Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER : 180-10070-10148

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19-01-2022

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 15

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 7

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Date: 08/20/93

Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10070-10148

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE :

DATE : 01/01/77

PAGES: 16

SUBJECTS:

HSCA; ADMINISTRATION ROSEN, MERETE MUFF

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3

CURRENT STATUS : P

DATE OF LAST REVIEW: 07/16/93

OPENING CRITERIA:

COMMENTS:

Box 3.

$\texttt{M} \ \texttt{E} \ \texttt{M} \ \texttt{O} \ \texttt{R} \ \texttt{A} \ \texttt{N} \ \texttt{D} \ \texttt{U} \ \texttt{M}$

TO: All Staff Employee	s	
FROM: Budget Officer		
DATE: January 3, 1977		
RE: Payroll Certificat	ion	
to the House Finance Officelationship, if any, of Member of Congress (those	each staff employee to	er things, the any current 3, 1977).
the certification:	the relacionships to b	e included in
father mother son daughter brother sister uncle aunt first cousin	nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law	brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister
All staff employee form and return it to the Approved Richard A. Sprague	s are requested to com Budget officer.	plete this
I am not related	wing relationship	

NW 68261 Docld:32244090 Page 3

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Acrete Auff Rosen	Jamary 1, 1977
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	Appointment
	Salary Adjustment
Employing Office or Committee	
Select Committee on Assassinations	☐ Termination (At close of business on effective date)
type of action is an Appointment or Salary Adjustment, comple	ete the following information.)
Position Title	Gross Annual Salary
Researcher	\$13,000.00
Committee Employee, complete appropriate item below.)	
1. Standing Committee: Staff—Clerical or Profess	ional.
2. Special or Select Committee: Authority—H. Res. 1.5.1.	
2. Special or Select Committee: Authority—H. kes.	Congress.
3. Joint Committee.	
Employee of an Officer of the House, complete item below.)	
Position NumberIf applicable, Level	Step
and contifue that this mutharisation is not in violation	of 5 1100 2110/h)
 I certify that this authorization is not in violation. 	or 3 o.s.c. 3 rlu(b), pronibiting the employmen
Tachatinar 23	
ate	(Signature of Authorizing Official)
	Tipas N. Doming, Claiman
	(Type or print name of Authorizing Official)
	(Title – If Member, District and State)
All appointments and salary adjustments for employees und	
oyees, except those of the Committee on Appropriations, the Co e approved by the Committee on House Administration.	ommittee on the Budget, and the Joint Committees, in
APPROVED:	Chairman, Committee on House Administration
	, , , , , , , , , , , , , , , , , , , ,
Office of Finance use only:	
Office of Finance use only:	

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Da	<u></u>
Ellipioyee Name (First-Winding-Last)		Eliguite Da	ile .
Merete Muff Rosen		1/3/77	
Employee Social Security Number		Type of Acti	on
JFK Act 5 (g)(2)(D)	□ Арро	pintment	
Employing Office or Committee	□ Salar	y Adjustment	
Select Committee on Assassination		ination (At close of business	on effective date)
(If type of action is an Appointment or Salary Adjustm	nent, complete the fol	lowing information.)	
Position Title		Gross Ann	ual Salary
		\$10,000.	
(If Committee Employee, complete appropriate item b	elow.)		
1. Standing Committee: Staff—Clerical or	r 🗌 Professional.		ę ·
2. 🛣 Special or Select Committee: Authority—I	H. Res. <u>11</u> of_ <u>0</u>	5Congress.	
3. Joint Committee.			
(If Employee of an Officer of the House, complete iter	m below.)		
Position NumberIf applicable	le, LevelSte	p	
I certify that this authorization is not in relatives.	violation of 5 U.S	.C. 3110(b), prohibitin	g the employment of
Date, 19 77		(Signature of Authorizing Office	cial)
	_Henry_BG		
	•	(Type or print name of Authorizing	Official)
	Chairman	(Title – If Member, District and S	State)
All appointments and salary adjustments for employees, except those of the Committee on Appropriation be approved by the Committee on House Administration	ions, the Committee o		•
APPRO	OVED:	airman, Committee on House Adn	ninistration
	City	airman, Comminee on House Aut	ninistration
Office of Finance use only:		, w	, 2,
Office Code			
Monthly Annuity \$00			
	<u> </u>		

NW 68261 Docld:32244090 Page 5

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Merete Muff Rosen	4/1/7	77	
Employee Social Security Number		Type of Action	The state of the s
JFK Act 5 (g)(2)(D)	□ Арроі	intment	
Employing Office or Committee		y Adjustment	•
Assassinations	☐ Termi	nation (At close of business on eff	ective date)
type of action is an Appointment or Salary Adjustment, comple	te the foll	owing information.)	
Position Title	Ţ	Gross Annual Sa	lary
		\$22,000	<u> </u>
Committee Employee, complete appropriate item below.)			
1. Standing Committee: Staff—Clerical or Profession	onal.		
2. 🗷 Special or Select Committee: Authority—H. Res	55_of_95	5th Congress.	
3. Joint Committee.			
Employee of an Officer of the House, complete item below.)	N * 1 (*)		
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Position NumberIf applicable, Level			
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April 29 , 1977 All appointments and salary adjustments for employees and except those of the Committee on Appropriations, the Committee on Appropriations and the Committee on Appropriations, the Committee on Appropriations and the C	Loui Chai er the Hommittee or	C. 3110(b), prohibiting the (Signature of Authorizing Official) S Stokes (Type or print name of Authorizing Official) (Title-If Member, District and State) use Classification Act and for the Budget, and the Joint C	r Committee e
latives.	Step of 5 U.S. Loui Chai er the Hommittee or	C. 3110(b), prohibiting the (Signature of Authorizing Official) S Stokes (Type or print name of Authorizing Official) (Title-If Member, District and State) use Classification Act and for the Budget, and the Joint C	r Committee el
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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date
Merete Muff Rosen	5/1/7	7
Employee Social Security Number		Type of Action
JFK Act 5 (g)(2)(D)	☐ Appo	pintment
Employing Office or Committee		ry Adjustment
Assassinations	☐ Term	nination (At close of business on effective date)
(If type of action is an Appointment or Salary Adjustment, comp	lete the fo	llowing information.)
Position Title		Gross Annual Salary
		\$13,000
(If Committee Employee, complete appropriate item below.)		
1. Standing Committee: Staff—Clerical or Profes	sional.	
2. 🕱 Special or Select Committee: Authority—H. Res. <u>4</u>	55of_9	5th Congress.
3. Joint Committee.		
(If Employee of an Officer of the House, complete item below.)		and the second of the second o
Position NumberIf applicable, Level		·p
I certify that this authorization is not in violation relatives.	of 5 U.S	S.C. 3110(b), prohibiting the employment of
DateMay 10_, 1977	and the state of t	The state of the s
Date		(Signature of Authorizing Official)
	Louis	Stokes
	Chair	(Type or print name of Authorizing Official)
and the second of the second o		(Title – If Member, District and State)
All appointments and salary adjustments for employees un ployees, except those of the Committee on Appropriations, the Cobe approved by the Committee on House Administration.	ommitte.e c	on the Budget, and the Joint Committees, must
APPROVED:	Ch	nairman, Committee on House Administration
Office of Finance use only: Office Code		FD 5/11
Monthly Annuity \$00		

Copy for Initiating Office or Committee

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	ddle-Last)			ffective Date	
Merete Muff Rosen		8/1/	77		
Employee Social Security	y Number			ype of Action	1939
JFK Act 5 (g)(2)(D)	•	☐ Appoint	nent		
Employing Office or Co	mmittee	↓ Salary A	djustment		
Assassinations		Termina	ion (At close	e of business on e	ffective date)
f type of action is an Appointment or So	alary Adjustment, con	mplete the follow	ving infor	mation.)	
Position T	Title Title			Gross Annual S	alary
Researcher			Property of the Control of the Contr	,000	
Committee Employee, complete appro	priate item below.)				
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2. A Special or Select Committee			Congres	•	
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3. Doint Committee.					
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f Employee of an Officer of the House, Position Number	,			in the state of th	e et de dete i t Personalité
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Position Numberelactives.	If applicable, Level	Step_on of 5 U.S.C.	-3110(b), (Signature of	prohibiting th	
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Position Numberelatives.	If applicable, Level	Step_on of 5 U.S.C.	3110(b), (Signature of	prohibiting th	(Ic
Position Number I certify that this authorization elatives. Pate August 2	If applicable, Level.n is not in violatio	Step_on of 5 U.S.C. LOUIS STO	(Signature of Pe or print name (Title—If Member)	prohibiting the Authorizing Official of Authorizing Official over, District and State)	
Position Number I certify that this authorization elatives. Pate August 2 All appointments and salary adjust loyees, except those of the Committee of	If applicable, Level in is not in violation, 19.77	CHAIRMAN under the House Committee on the	(Signature of ES) (Title—If Member Classification Budget	prohibiting the Authorizing Official of Authorizing Official oer, District and State of Authorizing Act and for and the Joint	or Committee en
Position Number I certify that this authorization elatives. Pate August 2 All appointments and salary adjust loyees, except those of the Committee of	If applicable, Level in is not in violation, 19.77	CHAIRMAN under the House Committee on the	(Signature of ES) (Title—If Member Classification Budget	prohibiting the Authorizing Official of Authorizing Official oer, District and State of Authorizing Act and for and the Joint	or Committee en
Position Number I certify that this authorization elatives. Pate August 2 All appointments and salary adjust loyees, except those of the Committee of approved by the Committee on House	If applicable, Level, in is not in violation, 19.77	CHAIRMAN under the House Committee on the	(Signature of pe or print name) (Title—If Member Classification Budget	prohibiting the Authorizing Official) e of Authorizing Official per, District and State) attion Act and f	or Committee en
Position Number L certify that this authorization elatives. Pate August 2 All appointments and salary adjust loyees, except those of the Committee of e approved by the Committee on House	If applicable, Level in is not in violation	CHAIRMAN under the House Committee on the	(Signature of pe or print name) (Title—If Member Classification Budget	prohibiting the Authorizing Official) e of Authorizing Official per, District and State) attion Act and f	or Committee en
Position Number I certify that this authorization elatives. Pate August 2 All appointments and salary adjust loyees, except those of the Committee of e approved by the Committee on House	If applicable, Level, in is not in violation, 19.77	CHAIRMAN Chairm	(Signature of pe or print name) (Title—If Member Classification Budget	prohibiting the Authorizing Official) e of Authorizing Official per, District and State) attion Act and f	or Committee en
Position Number	If applicable, Level in is not in violation, 19.77 tments for employees on Appropriations, the Administration. APPROVED:	CHAIRMAN Chairm	(Signature of pe or print name) (Title—If Member Classification Budget	prohibiting the Authorizing Official) e of Authorizing Official per, District and State) attion Act and f	or Committee en
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To: Thomas Howarth, Budget Officer
From: G. Robert Blakey, Chief Counsel and Staff Director
Date: November 7, 1977

Re: Salary Adjustment - M. Muff Rosen

Adjust the salary of M. Muff Rosen November 1, 1977, from \$15,000 to \$18,000.

As indicated earlier, Ms. Rosen will be leaving the Committee which is now set for November 30, 1977.

or Ballpoint Pen)

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES

Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Hereta Huff Rosen	11/1/77
Employee Social Security Number	Type of Action
JFK Act 5 (g)(2)(D)	☐ Appointment
Employing Office or Committee	Salary Adjustment
Assassinations	☐ Termination (At close of business on effective date)
[(If type of action is an Appointment or Salary Adjustment, comple	
Position Title	Gross Annual Salary
Researcher	\$18,000
(If Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff—Clerical or Profession 2. Special or Select Committee: Authority—H. Res.	ional.
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	
I certify that this authorization is not in violation of relatives.	of 5 U.S.C. 3110(b), prohibiting the employment of
DateNovember 8	(Signature of Authorizing Official)
Louis	S Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State)
All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration. APPROVED:	mmittee on the Budget, and the Joint Committees, must
Office of Finance use only: Office Code Monthly Annuity \$.00	

Leave to the second of the Copy for Initiating Office or Committee

MEMORANDUM

TO:

Thomas Howarth, Budget Officer

FROM:

G. Robert Blakey, Chief Counsel and Director

10-14-7

DATE:

October 14, 1977

SUBJECT: Resignations

This memorandum is to inform you that Muff Rosen is on administrative leave from now until November 14, 1977. She should continue on the payroll for that period of time plus any additional vacation that she has not yet // taken.

This memorandum is also to inform you that Alice Hamlin is on administrative leave between now and November 14. It is my understanding that she does not have any additional vacation time. Consequently, she should remain on the payroll through November 14.

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Name of Employee Address											U.S. HOUSE OF REPRESENTATIVES PERSONAL LEAVE RECORD													BALANCE BROUGHT FORWARD FROM PRECEDING YEAR								
											1977														Annual Sick Leave Leave							
	Address								**	YEAR																						
	***************************************			Flio	nc N	umber	-			in in the second		T	DA	DATE OF APPOINTMENT			ANNUAL LEAVE CATEGORY															
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			Position Title						Γ	. 3.1	RIOR			1.0		7	1.5]		· · · · · · · · · · · · · · · · · · ·		T									
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Mar.	-			-								1										-		1	1					3	3	
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Aug.																								1	1					6	8	
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2	S or S = 1.0 day sick leave = 0.5 day administrative leave							Employee's Signature Dete (If employee refuses to sign, state reason below.)														Dignature C				ate						
A or	2					strative		100														·	Ap	prove	d:		Clerk of t	the House			Dat	.e
U or	U	=	1.0 da	y un	auth	orized orized vithout	absen					Tł wi	nis re th th	cord e req	will l uest	oe fo for t	rwai erm	rded t inatio	o th	e Cle pon	rk o appr	the oval,	Ho the	use at recor	the e	end of eac be filed in	ch calend	dar year,	or in c	ase of ter personne	mination	n, along
						vithout									EX	HI	BI	r r														

NW 68261 Docld:32244090 Page 12

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Huff Rosen	November 30, 1977
Employee Social Security Number	Type of Action
	The state of the s
JFK Act 5 (g)(2)(D)	☐ Appointment ☐ Salary Adjustment
Employing Office or Committee/Subcommittee	☐ Title Change
Assassinations	Termination (At close of business on effective date) Leave without pay (Beginning with effective date above and ending close of business) Specify Date
(If type of action is an Appointment, Salary Adjustment, or Title Chan	ge, complete appropriate information below.)
Position Title	Gross Annual Salary*
* If employee is a civil service annuitant (includes U.S. House of Representatives), the graphus the salary received from the employing office.	oss annual salary shown should include the annuity received by the employe
If Committee Employee, complete appropriate item below.)	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	al
./ SPSE SPECIAL LINVESTIGATIVE STATE OF STANDING COMMISSION AS SA	
	elect Committee: Authority—H. Res. 222_of 2222Congress.
3. Joint Committee.	elect Committee: Authority—H. Res. 222_of 2222Congress.
	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) (Ter the House Classification Act and for Committee em-
(If Employee of an Officer of the House, complete item below.) Position Number	Step
(If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) ler the House Classification Act and for Committee em-
(If Employee of an Officer of the House, complete item below.) Position Number	Step
(If Employee of an Officer of the House, complete item below.) Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official) (Title—If Member, District and State) ler the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step

eb

(A) DO YOU HAVE ANY REASON TO QUESTION THIS PERSON'S LOYALTY TO THE UNITED STATES?		YES	K NC
If your answer is "YES," please give full details under ITEM 6.			
TO YOUR KNOWLEDGE, IS THIS PERSON RELIABLE, HONEST, TRUSTWORTHY, AND OF GOOD CHARACTER?		X YES	N
If your answer is "NO," please explain fully:			
TO YOUR KNOWLEDGE, HAS THIS PERSON EVER BEEN FIRED FROM ANY JOB FOR ANY REASON, OR QUIT A JO HE/SHE WOULD BE FIRED?	OB AFTER BEING NOTIFIED THE	HAT YES	
If your answer is "YES," please give: (A) NAME AND ADDRESS OF EMPLOYER (Including ZIP Code if known):	• DCTOM		
(B) REASON THIS PERSON QUIT OR WAS FIRED:			· · · · · · · · · · · · · · · · · · ·
	loyal worker.	Because of	
Merete Muff Rosen was a very competent, faithful and 1	loyal worker. security clear	Because of ance for h	
Merete Muff Rosen was a very competent, faithful and learn foreign birth and parentage, we could not secure s	loyal worker. security clear king with the	Because of ance for he Committee.	
Merete Muff Rosen was a very competent, faithful and I her foreign birth and parentage, we could not secure second the FBI and CIA which was a prerequisite for work	loyal worker. security clear king with the	Because of ance for he Committee.	
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OPTIONAL FORM 49 (Rev. 11-75)
Prescribed by
U.S. Civil Service Commission
F.P.M. Chapter 736
5049-106

Office of Personnel Management NACI CENTER Boyers, PA 16019

INQUIRY FOR UNITED STATES GOVERNMENT USE ONLY

Personnel Office House Select Committee On Assassinations US House of Rep. Washington, D. C. 20515

The person identified below has been appointed to or is an applicant for the position shown. To help us determine whether this person is loyal, trustworthy, and of good character, we ask that you answer all questions on the front and back of this form as fully and specifically as you can. The information you provide, including your identity, will be disclosed to the person identified below if he or she should so request, unless you indicate in item 7 on the reverse side of this form that you do not wish your identity to be disclosed.

	1. A. FULL NAME (LAST, FIRST, MIDDLE)
	Rosen, Merete Muff
	B OTHER NAMES USED
	Thomsien = NEE
	2. ARMED SERVICES SERIAL 3. SOCIAL SECURITY NO. 4 DATE AND PLACE (CITY STATE) OF BIRTH
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ber if you reply by	mental relations Commission, Wash, D.C.
letter. A postage-free	No and Street Address Trading Commission, Wash, D. G. Code
envelope is enclosed	ent 2229 Bancroft Place, N.W. Washington D.C. 20008
	'78 3515 Martha Custis Drive, Alexandria, Va.22302
Please reply promptly.	'77 1519 Kingman Place, NW, Washington, D.C. 20005
	washington, D.C. 20005
OTHER IDENTIFYING NUMBERS	madring con D.C. 2000/
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	r supervisor, complete the following: (A, B, C, D, E, and F)
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Researcher	January 1, 1977 November 30, 1977
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Thursday Washington D.C. 20005
Telephone: (202) 483-6470

Hess Manual Ton

JEDUCATION: Merete Muff Rosen presently employed EDUCATION:

With the Presidential

Tansation efforce She is being MATURALIZED
as a v. s. a types * RESEARCH capacity Societion

Age: 30, Married o No childern

.B.A. (cum laude) Georgetown University

School of Foreign Service

Major: government and economics

. Minor: Arabic

1972-73 American University of Beirut Major: Middle East History

1971-72 American College in Jerusalem Major: history

1963-65 "Interiorarkitektskolen" (Interior Design School) Copenhagen, Denmark.

LANQUAGE SKILLS: Fluent in Danish, Swedish, Norwegian and English. Good in German, Arabic and Hebrew.

WORK EXPERIENCE: 1969-72 Hebrew Union College, Biblical and Archaeological School. Jerusalem, Israel

DUTIES:

Archaeology - Full time member of publication staff. During digging season I worked as architect.surveyer and draftsman at site "Tel Gezer". I also organized and trained many volunteers to assist in the excavation which gave them a clearer sense of purpose and utilized their labour economically efficient.

Report preparation, editing - During the off seasons I edited supervisors' reports, assisted in writing the official excavation reports and put together architectual plans for publication. After additional research I also redrew objects and burials

for publication.

1970-71 American School of Oriental Research Jerusalem, Israel Translator - My duties were similar

to those described above, but in additio I often served as a translator between

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1-1-77

the local authorities and the excavation staff at "Tel Hezi". I assisted and mediated in such difficulties as where to dig so as not to interfere too much with local daily life and to solve problems of getting water and staff to opereate the camp.

1967-69 Architects Ingerslev & Nielsen,
Copenhagen, Denmark.

Designer - I drew up plans and successfully implemented the decoration of a hospital and a old age home in Denmark.

I was fully in charge of making sure that all the proper transactions took place for the work to be completed and coordinated the work of 50 workers and professionals.

Fall 1976 Carter-Mondale Presidential Campaign,
Mondale Office. Major responsibility:
wrote daily press summaries of nine
major newspapers for Mondale plane and
Atlanta office. (Reference attached).

TRAVETS:

I lived 5 years in Israel and 1 year in Lebannon. I traveled frequently throughout the Middle East.

TNTERESTS:

- 1. International relations in the field of Middle East economics and politics, foreign student community, inter-cultural communication
- 2. Contemporary visual arts (design, textiles etc
- . House renovation, fine arts, reading.