official)	 (Title - If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

	APPROVED:	Committee on House Administration
Office of Finance use only Office Code	_	ID Benefits
Monthly Annuity \$	00 as of	Payroll
	Copy for Initiating Office or Committee	(Revised August 1, 1977

(Please Use Typewriter or Ballpoint Pen) U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official $\ensuremath{)}$

L'Eler-

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

ΞÂ.

Employee Name (Firs	t-Middle-Last)		Effective Date	
Thomas Howarth			November 1, 1978	
Employee Social Sec	urity Number		Type of Action	
JFK Act 5 (g)(2)(D)		🗆 Salary	Appointment Salary Adjustment	
Employing Office or Comm	ittee/Subcommittee	Title C	Change nation (At close of business on effective date)	
Assassinations		🗆 Leave	without pay (Beginning with effective date above and ending	
x		close	of business}Specify Date	
(If type of action is an Appointment, S	alary Adjustment, or Title C			
Posit	ion Title		Gross Annual Salary*	
Deputy Staff Director	· & Budget Officer			
* If employee is a civil service annuitant (include: plus the salary received from the employing offi		he gross annual so	alary shown snould include the annuity received by the employe	
(If Committee Employee, complete aj	opropriate item below)			
1. 🗆 Standing Committee: Sta	ff—🗆 Clerical or 🗆 Profes	sional.		
2. 🏝 Special (Investigative staf	f of Standing Committee) o	r Select Com	nittee: Authority—H. Res. <u>956</u> of_ <u>95th</u> Congress.	
3. 🛛 Joint Committee.			*	
(If Employee of an Officer of the Ho	use, complete item below	•)		
Position Number	If applicable, Level	Ste	P	
I certify that this authorize relatives	ation is not in violatio	on of 5 U.S	5.C 3110(b), prohibiting the employment of	
Date	78	م مرجع مع محمد محمد محمد محمد محمد محمد محمد	1 State Com	
Date	, 19	·····	(Signature of Authorizing Official) LOUIS STOKES	
(If appropriate, signature of Subcommittee Chairman o	r Ranking Minority Member)		(Type or print name of Authorizing Official) LNA 17711AN	
(Type or print name and title of above official)		(Title – If Member, District and State)		
•	ee on Appropriations, the ouse Administration	Committee o	ouse Classification Act and for Committee em- on the Budget, and the Joint Committees, must 	
Office of Finance use only:			ID	
Office Code			Benefits	
Monthly Annuity \$.00 as of		Payroll	
	, for Initiating Office of		(Revised August 1, 1977)	

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	8/1/77
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	Appointment
Employing Office or Committee	□' Salary Adjustment
Assassinations	Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
Budget Officer	38,500

(If Committee Employee, complete appropriate item below.)

1. Standing Committee. Staff-Clerical or Professional

2. X Special or Select Committee. Authority-H Res. <u>465</u> of <u>95th</u> Congress

3. Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______If applicable, Level______ Step_____

, I certify that this authorization is not in violation of 5 USC. 3110(b), prohibiting the employment of relatives.

Date	August 2	 محمد می کارمی مرابع می می موجود بر از مدیر مدیر می می م	
1		have we to f	(Signature of Authorizing Official)
			LOUIS STOKES
			(Type or print name of Authorizing Official)
			BHAIRMAN
•		· · · · · · · · · · · · · · · · · · ·	(Title – If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committee's, must be approved by the Committee on House Administration

APPROVED

Chairman, Committee on House Administration

Office of Finance use only:

Office Code

Monthly Annuity \$_____.00

Copy for Initiating Office or Committee

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D C 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official $\ensuremath{\mathsf{p}}$

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action-

,

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	5/29/77
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	Appointment
Employing Office or Committee	🖄 Salary Adjustment
Assassinations	Termination (At close of business on effective date)

Position Title	Gross Annual Salary	
	\$30,000	

(If Committee Employee, complete appropriate item below.)

1. Standing Committee. Staff- Clerical or Professional.

2 Special or Select Committee Authority-H Res_465____of 95th_Congress.

3 🗍 Joint Committee.

(If Employee of an Officer of the House, complete item below)

Position Number______If applicable, Level______Step_____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives

Date	May	10	, 19 77	and the second second			and the second s	
,					ALCONTRACTOR .		(Signature of Authorizing Official)	-
					and the second second	Louis	Stokes	
				and the second	Street		(Type or print name of Authorizing Official)	
						Chain	n =	

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

(Title-If Member, District and State)

Office of Finance use only Office Code	FD 51
Monthly Annuity \$00	γν·



(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date 4/1/77		
Thomas Howarth			
Employee Social Security Number	Type of Action		
JFK Act 5 (g)(2)(D)	Appointment		
Employing Office or Committee	☐ Termination (At close of business on effective date)		
Assassinations			

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Gross Annual Salary
\$47,500

(If Committee Employee, complete appropriate item below)

1 Standing Committee. Staff- Clerical or Professional

2. Special or Select Committee Authority-H. Res 465 of 95th Congress

3. Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______If applicable, Level______ Step_____

I certify that this authorization is not in violation of 5 USC. 3110(b), prohibiting the employment of relatives. مسيعمه حترين فستستسب والتست

Date	April 29 1977	
1	······································	(Signature of Authorizing Official)
		Louis Stokes
		(Type or print name of Authorizing Official)
		Chairman
		(Title-If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED._____Chairman, Committee on House Administration

Office of Finance use only: Office Code_____ Monthly Annuity \$_____00 Copy for Initiating Office or Committee

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVE Washington, D C 20515

 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date		
Thomas Howarth	2-1-77		
Employee Social Security Number	- Type of Action		
JFK Act 5 (g)(2)(D)	Appointment		
Employing Office or Committee	Salary Adjustment		
Select Committee on Assassinations	Termination (At close of business on effective date)		

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
	\$18,450.

(If Committee Employee, complete appropriate item below.)

1. Standing Committee. Staff-Clerical or Professional

2. TSpecial or Select Committee Authority-H Res_____of____Congress

3. Joint Committee

(If Employee of an Officer of the House, complete item below.)

Position Number______If applicable, Level______ Step_____

, I certify that this authorization is not in violation of 5 USC 3110(b), prohibiting the employment of relatives.

Date	2-20-11	, 19		
ź		,		(Signature of Authorizing Official)
•			Chairman	(Type or print name of Authorizing Official)
				(Title – If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint/Committees, must be approved by the Committee on House Administration

APPROVED:_____

Chairman, Committee on House Administration

Office of Finance use only

Office Code_____

Monthly Annuity \$_____00

Copy for Initiating Office or Committee

(Please Use Typewriter or Ballpoint Pen) U.S. HOUSE OF REPRESENTATIVES Washington, D C 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action.

Employee Name (First-Middle-Last)		Effective Date	
Thomas Howarth	1/3/7	······································	
Employee Social Security Number		Type of Action ->	
JFK Act 5 (g)(2)(D)	Appointment		
Employing Office or Committee	i⊾ Salary Adjustment -		
Select Committee on Assassinations	Termination (At close of business on effective date)		
(If type of action is an Appointment or Salary Adjustment, co	mplete the fol	lowing information)	
Position Title		Gross Annual Salary	
· -	x	\$19,500.	
(If Committee Employee, complete appropriate item below)			
1 🗌 Standing Committee. Staff—[] Clerical or [] Pro			
2 🎦 Special or Select Committee. Authority-H Res_	<u></u>	hCongress	
3. 🗌 Joint Committee		``````````````````````````````````````	
(If Employee of an Officer of the House, complete item below	v.)		
Position NumberIf applicable, Leve			
	1 Ster	o	
I certify that this authorization is not in violation relatives	on of 5 US	C 3110(b), prohibiting the employment o	
I certify that this authorization is not in violation relatives	on of 5 US	C 3110(b), prohibiting the employment o	
I certify that this authorization is not in violation relatives	on of 5 US	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. 70NZA107 (Type or print name of Authorizing Official)	
	on of 5 US	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZALCZ (Type or print name of Authorizing Official)	
I certify that this authorization is not in violation relatives	on of 5 US Ilenry Chair under the Ho	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZAIC7 (Type or print name of Authorizing Official) R211 (Title—If Member, District and State) use Classification Act and for Committee em-	
I certify that this authorization is not in violation relatives Date	on of 5 US Ilenry Chair under the Ho Committee of	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZAIG7 (Type or print name of Authorizing Official) (Type or print name of	
I certify that this authorization is not in violation relatives Date	on of 5 US Ilenry Chair under the Ho Committee of	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZAIG7 (Type or print name of Authorizing Official) (Type or print name of Authorizing Official)	
I certify that this authorization is not in violation relatives Date	on of 5 US Ilenry Chair under the Ho Committee of	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZAIG7 (Type or print name of Authorizing Official) (Type or print name of	
I certify that this authorization is not in violation relatives Date	on of 5 US Ilenry Chair under the Ho Committee of	C 3110(b), prohibiting the employment o (Signature of Authonizing Official) B. JONZAIG7 (Type or print name of Authorizing Official) (Type or print name of	
I certify that this authorization is not in violation relatives Date	on of 5 US Ilenry Chair under the Ho Committee of	C 3110(b), prohibiting the employment of (Signature of Authonizing Official) B. JONZAJG7 (Type or print name of Authonizing Official) (Type or print name of	

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington; D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	12/1/76
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	☑ Appointment
Employing Office or Committee	□ Salary Adjustment
Select Committee on Assassinat	Termination (At close of business on effective date)
f type of action is an Appointment or Salary Adjustme	ent, complete the following information)
Position Title	Gross Annual Salary
3udget Officer	\$30,000 -
f Committee Employee, complete appropriate item bel	elow)
1 🔲 Standing Committee Staff—[] Clerical or [Professional.
2 ऄ॔॔॔॔ Special or Select Committee Authority−H	Res <u>1540</u> of <u>94th</u> Congress
2 Devot Committee	Υ.
3 🗍 Joint Committee.	
f Employee of an Officer of the House, complete item	
—	
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is note in tw	
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in w elatives	e, Level Step
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in w elatives	e, Level Step violation , of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in w elatives	e, Level Step violation , of 5 U.S.C 3110(b), prohibiting the employment of
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in w elatives	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing</u> , <u>Chairman</u> (Type or print name of Authorizing Official) Select Cormittee on Assassinations
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in w elatives	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>(Signature of Authorizing Official)</u> (Type or print name of Authorizing Official)
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in velatives DateDecember 1, 1975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) ployees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in velatives DateDecember 1, 1975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) poloyees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must DVED
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in velatives PateDecember 1, 1975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation e approved by the Committee on House Administration	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) ployees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in velatives DateDecember 1, 1975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation e approved by the Committee on House Administration	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) poloyees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must DVED
f Employee of an Officer of the House, complete item Position NumberIf applicable 1 certify that this authorization is not in velatives DateDecember 1, 1975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation is approved by the Committee on House Administration APPRO	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) poloyees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must DVED
If Employee of an Officer of the House, complete item Position NumberIf applicable I certify that this authorization is not in velatives DateDecember 11975 All appointments and salary adjustments for employees, except those of the Committee on Appropriation be approved by the Committee on House Administration APPRO Office of Finance use only	e, Level Step violation . of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) <u>Thomas N. Downing, Chairman</u> (Type or print name of Authorizing Official) <u>Select Cormittee on Assassinations</u> (Title-If Member, District and State) poloyees under the House Classification Act and for Committee em- ons; the Committee on the Budget, and the Joint Committees, must DVED

MEMORANDUM

TO: All Staff Employees

Budget Officer FROM:

DATE: January 3, 1977

Payroll Certification RE:

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father mother son daughter brother sister uncle aunt first cousin nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law

brother-in-law sister-in-law stepfather stepmother stepbrother stepsister 2 half-biother half-sister

All staff employees are requested to complete this form and return it to the Budget officer.

Approved Richard A. Sprague

I am not related

I am related by the following relationship

unus

Signature of Employee

25.1977