Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER : 180-10070-10161

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19-01-2022

December 8, 1995

Status of Document:

Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 6

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY: HSCA

RECORD NUMBER: 180-10070-10161

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TO:

TITLE :

DATE: 08/01/77

PAGES: 7

SUBJECTS:

HSCA; ADMINISTRATION

SWENDSEN, LANCE W.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U

RESTRICTIONS: 3

CURRENT STATUS: P

DATE OF LAST REVIEW: 07/16/93

OPENING CRITERIA:

COMMENTS:

Box 3.

(Please Use Typewriter	EDDECENTA:	TIVES (Any erasures, corrections, or change
	D.C. 20515	on this form must be initialed by th authorizing official.)
the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:	·	
Employee Name (First-Middle-Last)		Effective Date
Lance W. Svendsen		1/1/79
Employee Social Security Number		Type of Action
JFK Act 5 (g)(2)(D)	☐ Appoi	
Employing Office or Committee/Subcommittee		Adjustment hange
A	į	ation (At close of business on effective date)
Assesinations	Ï	without pay (Beginning with effective date above and ending of business
		Specify Date
type of action is an Appointment, Salary Adjustment, or Title (Change, compl	ete appropriate information below.)
Position Title		Gross Annual Salary*
		\$13,700.00
If employee is a civil service annuitant (includes U.S. House of Representatives), t us the salary received from the employing office.	the gross annual sc	
		•
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profes	ssional.	
		nittee: Authority—H. Res <u>956 _ oゆ5th</u> Congres
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profes		nittee: Authority—H. Res <u>956</u> _o <u>ゆうたい</u> Congress
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NW 68261 Docld:32244103 Page 3

The state of the s	ISE OF REP Vashington, D.	PRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)		
To the Clerk of the House of Representatives:	•			
I hereby authorize the following payroll action:				
Employee Name (First-Middle-Last)		Effective Date		
Lance W. Svendsen		December 1, 1978		
Employee Social Security Number		Type of Action		
JFK Act 5 (g)(2)(D)		☐ Appointment		
Employing Office or Committee/Subcommitt	ee			
Assassinations				
(If type of action is an Appointment, Salary Adjustment	nt, or Title Ch	ange, complete appropriate information below.)		
Position Title		Gross Annual Salary*		
•		\$18,100.00		
3. Doint Committee. (If Employee of an Officer of the House, complete		Select Committee: Authority—H. Res. 256 of 25th Congress.		
Position NumberIf applic	able, Level_	Step		
I certify that this authorization is not relatives.	in violation	of 5 U.S.C. 3110(b), prohibiting the employment of		
Date_December 11 1978	<u> </u>	(Signature of Authorizing Official) LOUIS STOKES		
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Me	ember)	(Type or print name of Authorizing Official)		
(Type or print name and title of above official)		Chairman (Title-If Member, District and State)		
ployees, except those of the Committee on Approprion be approved by the Committee on House Administration and the committee of the Committee on House Administration and the Committee of the Com	iations, the C	nder the House Classification Act and for Committee em- committee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration		
Office of Finance use only:		ID		
Office Code	** ***********************************	Benefits		
Monthly Annuity \$00 as of		Payroll		

Copy for Initiating Office or Committee as some two was a service and a

Revised: August 1, 1977)

or Ballpoint Pen)	Washington, (EPRESENTAT D.C. 20515	(Any erasures, correction this form must be authorizing official.)	
To the Clerk of the House of	Representatives:			
			· ·	
I hereby authorize the followi	ing payroll action:			
Employee Name	(First-Middle-Last)		Effective Date	
Lance W. Svendsen			October 1, 1978	
Employee Social	Security Number	·	Type of Action	
JFK Act 5 (g)(2)(D)		☐ Appoin☐ Salary	ment a	
Employing Office or C	committee/Subcommittee	☐ Title Ch	•	
	· · · · · · · · · · · · · · · · · · ·	☐ Termino	tion (At close of business on effective date	•)
Assaszinations		l	rithout pay (Beginning with effective date of business	above and ending
		ciose	Specify Date)
If type of action is an Appointmen	nt, Salary Adjustment, or Title C	Change, comple	te appropriate information below.) • •
P	Position Title		Gross Annual Salary	*
			\$13,700.00	
f If employee is a civil service annuitant (inc plus the salary received from the employing		ne gross annual sal	ary shown should include the annuity receiv	ed by the employe
f Committee Employee, complet	•			
1. Standing Committee:	Staff—□ Clerical or □ Profes	sional.		•
2. 🖾 Special (Investigative	staff of Standing Committee) o	r Select Comm	ittee: Authority—H Res 956 of	5th Corgress
	staff of Standing Committee) o	r Select Comm	ittee: Authority—H. Resof	うたね Congress
3. ☐ Joint Committee.		·	ittee: Authority—H. Resof_	うたね Congress
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NW 68261

Docld:32244103 Page 5

(Please Use Typewriter or Ballpoint Pen)

Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date	
Lance W. Svendsen	March 1, 1978	
Employee Social Security Number	Type of Action	
JFK Act 5 (g)(2)(D)	□ Appointment	
Employing Office or Committee/Subcommittee	☐ Title Change	
Assassinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business) Specify Date	
(If type of action is an Appointment, Salary Adjustment, or Title Chai	nge, complete appropriate information below.)	
Position Title	Gross Annual Salary*	
Clerical Assistant	\$12,000	
* If employee is a civil service annuitant (includes U.S. House of Representatives), the giplus the salary received from the employing office.	ross annual salary shown should include the annuity received by the employe	
(If Committee Employee, complete appropriate item below.)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	nal.	
	elect Committee: Authority—H. Res. 256 of 25 Congress.	
3. Joint Committee.	elect Committee: Authority—H. Res.필급으of 프로텔스Congress.	
3. Joint Committee.		
3. Joint Committee. (If Employee of an Officer of the House, complete item below.)	Step	
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step	
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3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step	
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3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) (Type or print name of Authorizing Official)	
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(Revised: August 1, 1977

(Please Use Typewriter or Ballpoint Pen)

NW 68261

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date		
Lance W. Svendsen	Dacember 1, 1977		
Employee Social Security Number	Type of Action		
JFK Act 5 (g)(2)(D)	□ Appointment		
Employing Office or Committee/Subcommittee	弐国 Salary Adjustment 浅団 Title Change		
	☐ Termination (At close of business on effective date)		
Assassimations	Leave without pay (Beginning with effective date above and close of business		
(If type of action is an Appointment, Salary Adjustment, or Title C	hange, complete appropriate information below.)		
Position Title	Gross Annual Salary*		
Clerical Assistant	\$11,000		
* If employee is a civil service annuitant (includes U.S. House of Representatives), to plus the salary received from the employing office.	e gross annual salary shown should include the annuity received by the	ėmploy	
If Committee Employee, complete appropriate item below.)			
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profes	sional.		
2. 🖾 Special (Investigative staff of Standing Committee) o	r Select Committee: Authority—H. Res. 455_of_951260	ngress	
2. Im Special (Investigative staff of Standing Committee) of the standing Committee.	r Select Committee: Authority—H. Res.名の _ ゆうはで	ngres	
3. ☐ Joint Committee.)	ngres:	
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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

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on this form n authorizing off	nust_be	initiale	ed by the
authorizing off	icial.)		The state of the same of

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date
Lance W. Syendsen		3/1/77
Employee Social Security Number	·	Type of Action
JFK Act 5 (g)(2)(D)	Appointment	
Employing Office or Committee Salary Adjustment		, Sian in
Assessinations	☐ Termination (At close of business on effective da	
type of action is an Appointment or Salary Adjustment, comp	lete the fol	lowing information.)
Position Title	· · · · · · · · · · · · · · · · · · ·	Gross Annual Salary
Xerpx/Messenger		\$9,500
Committee Employee, complete appropriate item below.)		
1 Chanding Committee Staff Classical and Duckey		
1. Standing Committee: Staff— Clerical or Profes		
2. Special or Select Committee: Authority—H. Res.	20of_20	Congress.
3. Doint Committee.		
	-	
Employee of an Officer of the House, complete item below.)	-	
Position NumberIf applicable, Level	Ste	P
I certify that this authorization is not in violation elatives.	of 5 U.S	.C. 3110(b), prohibiting the employmen
	-	
ate		(Signature of Authorizing Official)
	s Stokes	;
		(Type or print name of Authorizing Official)
Cha i	raan	(Type of print name of Authorizing Official)
Chair	maan	(Type of print name of Nonionzing Official)
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All appointments and salary adjustments for employees ur oyees, except those of the Committee on Appropriations, the C	nder the Ho ommittee o	(Title-If Member, District and State) Duse Classification Act and for Committee on the Budget, and the Joint Committees, m
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Copy for Initiating Office or Committee

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

			and the second second	'
father	,	nephew		brother-in-law
mother		niece		sister-in-law
son		husband		stepfather
daughter		wife		stepmother
brother	* *,	father-in-law		stepbrother
sister		mother-in-law		stepsister
uncle	٠,	son-in-law		half-brother
aunt		daughter-in-law		half-sister
first cousin		3		

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

/ ×/	I am not related to any current	(95th Congress) Member of Congress.
	I am related to a current (95th (Please specify.)	Congress) Member of Congress.
•		

Signature of Employee

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