Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10060-10453

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: D9-01-2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 10

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 4

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY: HSCA

RECORD NUMBER: 180-10060-10453

RECORDS SERIES : STAFF PARYOLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:
TO:

TITLE :

DATE: 08/29/77

PAGES: 51

SUBJECTS:

HSCA, ADMINISTRATION

JOHNSON, LILLIAN

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3

CURRENT STATUS : P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

M E M O R A N D U M

Thomas Howarth, Budget Officer TO:

I. Charles Mathews, Special Counsel & C.M. FROM:

December 19, 1977 DATE:

Lillian Johnson RE:

This memorandum is to inform you that Lillian Johnson is on administrative leave from December 9, 1977 until January 9, 1978. She should continue on the payroll for that period of time plus any additional vacation that she has not yet taken.

If you have any questions concerning this matter, please contact me.

3 days annual leave Terminate January 12. 1978 Howarth

ICM:jl

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father
mother
son
daughter
brother
sister
uncle
aunt
first cousin

nephew
niece
husband
wife
father-in-law
mother-in-law
son-in-law
daughter-in-law

brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

| /x / | Ι | am | not | rela | ated | to | any | СU | rrent | (95th | Cong | gress) | Member | of | Congr | nesis |
|------|---|----|-----|--------------|------|----|-------|----|-------|--------|------|--------|--------|------|-------|-------|
| | | | | ated spec | | | urrer | ıt | (95th | Congre | ess) | Member | of Co | ngre | ess. | |
| | | | | | | | | | | | | • | | | • | |

Signature of Employee

8/3//27 Dete

| o the Clerk of the House of Representatives: | |
|--|--|
| I hereby authorize the following payroll action: | |
| Familiano Mario (Pina Middle Land) | Etta kina Data |
| Employee Name (First-Middle-Last) Lillian B. Johnson | Effective Date - 8/29/77 |
| | |
| Employee Social Security Number | Type of Action |
| JFK Act 5 (g) (2) (D) | Appointment☐ Salary Adjustment |
| Assassinations | ☐ Termination (At close of business on effective date) |
| | |
| type of action is an Appointment or Salary Adjustment, comp | olete the following information.) |
| Position Title | Gross Annual Salary |
| Sacretary | 313,000 |
| | <u> </u> |
| Standing Committee: Staff— Clerical or Profes Special or Select Committee: Authority—H. Res. Joint Committee. | |
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| Special or Select Committee: Authority—H. Res. Joint Committee. Employee of an Officer of the House, complete item below.) | Congress. |
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PAYROLL AUTHORIZATION FORM

NW 68261

Docld:32239461 Page 5

| RESUME ROUTING FORM | Johnson Lillian |
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| Received 8-10-00 Logged | a by NOS |
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| Comments on Referral | |
| Abstracted by NOS | Date 8-10-00 |
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| Acknowledged by | Date |
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| Recommended File Intervi | ew Hold Refer |
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| Confirmed KOO | |
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| TESTRUTIONS CO | 8-29-17 JFK/ Task |
| FINAL INTERVIEW REQUEST BY | Suggested date Suggested time |
| Confirmed date | Confirmed by |
| | ance/Date of employment |
| NVV 68261 | |

Docld:32239461 Page 6

RESUME

LILLIAN BARBARA JOHNSON 7516 Forest Road Landover, Maryland 20875 (301) 772-3341(H) (202) 755-6808(O)

Position Desired - Administrative Assistant/Secretarial

Experience - District of Columbia

| 5/77 - Present | Department of Housing and Urban Development 451 7th Street, S.W. Clerk-typist |
|----------------|---|
| 12/76 - 2/77 | 1977 Presidential Inaugural Committee 2nd & "T" Streets, S.W. Administrative Assistant/Site Coordinator |
| 9/76 - 11/76 | Congressional Budget Office 2nd & "D" Streets, S.W. Secretary |
| 7/76 - 9/76 | Stuart Temporaries, Inc. 1120 -19th Street, N.W. Secretary |
| 8/74 - 9/75 | Arent, Fox, Kintner, Plotkin & Kahn 18th & "H" Streets, N.W. Legal Secretary |
| 11/73 - 8/74 | Temporaries, Inc., 1015 18th Street, N.W. Secretary |
| 5/13 - 6/14 | Longworth House Office Building, N.J. & "C" Streets, S.E. Secretary |
| 1/73 - 8/73 | Model Inner Cities Community Organization 9th & "U" Streets, N.W. Executive Secretary |
| 3/70 - 3/71 | American Association of Junior Colleges One Dupont Circle, N.W. Secretary |
| 2/68 - 1/70 | Harbridge House, Inc. 2100 "M" Street, N.W. Support Secretary |
| 5/67 - 1/68 | Tabulating Research & Development Agency 14th & "K" Streets, N.W. Secretary |
| 5/66 - 5/67 | Georgetown University, 37th & "O" Streets, N.W. Clerk-typist |

Education:

1E

1/72 - 7/47 Strayer College, 13th & "G" Streets, N.W.

Studied Court & Conference Reporting, Stenotype,

Legal reporting and advanced vocabulary

9/63 - 6/64

Johnson's Business School, 14th & N.Y. Avenue,

N.W. Secretarial Course

9/59 - 6/62

Graduate of Dunbar High School, 1st & "N"

Streets, N.W. Commercial Courses

Skills:

Stenotypist 100 - 140 wpm. Typist 75 - 80

Seeking opportunity for career professional position

willing to start as trainee, willing to travel occasionall

Personal:

Divorced

One daughter age 8 years.

1977 Inaugural Committee



February 7, 1977

Dear Ms. Johnson:

President Carter and Vice President Mondale have asked us to express their sincere appreciation to you for your most commendable efforts in support of the 1977 Inauguration.

The Inauguration of the President of the United States is a moment in history that serves as a vehicle to communicate to the world the commitment and spirit of the New Administration.

It is with this in mind that I forward this letter to you as a member of the Inaugural Security and Credential Committee. You displayed the highest degree of professionalism and dedication in many important tasks.

You were always willing and ready to work long hours, above and beyond the normal work day. You volunteered your services for almost anything asked of you.

Throughout the planning and implementation period, you were faced with an everchanging list of requirements. Your dedication to duty, understanding of the difficulties faced by the Inaugural Committee, and cooperative attitude are indicative of a true professional. Your overall manner of performance was truly outstanding.

If we had the power today, each of you would receive a tangible medal of citation for the highest award of Volunteer Action. Possessing only words, we say again, thank you for all the service given so unselfishly.

Sincerely,

Frank Wison, Director

Security & Credentials Committee

Donald Brock, Deputy Chief

In Charge of Internal Security

NW 68261 Docld:32239461 Page 9



LILLIAN BARBARA JOHNSON

served with distinction on behalf of the Armed Forces of the United States at the Inauguration of

Jimmy Carter

on the twentieth day of January, one thousand, nine-hundred seventy-seven in Washington, District of Columbia

Fordy Ry Tvarie Viki Logers
Bardyl A. Tirana Bicki Rogers

Co-Chairpersons

1977 Inaugural Commiller

Robert G. Perks

Major General USA

Chairman

THE WHITE HOUSE WASHINGTON

February 3, 1977

To Lillian Johnson

I deeply appreciate your dedicated and untiring work on the 1977 inauguration. The inaugural program was a great success, open to all of our citizens. This would not have been possible without the unselfish help, cheerful spirit and long hours freely given by volunteers such as you.

You have helped to set an example of what we Americans can accomplish by sharing our talents and energies with each other. Many thanks.

Sincerely,

Miss Lillian Johnson 7516 Forest Road

Landover, Maryland 20875



Your assistance with the 1977 Inauguration meant a great deal to me personally. More importantly, it was a great example of what we Americans can accomplish by sharing our talents and energies with each other.

Timney Carter

Life Experience: Inauguration of President and Vice President of the United States, 1977 Presidential

Inaugural Committee, Washington, D.C.

Competency Statement

Position Descriptors

As Site Coordinator & Administrative Assistant of the Inaugural Committee's Security & Credential division, I have:

- Acquired knowledge as to how A. legislative priorities are set
- Held high level administrative responsibility in operating the office
- Supervised productivity, flow of work and overall operations of our office with top United States Secret Service officials and congressional members.
- Through the concept of creative D. office leadership I have assisted in planning, organizing and controlling the operations of presidential security
- Utilize techniques to help maintain good employee relations through effective supervision, delegation, evaluating, training, and thorough communications with USSS.
- Arranged and made contacts with top USSS agents, presidential advance team, and congressional members for indepth security conferences.

PERSONAL QUALIFICATIONS STATEMENT

OMB APPROVED 50-R0048

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THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

Standard Form 172, January 1972 U.S. Civil Service Commission 172-102

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| Federal Register April 25, 1977 — Typ 13. Lowest pay or grade you will accept PAY 3 per Yr. 15. Will you accept temporary employment (Acceptance or refusal of1 month or tomporary employment will not affect your consideration1 to 4 month for other appainments.) A to 12 month 19. VETERAN PREFERENCE. Answer all A. Have you ever served on active due B. Have you ever been discharged from to honorable by a Discharge Review If "Yai," give drails in Item 37. C. Do you claim 3-point preference bas If "Yni," you will be required to furn D. Do you claim 10-point preference?. | GRADE OR 5 R for: YES NO less? X whis? X whis? X on the Whited State on the armed services w Board or similar an ued on active duty in sich records to support | Steno 5 14. When will you be upolil notification 6. Where will you accept washington, D.C. Any place in the Uni Only in (specify): 1 not apply to you, answer as military service? (Exclusionates) of the samed forces? your claim at the time you as | Inited States, and States, and States, and tours of actions the conditions. | X Cea | (Las the 18. Are | an 40 be you wi | NO NO Guarda | (Cb SOM X |
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| May inquiry be made of you I'A "No" will not affect your | t present employer rega consideration for employm | est spjets est spjets | enties e | ezpi for HEARING E | XAMINER positions.) | | Yes No | | |
|--|--|--|-------------|---|--|----------------------|--|--|--|
| Dates of employment (| | | | | "Security-Cre | ~11c | If Federal service, civilian or military | | |
| 1 From 12/30/76 | To presen | T TIME | | Site Coom | linator/Secre | tarv | grade | | |
| Salary or carnings | | Avg. hrs. | Place | of employment | Number and kind of er | nolovees | Kind of business or organization | | |
| Starting \$ 150.00 | per WK | ber meek | City: | Washington | severa | 1-10 | (manufacturing, accounting, insurance, | | |
| Present \$ Same | per | 50 | State: | | volunteers | | 1977 Inaugural Comte | | |
| Name of immediate supervis | of | | | Name of employer | (firm, organization, etc.) | क्छ्य बर्वदा | ess (including ZIP Code, if known) | | |
| Frank Wilson, | Director | | | 1977 Inaux | pural Committ | æ, | 2nd & "D" Streets, S. | | |
| Area Code and phone No. if | known 202/472- | 4350 | | Washington | n, D.C. 20024 | | | | |
| Reason for wanting to leave | Job is tem | unatir | ng a | n 1/31/77 | | | | | |
| Description of duties, respon | sibilities, and accomplis | hments | Inst | ructing sev | eral sub-com | nitte | es within the | | |
| Inaugural Commi | ittee on proc | edure | and | preparatio | n of securit | y cle | arance forms. | | |
| Processing and | preparing S. | C. for | TRS . | for securit | y pick-up. (| Commu | nication by phone | | |
| on a very large | scale with | Secret | : Se | rvice. Whit | e House and I | nany | other agencies for | | |
| Inauguration. | Worked with | the a | rec | tor prepari | ng and design | mid. | security credentials | | |
| Sat-in on meet | ngs Security | & PIE | 255 | Personner, | Mana lottor | TI all | d kept minutes. | | |
| Operated the Co | mmand Post a | T VIS | LTOI | s center. | Typed Tetter | For ager | orandums, etc., | | |
| Presently work | ation concer | action a | Ctiv | ities of the | e office. | | | | |
| Dates of employment (| | | | Exact title of position | | | If Federal service, civilian or military | | |
| ² From 9/76 | To 11/7 | 16 | | Secretary/ | Personnel As | st. | grade | | |
| Salary or carnings | • | Avg. hrs. | Place | of employment | Number and kind of en | | Kind of business or organization | | |
| Scarting \$ 10,096. | per yr. | per week | City: | Washington | supervised | | (manufacturing, accounting, insurance | | |
| Final \$ Same | per | 40 | State: | D.C. | none | | Federal | | |
| Name of immediate superviso | | | : | • | - | and add | ress (including ZIP Code, if known) | | |
| Carl McCarden/ | | | | Congressional Budget Office 2nd & "D" Streets, S.W. | | | | | |
| Area Code and phone No. i | | | | Zna & "D" | Streets, 5. | Λ. | | | |
| | porary positi | | <u>.</u> | | | | | | |
| | | | | | | | vision, Human Resour | | |
| and Personnel (| والمراقع والمراجع وا | | | | | | roposals, budget | | |
| reports, generally Vydec Computer | | | 2121 | retebroile c | Onnuit Cactor | S. C | perated the | | |
| vydec computer | III all divis | num. | | | | | | | |
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| | | | | | | For agen | Cy use (shill cades, etc.) | | |
| | | | | | | - | | | |
| Dates of employment (| month, year) | | | Exact title of position | 10 | | If Pederal service, civilian or military | | |
| ³ Prom 7/76 | To S | 76 | | Secretary/ | legal Asst. | | and Temporary Agency | | |
| Selary or carnings | • | Avg. hrs. per week | 5 | of employment | Number and kind of en supervised | iplo yees | Kind of business or organization | | |
| Starting \$ 4.75 | per hr. | - | City: | was mig car | Supervised | | (manufacturing, accounting, insurance atc.) | | |
| Final & Same | bes . | 180. | State | | none | | secretarial agency | | |
| Name of immediate supervisi | | | | | | | ss (including ZIP Code, if known) | | |
| Ms. Susan Heuse Area Code and phone No. if | | | | | mporaries, I | | | | |
| | | | | 1120 -196 | h Street, N. | N. | | | |
| Reason for leaving Them? Description of duties, respon | corary placen | ent ac | jenc | ¥ <u> </u> | | · | | | |
| | | | | | al legal ass | Lgome | nts on short-term. | | |
| Secretary to at | Tomeys Pa | | ea_g | eneral secr | etarial dutie | es, t | yping drafts, | | |
| briefs, other o | nriestowew | z, an | ı te | reboone com | munication. | | | | |
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| | | | | | | For agen | cy use (skill codes, etc.) | | |
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| 20. EXPERIENCE (Start with your FRESENT post | 102 312 40 | Z DOLL. | | uno , : jmini in u, sta | TE DIOCES I | n order.} |
|--|-----------------------|----------------------|---|--|-----------------------|---|
| May inquiry be made of your present employer reg. (A,"No" wall not a feet your constantion for employer | eding your | characti Lites ex | api for HEARING | EXAMINER pesitions.) | ? | Yes No |
| Dates of employment (zanto, year) 9/ | 75 | | Exact title of position | | | If Pederal service, civilian or military grade |
| From 8/74 To PRESEN | T TIME | | Legal Se | | | |
| Salary or earnings | Avg. hrs. | | of employment | Number and kind of e supervised | mployees | Kind of business or organization (manufacturing, accounting, interest, |
| Staning \$ 10,500 per Yr. | | City: | Washington | | | esc.) |
| Present same per | 37-3 | State: | | 0 | | Law Firm |
| Name of immediate supervisor | | | | | | ess (including ZIP Code, if known) |
| JoAnna McAtee | | | | x, Kintner, | | |
| Area Code and phone No. if known | | | 1815 "H" | Street, N.W. | , Was | hington, D.C. |
| Reason for wanting to leave laid off | | | | • | | |
| Description of duties, responsibilities, and accompli | shments] | Lega | l Secretary | to several | attor | neys in the firm, |
| in areas of litigation, rea | al est | ate, | tax, labor | , Federal Co | ommuni | cations-took |
| dictation, wrote letters of | gene | ral | corresponde | nce, kept re | cords | , typed briefs, |
| proposals, etc. Telephone | Commu | nica | tions with | clients and | other | firms, etc. |
| | | • | • | • | | _ |
| | · | | | | | |
| | | | | | | |
| | · | | | | For agen | icy use (skill codes, isc.) 1/72-6/74 |
| (THE NEXT THREE JOBS LISTED | BELOW | WER | E COURSE RE | LATED WHILE | | DING STRAYER COLLEGE) |
| Dates of employment (month, year) | | | Exact title of position | | • | If Federal service, civilian or military |
| From 11/73 To 8/7 | 4 | | Secretary | | | grade |
| Selary or earnings | Avg. hrs. | Place | of employment | | mployees | Kind of business or organization |
| Starting \$ 4.50 per hr. | per week | • | Washington | supervised | | (manufacturing, accounting, insurana, |
| | 20 | State: | D.C. | 0 | | em.) Secretarial Service |
| Name of immediate supervisor | 1 20 | Scier. | | Cham amazoration etc | l and add | ess (including ZIP Code, if known) |
| | | | • • | | | th Street, N.W. |
| Clara, Bob Ares Code and phoce No. if known | · | | Washington | | ., -10 | th beater, man. |
| <u> </u> | | | washington | , D.C. | | |
| Reson for leaving temporary job | | <u>.</u> | | 202 12 1122 | 56 111 | th many law tirms |
| Description of duties, response bilities, and accomplis | prima (| sain | ed experien | Ced in worki | ng wi | th many law lilins |
| in the area as Legal, Exec | utive, | Sta | tistical an | d lecunicar. | -25CI 6 | tary on short-term |
| assignments. | | | | | | |
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|).* | | | | | | |
| • | | | | • | For agen | cy use (skill cada, etc.) |
| | | | | | For agen | cy use (skill codes, etc.) |
| Dates of employment (month, year) From 4/73 To 6/73 | | | Exact title of position Transcribe | r | • | If Pederal service, civilian or military grade |
| From 4/73 To 6/73 Salary or earnings | Avg. hrs. | | Transcribe of employment | Number and kind of er | • | If Federal service, civilian or military grade Kind of business or organization |
| © From 4/73 To 6/73 | Avg. hrs. per week | | Transcribe | Number and kind of er supervised | nployees | If Pederal service, civilian or military grade Kind of business or organization (manufacturing, accounting, inturation, |
| From 4/73 To 6/73 Salary or earnings | _ | | Transcribe of employment | Number and kind of er | nployees | If Federal service, civilian or military grade Kind of business or organization |
| Salary or earnings Starting \$ 3.50 per hr. | per week | City: | Transcribe of employment Washington D.C. | Number and kind of er supervised | nployees | If Pederal service, civilian or military grade Kind of business or organization (manufacturing, accounting, inturation, |
| From 4/73 Salary or earnings Starting \$ 3.50 First \$ per | per week | City: | Transcribe of employment Washington D.C. Name of employes (| Number and kind of er supervised | nployees | If Federal service, civilian or military grade Kind of business or organization (manufacturing, accounting, inturation, gr.) Reporting Agency |
| From 4/73 Salary or earnings Starting \$ 3.50 per hr. Final \$ per Name of in mediate supervisor | per week | City: | Transcribe of employment Washington D.C. Name of employee of Hoover Rep | Number and kind of ensupervised O form. crypnization, etc.) orting Agence | nployees and addre | If Federal service, civilian or military grade Kind of business or organization (manufacturing, accounting, inturation, gr.) Reporting Agency |
| Starting \$ 3.50 per hr. First \$ per Name of in mediate supervisor Doris Hoover Ares Code and phone No. if known | per week 20 | City: | Transcribe of employment Washington D.C. Name of employer Hoover Rep 3rd & Mass | Number and kind of er supervised O from ergonization, etc.) orting Agence Ave., N.E. | nployees and addre | If Federal service, civilian or military grade Kind of business or organization (manufacturing, accounting, inturation, str.) Reporting Agency ss (including ZIP Code, if known) |
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| Present 3 per | 15 | State: | · · · · · · · · · · · · · · · · · · · | 0 | | Reporting Agency |
| Name of immediate supervisor | | | Name of employer | (firm, organization, etc.) | and addr | ess (including ZIP Code, if known) |
| Bernie Richards | | | BGH Repor | ting Agency | | |
| Area Code and phone No. if known | | | | | W., W | ashington, D.C. |
| Reason for wanting to leave Course re | elated - f | or e | <u> </u> | | | |
| Description of duties, responsibilities, and acc | T | | | | | |
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| Fmul same per | 37-32 | Scate: | D.C. | 0 | | Congressional Office |
| Name of immediate supervisor | | | 1 | | | ess (including ZIP Code, if known) |
| Marilyn Shapiro | | | | oman Elizabe | | |
| Ares Code and phone No. if known | | | Longworth | House Office | e Bld | g., 3rd & C Sts. S.E. |
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| Salary or earnings | Avg. hrs. | L. | of employment | Number and kind | of employees | |
| Starting \$ 6.000 per yr. | per week | City: | Washington, | supervised | | (manufacturing, accounting, insurance, ac.) |
| Present 8 per | 37-1/2 | State: | | 2 | | Management Consultant |
| Name of immediate supervisor | | | | | | ress (including ZIP Code, if known) |
| Layle Luckett | | | | House, Inc | | B C |
| Area Code and phone No. if known | | | 2100 "M" S | Street, N.W | ., wasi | nington, D.C. |
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| Description of duties, responsibilities, and a | ccomplishments S | Secr | etary to fo | our managem | ent co | nsultants, wrote |
| letters of general corr | espondence, | , ke | pt records | , arranged | for con | nferences and |
| travel, typed gov't. pr | oposals, tr | cave | led occasion | onally. | | |
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| Dates of employment (month, year) From 5/67 To | 1/68 | | Exact title of position Secretary | 30 | • | If Federal service, civilian or military grade |
| Salary or earnings | Avg. hrs. | Place | of employment | Number and kind o | of employees | Kind of business or organization |
| Starting \$ 8500 per yr. | | | Washington | supervised | | (manufacturing, accounting, insurance; |
| Final \$ per | | State: | | 2 | | Employment Agency |
| Name of immediate supervisor | 10, 2 | | | (firm. organization. (| esc.) and add | ecis (including ZIP Code, if brown) |
| Joyce Sarsfield | | • | | | | velopment Agency |
| Aer Code and pace: No. if known | | | | | | Washington, D.C. |
| Reason for leaving Company went | hankrunt | | 14011 0 30 | | | |
| Description of duties, responsibilities, and a | Dankiupe | • | | | | |
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| Dates of employment (masth, year) Prom 4/66 To Salary or manings Starting \$ 4200 per yr. Final \$ per Name of immediate supervisor Nadine Flack Area Cook and phone No. if known | 5/67 Avg. hrs. per week 40 | Flace City: State: | Exact title of position Clerk-typ: of employment Washington D.C. Name of employer of Georgetown Washington | Number and kind of supervised Offerm, organization, et University | For ages | general correspondent cy use (skill codes, etc.) If Federal service, civilian or military grade Kind of business or organisms, (manufacturing, accounting, interesto, ttc.) University co (including ZIP Code, if brown) |
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· ANSWER ALL QUESTIONS CORRECTLY AND FULLY

21 A. Special qualifications and skills (skills with machines; patents or inventions; your most important publications (do not submit capies ûnless requested); your public gracking and publications experience; membership in professional or minutific societies; etc.)

Operate Vydec Computer

Most IBM typewriters, Selectric II, Standard Electric, Executive, etc.
Operate Court Reporters model—Stenotype machine for dictation
Operate the stenorette, IBM Dictaphones & others
10 key adding & calculator machines

Year of latest F. Approximate number C. Sence or other licensing authority Year of first B. Kind of License or Certificate (For example, pilot, of words per minute: license license registered nurse, lawyer, radio operator, C.P.A., etc.) or certificate or certificate Shorthand Typing D.C. Drivers permit 75–80 120-14

| 22. A. Did you graduate from high school, or will | B. Na | me and loc | ation (city d | and State) o | f last high | school attend | ed | , | • |
|--|-------------------|-----------------|-------------------------------------|---------------------------------------|-----------------------|------------------|-----------------------|-------------------|----------------|
| you graduate within the next nine months? YES MONTH/YEAR NOT HIGHEST GRADS COMPLETED 25 6/62 12 | | unbar Jashin | | | , lst | e "N" S | treets | s, N.W. | |
| C. Name and location (city, State, and ZIP Code if known) of or university. (If you expect to graduate within 9 states | Dates attended | | Years Completed | | No. of credits compl. | | Type of | Year of | |
| MONTH and year you expect degree.) | From | To | Day | Night | | Quarter bours | degree (B.A., ex.) | degree | |
| Strayer College | | . 1/72 | 7/74 | 2 | 2 | 18 | 9 | Specia | 1 |
| 13th & "G" Streets, N.W. | | | | | | | | stude | nt |
| | | | | 1 | | | | | |
| | No. of crea | | | | • | | | No. of cree | |
| D. Chief undergraduate college subjects | Semester hours | hours hours | E. Chief graduitte college subjects | | | | | Semester bours | Dours Dours |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | · · · · · · · · · · · · · · · · · · · | | | | | |

F. Major field of study at highest level of college work

Court & Conference Reporting

G. Other schools or training (for example, trade, vecational, armed forces, or business). Give for each the name and location (city, State, and ZIP Code if brown) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.

Johnson's Business School, 14th & N.Y., Avenue, N.W. 1964 Secretarial Course, typing, speedwriting, clerical

| 23. HONORS, AWARDS, AND FELLOWSHIPS | 24. LANGUAGES OTHER THAN | ENGL | ISH | | | | | | | | | | |
|-------------------------------------|---|------|---------|------|------|----------|-------------|-------------|---------------|------|------|--------|-----|
| 1977 Inaugural Committee | List the languages and indicate your knowledge of each by | | Reading | | | Speaking | | | Understanding | | | Witing | |
| Certificate of Appreciation | placing "X" in proper columns | Excl | Good | Fair | Excl | Good | Fair | Excl | Good | Fair | Excl | Good | Fai |
| White House letter | none | | | | | | | | | | | | |
| Jury Duty Certificate | | | | | | | | | | | | | |
| | | | | | | | | | | | П | | |

25. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and firmess for the position for which you are applying. Do not repeat names of supervisors listed under Item 20, EXPERIENCE.

| FULL NAME | PRESENT BUSINESS OR HOME ADDRESS (Number, Street, City, State and ZIP Code) | BUSINESS OR OCCUPATION |
|----------------------|---|------------------------|
| Rev. Robert Harrison | New Samaritan Baptist Church 6th & Maryland Avenue, N.E. | Minister |
| Ellis Mayo | Manpower Office 6th & Pennsylvania Avenue, N.W. | Job counselor |
| Maureen Plummer | National Center on Black Aged | Comptroller |

Page :

| | ANSWER ITEMS 26 THROUGH 36 BY PLACING AN "X" IN THE PROPER COLUMN | Yes | No | 1 |
|--------------|---|-----------------|--|--|
| 26 | · | 1 | | 1 |
| 20. | Are you a citizen of the United States? | X | | ľ |
| | | | | 1 |
| | Before enswering these questions read Items 27 and 28 in the assached instructions. Are you now a member of the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A.? | | X | ľ |
| | (a) Are you now, or within the last ten years have you been, a member of any organization, or group of persons including but nor limited to the Communist Parry, U.S.A., or any subdivision of the Communist Parry, U.S.A., which during the period of your membership you knew was advocating or teaching that the government of the United States or any political subdivision thereof should be overthrown or overturned by force, violence, or any unlawful means? | | X | |
| | (b) If your answer to (a) is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims of such organization or group of persons to overthrow or overturn the government of the United States or any state or any political subdivision thereof by force, violence, or any unlawful means? | | x | 1 |
| 9. | If your answer to 27 or 28(a) above is in the affirmative state the names of such organizations and the dates of your membership in each in tem 37. | | | |
| 31. | Within the last five years have you been fired from any job for my reason? Within the last five years have you quit a job after being notified that you would be fired? If your answer to 30 or 31 above is "Yes," give details in Item 37. Show the name and address (including ZIP Code) of employer, approximate dam, and reasons in each case. This information should agree with your answers in Item 20, EXPERIENCE. | | X |]. |
| 12. | Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under charges for any offense against the law? (You may omit: (1) traffic violations for which you paid a fine of \$30.00 or less; and (2) any offense committed before your 21st birthday which was finally adjudicated in a juvenile court or under a Youth Offender law.) | | X | |
| 33. | While in the military service were you ever convicted by general court-martial? | | n/a | A A A A A A A A A A A A A A A A A A A |
| 34. | Does the United States Government employ in a civilian capacity or as a member of the Armed Forces any relative of yours (by blood or marriage)? | | X | 4 |
| 35. | (See Items 34 and 35 in the attached instruction sheet.) Do you live with, or within the past 12 months have you lived with, any of these relatives who are employed in a civilian capacity? If your answer to 34 is "Yes," give in Item 37 for such relatives: (1) full name; (2) present address (including ZIP Code); (3) relationship; (4) department, agency, or branch of the Armed Forces. If your answer to 35 is "Yes," also give the kind of appointment held by the relative(s) you live with or have lived within the past 12 months. | | X | A STATE OF THE PARTY OF THE PAR |
| 36. | Do you receive or do you have a pending application for retirement or retainer pay, pension, or other compensation based upon military, Federal | | | |
| | civilian, or District of Columbia Government service? | | X | Γ |
| mar | r Statement cannot be processed until you have answered all questions, including Items 26 through 36 above. Be sure you have placed an "X" to the legater (4) above, either in the "Yes" or the "No" column. Space for detailed answers. Indicate Item number to which answers apply. | | | ببجد |
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| | | | | _ |
| lf s pos | nore space is required, use full sheets of paper approximately the same size as this page. Write on EACH sheet your name, birth date, and same tribe. Attach all sheets to this Statement at the top of Page 3. | ORCHINEN I | or | |
| | | | | _ |
| | ATTENTION — THIS STATEMENT MUST BE SIGNED | | | |
| | Read the following paragraph carefully before signing this-Statement | | | |
| in ro | faire answer to any question in this Statement may be grounds for not employing you, or for dismissing you after such and may be punishable by fine or imprisonment (U.S. Code, Title 18, Sec. 1001). All statements are subject to induding a chack of your fingerprints, police records, and formar amployers. All the information you give will be coviewing your Statement and is subject to investigation. A faire answer to items 27 or 28 could deprive you of your subject to investigation to the penalties described above. | vestig neids | jatic rod | in |
| | CERTIFICATION SIGNATURE (Sign in inh) DATE SIGNED | | | _ |

Page 4

063-19-51434-9

May 17, 1977

CERTIFICATION

I CERTIFY that all of the statements made in this Statement are true, complete, and correct to the best of my knowledge

and belief, and are made in good faith.

| | | NOTICE | E OF RATI | ING | | | | | | |
|---|---|--|--|---|--------------|----------------|--|--|--|--|
| | APPI | ICANT MUST FILL IN | ALL BLANKS IN THE | S SECTION OF | | • | | | | |
| TITLE OF EXAMINA | NOITA | PLACE OF EXAM | INATION | | DATE | OF T | EST | | | |
| Stenographer and Typist Washington, D.C. | | | | | | April 25, 1977 | | | | |
| | NAME AND ADDRES | SS (Number, Street, City, | , State and ZIP Code) | | | 2. | | | | |
| 75: | llian B. Johns 16 Forest Road | 1 | | | It is | a rec | not a notice of appointment. ord of your rating. It is im- al you keep it. OOF CONSIDERATION | | | |
| La | ndover, Maryla | ma 20075 | | | | F | ROM ISSUE DATE | | | |
| | | | | | □ 6 P 区 3 | yea see | | | | |
| You are ELIGI | BLE for the followi | ng grade(s): | | | | | | | | |
| CLERK-TYPIST | CLERK- STENOGRAPHER | CLERK-DICTATING MACHINE TRANSCRIBER | CLERK- STENOGRAPHER (TRAINEE) | YOUR NUMERIC RATING | AL | 3 | FOR CIVIL SERVICE OMMISSION USE ONLY | | | |
| □ GS-2 | □ G5∕3 | ∏GS-3 | | | | | TEST SCORES | | | |
| D GS-3 D GS-4 GS-4 D GS-5 | | ☐ GS-4 | GS-2 82 | | | | GENERAL TEST CLERICAL PLUS VERBAI | | | |
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| You are INELI | GIBLE for the follo | wing grade(s): | | | | | TYPING | | | |
| CLERK-TYPIST | CLERK- CLERK-TYPIST CLERK- STENOGRAPHER TRANSCRIBER (TRAINEE) | | | | | 6000 | 64/6 | | | |
| □ GS-2 □ GS-3 □ GS-4 | ☐ GS-3 ☐ GS-4 ☐ GS-5 | ☐ GS-3 ☐ GS-4 | ☐ GS-2 | | | 8 9 8 | DICTATION | | | |
| ical rating You did n You did n | not earn a passing so g is assigned for then not pass the typing p not pass the stenogra | performance test. uphy performance test | | | ier- | | 119 CLERICAL 61 | | | |
| Your qual or educati | lifications statement | r is higher than that of does not show that y grade(s) checked ineli- correspondence. | ou meet the minimu | | | V | VERBAL. | | | |
| THE ITEMS CH | ECKED BELOW APP | LY TO YOU: | | | | 3 | E OTHER SIDE FOR PLANATION OF SCORES | | | |
| You passed apply for Standard If You failed this notice | d the general tests stenographer) of the Form 171. It the stenography to and a Personal Quity | | you need retake on ilso present this noti compete, you need r nt, S.F. 171. required education | ily the typing ce and a Persectake only the is shown. | ional O | and dualifi | cactating part if you cactons Statement, | | | |
| April 25, 19 | | \$99 N 19 | nited States Ci 900 E Street, Mashington, D.C. | I.W. | ce Co | omni. | ssion | | | |
| | BE SURE TO | READ THE IMPORTA | NT MESSAGES ON TH | IE BACK OF T | HIS FO | RM | CSC FORM 4008-C | | | |

Superior Court of the Vistrict of Columbia

Certificate of Appreciation

| LILLIAN B. JOHNSON , having sowned with distinction as a juros | |
|--|--|
| Court of the District of Columbia during the month of JANUARY | |
| is presented this certificate of appreciation for significant community service by | |
| the Court on behalf of the grateful citizens of the District of Columbia. | |
| | |
| | |
| Bouste L. Lune | |

CHIEF JUDGE

EXECUTIVE OF HICK.

DISTRICT OF COLUMBIA COURTS

Select Committee on Assassinations U.S. House of Representatives WASHINGTON, D.C. 20515

August 16, 1977

TO:

BECKY

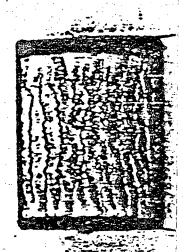
FROM:

NANCY

RE:

LILLIAN JOHNSON

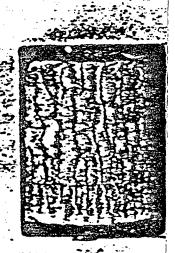
Thought you would want a copy of her resume. She will be starting 8-29-77.





Your assistance with the 1977 Inauguration meant a great deal to me personally. More importantly, it was a great example of what we Americans can accomplish by sharing our talents and energies with each other.

Timmey Carter



RESUME

LILLIAN BARBARA JOHNSON 7516 Forest Road Landover, Maryland 20875 (301) 772-3341(H) (202) 755-6808(0)

Position Desired - Administrative Assistant/Secretarial

Experience - District of Columbia

| 5/77 - Present | Department of Housing and Urban Development 451 7th Street, S.W. Clerk-typist |
|----------------|---|
| 12/76 - 2/77 | 1977 Presidential Inaugural Committee 2nd & "T" Streets, S.W. Administrative Assistant/Site Coordinator |
| 9/76 - 11/76 | Congressional Budget Office 2nd & "D" Streets, S.W. Secretary |
| 7/76 - 9/76 | Stuart Temporaries, Inc. 1120 -19th Street, N.W. Secretary |
| 8/74 - 9/75 | Arent, Fox, Kintner, Plotkin & Kahn 18th & "H" Streets, N.W. Legal Secretary |
| 11/73 - 8/74 | Temporaries, Inc., 1015 18th Street, N.W. Secretary |
| 5/13 - 6/14 | Longworth House Office Building, N.J. & "C" Streets, S.E. Secretary |
| 1/73 - 8/73 | Model Inner Cities Community Organization 9th & "U" Streets, N.W. Executive Secretary |
| 3/70 - 3/71 | American Association of Junior Colleges One Dupont Circle, N.W. Secretary |
| 2/68 - 1/70 | Harbridge House, Inc. 2100 "M" Street, N.W. Support Secretary |
| 5/67 - 1/68 | Tabulating Research & Development Agency 14th & "K" Streets, N.W. Secretary |
| 5/66 - 5/67 | Georgetown University, 37th & "O" Streets, N.W. Clerk-typist |

Education:

1/72 - 7/47 Strayer College, 13th & "G" Streets, N.W.

Studied Court & Conference Reporting, Stenotype,

Legal reporting and advanced vocabulary

9/63 - 6/64 Johnson's Business School, 14th & N.Y. Avenue,

N.W. Secretarial Course

9/59 - 6/62 Graduate of Dunbar High School, 1st & "N"

Streets, N.W. Commercial Courses

Skills: Stenotypist 100 - 140 wpm. Typist 75 - 80

Seeking opportunity for career professional position

willing to start as trainee, willing to travel occasionally

Personal:

Divorced

One daughter age 8 years.

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Skills:

Stenotypist 100 - 140 wpm. Typist 75 - 80

Seeking opportunity for career professional position willing to start as trainee, willing to travel occasional

Personal:

Divorced

One daughter age 8 years.

1977 Inaugural Committee



February 7, 1977

Dear Ms. Johnson:

President Carter and Vice President Mondale have asked us to express their sincere appreciation to you for your most commendable efforts in support of the 1977 Inauguration.

The Inauguration of the President of the United States is a moment in history that serves as a vehicle to communicate to the world the commitment and spirit of the New Administration.

It is with this in mind that I forward this letter to you as a member of the Inaugural Security and Credential Committee. You displayed the highest degree of professionalism and dedication in many important tasks.

You were always willing and ready to work long hours, above and beyond the normal work day. You volunteered your services for almost anything asked of you.

Throughout the planning and implementation period, you were faced with an everchanging list of requirements. Your dedication to duty, understanding of the difficulties faced by the Inaugural Committee, and cooperative attitude are indicative of a true professional. Your overall manner of performance was truly outstanding.

If we had the power today, each of you would receive a tangible medal of citation for the highest award of Volunteer Action. Possessing only words, we say again, thank you for all the service given so unselfishly.

Sincerely,

Frank Wison, Director

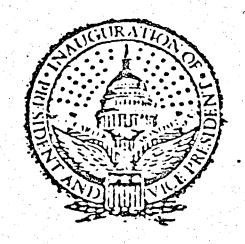
Security & Credentials Committee

Donald Brock, Deputy Chief

In Charge of Internal Security

NW 68261

Docld:32239461 Page 31



LILLIAN BARBARA JOHNSON

served with distinction on behalf of the Armed Forces of the United States at the Inauguration of

Jimmy Carter

on the twentieth day of January, one thousand, nine-hundred seventy-seven in Washington, District of Columbia

Fordy Ry Wirani Vicki Lagus Bardyl A. Tirana Bicki Rogers

Co-Chairpersons

1977 Inaugural Commission

Robert G. Perks

Major General USA

Chairman

THE WHITE HOUSE WASHINGTON

February 3, 1977

To Lillian Johnson

I deeply appreciate your dedicated and untiring work on the 1977 inauguration. The inaugural program was a great success, open to all of our citizens. This would not have been possible without the unselfish help, cheerful spirit and long hours freely given by volunteers such as you.

You have helped to set an example of what we Americans can accomplish by sharing our talents and energies with each other. Many thanks.

Sincerely,

Miss Lillian Johnson 7516 Forest Road

Landover, Maryland 20875



Your assistance with the 1977 Inauguration meant a great deal to me personally. More importantly, it was a great example of what we Americans can accomplish by sharing our talents and energies with each other.

Timney Carter

Life Experience: Inauguration of President and Vice President of the United States, 1977 Presidential Inaugural Committee, Washington, D.C.

Competency Statement

Position Descriptors

As Site Coordinator &
Administrative Assistant
of the Inaugural Committee's
Security & Credential division,
I have:

- A. Acquired knowledge as to how legislative priorities are set
- B. Held high level administrative responsibility in operating the office
- C. Supervised productivity, flow of work and overall operations of our office with top United States Secret Service officials and congressional members.
- D. Through the concept of creative office leadership I have assisted in planning, organizing and controlling the operations of presidential security
- E. Utilize techniques to help maintain good employee relations through effective supervision, delegation, evaluating, training, and thorough communications with USSS.
- F. Arranged and made contacts with top USSS agents, presidential advance team, and congressional members for indepth security conferences.

AMENDMENT TO PERSONAL QUALIFICATIONS STATEMENT

OMB APPROVED 50-R0048

| 9 | ć | | | | , | | efore completing this | | |
|----------------------|---------------------------------------|------------------|-----------------------|-------------|---------------------|------------|--|--|--|
| undated was come | pleted Ageni | cies are rectuir | red to accept | a Drevi | iously completed I | Personal O | ualifications Statement | as curre | nal positions since the statement being ent when this form is attached. Before le. Otherwise write or print legibly in |
| 1. NAME (Last) (Fi | irst) (Middle |) (Maiden, i | fany) 🔲 h | AR. | MISS MRS. | 2 DATE | OF THIS STATEMENT | 3. BIRTH | 1 DATE (month, day, year) |
| AND ADDRESS (N | umber, Street | , City, State, e | ana ZIP Coa | (e) | | May | 17, 1977 | Dec | cember 6, 1943 |
| JOHNSON, I | illian | Barbar | a Kill | ens_ | | | ON FOR SUBMISSION (C | | |
| 7516 Fores | | | | | | | | | |
| Hyattsvill | | | | | | 1 — | update Personal Qualific update Personal Qualific | | totement in my Official Personal Folder |
| 4. KIND OF POSITION | YOU ARE FIL | ING FOR (Or | title and nu | mber of a | announcement) | I — | update attached Personal | | |
| Securit | y Assis | stant | 15-2 | 1 (7 | 7)A | | requested | | |
| 6. LOWEST PAY OR G | | ILL ACCEPT | GRAI | æ | | | • | | |
| \$ per | | or | 7 | | · | | | | |
| 7. EXPERIENCE (Start | with your P | RESENT posit | tion and wor | k back. | Account for periods | of unemplo | yment in separate blocks | in order, | , |
| May inquiry be ma | ade of your p | resent emplo | yer regardin | g your o | haracter, qualifica | tions, and | record of employment | ? | No (A"No" will not affect your |
| consideration for em | | | | | EXACT TITLE OF P | OSITION | | | F FEDERAL SERVICE, CIVILIAN OR |
| FROM May 9, | | | · | | Clerk-t | ypist | | | MILITARY GRADE 5 |
| SALARY OR EARNINGS | - | | AVG. HRS. PER WEEK | PLACE | OF EMPLOYMENT | | NUMBER AND KIND OF | | KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insur- |
| STARTING \$ | | er week | 40 | CITY: | D 0 | on, | 0 | | ance, etc.) |
| FINAL \$ | | er | 40 | STATE: | | | | | Housing & Urban Devel |
| NAME OF IMMEDIATE : | SUPERVISOR | | | | 1 | | - | _ | iss (including ZIP Code, if known) Development (HUD) |
| Charles Fie | ld | | | | - | | .C. 20410 | | |
| AREA CODE AND PHO | | | | | | | | | |
| | | | | | | | | | and opportunity |
| DESCRIPTION OF DUTI | | | | | | | | | ty of materials |
| | | | | | | | | | nda and issue papers Responsible for |
| maintenance | of su | niect m | atter | File | s for the | etaff | Ty specialization (Exem tho | uah ' | this job description |
| | | | | | | | anscribed it | | |
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| secretarial | | | | | | | | 委 | |
| | | | | | | | | | 740 |
| | | | | · | | | | FOR AC | GENCY USE (skill codes, etc.) |
| NATES OF EAST OVALEN | g / | | | | EXACT TITLE OF P | OSITION | | | F FEDERAL SERVICE, CIVILIAN |
| DATES OF EMPLOYMEN | 11 (<i>monus,</i>) TO | | | | Exact title of t | 03111014 | | | OR MILITARY GRADE |
| SALARY OR EARNINGS | | | AVG. HRS. | PLACE | OF EMPLOYMENT | | NUMBER AND KIND OF | | KIND OF BUSINESS OR ORGANIZATION |
| STARTING S | | rer | PER WEEK | CITY: | | | EMPLOYEES SUPERVISE | D | (manufacturing, accounting, msurance, etc.) |
| · FINAL S | 3 1 | PER | | STATE: | • | | | | |
| NAME OF IMMEDIATE | SUPERVISOR | | | | NAME OF EMPLO | YER (firm, | organization, etc.) AN | D ADDR | ESS (including ZIP Code, if known) |
| | | -, - | | | 4. | | | | i |
| AREA CODE AND PHO | | 10MN | | | <u> </u> | | | | |
| REASON FOR LEAVING | | | | | | | | · · · · · · · · · · · · · · · · · · · | |
| DESCRIPTION OF DUTIE | ES, RESPONS! | MUIRS, AND | ACCOMPLISH | MENTS | | | | | |
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| | | | | | | | | FOR AG | SENCY USE (skill codes, etc.) |
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THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

Standard Form 172, January 1972 U.S. Civil Service Commission

| DATES OF EMPLOYMENT (month, year) | | | EXACT TITLE OF I | POSITION | | IF FEDERAL SERVICE, CIVILIAN OR MILITARY GRADE | | | | |
|-----------------------------------|--|--------------|--|--|---------------------------------------|--|--------------|--|---|--|
| FROM TO | | | | | | | | | | |
| NAR | Y OR EARNING | | | AVG. HRS. PER WEEK | 1 | OF EMPLOYMENT | | NUMBER AND KIND OF EMPLOYEES SUPERVISED | KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insur- | |
| | STARTING " | | PER | | CITY: | | | | ance, etc.) | |
| | FINAL : | 5 | PER | | STATE: | | | | 710 6 1 161 | |
| AME | OF IMMEDIATE | SUPERVISO | X | | | NAME OF EMPLO | YER (frm, | erganization, etc.) AND ADD | MESS (including ZIP Code, if known) | |
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| | CODE AND PHO | | KNOWN | | | | | Andrew Commencer of the Andrew | | |
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| | | | 1 11 | | - 1:6- | | | 16 | on the qualifications statement being & one) Other changes or additions | |
| M D. | If more space | re is requir | ed, use full sheet for, and date of | ts of paper a | approxim | nately the same si tatement being u | ze as this p | page. Write on EACH sheet yach all sheets to this form. | our name, position (or title and number | |
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| ıa | ERTIFY that the s | statements : | made by me on f | his form upda | rte my Pe | rsanal Qualifica- | 19 | 11: 13 | · Sohne | |
| ons (orrec | Statement compl It to the best of | my knowle | dge and belief, a | r <i>s, year)</i> and and are mode | a are tru | e, complete, and I faith. | FAISE S | TATEMENT ON THE BODY | IS PUNISHABLE BY LAW | |
| | | | | | | | | TAILMENT ON THE FORM | | |

NW 68261 Docld:32239461 Page 37

| 1A. Kind of position (job) you are filing | for for title of | B. Announcement No. | | | | | N THIS B | |
|--|---|---|--|------------------------------|-------------------------|----------------------|--------------------|-------------------|
| Administrativ | e Asst., | | | | Material | | Entered Regis | |
| C. Options for which you wish to be cons | | nouncoment) | Appo | • | خدا | mitted | Zikitt ings | |
| Legislative A | | <u> </u> | | | | | | |
| D. Primary place(s) you wish to be emplo | | . • | Nona | | ILI Ket | uroed | L | |
| Washington, I | O.C., Metro | colitan area | Notations | • | | | | |
| 2. Home phone (including Area Code) | 3. Office phone (in | cluding Area Code) | <u> </u> | | | | | ٠ |
| 772-3341 (301) | 775-5860 | | Form Rev | iewed: | | | | |
| 4. Name (Last) (First) (Middle) (Ma | iden, if eary) M | t. X Miss Mrs. | Form App | roved: | | . <u>.</u> | | |
| and Address (Number, Street, City, State | and ZIP Code) | | Or | otion | Grade | Earned Rating | Preference | Aug. Ratio |
| JOHNSON, Lillian Bark | oara Killens | . · | | | | Comp. | | - |
| 7516 Forest Road | | • | | • | | | (Test.) |] . |
| Hyattsville, Maryland | 320875 | • | | | | | (1000) | <u> </u> |
| | | | | , | 1 | | 10 Points | - |
| 5. Legal or voting residence (State) | | | | ., | | | Comp.Dis. | |
| District of Columbia | | | | - | 1 } | | Ctber | 1 |
| 6. Height without shoes | 7. Weight | | 1 | | | | Other 10 Points | |
| 5 Feet 7/2 lacks | 135 lbs | | | | | | · . | |
| 8. Birthplace (City and State, or foreign coun | | | 1 | | | | Disal. | |
| District of Columbia | | | • | • | | | B | |
| 9. Birth date (Month, day, year) | 10. Social Security | Account Number | 1 | · | | | Deing Investi- | <u></u> |
| 12/6/43 | JFK Act | 5 (g)(2)(D) | Initials an | d Date | | | gated | l |
| 11. If you have ever been employed by the | Recent Governmen | t 29 & Civilian, give YOUT | 1 | | | | | <u> </u> |
| last classification series, grade, and job | | | | | | | DINTING OF | |
| GS-318-5 Clerk-typ | ist | | Prefere | nce has beer onorable cor | n venned aditions, s | through and other | th proof that i | the sep uired. |
| 1 | | | | <u>د</u> ا | O-Pt. Co | mp. Di | mb. 10 | 0-Pt O |
| Dates of service in that grade | | | | · · | | | | |
| May 9, 1977 | Present | time | Signature | and Title | | | • | |
| 12. If you are currently on a list of eligible | | | 1 | | | | | |
| the name of the announcement, the na on your notice of rating, and your ratio | | mining the list, the date | Agency | | | | | Date |
| | | | | | ···· | | | |
| Stenographer and Typ | | | Refer | for medical | action | | | j |
| United States Civil | Service Com | mission | | | | | | |
| Federal Register | | <u>.</u> . – | | | | | | i |
| April 25, 1977 — Ty | pist 4 — | Steno 5 | ! | | | | | |
| 13. Lowest pay or grade you will accept | | 14. When will you be | 11 | | | | • | 1 |
| PAY | GRADE | upori valiable? | | | • | | | . ; |
| \$ per Vr. | OR 5 | notification |] | | | | | |
| 15. Will you accept temporary employmen | | 16. Where will you accep | t a job? | YES NO | 17. Wil | you se | ccept less than | full to |
| (Acceptance or refusal of1 month on | 1.201.10 | Washington, D.C | • | x | Ï | - | | |
| imporary employment will | | Any place in the ! | | | | | ling to travel? | |
| not affect your consideration 1 to 4 mon for other appointments.) | \ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \ | Outside of the Un | | | , | , | | SOME |
| 4 to 12 mg | ontha? | Only in (specify): | _ | 702 | | | | |
| 10 VETERAN PRESERVE A | | | ~~~~ | 100 | | | | × |
| 19. VETERAN PREFERENCE. Arswer al | • | 7.7.1 | | • | • . | | • | |
| A. Have you ever served on active du | | | | | | | | |
| B. Have you ever been discharged from to honorable by a Discharge Review | m the armed services | under other than honoral | ole conditions | ? (You may | omit an | y such | discharge chan | 13eq |
| If "Yes," give details in Item 37. | | | | • • • • • • • • • | | • • • • • | ••••••• | |
| C. Do you claim 5-point preference bas | sed on active duty in | the armed forces? | • • • • • • • • • • • | | ••••• | ••••• | | • • • |
| If "Yes," you will be required to furt | | | are appointed. | | | | • | |
| D. Do you claim 10-point preference?. If "Yes," check type of preference clair | | mench Committed Error 10 1 | | Anias V | Danfa- | | | |
| in that form | | Compensable disability | _ | -point v eteri sability | Wite Control | 1 | Widow | |
| | | | | | · · · · | | | |
| E. List Dates, Branch, and Serial or Se | TARE LAMBOCA OF VII | | | • | | | | i |
| Prom | To | Ba | unch of Service | • | | Ser | rial or Service I | danov |
| N/A | | | | • | | • | | • |
| | | | | | - | | والمستوارك الأسراك | |
| THE FEDERAL GOVERNMENT IS | AN EQUAL OPP | ORTUNITY EMPLO | YER | | lard For | | | ~ C= |
| Page 1 | | | | мау. 1 171-1 | | 3. L1 | vil Service | E COI |
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| May inquiry be made of you (A "No" will not affect your | ut present employer rega consideration for employe | rding your sent apports | charact nities es | er, qualifications, and exapt for HEARING I | record of employment: EXAMINER pasitions.) | · · · · · · · · | E Yes N | | | | | | |
|---|---|----------------------------|----------------------|---|--|-----------------|--|--|--|--|--|--|--|
| Dates of employment (| menth, year) | | | Exact title of position | *Security-Cr | edls. | If Federal service, civilian or militar | | | | | | |
| ¹ From 12/30/76 | To PRESEN | T TIME | | | linator/Secre | | grade | | | | | | |
| Salary or carnings | | Avg. brs. | F | of employment | | | Kind of business or organization | | | | | | |
| Starting \$ 150.00 | per wik | per week | City: | Washington | | al-10 | (manifecturing, accounting, insurance | | | | | | |
| Present & Same | bes | 50 | State: | | volunteers | | 1977 Inaugural Comt | | | | | | |
| Name of immediate supervis | | | | Name of employer | Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) 1977 Inaugural Committee, 2nd & "D" Streets, S. | | | | | | | | |
| Frank Wilson, | | | | | | | an a b sites, s | | | | | | |
| Area Code and phone No. is | | | | | n, D.C. 2002 | * | | | | | | | |
| Reason for wanting to leave | UCU LO CELI | | | | | | | | | | | | |
| Description of duties, respon | | shments] | inst | <u>ructing sev</u> | eral sub-com | mitte | es within the | | | | | | |
| Inaugural Commu | ittee on proc | edure | and | preparatio | n of securit | A CTE | arance forms. | | | | | | |
| Processing and | preparing S. | C. for | ms_ | for securit | y pick-up. | Commu | nication by phone | | | | | | |
| on a very large scale with Secret Service. White House and many other agencies for Inauguration. Worked with the director preparing and designing security credentials. | | | | | | | | | | | | | |
| Inauguration. | Worked with | the di | rec | tor prepari | ng and desig | ning | Security credentials | | | | | | |
| | | | | | | | d kept minutes. | | | | | | |
| Operated the Co | ommand Post a | t Vis | itor | s Center. | Typed Letter | Roce see | orandums, etc., | | | | | | |
| Presently work | ing on After | ACTION 3 | 1 Re | port. Serve | d as central | . 0. 450 | | | | | | | |
| Dates of employment | | imig a | Cur | Exact title of position | | <u> </u> | If Federal service, civilian or militar | | | | | | |
| ² From 9/76 | To 11/ | . ~ | | 1 | - Personnel As | ~ L | grade | | | | | | |
| Salary or earnings | | Avg. hrs. | Place | of employment | Number and kind of er | | Kind of business or organization | | | | | | |
| Starting \$ 10,096. | per yr. | per week | i | Washington | supervised | • | (Manufacturing, accounting, insurance | | | | | | |
| Final \$ Same | per | 40 | State: | 5.2 | none | | Federal | | | | | | |
| Name of immediate supervisor | | | | | | and add | ress (including ZIP Code, if known) | | | | | | |
| Carl McCarden/ | | | | 1 | onal Budget | | E | | | | | | |
| Area Code and phone No. i | | | | Zna & "D" | Streets, S. | W. | | | | | | | |
| Reason for leaving Term | | | | | | | | | | | | | |
| | | | | | | | vision, Human Resour | | | | | | |
| and Personnel (| | | | <u> </u> | | | roposals, budget | | | | | | |
| reports, genera | | | ana | telephone c | ommunication | s. C | perated the | | | | | | |
| Vydec Computer | in all divis | sions. | | | | | | | | | | | |
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| | | | | | | Res sees | and the state of t | | | | | | |
| | | | | | | ror agen | cy use (skill adas, etc.) | | | | | | |
| Dates of employment (| (marth mar) | | | Exact title of position | · | | If Federal service, civilian or military | | | | | | |
| 3 Prom 7/76 | • • | 76 | | • | Legal Asst. | | grade Temporary Agency | | | | | | |
| Salary or carnings | | Avg. hrs. | Place | of employment | Number and kind of en | nployees | Kind of business or organization | | | | | | |
| Starting \$ 4.75 | per hr. | bet meek | 5 | Washington | | , , | (manufacturing, accounting, insurance | | | | | | |
| Final # Same | per ' | 180. | State: | | none | | ecretarial agency | | | | | | |
| Name of immediate supervis | lot | | | والمستبيل والمستناء | | | ss (including 21P Code, if known) | | | | | | |
| Ms. Susan Heuse | er | | | | mporaries, I | | | | | | | | |
| Area Code and phone No. if | known | | | | h Street, N. | | | | | | | | |
| Reason for leaving Torre | mrary places | ent a | 1017 | | | | | | | | | | |
| Reason for leaving (Term) Description of duties, respon | sibilities, and accomplis | pwents f | inrk | ed on sever | al legal ass | iame | nts on short-term. | | | | | | |
| Secretary to at | | | | والمرابعة بالمرابع والمرابع والمرابع والمرابع والمرابع والمرابع والمرابع والمرابع والمرابع والمرابع | | | | | | | | | |
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| | | | | | | For agen | cy use (skill codes, etc.) | | | | | | |
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| 20. EXPERIENCE (Start with your FRESENT post | | | | | | n order.) |
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| May inquiry be made of your present employer region (A "Ne" will not a feet your coastanation for employer | juund oppositu | charact busties e | exapt for HEARING E | EXAMINER positions.) | } | Yes No |
| Dates of employment (maste, year) 9/ | . • | _ | Exact title of position | | • · | If Federal service, civiliza or military grade |
| 7 From 8/74 To PRESEN | | | Legal Se | | | |
| Salary or earnings | Avg. hrs. | | of employment | Number and kind of expervised | mployees | Kind of business or organization (manufacturing, accounting, insurance, |
| Staning \$ 10,500 per Yr. | | 1 | Masuruaron | | .1 | dc.) |
| Present \$ same per | 37-1/2 | State: | | 0 | | Law Firm |
| Name of immediate supervisor | | | 1 | • | | ress (including ZIP Code, if known) |
| JoAnna McAtee | | | J | x, Kintner, | | _ |
| Area Code and phone No. if known | | | 1815 "H" | Street, N.W. | , Was | hington, D.C. |
| Reason for wanting to leave laid off | | | | • | | |
| Description of duties, responsibilities, and accompli | ishments] | Lega | 1 Secretary | to several | attor | neys in the firm, |
| in areas of litigation, rea | al est | ate, | tax, labor | , Federal Co | mmuni | cations-took |
| dictation, wrote letters o | f gene | ral | corresponde | ence, kept re | cords | s, typed briefs', |
| proposals, etc. Telephone | commu | nica | tions with | clients and | other | firms, etc. |
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| | | | | | | |
| | | - | | | • | ncy use (skill andes, etc.) 1/72–6/74 |
| (THE NEXT THREE JOBS LISTED | BELOW | WER | E COURSE RE | LATED WHILE | ATTEN | DING STRAYER COLLEGE) |
| Dates of employment (month, year) | | | Exact title of position | | • | If Federal service, civilian or military |
| From 11/73 To 8/7 | 4 | , | Secretary | / | , | grade |
| Salary or earnings | Avg. hrs. | | of employment | Number and kind of en | nployees | |
| Starting \$ 4.50 per hr. | per week | | Washington | supervised | 1 | (manufacturing, accounting, insurance, |
| Final \$ per | 20 | State: | | 0 | | Secretarial Service |
| Name of immediate supervisor | <u> </u> | | | Them. organization, etc.) | and addi | ress (including ZIP Code, if known) |
| Clara, Bob | | 1 | | | | Sth Street, N.W. |
| Ares Code and phone No. if known | | | Washington | • | | - |
| Reson for leaving temporary job | | | | | | |
| Description of duties, responsibilities, and accomplis | shments (| Gain | ed experien | ced in worki | ng wi | th many law firms |
| in the area as Legal, Exec | utive, | Sta | tistical an | d Technical | Secre | tary on short-term |
| assignments. | | | | | | |
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| | | | | | Res see | ncy use (skill andes, etc.) |
| • | | | | · | | Ly use (same seems, energy |
| / Dates of employment (menth, year) | | | Exact title of position | | | If Pederal service, civilian or military |
| From 4/73 To 6/73 | | 1 | Transcribe | | . 1 | grade |
| Salary or earnings | Avg. hrs. | Place | of employment | Number and kind of en | nnlovæs | |
| Starting \$ 3.50 per hr. | ber week | 7 | | supervised | 1 | (manufacturing, accounting, insurana, |
| en la A | 20 | Seate: | | 0. | 1 | Reporting Agency |
| Name of immediate supervisor | 1 20 | State. | | 1 | | as (including ZIP Code, if known) |
| Doris Hoover | | 1 | a | orting Agenc | | S (Mileding LIF Code, 1) Ember ; |
| | | | - | | - | shington, D.C. |
| Area Code and phone No. if known Reason for leaving Course related - | for e | VOOT | } | | , ,, | mine and |
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| Description of duties, responsibilities, and accomplis | nuene – | Tra | nscriber or | reporters u | otes | from courtroom |
| hearings. | | | | | | |
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| (A"No" will not affect your consider | | | | • • | | | • • |
|--|--|-----------------------|----------------|---|--|-----------------------------------|---|
| Dates of employment (Emile,) | ra) 7/74 | | | Exact title of position | 26 | | If Federal service, civilian or military |
| From 9/73 | To PRESEN | | | Student re | • | - | grade |
| Salary or earnings | · · · · · · · · · · · · · · · · · · · | Avg. hrs. | Flace | of employment | Number and kind of e | mployees | |
| Starting \$ 0 per | | ber week | City: | Washington | supervised | | (manufacturing, accounting, insurance, etc.) |
| Present 3 per | | 15 | State: | D.C. | 0 | | Reporting Agency |
| Name of immediate supervisor | ······································ | · | | Name of employer | (firm, erganization, etc.) | and addr | ess (including ZIP Code, if known) |
| Bernie Richards | | | | BGH Repor | ting Agency | | |
| Area Code and phone No. if known | | | | 24th & Pe | nn. Ave., N. | W., W. | ashington, D.C. |
| Reason for wanting to leave Cour | se relat | e d - f | or e | experience | only. | | |
| Description of duties, responsibilities | <u> </u> | | | 7 | | • | |
| Sat-in on public he | | | k m | inutes of h | earings and | obser | ved courtroom |
| procedures. Transc | ribed no | tes. | | • | | | • |
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| | | | | | | Bas sans | cy use (skill ardes, etc.) |
| | | | | | | ror agen | cy we (sem was, ec.) |
| Dates of employment (menth,) | | | , - | Exact title of position | A | | If Federal service, civilian or military |
| 6 From 5/13/74 | To 6/14 | 177 | | Legal Secr | | • | grade |
| Salary or earnings | 0/1- | Avg. hrs. | Place | of employment | Number and kind of er | nplovees | Kind of business or organization |
| Starting \$ 4.50 per | hr. | per week | | Washington, | | , , , , , , | (manufacturing, accounting, insurance, |
| Final same per | *** | 37-35 | Scate: | _ | o | | Congressional Office |
| Name of immediate supervisor | | p. 2 | 1 | | (frm, organization, etc.) | and addr | ess (including ZIP Code, if known) |
| Marilyn Shapiro | | | • | 3 | oman Elizabe | | _ |
| Ares Code and phone No. if known | | | | _ | | | g., 3rd & C Sts. S.E. |
| Reason for leaving Tempora | ry posit | ion | | | | | |
| Description of duties, responsibilities | | | lork | ed with res | earch group (| on im | peachment of Pres. |
| Richard M. Nixon, w | rote let | ters t | :0 C | onstituency | around the | count: | ry, handled phones, |
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| Final \$ 7,000 per | | 137 -2 | | | for an enimation steel | and adde | |
| Name of immediate supervisor | · | 137 -2 | | Name of employer | | | ss (including ZIP Code, if known) |
| Name of immediate supervisor Dr. John Mallan | | 37 -2 | | Name of employer of American | Association (| of Ju | ss (including Z!? Code, if thoum) nior Colleges |
| Name of immediate supervisor Dr. John Mallan Area Code and phone No. if known | N.Y.C. | 3, - <u>2</u> | | Name of employer of American | Association (| of Ju | ss (including ZIP Code, if known) |
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| 20. EXPERSENCE (SIAM WITE) | ONF PELSENT PORT | ION SHE WEY | Z COLL. | The Bank for periods of | | | ······································ |
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| May inquiry be made of your pre (A "Ne" wall not a far your coast | sent employer rega ideration for employ | rding your | charact inities e | er, qualifications, and xerps for HEARING | l record of employment EXAMINER passiens, j | ? | Yes No |
| Dates of employment (mart | b. yer) 1/70 | | | Exact title of position | 00 | | If Federal service, civilian or military |
| /0 From 2/68 | To PRESEN | TIME | | Secretary | | | grade |
| Salary or carnings | | Avg. hrs. | A | of employment | 1 | mployecs | Kind of business or organization (manufacturing, accounting, insurance, |
| Starting \$ 6.000 pe | · yr. | per week | Lity: | Washington, | 2 | | ec.) |
| Present \$ pe | r · | 37-1/2 | State | | | | Management Consultan |
| Name of immediate supervisor | | | | | (firm, erganization, etc., House, Inc. |) and add | ress (including ZIP Code, if known) |
| Layle Luckett | · | | | , – | = | Wasi | nington, D.C. |
| Area Code and phone No. if know | | | | <u> </u> | Treet, M.W. | | |
| | ue to ill | | | | | 3 t 001 | cultante wrote |
| Description of duties, responsibil | ities, and accompli | shments | Seci | etary to re | arranced for | or cor | ferences and |
| letters of general | correspon | ndence | , Ke | led occasion | nally. | | rierences and |
| travel, typed gov' | t. propos | ars, t | Lave | Ted Occasi | J. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. | | |
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| | | | | | | For ager | ncy use (skill ander, etc.) |
| | | | | | | 1 | |
| Dates of employment (mont | b, year) | | | Exact title of position | X 0 | | If Federal service, civilian or military |
| From 5/67 | To 1/6 | 8 | | Secretary | | • | grade |
| Salary or earnings | | Avg. hrs. | Place | of employment | Number and kind of e | mployees | Kind of business or organization |
| Starting \$ 8500 pe | r yr. | per week | City: | Washington | supervised | | (manufacturing, accounting, insurance, etc.) |
| Final \$ pe | r | 37-1/2 | State: | D.C. | 2 | | Employment Agency |
| Name of immediate supervisor | | <u> </u> | | | | | cas (including ZIP Gode, if known) |
| Joyce Sarsfield | | | | | | | velopment Agency |
| Area Code and places. No. if kno | wa | | | 14th & "K" | 'Streets, N | .W., I | Washington, D.C. |
| Reason for leaving Company | | krupt | | | • | <u>.</u> | |
| Description of duties, responsibili | ities, and accomplis | hments | Seci | retary to to | vo job couns | elors | Typed up |
| resumes for system | n analyst | and pr | ogra | ammers, Ille | ed records, | typed | general corresponden |
| | | | | | | | |
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| Dates of employment (ment | b. mer) | | | Exact title of position | na . | | If Federal service, civilian or military |
| From 4/66 | To 5/67 | • | | Clerk-typ: | | | grade |
| Salary or mainings | | Avg. hrs. | Flace | of employment | Number and kind of e | apioyees | Kind of business or organization |
| Starting \$ 4200 PC | yr. | bet meek | , | Washington | supervised | | (manufacturing, accounting, insurance, |
| Final \$ per | • | 40 | State: | D.C. | .0 | | dr.) University |
| Name of immediate supervisor | | | <u> </u> | Name of employer | frm, organization, etc.) | and addre | es (including ZIP Code, if known) |
| Nadine Flack | | | | Georgetown | University, | 37th | & "O" Sts., N.W. |
| Area Code and phone No. if know | ra . | | | Washington | , D.C. | | |
| Reason for levis resign | ed for hig | her pa | yin | g position. | | | |
| Descripcion of duties, responsibili | ities, and accomput | numenu | typ | ed letters | of general c | orres | pondence and |
| filed student rec | ords, arra | noed f | or | student loa | ns. register | ed st | udents. |
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| | | | | | • | For agen | cy use (skill codes, etc.) |
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| | | | | | EANDARD CORK | | |

ANSWER ALL QUESTIONS CORRECTLY AND FULLY

21 A. Special qualifications and skills (skills with machines; patents or inventions; your most important publications (do not submit copies anless requested); your public speaking and publications experience; membership in professional or scientific societies; etc.)

Operate Vydec Computer

Most IBM typewriters, Selectric II, Standard Electric, Executive, etc. Operate Court Reporters model—Stenotype machine for dictation Operate the stenorette, IBM Dictaphones & others 10 key adding & calculator machines

Year of latest F. Approximate number Year of first B. Kind of License or Certificate (For example, pilot, C. State or other licensing authority license of words per minute: license registered nurse, lawyer, radio operator, C.P.A., etc.) or certificate or certificate Shorthand Typing D.C. Drivers permit 75–80 |120-14

| 22. A. Did you graduate from high school, or will | B. No | ame and loc | stion (city | and State) o | of last high: | school attend | ied · | | • |
|---|-------------------|------------------|-------------------------|--------------|---------------|-------------------|------------------|------------------------|---------|
| you graduate within the next nine months? YES MONTH/YEAR NO HIGHEST GRADE COMPLETED | -, [| unbar | High S | School | , 1st | E "N" S | Street | s, N.W. | |
| # 6/62 12 | | ashin | | | | • | • • • • | • . | , |
| C. Name and location (city, State, and ZIP Code if known) of | f college | | attended | 1 | ompleted | | dits compl. | | Year of |
| OR university. (If you expect to graduate within 9 mon- MONTH and year you expect degree.) | tos, gree | From | To | Day | Night | Semester hours | Quarter bours | degree (B.A., etc.) | degree |
| Strayer College | | 1/72 | 7/74 | 2 | 2 | 18_ | 9 | Specia | 1 |
| 13th & "G" Streets, N.W. | | " | | | | · | | stude | nt |
| | | | L | <u> </u> | <u> </u> | | | | |
| | No. of cree | lies compl. | | | • | | No. of cred | lits compl. | |
| D. Chief undergraduate college subjects | Semester hours | Quarter hours | E. Chief graduite colle | | | ege subjects | | Semester bours | Quarter |
| | | | | | | | | | |
| | | | | | | | • | | |
| | | | | | | | | | |

F. Major field of study at highest level of college work

Court & Conference Reporting

G. Other schools or training (for example, trade, vocational, armed forces, or business). Give for each the name and location (city, State, and ZIP Code if known) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.

Johnson's Business School, 14th & N.Y., Avenue, N.W. 1964 Secretarial Course, typing, speedwriting, clerical

| 23. HONORS, AWARDS, AND FELLOWSHIPS | 24. LANGUAGES OTHER THAN ENGLISH | | | | | | | | | | | | | |
|---|---|----------|------|------|----------|------|------|---------------|------|------|------|-----|------|--|
| 1977 Inaugural Committee Certificate of Appreciation White House letter | List the languages and indicate your knowledge of each by | Reading | | | Speaking | | | Understanding | | | _1 . | 1 | | |
| | placing "X" in proper columns | Excl | Good | Fair | Exd | Good | Fair | Excl | Good | Fair | Excl | G∞d | Fair | |
| | none | | | | | | | | | | | | | |
| Jury Duty Certificate | | <u> </u> | | | | | | | | | | | | |
| | | | | | | | | | | | | | 1. | |

25. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and firness for the position for which you are applying. Do not repeat names of supervisors listed under Item 20, EXPERIENCE.

| FULL NAME | PRESENT BUSINESS OR HOME ADDRESS (Number, Street, City, State and ZIP Code) | BUSINESS OR OCCUPATION |
|----------------------|---|------------------------|
| Rev. Robert Harrison | New Samaritan Baptist Church 6th & Maryland Avenue, N.E. | Minister |
| Ellis Mayo | Manpower Office 6th & Pennsylvania Avenue, N.W. | Job counselor |
| Maureen Plummer | National Center on Black Aged | Comptroller |

Page :

| | ANSWER ITEMS 26 THROUGH 36 BY PLACING AN "X" IN THE PROPER COLUMN | Yes | No |
|-------------|--|------------------|-------------|
| 26. | Are you a citizen of the United States? | x | |
| | Sefore answering these questions read Items 27 and 28 in the astached instructions. | | X |
| | Are you now a member of the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A.? | | A |
| 28. | (a) Are you now, or within the last ten years have you been, a member of any organization, or group of persons including but not limited to the Communist Party, U.S.A., or any subdivision of the Communist Party, U.S.A., which during the period of your membership you knew was advocating or teaching that the government of the United States or any political subdivision thereof should be overthrown or overturned by force, violence, or any unlawful means? | | x |
| 8. | (b) If your answer to (a) is in the affirmative, did you, during the period of such membership, have the specific intent to further the aims of such organization or group of persons to overthrow or overturn the government of the United States or any state or any political subdivision thereof by force, violence, or any unlawful means? | | x |
| 9. | If your answer to 27 or 28(a) above is in the affirmative state the names of such organizations and the dates of your membership in each in term 37 | | |
| 31. | Within the last five years have you been fired from any job for any reason? Within the last five years have you quit a job after being notified that you would be fired? If your answer to 30 or 31 above is "Yes," give details in Item 37. Show the name and address (including ZIP Code) of employer, approximate data, and reasons in each case. This information should agree with your answers in Item 20, EXPERIENCE. | | X |
| | Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under charges for any offense against the law? (You may omit: (1) traffic violations for which you paid a fine of \$30.00 or less; and (2) any offense committed before your 21st birthday which was finally adjudicated in a juvenile court or under a Youth Offender law.) | | X |
| 3 5. | While in the military service were you ever convicted by general court-martial? | | n/ā |
| 34. | Does the United States Government employ in a civilian capacity or as a member of the Armed Forces any relative of yours (by blood or marriage)? (See Items 34 and 35 in the attached instruction sheet.) | | X |
| 35. | Do you live with, or within the past 12 months have you lived with, any of these relatives who are employed in a civilian capacity? If your answer to 34 is "Yes," give in Item 37 for such relatives: (1) full name; (2) present address (including ZIP Code); (3) relationship; (4) department, agency, or branch of the Armed Forces. If your answer to 35 is "Yes," also give the kind of appointment held by the relative(s) you live with or have lived with within the past 12 months. | | X |
| 36. | Do you receive or do you have a pending application for retirement or retainer pay, pension, or other compensation based upon military, Federal civilian, or District of Columbia Government service? If your answer is "Yes," give details in Item 37. | | v |
| You | r Statement cannot be processed until you have answered all questions, including Items 26 through 36 above. Be sure you have placed an "X" to the lej ver (◀) above, either in the "Yes" or the "No" column. | t of EV | ERY |
| <u> </u> | Space for detailed answers. Indicate Item number to which answers apply. | | |
| iter | i No. | | |
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| Pos Pos | sore space is required, use full sheets of paper approximately the same size as this page. Write on EACH sheet your name, birth date, and announced time title. Attach all sheets to this Statement at the top of Page 3. | OCCUPACE (| or |
| | ATTENTIONS THE CTATEMENT ASSET DE CIONED | | |
| | ATTENTION — THIS STATEMENT MUST BE SIGNED | | |
| A | Read the following paragraph carefully before signing this-Statement felse answer to any question in this Statement may be grounds for not employing you, or for dismissing you after | ware f | h1- |
| in | Pk, and may be punishable by fino or imprisonment (U.S. Code, Title 18, Sec. 1001). All statements are subject to be Buding a chack of your fingerprints, police records, and former amployers. All the information you give will be so | vestig nelder | ation |
| Pa | viewing your Statement and is subject to investigation. A false answer to Itams 27 or 28 could deprive you of your | right . | |

I CERTIFY that all of the statements made in this Statement are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

SIGNATURE (Sign in inh)

DATE SIGNED

May 17, 1977

CERTIFICATION

Page 4

GPO +18-81484-8 474-401

| | • | 4.000 4.00 | E OF RATI | | | |
|-----------------------------------|---|---|---|-------------------------------|------------|---|
| | APPL | - | ALL BLANKS IN THE | | NLY | |
| TITLE OF EXAMINA | | PLACE OF EXAM | | | DATE O | F TEST |
| Stenograpi | her and Typist | Washingt | con, D.C. | | Apri | 1 25, 1977 |
| | NAME AND ADDRES | S (Number, Street, City | , State and ZIP Code) | | | |
| 75: | llian B. Johns 16 Forest Road | 1 | • | | It is a | is not a notice of appointment. record of your rating. It is im- that you keep it. IOD OF CONSIDERATION |
| Lar | ndover, Maryla | md 20875 | , · · · | · | | FROM ISSUE DATE |
| | : | • | • | ÷ | X 3 y | ears see reverse side |
| | | | • | • • | | • |
| You are ELIGI | BLE for the following | ng grade(s): | · | | | |
| CLERK-TYPIST | CLERK- STENOGRAPHER | CLERK-DICTATING MACHINE TRANSCRIBER | CLERK- STENOGRAPHER (TRAINEE) | YOUR NUMERIC RATING | CAL | FOR CIVIL SERVICE COMMISSION USE ONLY |
| ☐ GS-2 ☐ GS-3 E GS-4 | ☐ G9/3 ☐ SS-4 IV GS-5 | ☐ GS-3 ☐ GS-4 | ☐ GS-2 | 82.0 | | GENERAL TEST (CLERICAL PLUS VERBAL) |
| AMOUNT OF VETE | PAN PREFERENCE II | NCLUDED IN YOUR R | ATING: 5-PTS |] 10-PTS | | 102 |
| You are INEL I | CIBLE for the falle | ··ina nda/a\ | | | — | TYPING |
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| ☐ GS-2 ☐ GS-3 ☐ GS-4 | ☐ GS-3 ☐ GS-4 ☐ GS-5 | ☐ GS-3 ☐ GS-4 | ☐ GS-2 | | | DICTATION |
| REASON FOR I | NELIGIBILITY: | | | | | 119 |
| | not earn a passing sco is assigned for them | | hecked ineligible, the | refore no num | 11 | CLERICAL |
| You did n | • | phy performance tes | t. f the position in whic | h vou qualify | | 61 |
| ☐ Your qual | lifications statement | does not show that y | you meet the minimus | | | VERBAL |
| ☐ You failed | ion required for the distance to the distance | grade(s) checked inel correspondence. | igible. | • | . 1 | V 41 |
| THE ITEMS CH | ECKED BELOW APPL | Y TO YOU: | - | | | SEE OTHER SIDE FOR EXPLANATION OF SCORES |
| apply for Standard I | stenographer) of th Form 171. | e test. You must a | you need retake on also present this notice | ly the typing ce and a Pen | sonal Qua | d oictating part if you allifications Statement, |
| this notice You may | e and a Personal Qu not enter on duty | ualifications Stateme until completion of | nt, S.F. 171. required education i | s shown. | • | You must also present |
| ☐ Your quali | ifications statement | is attached in case | you wish to apply f | or a differen | t position | 1. |
| DATE OF ISSUE April 25, 19 | | #99 / 1 | nited States Ci 900 E Street, N ashington, D.C. | I.W. | ice Com | mission |
| | BE SURE TO | READ THE IMPORTA | ANT MESSAGES ON TH | IE BACK OF T | THIS FORM | <u> </u> |

Part 1

CSC FORM 4008-C OCTOBER 1973 Superior Court of the **Aistrict** of Columbia

Certificate of Appreciation

| LILLIAN B. JOHNSON , ha | ving sovved with distinction as a juvor in the Superii |) }! |
|--|--|-------------|
| | ing the month of JANUARY 1975 | |
| | n for significant community service by the Judges of | |
| the Court on behalf of the grateful citize | ns of the District of Columbia. | |
| Donole L. Leene | | <i>!</i> |
| Honold h. deene | | The second |

EXECUTIVE OF FICER,

CHIEF JUDGE

1977 Inaugural Committee

February 7, 1977

Dear Ms. Johnson:

President Carter and Vice President Mondale have asked us to express their sincere appreciation to you for your most commendable efforts in support of the 1977 Inauguration.

The Inauguration of the President of the United States is a moment in history that serves as a vehicle to communicate to the world the commitment and spirit of the New Administration.

It is with this in mind that I forward this letter to you as a member of the Inaugural Security and Credential Committee. You displayed the highest degree of professionalism and dedication in many important tasks.

You were always willing and ready to work long hours, above and beyond the normal work day. You volunteered your services for almost anything asked of you.

Throughout the planning and implementation period, you were faced with an everchanging list of requirements. Your dedication to duty, understanding of the difficulties faced by the Inaugural Committee, and cooperative attitude are indicative of a true professional. Your overall manner of performance was truly outstanding.

If we had the power today, each of you would receive a tangible medal of citation for the highest award of Volunteer Action. Possessing only words, we say again, thank you for all the service given so unselfishly.

Sincerely,

Frank Wilson, Director Security & Credentials Committee

Donald Brock, Deputy Chief

In Charge of Internal Security

NW 68261

Docld:32239461 Page 47



IAN BARBARA JOHNSON

served with distinction on behalf of the Armed Forces of the United States at the Inauguration of

Jimmy Carter

on the twentieth day of January, one thousand, nine-hundred seventy-seven in Mashington, District of Columbia

Bardyl M. Tirana Micki Rogers

Co-Chairpersons

1977 Inaugural Committee

Major General USA

Chairman

THE WHITE HOUSE

WASHINGTON

February 3, 1977

To Lillian Johnson

I deeply appreciate your dedicated and untiring work on the 1977 inauguration. The inaugural program was a great success, open to all of our citizens. This would not have been possible without the unselfish help, cheerful spirit and long hours freely given by volunteers such as you.

You have helped to set an example of what we Americans can accomplish by sharing our talents and energies with each other. Many thanks.

Sincerely,

Timung Carter

Miss Lillian Johnson 7516 Forest Road

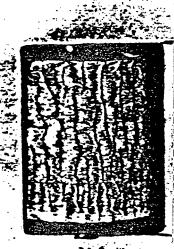
Landover, Maryland 20875





Your assistance with the 1977 Inauguration meant a great deal to me personally. More importantly, it was a great example of what we Americans can accomplish by sharing our talents and energies with each other.

Timmy Carter



1977 Inaugural Committee

February 7, 1977

Dear Ms. Johnson:

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Sincerely,

Frank Wilson, Director

Security & Credentials Committee

Donald Brock, Deputy Chief

In Charge of Internal Security



LILLIAN BARBARA JOHNSON

served with distinction on behalf of the Armed Forces of the United States at the Inauguration of

Jimmy Carter

on the twentieth day of January, one thousand, nine-hundred seventy-seven in Mashington, Bistrict of Columbia

Fordy Priji Trani Viibi Lagus Bardyl R. Tirana

Bicki Rogers

Robert G. Yerks

Major General USA

Co-Chairpersons

1977 Inaugural Committee

Chairman

THE WHITE HOUSE WASHINGTON

February 3, 1977

To Lillian Johnson

I deeply appreciate your dedicated and untiring work on the 1977 inauguration. The inaugural program was a great success, open to all of our citizens. This would not have been possible without the unselfish help, cheerful spirit and long hours freely given by volunteers such as you.

You have helped to set an example of what we Americans can accomplish by sharing our talents and energies with each other. Many thanks.

Sincerely,

Miss Lillian Johnson

7516 Forest Road

Landover, Maryland 20875

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

| Employee Name (First-Middle-Last) | Effective Date |
|--|---|
| Lillan S. Johnson | January 12, 1978 |
| Employee Social Security Number | Type of Action |
| JFK Act 5 (g)(2)(D) | ☐ Appointment |
| | ☐ Salary Adjustment |
| Employing Office or Committee/Subcommittee | ☐ Title Change ☐ Termination (At close of business on effective date) |
| Assassinations | Leave without pay (Beginning with effective date above and ending |
| و ليستان ميك الأمام الأمام الا الا الا الا الا الا الا الا الا | close of business |
| (If type of action is an Appointment, Salary Adjustment, or Tit | |
| Position Title | Gross Annual Salary* |
| | |
| * If employee is a civil service annuitant fincludes U.S. House of Representative | ves), the gross annual salary shown should include the annuity received by the employe |
| plus the salary received from the employing office. | |
| (If Committee Employee, complete appropriate item below | v.) |
| 1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Pro | rofessional. |
| 2. Special (Investigative staff of Standing Committe | ee) or Select Committee: Authority—H. Res. <u>465</u> of <u>9526</u> Congress. |
| 3. Joint Committee. | - · · · · · · · · · · · · · · · · · · · |
| | |
| (If Employee of an Officer of the House, complete item be | elow.) |
| Position NumberIf applicable, Le | evelStep |
| relatives. | lation of 5 U.S.C. 3110(b), prohibiting the employment of |
| Date December 29 | (Signature of Authorizing Official) |
| | (Signature of Authorizing Official) |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) | Louis Stokes (Type or print name of Authorizing Official) |
| W. Sept. Sep | Chairman |
| (Type or print name and title of above official) | (Title – If Member, District and State) |
| | ees under the House Classification Act and for Committee em- the Committee on the Budget, and the Joint Committees, must |
| be approved by the Committee on House Administration. | |
| | |
| be approved by the Committee on House Administration. | |
| be approved by the Committee on House Administration. | Chairman, Committee on House Administration |
| be approved by the Committee on House Administration. APPROVE | :D: |

(Revised: August 1, 1977)

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U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

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| (If type of action is an Appointment, Salary Adjustment, or | Title Change, complete appropriate information below.) |
| Position Title | Gross Annual Salary* |
| | |
| * If employee is a civil service annuitant (includes U.S. House of Representate plus the salary received from the employing office. | tives), the gross annual salary shown should include the annuity received by the employ |
| If Committee Employee, complete appropriate item belo | ow.) |
| 1. ☐ Standing Committee: Staff—☐ Clerical or ☐ | Professional |
| · _ | ttee) or Select Committee: Authority—H. Res. 65 of 65 Congres |
| 2. Decidi (investigative statt of Standing Commit | ITERLOT SELECT COMMITTER AUTHORITY HE VAC RESELVE AT A SECONDARY |
| | Theory of defect committee. Admitty—II. Res. 2221101 2212000gres: |
| 3. ☐ Joint Committee. | Theory of defect Committee. Admitty—II. Res. 2221101 2212000gres: |
| 3. Joint Committee. | |
| 3. Joint Committee. (If Employee of an Officer of the House, complete item be | below.) |
| 3. Joint Committee. | below.) |
| 3. | below.) |
| 3. Joint Committee. If Employee of an Officer of the House, complete item to the Position Number | below.) LevelStep iolation of 5 U.S.C. 3110(b), prohibiting the employment of |
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| 3. If Employee of an Officer of the House, complete item by Position Number | below.) LevelStep iolation of 5 U.S.C. 3110(b), prohibiting the employment of signature of Authorizing Official) LOUIS STOKES |
| 3. Joint Committee. If Employee of an Officer of the House, complete item by Position Number | below.) LevelStep iolation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) |
| 3. If Employee of an Officer of the House, complete item by Position Number | below.) LevelStep iolation of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) |
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(Revised: August 1, 1977)