MATERIAL REVIEWED AT CIA HEADQUARTERS BY HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

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BURKE WILLIAM P - (

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OCT 1962

Mr. William P. Barke 6300 Saint Charles Avenue New Orleans 13, Legislana

Dear Mr. Barka:

As you bring to a close eighteen years of service to your country. I want to help your friends and co-workers in wishing you well and haping that you find the years ahead filled with sajgyment and satisfaction.

It takes the charactestique efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed much to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal survice.

May I express to you my appreciation and extend warmost wishes in the years aboad.

Siacaraly,

(Signed) JOHN A. McCONE

John A. McCone Director

Distribution: 0 - Addressee	1 - D/Pers / Originat	/s/ Harry W. Little, Jr.
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GS-15 DDI/00		New Orleans		
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0.2 MAY 1962

MEMORANDUM FOR: Assistant Director for Operations

SUBJECT:

.. William P. Burke, Memorandum of Performance

William P. Burke, Chief, New Orleans Field Office continues to manage his office in a thoroughly competent and efficient manner. He is extremely conservative by nature and finds it difficult to act without the most careful consideration of all factors involved. While this approach might be a handicap in some areas it tends to be an asset in New Orleans. In spite of this tendency he willingly and efficiently devotes all his time and energy to the solution of a problem in an emergency. He represents the Agency well and maintains the highest respect in his community.

E. M. ASHCRAFT Chief, Contact Division

REVIEWING OFFICIAL:

GEORGE G. CAREY

Assistant Director for Operations

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0 2 MAY 1962

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SUBJECT:

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E. M. ASHCRAFT Chief, Contact Division

REVIEWING OFFICIAL:

GEORGE G. CAREY

Assistant Director for Operations

21 June 61

Memo for File - William P. Burke

Subject: Longevity Step Increase

In reviewing this file under the Security reinvestigation program, it was noted that the 3rd ISI (as OS-15) was proposed to be made effective on 13 Sept 60, but that the effective date had been changed by Payroll to show 16 Oct 60. Reason for the change is presumed to be due to IMOP. Form 560 shows 225 hours of IMOP during the waiting period. If those figures are correct, then there was no "excess" IMOP, since the law provides that a maximum of 240 hours of IMOP is creditable toward completion of the waiting period in the case of ISI's.

I called this case to the attention of Joe Tracy, C/Payroll, who will review LWOP records and, if required, issue a memorandum to correct the effective date of the last LSI.

Gene C. Stevens

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30 JUN 1961

Assistant Director for Operations

SUBJECT:

William P. Burke, Mcmorandum of Performance

William P. Burke, Chief of the New Orleans Field Office, continues to manage his office in a thoroughly competent and efficient manner. Mr. Burke is a conservative who sometimes finds it difficult without most careful and protracted consideration of all factors involved to adjust to changes in methods and objectives particularly those peculiar to clandestine support. While his conservation added to his meticulous legalistic approach might be something less than desirable in certain areas it is a definite asset in New Orleans. When called upon in emergency he willingly and efficiently devotes his entire time and energy to the solution of the problem regardless of personal inconvenience. Mr. Burke represents the Agency well in his area and readily maintains respect in the community.

> E. M. ASHCRAFT Chief, Contact Division

REVIEWING OFFICIAL:

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SUBJECT:

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E. M. ASHCRAFT Chief, Contact Division

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Assistant Director for Operations

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IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED

1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD NAME SERIAL ORGN GR-ST OLD SALARY NEW SALARY

OC BURKE WILLIAM P JR 101775 25 31 GS-15 9 \$14,450 \$15,550

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

Assistant Director for Operations

William P. Burke, Memorandum of Performance

- 1. William P. Burke, Chief of the New Orleans Field Office, continues to manage his office most efficiently and to demonstrate thorough knowledge of his area. His inherent conservatism and somewhat legalistic approach tend to make it difficult for him to accept change and methods peculiar to clandestine support without most careful consideration of all the factors involved.
- 2. Mr. Burke represents the Agency well in his area. His conservatism is to a degree an asset in New Orleans; it could conceivably be a handicap elsewhere.

Midelinalt

E. M. ASHCRAFT Chief, Contact Division

REVIEWING OFFICIAL:

George G. Carey
Assistant Director for Operations

#### CONFIDENTIAL

DATE PROT.

Chief, CO/CD

Director of Security

Director of Personnel

Chief, Communications Security Staff

SUBJECT: Revocation of Cryptographic Clearance -William P. Burke

1. The cryptographic clearance held by Subject has been revoked under the provisions of CIA Regulation 90-500. Revocation is effective_

9 Feb 60

2. Subject is not authorized to have continued custody of, access to, or otherwise gain further knowledge of staff cryptographic material or information. Subject has been informed of this revocation, has been debriefed concerning cryptographic and related communications security matters, and has signed a Debriefing Statement acknowledging continuing responsibility for the protection of all cryptographic information obtained during the tenure of his cryptographic clearance.

FOR THE CHIEF, COMMUNICATIONS:

Chief, Protective Branch

Distribution:

1 - OU/CD 1 - Security Office (Debriefing Statement Attached)

1 - Personnel Office (Wing 1-H Curie Hall)

1 - OC-S/PROT File

CONFIDENTIAL

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COMMENTS OF REVIEWING OFFICIAL

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SECRET WHEN FILLED IN LNP SERIAL NO. 101775 BURKE, WILLIAM P. DDI/CONT 7 7-40 OLD SALARY RATE NEW SALARY RATE LAST EFFECTIVE DATE EFFECTIVE DATE GRADE STEP SALARY GRADE STEP SALARY NO. DA. 18,210 15 13,970 09. 16 51 GS 15 X 4 Y S 14,450 EMPLOYEE HAS SERVED AN AGGREGATE OF 10 YEARS IN PRESENT, EQUIVALENT, OR HIGHER GRADE AND AT THE TOP OF PRESENT GRADE SINCE 16 Sep 51. THIS IS THE FIRST AND SECOND LONGEVITY STEP INCREASES. CERTIFICATION I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY. TYPED, OR PRINTED, NAME OF SUPERVISOR SIGNATURE OF SUPERISOR DATE E. M. ASHCRAFT 24 Feb. '59 PERIODIC STEP INCREASE - CERTIFICATION

10MM NO 560

SECRET

PERSONNEL FOLDER

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SECRET (WHEN FILLED IN) 1. EMP SERIAL NO. V-LO 101775 BURKE, WILLIAM P. DDI/CONT OLD SALARY RATE NEW SALARY RATE LAST EFFECTIVE DATE EFFECTIVE DATE SALARY GRADE STEP SALLRY GRADE STEP 14,210 03 15 X & Y 14,450 09 21 58 15 13,970 51 TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER 8. CHECK ONE HO EXCESS LINES IF EXCESS LINOP, CHECK FOLLOWING, EXCESS LWOP 9. NUMBER OF HOURS LWOP 10. INITIALS OF CLERK 11. AUDITED BY TO BE COMPLETED BY THE OFFICE OF PERSONNEL EMPLOYEE HAS SERVED AN AGGREGATE OF 10 YEAR IN PRESENT, EQUIVALENT, OR HIGHER GRADE AND AT THE TOP OF PRIMERY GRADE SINCE 16 SEE 51. THIS IS THE FIRST AND SECOND LUNGSVITY STEP GRAGE STEP 14. AUTHENTICATION INC EASES. B. 43 年 [1] 2 图[ 0000 0 0 000 0 0 0 0000 0 0 0 PERIODIC STEP INCREASE - AUTHENTICATION - 1 SECRET PERSONNEL FOLDER FCRH RO. 560b

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FITNESS REPORT (Part I) PERF	ORMANCE
INSTRUCTIONS	
FOR THE APPINISTRATIVE OFFICER Consult current instructions for completion	ng this report.
FOR THE SUPERVISOR. This report is designed to holp you express your eval	ustion of your subordinate and to transmit
this grainstion to your supervisor and senior officials. Organisation po Thate where the atomis with your Completion of the report can help you	
Introneths and weaknesses. It is also organisation policy that you show Po	ert fol this report to the employee except
under conditions specified in Regulation 20, 170. It des exceeded that i any negation. If this is the initial report on the employee, it aust be	completed and tormarded to the vittice of
Personnel no Tater than 30 days after the date fullscated in item 8, of Sec	tion "A" below.
SECTION A. GENERAL	
PURKE, William P. 10/22/00	M OC
5. OFFICE/DIVISION BRANCH OF ASSIGNMENT 6. OFFICIAL POST	
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SECTION 8. CERTIFICATION	
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FORMATION, MICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.	
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I certify that any substantial difference of opinion with the supervisor is	reflected in the above section.
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SECTION C. JOB PERFORMANCE EVALUATION	
I. RATING ON GENERAL PERFORMANCE OF CUTIES	
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his duties during the rating period. Compare him.CNLY with others doing similable. Factors other than productivity will be taken into account later	
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2 - BARELY ADEQUATE IN PERFORMANCE: ALTHOUGH HE HAS MAD SPECIFIC CARRY OUT RESPONSIBILITIES.	GUIDANCE OR TREINING. HE OFTEN FAILS TO
3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY: OCCASIONALLY REVEALS	SOME AREA OF GEAGNESS.
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MATING 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE, IS	
THE SUPERVISOR.	
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Z. PATINGS ON PERFURNANCE OF SPECIFIC DUTIES			
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c. For supervisors, abelity to supervise will who supervise a recreiver early.  d. Compare in your mind, abed possible, the similar level of responsibility(2000).	elways be individ	unt being coloff All of 58 All 58ng the same du	e lhôse ty at s
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effective intelligence collection	6	in his area	3
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ertinent personal characteristics or hebits, apecare him with others doing similar work of shout to the control of the control	ial dofec he same i E separat Have acc F average	ED EPTEU HIM IF I HAD KNOWN WHAT I KNOW NOW BUT WITH NO WEARNESSES SUFFICIENTLY OUTSTANDING TO	Com-
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S THIS INDIVIOUAL BETTER SUITED FOR BORK IN SOME O RPLAIN FULLY:	THER POS	ITION IN THE ORGANIZATION? TE X +2. IF	YES.
		•	

ببريز بتأسيع	<u> </u>	(See Filled In)
***	· · · · · · · · · · · · · · · · · · ·	FITNESS REPORT (Part II) POTENTIAL
1 (20)	office of the	INSTRUCTIONS
FOR THE	ACHINISTRAI	TIVE OFFICER: Consult current instructions for completing this report.
POR THE	SUFFERVISOR:	This report is a privileged communication to your supervisor, and to appropriate coreer manage
reted en	player. It	officials concerning the potential of the employee being rated. It is NOT to be shown to the
to be co	mpleted on [	y after the employee has been under your supervision FOR AT LEAST, 90 Days. If less than 90 days,
nold and	complete∵e d and forwa	itter the 90 days has clapsed. If this is the INTTIAL REPORT on the employee, however, it MUST bi rided to the Or no later than 30 days after the due date and cated in item 8 of Section Eribelow.
SECTION		GENERAL:
-4.	·, •	BURKE, William P. 10/22/00 M OC
∞/co	ntact/Né	enanch of Assignment  of Orleans  of Critical Position Title  intelligence Officer (Contact) (CH)
GS-15		P Sept. 1958  P. PERIOD COVERFO BY THIS REPORT (Inclusive dates)  9 (9/5/57 - 9/8/58)
10. TYPE		initial desertance Special (Specify)
	k'one)	N ANGUAL . DEATH SOUTH TEMPLOTEE
SECTION	E.	CERTIFICATION
	<del></del>	CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED
A. THIS D	ATI	8. TYPE OR PRINTED NAME AND SIGNATURE OF SUPERFISOR C. SUPERVISOR'S OFFICIAL TITLE
	ugust 19	All Ashimate & M. ACHTRASTIN MARC COLOR
		OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.
A. THIS O		R
18 AM	· /	PROTES CANAN GEORGE G. CARRY AD/O
SECTION		ESTANATE OF POTENTIAL
·		
		ME GREATER RESPONSIBILITIES/ ing others of his grade and type of assignment, rate the employee's potential to assume greater
		hink in terms of the kind of responsibility encountered at the various levels in his kind of
work.		DY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
<u></u>	2 . MAS R	EACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2	3 - 44414	G PROGRESS. BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES. FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES.
1	3 . WILL	PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE OUTIES #1 THOUT FURTHER FRAINING
RATING		BY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL. CEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF MIGHER
NUMBER		RESPONSIBILITIES
2. SUPERV	ISORY POTEN	TIAL
		this question: iles this person the ability to be a supervisor? X Yes No If your
answer is	YES, indica	te below your opinion or guess of the level of supervisory ability this person will reach AFTER!
SUITABLE	TRAINING.	Indicate your opinion by placing the number of the descriptive rating below which comes closest
to empres: rating_in	sing your o; the "setua	pinion in the appropriate column. If your rating is based on observing him supervise, note your it column. If based on opinion of his potential, note the rating in the "potential" column.
	<del></del>	
DESCRIPT	1 9	RVE NO OPINION ON HIS SUPERVISÓRY POTÉNTIAL IN THIS SÍTUATION Elleye individjal would be a weak supervisor in this kind of situation
RATIN	2 - 80	ELIEVE INDIVIDUAL BOULD BE AM AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
ACTUAL	POTENTIAL	DESCRIPTIVE STUATION
~~~~	101241120	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional spe-
.3	· .	cialista of various kinda) susset contact vitu immediate susonoisates is reliquent (First lane supervisor)
	· 3	A chour as surgevisons who osnect the massic sad (Second line supervisors)
	. 3	A GROUP, THO MAY OR WAY NOT BE SUPERVISORS, PHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION, AND POLICY (Executive level).
	3	THEN CONTACT BITM INNEDIATE SUBGROINATES IS NOT FREQUENT
	3	SHEM IMMEDITY STRONGINATES, WCLIAISIES THE DIALBRE UND REED CVBELOF COGROINVELION
	['] 3	DHEN INDEDITE SUBDRDINATES INCLUDE WEMBERS OF THE OPPOSITE SER
		OTHER (Specify)

OFFICE OF PERSONNEL INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED IMPLOVEE HAS BEEN 4. COMMENTS CONCERNING POTENTIAL . . . Subject will leave New Orleans only for an overseas post, He will not do so for duty in Washington. In view of the fact that his intelligence eightely is entirely in the field of domestic collection, it is difficult to conceive of such an overseas assignment. He is eminently qualified to continue in his present assignment. SECTION H. FUTURE PLANS TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL No training or experience planned or required except periodic meeting of Contact Division Field Chiefs. 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS See Section G.4. above. DESCRIPTION OF INDIVIDUAL SECTION 1. DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report. X . HAVE NOT OBSERVED THIS: HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIOUAL APPLIES TO THE INDIVIOUAL TO THE LEAST POSSIBLE DEGREE - APPLIES TO INDIVIOUAL TO A LIMITED DEGREE
- APPLIES TO INDIVIOUAL TO AN AVERAGE DEGREE
- APPLIES TO INDIVIOUAL TO AN ABOVE AVERAGE DEGREE CATEGORY NUMBER CATEGORY CATEGORY STATEMENT CATEGORY 11. MAR HIGH STANDARDS OF ACCOMPLISHMENT 1. ABLE TO BEE ANDTHER'S POINT OF VIEW 4 3 2. CAN MARE DECISIONS ON HI GAN BUEN MEED ARISES 5 4 12. SHORS OPIGINALITY 3 13. ACCEPTS RESPONSIBILE. 4 3. HAS INITIATIVE 5 23. 12 THOUGHTFUL OF OTHERS 4. IS ANALYTIC IN HIS THINK 5 3 4 14. ADMITS HIS ERRORS 24. 40863 WELL WATER PRESSUR 5. STRIVES CONSTANTLY FOR 15. AESPONOS WELL TO SUPER-4 4 DISPLAYS JUDGENENT MES KNOTLEDGE AND IDEAS

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26. IS SECURITY CONSCIOUS

22. MIS CRITICISM IS COM-

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B. HAS MENORY FOR FACTS

10. CAN COPE BITH EMERGENCI

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LANGUAGE DATA RECORD
101-773
PART I-GENERAL
1. NAME (Lant-First-Widdle): (25-30) 2. DATE GF 8197M (25-30)
BURKE, William P. Dotober 22 1900
3. CANGUAGE 181-881 4. TODAY'S DATE (184-891 5.
April 0 1957 I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE
PART 11-LANGUAGE ELEMENTS
SECTION A. Reading (40)
1 CAN READ TEXTS OF ANY CIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY DNLY RARCLY.
I CAN READ TEXTS OF WOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALY.
1 CAN READ TEXTS OF ALERAGE DIFFICULTY (HEMEPAPERS, reference materials, etc.). USING THE DICTIONARY FREQUENTLY.
4. I CAN READ SIMPLE TEXTS. SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY PREQUENTLY.
5. I HAVE NO READING ARRESTY IN THE LANGUAGE.
SECTION B. Writing (41)
I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN  1. WRITE FACTUAL NARRATINE AND ENPOSITORY MATCHIAL WITH REASONABLE CLARITY, WITH VERT FEW GRAMMATICAL FRACES, IN NATIVE STYLE, USING THE DICTIONARY CNLY MARKLY.
I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS. USING THE DICTIONARY ONLY 2. RARELY. I CAN WRITE FACTUAL NARRATIVE AND INPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STREE WHICH WAY NOT BE MATINE, USING THE DICTIONARY OCCASIONALLY.
I CAN WRITE PERSONAL LETTERS AND SIMILAR RIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, 3- BUT WITH OCCASIONAL MINTE GRAMMATICAL EMBORS AND IN OBVIOUSLY FOREIGN, ANKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.
1. I CAN MRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKBARD STYLE, USING THE DICTIONARY FREQUENTLY.
5. I CANNOT WRITE IN THE LANGUAGE.
SECTION C. Prenunciation (42)
1. WY PRONUNCIATION IS NATINE.
2. WHILE NATIVES CAN SETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.
3. MY PROMUNCIATION IS CHAIRCELY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.
4. MY PROMUNCIATION IS OCCUSSIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.
5. I HAVE NO SKILL IN PRINCIPATION.
CONTINUE ON REVERSE SIDE

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4-45)

CONTINUATION OF PART II-LANGUAGE ELEMENTS
SECTION D. Speaking (43)
1 SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS: 1 CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS OFTH WHICH I AM FAMILIAN.
1 SPEAR FLUENTLY: AND ACCURATELY IN REARLY ALL PRACTICAL AND SOCIAL STRUCTIONS! I CAN CONTERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND TEMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERSS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS
4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE INTANY OF THE ABOVE RESPECTS.
SECTION E. Understanding (14)
I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS. BOTH FACE TO FACE AND ON THE TELEPHONE! I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
I UNDERSTAND MON-TECHNICAL CONVERSATION ON HEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE! I 2. Understand most of what I hear on the radio and at the movies, plays, and lectures, including most jokes and puns.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELE- PHONE: I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
4. I UNDERSTAND THE SIMPLEST CONVERSATION. BOTH FACE TO-FACE AND ON THE TELEPHONE! I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES. PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.
SEFORE CONTINUING - CHECK PART IT TO ENSUPE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.
PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)
1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
4. NONE OF THE ABOVE STATEMENTS APPLY.
PART IV-CERTIFICATION
I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115. PAR. IC(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PAOFICIENCY TEST DEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.
9 apr 57. Signature William P. Perrile
46) (47)

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE 12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

Ş NAME SERTAL GRADE-STEP OLD SALARY NEW SALARY BURKE WILLIAM P JR GS-15-5 \$13,970 101775 \$12,690 GORDON M. STEWART /S/ DIRECTOR OF PERSONNEL

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		IN3	TRUCTI	ONS						
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SECTION 1			ENERA				<del>}</del>	<del></del>		
BURKE BILL				<del> </del>						
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6300 St. Charles Av New Orleans 18, La.	٠.,				O St. (			i.,		
4. HOME TELEPHONE NUMBER THIMDFOOK 7-2485		S. STATE, TERRI Louis		PO 35E 351	ON OR COL	NTRY	IN WHICH	YOU NO.	CLAIN	RESIDENCI
SECTION II		RSON TO BE NOTIFIE	O IN C	ASE OF E	MERGENCY					
BURKE Mrs France	s Kitt	redge				2. R	TICE			
3. HOME ADDRESS (No., Street, C 6300 St. Charles	Ave.,	New Orleans 1	e, L							
4. BUSINESS ABDRESS (Vo., Stere	. City,				E NAME OF		<del> </del>	· · · · · · · · · · · · · · · · · · ·		
s. HOME TELEPHONE NUMBER TRINDTOOK 7-2485		6. BUSINESS TELE				<u> </u>		none.		
8 IN CASE OF EMERGENCY, OTHER C IS NOT DESIRABLE BECAUSE OF H						O 8E 4	OTEFIED.	. IF SUC	H NOT	IFICATION .
SECTION 111		MARITA	L STA	rus						
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STRUCTIONS ON ACCOMPANYING CARD, THEN FILL OUT THIS FORM				1		-				
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D. EMPLOYER'S OR BUSINESS ADDRESS NOT EMPLOYER'S	5 (	Street, City, Sta	te, Co	untry)			- 401	41 <b>7 13</b>	- W 2 C	· ra·
		SECTION III CON	TINUE	TO PAGE	2					

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	SECTION ILL CONTINUED FROM PAG			
Sep 1942 -	Dec 1945			
US Marine Co		U. S.	ILITARY SERVICE A	FFILIATED
24. DETAILS OF OTHER GOVERNMEN	T SERVICE, U.S. OR FOREIGN			
CIA, New Ofler	ins Field Office, Sept 1947 to do	At <b>o.</b>		
SECTION IV RELATIVES BY	LOOD, MARRIAGE OR ADOPTION LIVING ABROAD	OR VHO ARE	HOT U.S. CITIZENS	
It FULL NAME (LASE-FIRSE-Hi	ddle)	2. RELAT		3. AGE
4 ADDRESS OR COUNTRY IN MH	ICH RELATIVE RESIDES			
S. CITIZENSHIP (Country)	8 FREQUENCY OF CONTACT		7. DATE OF LAST	CONTACT
1. FULL NAME (Last-First-Mi	ddle)	2. RELAT	ION SHIP	3. AGE
4- ADDRESS OR COUNTRY IN WH	ICN RELATIVE RESIDES			· · · · · · · · · · · · · · · · · · ·
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5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT		7. DATE OF LAST	CONTACT
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4. ADDRESS OR COUNTRY IN WHI	CH RELATIVE RESIDES	<u>.l</u>	'	
S CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT		7 DATE OF LAST	CONTACT
SPECIAL REMARKS, IF ANY, CON	CERNING THESE RELATIVES		!	
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ECTION V	FINANCIAL STATUS		:	
ARE YOU ENTIRELY DEPENDENT ON	<del></del>	T NO	<del></del>	
DO YOU HAVE ANY FINANCIAL INTE	RÉST IN. OR OFFICIAL CONVECTION WITH, NON- NESSES HAVING SUBSTANTIAL FOPEIGN INTEREST	U.S. CORPO	S NO	SSES OR IN OR IF YOU HAVE
DO YOU RECEIVE AN ANNUITY FROM PENSION. OR COMPENSATION FOR M	THE UNITED STATES OR DISTRICT OF COLUMBIA	GOVERNMEN X NO		EMENT ACT.
IF YOU HAVE ANSWERED "YES" TO	QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.	<del></del>		
•			. i	İ
WITHOUT REFERENCE TO YOUR SALA	RY. STATE OTHER SOURCES OF RECURRENT INCOM	E NOT INDI	CATED: BY PRECEDING	G ITENS.
Dividends on st	ocks, capital gains, interest, r		an annuity.	•
,	SECTION V CONTINUED TO PAGE 3	<del></del>		
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SECTION VI	<del></del>	CITIZE	N SHIP	<del></del>	<del></del>			
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PRESENT CITIZENSHIPS TO CHANGE YOU	_ 1	PARTICUL	AP 5		-	. ,		
. IF YOU HAVE APPLIED FOR U.S. CITIZ	<del></del>			US OF YOUR	APPLICATIO	e Chicae	papers,	etc. j
ECTION VII	<del></del>	EDUCA	TION	<del></del>		<u></u>	<del></del>	
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Cambridge Univ., S	e) and	<del>                                     </del>		1923	†			
		Eng			1924	none		<u> </u>
Tulane University L	sw School	Law		1924	1925	LLB	1925	7
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SECTION VIII		<del></del>	GEOGRAFHIC AREA	KNOWLEDGE		- ,		<del></del>
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AFFENDIX "A"

HISTORY OF HALLOYAMT. (Sec. 21 in Form 1235; Sec. 16 in USCGC Std. Form 57)

The following is a complete account of my business and professional activities since my return to ke Criesis, from England, in the fall of 1924.

I had obtained a law desire inch harvard in 1923, but, as the law of Louisiana differs in many important respects from the Councy Ton, I entered Tulane University Taw School, in Catober 1924, to study Joudstana Civil Code subjects. In the afternooms I worked as a researcher for the law firm or Spencer, Cidiere, Philips and Dubber, (now Firster, Funtar, Lunks and Claverie) 1830 United Truit Co. 12dg., he Cricans, Ia.

In July 1005 T received the degree of MD from Tulers, pasked the leutwises for examinations, and entered practice as an associate of the film named access. By salary was, as I recall it, 2100.00 per menth, plus 75% of the fees on the business which I originates. Such fees were negligible. By very concluded in research on matters assigned by neglect of the firm, and the handling of river meiters of litization.

money to chiefts of the Spercer firmings the Lew Crieens Bank; Brust Co., a small both which had been errorised a few years proviously. In 1973 the bink decided to open a Brust Department, and offered me the jet of errorizing and running is, at a salary of PACC.CO per year. I accepted, organized the department and operated it successfully until 1931. By work consisted in colinities wills, trusts and contections in accounts, investing the funds of beneficiaries, administering estates and headling receiverships.

In 1921 the discount department of the New Orleans Famb & Truck Co. get inte difficulties, and, for the protection of the depositors, the entire, book was taken over by the Interstate Truck & Texhina Co., of New Orleans. No lone was suffered by any of the contempore of the Truck Department. Theorem is similar Truck Cofficer of the Thierstate Early and could have remained there in climitally, but I disliked the environment and the policies of the management, and I send that you little proceed for advancement, so I resigned when the truck appoint had been tunaffered.

In the fall of 1931 I expenies a comparation which was to exact a rowing-letter on Canal St., similar to the ension the Times Tuilding in hea York, hevemos were to be derived from the sale of covernicing which was de-to interspected among news dispeters. In proved impossible, herever, to sall sufficient contracts to make the operation proffiction, and I liquidated the composation in the early part of 1912.

Two of my classmatos to bulled, identical to bestech and R. Impair hereigen had been practicing law together since graduation, and were becoming quite successful. They achied me to fear them, and, in the summer of 1000, I because a remiter of the firm of Doutsch & Ferrigan & Eurhe. For the next five years we compared in the general civil practice of law in all City, State and Federal Courts. From others, we represented the Hilliansies hadineering So., the Tiem Co., itd., published of one of the local daily papers, the Standard brought, Co., and a number of incurance companier, and local corporations and individuals.

By work covered the whole field of civil corporate and individual tractice; the preparation of pleadings, invertically virtuesses, accounting litigation, writing triefs, arguing cases in the instant and appellate courts, examing titles, subdistanting outstoo, handling taxation retters, etc. by income averaged approximately 64000.00 per annual

I regioned from the firm in 1977 and continued provides, as an incividual, with offices on the Goral Park Building, until I entered military service in 1942, by income during that period worsed between five and eight Shousand dellars.

I was or serive duty in the '. Thereine dome from September 1 at to necester 1045. There I was overcome by rester died, heaving a considerable estate. I was named executer in her will, and, after my return, I spent several neuths in administering

the estate, transfering the securities and working out some rather complicated taxatien matters.

Thed decided, while in pervice, that I did not want to return to active law-practise. The clients I had had before the war were being adequately served by other attorneys, and it would have meant starting all over again from scratch. I did not want to do that, so I began looking for a business in which I could invest capital and my services. Naturally, I have found quite a fee, but none, as yet, which meets my requirements.

I um a number of the Lourd of Directors of the following corporations:
The National Service & Appraisal Co., of Chicago, Ill., which is in the credit reporting business; the Cohill Realty Co., of St. Louis, Ec., a family real extate company;
The Equitable Real Astate Co., Ltd., of New Original and Birmelo Services, Inc., a company which some of my associates and I organized recently to operate "Launderottee" in this territory.

I have been notive in Civic matters, acting or term suptain in drives of the Community Chert, and have taken part in drives by the had Gross, the Anti-Subsrculoris Society, the Cancer Society, etc. I am a member of the Board of the Children's Buroau, a Chest agency, and a member of its finance committee.

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## ETITARY SERVICE.

(Sec. 16 in Form 2105; Sec. 17 in USESS Std. Form 57)

In the spring of 1942 the war care pretty close to New Criegns. There were submarines in the Gulf, tankers were being terpedeed as they left the river, and the hospitals were filled with hereitly burned search. I was anxious to do that I could, but I felt trat at my age there was little hope of taking an active part. I became as Air Raid varion, and helped sell some for Fonds, riv. I thought that was about all I would be able to do.

Then the Parine Corps cane out with an announcement that comminstens were open in Aviation Intelligence to men up to 45 years of a e.I saw the Recruiting Officer, and he recommended me for such a commission. Nothing happened for some time, so when I was next in "ashington on business I sent to Eurine Corps Headquarters and looked p upColone! Helford, whom I had know in New Officers.

Es ascermained that Aviation Intelligence was filled up, but stated that he would be plad to have me in the Learniting Division, and that I might transfer to Aviation Intelligence later on. I was delighted to get into the Marine Corps, and accepted a confission as Captain on S September 1942.

After an indoctrination course at Quantico, Va., I was ordered to Sen Antonio, Tex., as assistant recruiting officer. I runnined there for three centus, devoting most of my time to the Student Officer procumement program in the various Doxes colleges.

In December, 1941, the Marine Corps, which had, prior to that time, been an exclusively volunteer examination, was placed under the Selective Service System, and Marine Corps Readquarvers decided to follow the lead of the Havy and appoint a Marine officer as lighen to each state Selective Cervice Mendquarters. I was one of those appointed, and was ordered to Releigh, N.C. on 12 January 1942.

The post at haloigh was one of some importance because of the large Forine Corps bases at her liver, Cherry Toint and Edenton, at thick over one hundred thousand Parines were in training, and at which construction and meditainence programs involving several hundred millions of dellars were in operation. It was my duty to supervise the induction of all north Carolina selectees who were assigned to the Farine Corps through the Selective Service System, and to represent the various Farine Corps installations in their dealings and disputes with local draft boards concerning the deferment of stout five thousand civilian employees.

In addition, I took an active part in the administration of the Selective Service Fradeuerters in Releigh and throughout the state, interviewing registrants, their employers and dependents, advising local and aspeal boards, setting up replacement schedules for various disdictries and possing on the merits of about eleven thousand appeals.

The work was interesting and productive, and living in Raleigh was certainly "good duty", but I had never lost my desire for overscas duty and made two attempts to transfer to Aviation, both of which were unsuccessful. Then, in September 1944 I heard that Marine Divisions overseas were badly in need of Legal Officers, and I immediately applied for transfer. I was ordered to Leadquarters for indoctrination, and, offer a four of duty in the office of the Judge Advocate Ceneral of the havy, I was sent to Comp Lejeunc in February 2.45 for further training. In April 1945 I sailed from Sen Prancisco, and in Pay I joined the Pourth Marine Division, Floor Darine Forde, Pacific, at Mani, as Pivision Legal Officer. I continued in that post until the war ended and I precured a transfer to the inactive list.

A period Edvicion consists of appreximately 10, NC men. The Division Legal Officer is directly responsible to the Commandian Ceneral for the administration of military justice throughout the command, and supervises the work and findings of all General, Durvery and Beck Courts, as well as those of all Boards of Investigation and Courts of Inquiry. To advisor the Commandian Courts on the action to be taken as Conveneing Authority or Immediate Superior in Command. In addition he actions the Commandian General and Chief of Stuff entall Legal matters arising out of contact visionatives, with civilian and military authorities and with the owners of training areas

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WILLIAM P. BURKE

AFFENDIX "B"

used by the troops. Foreover, he acts as legal Assistance Officer to the Division, which involved, during my term of office, the giving of legal advice and service to about eight hundred individuals.

I returned to the United States on 25 October 1945, and completed my terminal leave on 19 December 1945.

During my term of service my superiors rendered reports on my fitness each ninety days. All of these reports were favorable, and many of these contained commandations. I was promoted to hajor in August 1 45, to rank from May 1943, and I hold a permanent commission as Major in the Reserve. By file number is 013458.

Rec. 100 1 2 Jun 1007

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FITNESS REPORT (Part I) PERFORMANCE
INSTRUCTIONS
FOR THE ADMINISTRATIVE OFFICER. Consult current instructions for completing this report.
FIR THE SUPERVISOR This report is designed to help you express your evaluation of your subordinate and to transm
this evaluation to your supervisor end senior officials: "Organization policy requires that you inform the suborc nate where he stands with you. Completion of the report can help you prepare for a discussion with him of t
strengths and weaknesses. It is also organization policy that you show Part lof this report to the employee exce under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completi
I any mostion. If this is the initial report on the employee, it must be completed and forwirded to the Office
Personnel no later than 30 days affer the date sudicated in item 8; of Section A below.
SECTION A. GENERAL GENERAL SEX 4. SERVICE DESIGNATION SEX 4. SERVICE DESIGNATION
BURKE, William P., Jr. 22 Oct 1900 N OC
Operations/Contact/New Orleans Office IO (Contact) (Ch)
7. GRADE 8. DATE REPORT DUE IN CP 9. PERIOD COVERED BY THIS REPORT (Inclusive dates)
GS-15 9 September 1957 9/9/56 - 9/8/57
10. TYPE OF REPORT   INITIAL   MEASSIGNMENT-SUPERVISOR   SPECIAL (Specify)  (Check one)
SECTION B. CERTIFICATION  1. FOR THE RATER: THIS REPORT AND HAS A HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. OF NOT SHOWN, EXPLAIN WH
Subject is stationed in Louisiana.
A. CHECK (X) APPROPRIATE STATEMENTS:
THIS REPORT REFLECTS MY ON OPINIONS OF THIS INCI- IF INDIVIOUAL IS RATED "1" A CI OR D. A SARNING LET-
X VIDUAL. TER WAS SENT TO HIM BA COPS ATTACHED TO THIS REPORT.
THIS REPORT RESLECTS THE COMBINED OPINIONS OF MYSELF I CAMBOT CERTIFY THAT THE BATES INDIVIDUAL ENGOS HOS AND PREVIOUS SUPERVISORS.
I HAVE DISCUSSED BITH THIS EMPLOYEE HIS STRENGTHS AND DEFAMESES SO THAT HE KNOWS WHERE HE STANDS.
B. THIS DATE C. TYPEOOR PRINTED NAVE AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
31 Oct 57 / Machineft E. M. Ashcraft   Chief, Contact Division
2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER IN- FORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.
ST GW DATE 11-1-57
11-1-57
Posted Pos. Control
Reviewed by PLO Reld 11/4/57
Correction of Affacts anter
I certify that any substantial difference of opinion with the supervisor is reflected in the above section.
3/Oct 1957 7 100 m. Daniel George G. Carey Assistant Director for
SECTION C. JOB PERFORMANCE EVALUATION Operations
I. RATING ON GENERAL PERFORMANCE OF DUTIES
DIRECTIONS: Consider CMLY the productivity and effectiveness with which the individual being rated has performed its duties during the rating period. Compare him CMLY with others doing similar work at a similar level of respon- tibility. Factors other taan productivity will be taken into account later in Section D.
1 - DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING. HE OFTEN FAILS TO
5 CARRY OUT RESPONSIBILITIES. 3 PERFORMS MOST OF HIS OUTIES ACCEPTABLY: OCCASIONALLY REVEALS SOME AREA OF BEANNESS.
4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.  INSERT 5 - A FINE PERFORMANCE, CARRIES OUT MANY OF HIS NESPONSIBILITIES EXCEPTIONALLY BELL.
RATING 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING NANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.
DOMENTS:
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2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES		CE OF	
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b. Rate performance on each specific duty cons	idering	ONLY effectiveness in performacé of this specific e	luty
c. For supervisors, ability to supervise will who supervise a secretary only).	BIWAYE D	3	
d. Compare in your mind, when possible, the	individ	lust being rated with the performing the same di	ity at a
similar level of responsibility.  e. Two individuats with the same job title	mev he	37	
duties: home to the same to		ROA	
for Be specific. Framples of the kind of duties	that m	ght be finted affile  OUSES AREA KNOWLEDGE CONDUCTS INTERRIGATIONS	
ORAL BRIEFING GIVING LECTURES		D USES AREA KNOWLEDGE CONDUCTS INTERRIGATIONS OF NEW PROGRAMS PREPARES SUMMARIES	
CONDUCTING SEVINARS		S INDUSTRIAL REPORTS TRANSLATES GERMAN	
WRITING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON	OPERATI	STELES DEBETOR SOURCES STRADIO KEEPS BOOKS	
TYPING	COÚRDIN	ATES WITH OTHER OFFICES DRIVES TRUCK.	
TAKING DICTATION SPERVISING		REGULATIONS WAINTAINS AIR CONDITION IS CORRESPONDENCE EVALUATES SIGNIFICANCE	
		er it supervisor considers it advisable, e.g., combi	
and phone operation, in the case of a radio	operator		
t . INCOMPETENT IN THE PERSONALUCE	06 7418	DUTY 6 - PERFORMS THIS DUTY IN AN OUTSTANDING	MANNED
3 - INCOMPETENT IN THE PERFORMANCE 2 - BARELY ADEQUATE IN THE PERFORMANCE			
DESCRIPTIVE DUTY		LAR JOBS	
RATING 3 PERFORMS THIS DUTY ACCEPTABLY NUMBER 4 PERFORMS THIS DUTY IN A COMPET	ENT WANN	? EXCELS ANYONE I KNOW IN THE PERFORM ER THIS DUTY	*****
5 - PERFORMS THIS DUTY IN SUCH A	FINE W		
THAT HE IS A DISTINCT ASSET ON		Secure out wo. 4 Obtaining the	RATING
SPECIFIC DUTY NO. 1	NUMBER	<b>1</b>	NUMBER
		effective support of non-governmental	
Management of domestic field office	6_	sources and contacts in his area	6
SPECIFIC DUTY NO. 2	RATING	Liaisch with Federal and local agencies	RATING
Analysis of assigned area for	AG WITCH	and officials in his area	4
intelligence potential	6	and officials in his sizes	*
seccific outr no. 3	RATING		RATING.
The planning and carrying out of	NUMBER	Support of other elements of CIA	NUMBER
effective intelligence collection	6∵	in his area	3
3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMA	NCE	To the party of the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second sec	
DIRECTIONS: Stress strengths and weaknesses, part	icularly	those which affect development on present job.	
Commlete integrity: knowledge of area.	famil	iarity with source potentials and attit	udes.
		overnmental sources at high level; loya	
		tic approach to relationships with other	
•		tatives, with consequent loss of flexib	
	<b>.</b>		•
		•	ı
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SECTION D. SUITABILITY FOR	CURREN	T JOB IN ORGANIZATION	
		about the individual,productivity, conduct in th	02
pertinent personal characteristics or habits, spec		and a second that the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the second the	COTA
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pare him with others doing similar work of about t	<i>ial defe</i> he samo	level.	
PARE him with others doing similar work of about t t - DEFINITELY UNSUITABLE - HE SHOULD B	ial defe he same E SEPARA	level. Ted	
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		FITNESS REPORT (Part II) POTENTIAL
		INSTRUCTIONS
FOR THE	ADMINISTRAT	TVK OFFICER: Consult current instructions for completing this report.
		This report is a privileged communication to your supervisor, and to appropriate career manage
rated em	ployee. It	officials concerning the potential of the employee being rated. It is NOT to be shown to the recommended that you read the entire report before completing any question. This report
Ito be con	noteted ont	w after the employee has been limiter your supervision SW AT 1 FAST On DAYS . If less then 90 days
complete	quand forms	ter the 00 days has elso sed. If this is the INITIAL REPORT on the employee, however it MUST trade to the (1) no later than 30 days after the due date indicated in item 8 of Section "E" below
SECTION	Ε.	GENERAL
1. NAME	(Lee	(Perie) (Widdle) 2. DATE OF BIRTH 9. SEX 4. SERVICE DESIGNATIO
3: 015165	BURN	E William P., Jr. 22 Oct 1900 M OC
	9 2 3 3 3 3	act/New Orleans Office IO (Contact)
7: GRADE		SEPORT QUE IN OP P. PENIOD COVERED BY THIS REPORT (Inclusive dates).
GS-15	9 Sep	tember 1957 9/9/56 - 9/8/57
	OF REPORT	INITIAL REASSIGNMENT SUPERVISOR SPECIAL (Specify)
(Chec	k-one)	X anavat " nerasar dament. tmptores
SECTION		CERTIFICATION
A. THIS D		CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED  B. TYPENOR PRINTED MAME AND SIGNATURE OF SUPERVISOR C. SUPERVISOR'S OFFICIAL TITLE
31 0	. –	Mi A adamst
	F REVIEWING	- I As Ma Mancrat to third a Concact Intylaton
A. THIS D		IN THEO OR PORTED AND SIGNATURE OF REVIEWING C. OFFICIAL TITLE OF REVIEWING OFFICIAL
310	2459	George G. Carey Assistant Director for
SECTION	G.	ESTIMATE OF POTENTIAL Operations
		ME GREATER RESPONSIBILITIES
responsib work.	S: Consider ilities. T	ing others of his grade and type of assignment, rate the employee's potential to assume greate hink in terms of the kind of responsibility encountered at the various levels in his kind o
		DY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED EACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
2	RI FAM . E	G PROGRESS. BUT NEEDS MORE TIME BLFORE HE CAN HE TRAINED TO ASSUME GREATER RESPONSIBILITIES
-		FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES Probably adjust/quickly to more responsible duties bithout further training
RATING		DY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL CEPTIONAL PENSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER
NUMBER		RESPONSIBILITIES
2. SUPERV	SORY POTEN	? I AL
DIRECTION	S: Answer	this question: ilas this person the ability to be a supervisor? A Yes No If your
SUITABLE 4	TRAINING.	te below your opinion or guess of the level of supervisory ability this person will reach AFTER Indicate your opinion by placing the number of the descriptive rating below which comes closest
to express	sing your of	vincon in the appropriate column. If your rating is based on observing him supervise; note your column. If based on opinion of his potential, note the rating in the "potential' column.
TATINE IN		
DESCRIPT	1 . 91	IVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION LIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
NUMBE	_ 3 · B1	LIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF STRUCTION LIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS STRUCTION
ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
2		a sapur point the basic job (truck drivers, stenographers, technicians or professional spe- cialists of various kinds) shink contact sith immibility supportinates is facouthy (First line
3		Supervisor)
	3	a secur of supervisors the Diffect the Basic 100 (Second line supervisors)
		A BRULP, BHO WAY OR MAY BUT BE SUPERVISORS, BHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION
	3	and Policy (Executive level)
	9.	WHEN CONTACT BITH INMEDIATE SUBORDINATES IS NOT FREQUENT
	3.	
	· 3	SHEW IMMEDIATE SUBORDINATES. SCLINITIES AND DIVERSE AND MEED CAREFUL COORDINATION
	3	THEN INMEDIATE SUBORDINATES INCLUDE NEWSERS OF THE OPPOSITE SEX
,	•	oluşe (Specify)

He is villing to leave the New Orleans area for an overseas tour, but not for duty in Washington. Since his background has been entirely in the general conjection field, and since he has no substantive training, it is difficult to conceive of Buch an overseas position. He is eminently suited to continue in his present assignment.

No further training or experience planned or considered necessary, with the exception of periodic meetings of the CD/00 field chiefs.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES. TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

See Section G(4) above.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the the left of each statement is a box under the heading "category." Read each statement and insert category number which best tells how much the statement applies to the person covered by this report.

HAVE NOT OBSERVED THIS, HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES

APPLIES TO INDIVIOUAL TO A LIMITED DEGREE APPLIES TO INDIVIOUAL TO AN AVERAGE DEGREE APPLIES TO INDIVIOUAL TO AN ABOVE AVERAGE DEGREE APPLIES TO INDIVIOUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	T. ABLE TO SEE AND THER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	- 4	21. IS EFFECTIVE IN DISCUS- BIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	14	12. SHOWS DRIGINALITY	3	22. IMPLIMENTS DECISIONS RE- GAROLESS OF OWN FEELINGS
5	3. HAS INSTRACTIVE	4	19. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF GTHERS
5	4. IS ANALYTIC IN HIS THINK-	3	14. ADMITS HIS ÉRRORS	4	24. TORES WELL UNDER PRESSURE
5	5: STRIVES CONSTANTLY FOR HER ENOWLEDGE AND IDEAS	4	15. RESPONDS DELL TO SUPER- VISION	4	25. DISPLAYS JUDGEMENT
4	6. ANOTS THEN TO SEEK ASSISTANCE	4	IG. DJES HIS JOB WITHOUT STRONG SUPPORT	5	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG BITH PEOPLE	3	17. COMES UP BITH SOLUTIONS TO PROSLEMS	3	27. is versaties
5	8. HAS WEMORY FOR FACTS	4	16. 15 595ERVART	ħ.	ZS. HIS CRITICISM IS COM- STRUCTIVE
4	9 GETS THINGS DOWE .	4	19. Turnes CLEADLY	5	29. FACILITATES SWOOTH OPERA- TION OF HIS OFFICE
. 5	10. CAN COPE WITH EMERGENCIES		20. COMPLETES ASSIGNMENTS MITTHIN BALLONDELE TIME LINITS	4	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVI- SION

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	1.7	F	ITŇÉ	SS REI	POR	T (Î	Þárt.	1) P	ERFÖ	ŘMA	NCE	·: .	}	
				· · · · · · ·		11571	WCT!	DH'S				•.		,
FOR THE	UPINISTRATIV	P. OFFICE	R: Cons	ult curre	nt in	nstruct	3 Of 13	for co	mpleting	this I	report.	- `	, ,	
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Place the most important first. In not inc	grate mere	ortant Sector duties per	spannen americe this his billion	or perion
b. Hate performance on each eperatic duty cons				duty.
c. For supervisors, ability to supervise will who supervise a secretary anty).				POSE TROS
d. Compare in your mind, when possible, the	individ	ual being rated with oth	HIN PORTUGUEST PHANCE	duty at
similar level of responsibility.  Two individuals with the same job title				
duties.	- 7		2. 1. go, 1211 1112 211	
f. Be specific. Examples of the kind of dutre		ight be rated are: "USES" AREA ENOULEDGE	WANT PURE MORTE	we .
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TAKING DICTATION SUPERVISING		REGULATIONS S CORRESPONDENCE	WAINTAINS AIR CONDITION FVALUATES SIGNIFICANCE	
g. For some jobs, duties may be broken down eve	en furthe	t if supervisor considers	at silvisable, e.g., com	bined key
and phone operation, so the case of a radio	obetator			
I - INCOMPETENT IN THE PERFORMANCE	CF THIS	DUTY & PERFORMS TH	IS OUTY IN AN OUTSTANDIN	4 G MANNER
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specific purv no. 2	<u> </u>		ca in mis area.	i
Analysis of assigned area for	N. WSER	Liaison with Federa	l and local agenc	RATING
intelligence potential.	6	and officials in hi		4
	L	-		
The planning and carrying out of	RATING	specific sure so. 6		RATING
effective intelligence collection.	6	Support of other el	ements of CIA	3
		in his area.	* ***********	
NABRATIVE DESCRIPTION OF MANGER OF JOB PERFORMS				
DIRECTIONS: Stress strengths and weaknesses, part	ticularly	those which affect develo	pment on present job.	i
The ability to obtain high degree of	cooper	ation from important	industrial and	- 1
educational sources in his area; abil	ity to	plan and direct the	operations of his	; [
office with efficiency and exceptions	ny bi	gh standards; comple	te integrity. Thi	.8
integrity, coupled with a somewhat le	salist	ic approach to many	problems, tends to	
make him somewhat inflexible in his s	prroacl	n to the sometimes u	nusual requirement	8
of Intelligence, particularly when the	ey con	ern clandestine mat	ters.	· I
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SECTION D. SUITABILITY FOR	CURREN	T JOB IN ORGANIZATION		
IRECTIONS: Take into account here everything y				
ertinent personal characteristics or habits, speciese him with others doing eisilar work of about t				am. Com-
I - DEFINITELY UNSUITABLE - HE SHOULD 5				-1
2' OF DOUBTFUL SUITABILITYWOULD NOT 3 - A BARELY ACCEPTABLE EMPLOYEE				TO MAR.
RANT HIS SEPARATION				
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7 - EXCELLED BY GALY A FEW IN SUITABLE			• •	
S THIS INDIVIDUAL BETTER SUITED FOR BORK IN SOME C APLAIN FULLY:	N 60 BOE	ITION IN THE ORGANIZATION		
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	,, see 103		, ( ) kt3' ( ) k0.	IF YES.
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		FITNESS REPORT (Part II) POTE	NTIAL
		INSTRUCTIONS	
FOR THE	ALĀLIŅĮSTŘĀT	IVE OFFICER: Consult current instructions for completing	this report.
ment and rated em to be con hold and	l personnel ployee. It ipleted onl complete a	This tenort is a provileged communication to your supervioliticials concerning the potential of the employee being its recommended that you read the entire report before early after the employee has been under your supervision for the the godays has elevand. If this is the INITIAL PRIVITED to the Carno later than 30 days after the due date in	g rated. It is NOT to be shown to te epleting any question. This report of LPAST 90 DAYS. If less then 90 day of on the employee, however, it MUNT
SECTION		GENERAL	
1. WAUE :	BUR	KE William P., Jr. 22 Oct 1900	N OC
Opera	tions/Co	ntact/New Orleans Office IO (Contact)	
08-15		ptember 1956 9/9/55 - 9/8/56	T (Înclusive dates)
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SECTION	ř.	CERTIFICATION	
1'. <u>FOR. TH</u>		CERTIFY THAT THIS PERSORT REPRESENTS MY BEST JUDGEMENT OF	
	256	Midshissoft E. M. ASHCRAFT	Chief, Contact Division
2. FIR TH	PEVIERING	OFFICIAL I HAVE BEZIEFT THIS REPORT AND NOTED ANY DIFF	
8	കുട നേത	TANK GEORGE G. CAREY	
SECTION	<u> </u>	ESTIMATE OF POTENTIAL	Assistant Director for Operations
		ME GREATER RESPONSIBILITIES	Operacions
responsab work. 2 RATING NUMBER	I - ALRLA 2 - HAS R 3 - MAKIN 4 - READV 5 - WILL 6 - ALREA 7 - AN EX	ING OTHER OF his grade and type of misignment, rate the think in terms of the kind of responsibility encountered have in terms of the kind of responsibility encountered have been supported by the five atteractory performance can exactly the highest level at shich satisfactory prargament. If the progress but needs wole time defore he can be trained for training in assuming greater responsibilities. Probably adjust out-eight to have responsibilities of his progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the progress of the pro	d at the various levels in his kind o be expected e can to expected tu assume ureater responsibilities t further training esent level
2 SUPERV	SORY POTEN	TIAL	
answer is SUITAME : to express	YES, indica FRAINING. sang your o	this question. Has this person the shility to be a sup te below your opinion or guess of the level of supervisory Indicate your opinion by placing the number of the descrip pinion in the appropriate column. If your rating is based 1° column. If based on opinion of his potential, note the	r ability this person will reach AFTFS stave rating below which comes closes on observing him supervise, note your
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	3	A SPOUR OF SUPERFISORS THE DIRECT THE BASIC JOB (Second	line supervisors)
	3	A GROUP, BUS, MAY, OF MAY NOT BE SUPERVISORS, BHICH IS BESPEAND POLICY (Executive level)	SUSTIBLE FOR MAJOR PLANS, ORGANIZATION
	3	BHEN CONTACT #17; IMMEDIATE SUBDROINATES IS NOT FREGUENT	
	3	UNER IMMEDIATE SUBGROUNATES, VCLIAILIEZ VBE DISEBZE VAD A	TEED CAREFUL COORDINATION
	3	THE IMMEDIATE SUSCIDINATES INCLUDE MEMBERS OF THE OPPOSI	T6 361
		ormin (Specify)	

DEFICE OF PERSONNEL CONVENTS CONCERNING PATENTING He has indicated his unvillingness to leave the New Orleans area, he is eminently fitted to contime in his present job and, with the possible exception of undistics, it is difficult to conceive of another area in CIA to which he would readily adapt. MAIL ROOM SECTION N. FUTURE PLANS TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INSTITUTAL No further training or experience planned or considered necessary, with the exception of periodic meetings of the CD/OO field chiefs. 2. NOTE OTHER FACTORS. INCLUDING PERSONNE CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS See Section G (4) above. SECTION I. DESCRIPTION OF INDIVIDUAL DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the world literally. On the page helps are a series of statements that apply in some degree to most people. To the left of each statement is a how under the heading "category." Read each statement and insert in the box the category number which heat tells has such the statement applies to the person covered by this report. X . MANE NOT CONSERVED THIS: HENCE CAN GIVE NO CPINION AS TO HOW THE DESCRIPTION APPLIES TO THE APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INCOMING TO A LIMITED DEGREE
3 - APPLIES TO INCOMINGAL TO AN AVERAGE DEGREE
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FITNESS	REPORT	
The fitness Report is an important factor is 1. The agency selection board with information on individual, for membership in the care 2. A periodic record of job performance as	ian of volum when considering t	It seeks to provided the application of
INSTRUC TO THE ADMINISTRATIVE OR PERSONNEL OFFICER: Consult curre and transmitted of this report.		refording the initiation
TO THE SUPERVISOR: Reed the entire form before attempting directs and reviews the work of the individual, you have princesses, and on the princesses, and on the princesses, and on the princesses, and on the princesses, and constant them to days; you will collabore is accurate and complete. Princesy responsibility rests will out the period this individual has been under your supervites by frequent discussions of his work, so that in a gent	imerý rospônstbilšty for evalué y-to-day řetívities: If this "i te, žith his převious supervišor He che	ting his strongths, weak- adiavatual has been under to aske sure the report is sauged that, through- impervisory response bits- ta. DATE
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S. DATE OF ENTRANCE ON DUTY 6. OFFICE ASSIGNED TO	Contact	New Orleans Office
9 September 1947 Operations 9. NATURE OF ASSIGNMENT 10. IF FIELD, SPECIF		11. GRADE
	Orleans, Louisiana	GS-15
	Y THIS REPORT (Inclusive dates) 8/55	
	be filled in by Supervisor)	<u> </u>
1. CURRENT POSITION	2. DATE ASSUMED RES	PONSIBILITY FOR POSITION
Chief, New Orleans Office ( 5-0/32.2)-/. 3. WHAT SPECIFIC ASSIGNMENTS ON TASKS ARE TYPICAL OF THOSE in order of frequency):	19 September	1948 REC TO SIX MONTHS (LISE)
The active management of a major domestic f supervision and direction of the profession office; (2) within the broad directives of of the intelligence capability of his assig exploitation of the intelligence sources wi close and effective relationship with Conta of directing local exploitation along the 1 priorities; (3) the effective support of all his area; and (4) the maintenance of all fee	al and clerical personne the Contact Division, t med area, the conduct of thin his area, and the m ct Division Headquarters ines of current requirem I elements of the Agency	l of that he assessment methodical sintenance of for the purpose ents and required within
to the accomplishment of his mission.		
READ THE ENTIRE FORM BEFORE ATTE	IPTING TO COMPLETE ANY ITEM	
SECTION	<del></del>	
I certify that, during the latter half of the period covered vidual the manner in which he has performed his job and provides that his understanding of my evaluation of his perfor senced by this fitness report and I have inforced him of his forced provides the performance during the report portion has been unsatisfactly jung him of unsatisfactory performance.	ided suggestions and criticisus sence is consistent with my evil a strengthe, weaknesses, and on-tory, there is attached a copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the copy of the cop	whorever needed. I be- lination of him as evi- the-job effectivaness.
this report has when not been shown to the indi	ployee's immediate supervisor)	
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HAVE REVIEWED THIS REPORT (Comments, if any, are reflected	by attached seasorandum)  special (Official next higher	in line of authority)
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S. CAUTIOUS IN ACTION		<u> </u>		٠.	L.							$\times$		
4. HAS INITIATIVE.									,		$\times$			
S. UNENOTIONAL.		<del>, , , , , , , , , , , , , , , , , , , </del>					·	$\bowtie$						
6. MALYTIC IN HIS THINKING.												$\times$		
7. CONSTANTLY STRIVING FOR NEW KNOBLEDGE AND IDEAS.		,						Γ			$\times$			
8. GETS ALONG WITH PEOPLE AT ALL SOCIAL LEVELS.								$\bowtie$						
9. HAS SENSE OF HEMORY										$\times$				
10. KNOWS WHEN TO SEEK ASSISTANCE.										$\times$				
II. CALW.						· ]		$\times$						
2. CAN GET ALONG WITH PEOPLE.		·					$\times$							
3. WEMONY FOR FACTS.							:				$\times$			
4. GETS THINGS DONE.												$\times$		
5. REEPS ORIENTED TOWARD LONG TERM GRALS.											X			
6. CAN COPE WITH EMERGENCIES.												$\times$		
7. HAS HIGH STANDARDS OF ACCOMPLISHMENT.													$\geq$	
A LONG TIME.									Ī		X			
. HAS BIDE RANGE OF INFURNATION.									i			X		
SHORE ORIGINALITY.										•	V			
. ACCEPTS RESPONSIBILITIES.			Ŧ		-	7			$\exists$		$\overline{\mathbf{x}}$			一
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20. CAN THINK ON HIS FEET.							بَسَا		بانب	ightharpoonup	1_		1_
27. COMES UP WITH SOLUTIONS TO					, ,		<u> </u>		X				]_=
28. STIMULÄTING TO ASSOCIATES: A									<b>\</b>				
29: TOUGH MINDED.				7			<u> </u>			$\sim$		Ĺ	
30. OBSERVANT.		1 2 .							$\perp$		$\times$		
31. CAPABLE.	· · · · · · · ·										$\bowtie$		
32. CLEAR THINKING.	,				.,				l_	_ [><	]		<u> </u>
33. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME, LIMITS,		. "								$_{\sim}$			
34. EVALUATES SELF REALISTICALLY.	><			I									
35. WELL INFORMED ABOUT CURRENT 	,	,		[							$\bowtie$		
36. DELIBERATE.						l				$\times$			
37. EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES.		·								<b>I</b>			
38. 'IMPLEMENTS DECISIONS REGARD- LESS OF OWN FEELINGS.							$\times\!\!\!<$						
39. THOUGHTFUL OF OTHERS.								. >	$\triangleleft$ _			I	
_40. WORKS WELL UNDER PRESSURE.		1				[			$\triangleright$		[	l	
41 DISPLAYS JÜBGEMENT.					[					$\supset$	L		
42. GIVES CREDIT WHERE CREDIT IS							[			$\times$			
43. HAS DRIVE.						]			Ι	X			
44. 19 SECURITY CONSCIOUS.			[		-							$\leq$	
45. VERSATILE.									$\succeq$				
46. HIS CRITICISM IS CONSTRUCTIVE.									$\nearrow$	JJ			
47. ABLE TO INFLUENCE OTHERS.		=====			==	Ļ			1	$\times$			
48. FACILITATES SMOOTH OPERATION OF HIS OFFICE.				<u>, , , , , , , , , , , , , , , , , , , </u>						<u> </u>	$\times$		]
49. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION.					<u>.                                    </u>					1_}	$\times$		
SO. A GOOD SUPERVISOR.											$\cong$	$\perp$	
			SECT	ION V									

A. WHAT ARE HIS OUTSTANDING STRENGTHER

Complete integrity, high standards of behavior and accomplishment, the ability to induce cooperation at a high level, experience in domestic collection.

B. WHAT ARE HIS OUTSTANDING BEAKNESSEST

Somewhat inflexibly high moral and ethical standards.

S	ECRET
C. INDICATE IF YOU THINK THAT ANY SINGE STRENGTH OR WE Integrity and general competence.	71.618
	Oct 14 3
None, beyond periodic visits to Division	
F. OTHER COMMENTS' (Inducate here general traits, specific report but which have a bearing on effective utilized See B. above.	
SECT	TION VI
The state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the s	IN the most appropriate box under subsections A,B,C,BD  C. DIRECTIONS: Based upon what he has said, his actions, and any other indications, give your opinion of this person's attstude toward the agency.  1. HAS AN ANTAGONISTIC ATTITUDE TOWARD THE AGENCY HILL OFFINITELY LEAVE THE AGENCY AT THE FIRST OPPORTUNITY.  2. HAS STRONG NEGATIVE ATTITUDE TOWARD AGENCY ISKED BY RESTRICTIONS REGARC., AGENCY AS A TEMPORARY STOP UNTIL HE CAN GET SOMFTHING BETTER.  3. TENOS TO HAVE AN UNFAVORABLE ATTITUDE TOWARD THE AGENCY BOTHERED BY MINOR FRUSTRATIONS WILL QUIT IF THESE CONTINUE.  4. HIS ATTITUDE TOWARD THE AGENCY IS INDIFFERENT, HAY "MAIT ANC SEC" ATTITUDE. WOULD LEAVE IF SUMCORE OFFERED HIM SCMETHING BETTER.  5. TENDS TO HAVE FAVORABLE ATTITUDE TOWARD AGENCY MAKES ALLOWANCES FOR RESTRICTIONS IMPOSED BY MORRING FOR AGENCY THINKS IN TERMS OF A CAREEN IN THE AGENCY.  6. CEFFINITELY HAS FAVORABLE ATTITUDE TOWARD THE AGENCY BARRING AN UNEXPLICTED OUTSIDE OPPORTUNITY, WILL PROBABLY ENDLAVOR TO MAKE A CAREER IN THE AGENCY.  7. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE AGENCY HILL PROBABLY NEVER CONSIDER WORKING MY. PLACE BUT IN THE AGENCY.
B. DIRECTIONS: Considering athers of this person's grede and type of assignment, how would you rate him on potentialist for assumption of greater responsibilities normally indicated by promotion.  1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED.  2. IS MAING PROGRESS, BUT NEEDS WORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER GRADE CAN BE RECOVENDED.  3. IS REACY TO TAKE ON RESPONSIBILITIES OF THE NEAT HIGHER GRADE, BUT MAY NEED TRAINING IN SOME AREAS.  4. WILL PROBABLY ADJUST QUICKLY TO THE WORE RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.  5. IS ALERADY PERFORMING AT THE LEVEL OF THE NEXT HIGHER GRADE.  8. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEB WHO SHOULD BE CONSIDERED FOR RAPID ADVANCEMENT.	person immedia your ratingshill in job duties, conduct on the job, personal characteristics or habits, and special defects or talents.  1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED.  2. OF COURTFUL SUITABLEITYWOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW HOW.  3. A BARFLY ACCEPTABLE EMPLOYEEDEFINITELY BELOW AVERAGE BUT WITH NO BEAKNESSES SUFFICIENTLY OUTSTANDING TO BARRANT HIS SEPARATION.  4. A TYPICAL EMPLOYEEHE DISPLAYS THE SAME SUITABLITY AS MOST OF THE PEOPLE I XNOW IN THE AGENCY.  5. A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGINS.  6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE AGENCY.  7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR BORK IN THE AGENCY.
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EFFECTIVE DATE 31 MARCH 1955

POSITION TITLE NEW CODE NAME POSITION NUMBER

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APPROVED HARRISON G. REYNOLDS
DIRECTOR OF PERSONNEL

WILLIAM P. BURKE
Post Office Box 1016
New Orleans, La.

o December 1954

Mr. C. F. Camp Chief, Personnel Procurement Central Intelligence Agency Washington 25, D. C.

Dear Mr. Camp:

I am today in receipt of your letter of 1 December 1954 concerning Mr. Clapp's visit and Mr. McBride.

I was not in New Orleans at the time when Mr. Clapp was here and accordingly did not have the pleasure of seeing him.

I am sorry that Mr. Clapp did not succeed in making contact with Mr. McBride. If I happen to learn of a more recent address of Mr. McBride, I shall pass the information on to you.

Very truly yours,

William P. Burke

WPB/sn

SECTION

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SEF 1 6 1954

MEMORANNEW FOR: Deputy Director (Intelligence)

SUPURCT:

Commentation of DD, I Personnel

- 1. For the pastTseveral months my office has had an urgent and a continuing reed for intelligence about Guatemals -- for intelligence in such variety that at one time or another almost every PB. I component contributed.
- 2. Each of them offices as well as individuals within the DD/I area responded with a highly impressive alsority and completeness. Their contributions were thorough in their coverage and fast in their preparation.
- 3. It is difficult to cate the work of particular individuals and components of DD/T, because such incomplicates but essential labor must never have come to my alteration. Risking the chance that such work might unfairly as unrecognized, I nevertheless believe that the work of the following individuals and units deserves special recognition:

John M. Armstrong, Milton H. Brown, Archie C. Bush and David L. Campa, OCI:

Miss Dorothy A. Brandao, William P. Burke, Hunter J. Leake and Bloyd A. Ray, New Obleans field office, 00/C.

Miss Betty Didcoct and David F. Naley, Geography Division, ORR.

Norman E. Greenawalt, Charles D. Stockton, Milton S. Venezky and Robert J. Voskuil, Camtography Division, ORR.

Zygnund Lenchert, Richard V. Shamp and John E. Wilson, Photo Intelligence Division, ORR.

Harry A. McCrea and David R. McLean, 00/C.

Lawrence Snitz/er, New York field office, 00/C.

SECRET

The state of

office of Research and Reports which put its major resources at our disposal. ORR's geographic research area freely gave us the time of trained cartographers and interpreters. Without their skills, and the endless hours they applied those skills for us, our operations would have been most difficult. ORR's economic research area contributed less only because we asked for less; economic intelligence was not as vital as generality intelligence to this operation. In addition, the major economic contribution was recognized and commended in my 7 June 1951 memorandum to you.

Foreign Broadcast Information Division which monitored Justimalan and related broadcasts with more than its usual care, and, among other special activities, arranged a direct wire service so that our field headquarters unit received the monitored broadcasts immediately. The entire division turned to its task with such unity that singling out for commendation the work of any of its people is impossible.

Frieign Documents Division which yave us translations quickly and in the priority needed. Its service was the more remarkable for its lack of a Western Hemisjoneré unit. Initiative, flexibility, and willingness were substituted for this organisational lack.

onto this ston which provided a wide variety of services we repeated, and on its own initiative proposed other useful services. It re-doubled solilection of Central American intelligence information by the net-work of domestic field stations, it carefully withned the southern ports of entry into the United States on a changer lay basis, it provided us with commercial news clipping souvices and the texts of news broadcasts, and it located, surveilled and in many cases interviewed Guntemalans within the United States in whom we were interested.

CIA Library, especially its Pook Branch. All components, however contributed. Its clipping service was reliable, alert, and been to render maximum service. The Information Section promptly handled numerous spot requests and gave resourceful assistance well beyond the confines of its routine duties. The Book Branch surveyed periodical and scholarly literature meticulously, and thus uncovered much information useful to a psychological campaign.

raphics Register whose whote Branch and Film Branch both gave services much beyond the normal course of duty, and showed ingenuity in locating and preparing special materials.

PRANK G. WISNER
Deputy Director (Plane)

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## SECRET: SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JUB MOST NOTICEABLY GOOD OR OU By the maintenance of his office and official relatiffications in an area of peculiar traditional independence and integrity, on a firm and high levely 14 13. ON WHAT ASPECT OF PERFORMANCE SMOULD THIS PERSON CONCENTRATE EFFORT FOR WAY WERENTI To continuing his present efforts to reach a broader understanding of the whole intelligence problem, both within CIA and in the IAC complex. To a more tolerant approach to support problems. 14- COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE. He is capable of greater responsibilities now. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? IRecommend appropriate reassignment, for · No. 16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSONT None, other than periodic visits to OO/C headquarters. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM MOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20. 19. I MAYE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.) SIGNATURE OF REVIEWING OFFICIA

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NOTICE OF CHANCE IN POSITION SLOTTING AND OR CHANGE IN POSITION DESIGNATION

NO CHANGE IN CRADE IS INVOLVED

DATE OF TO APPROVAL 6 FED 1992 EFF DATE OF POSITION SLOTTING 24 MARCH 52

NO CONTACT DEVISION

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Public Law 513, approved May 13, 1950, 81st Congress (2nd Session), is quoted verbatim herewith:

#### "AN ACT

"To enhance further the security of the United States by preventing disclosures of information concerning the cryptographic systems and the communications intelligence activities of the United States.

"BE IT ENACTED BY THE SENATE AND HOUSE OF REPRESENTATIVES OF THE UNITED STATES OF AMERICA IN CONGRESS ASSEMBLED. That whoever shall knowingly and willfully communicate, furnish, transmit, or otherwise make available to an unauthorized person, or publish, or use in any manner prejudicial to the safety or interest of the United States or for the benefit of any foreign government to the detriment of the United States any classified information (1) concerning the nature, preparation, or use of any code, cipher, or cryptographic system of the United States or any foreign government or (2) concerning the design, construction, use maintenance, or repair of any device, apparatus, or appliance used or prepared or planned for use by the United States or any foreign government for cryptographic or communication intelligence purposes; or (3) concerning the communication intelligence activities of the United States or any foreign government, or (4) obtained by the processes of communication intelligence from the communications of any foreign government knowing the same to have been obtained by such processes, shall be fined not more than \$10,000 or imprisoned not more than ten years or both.

- "Sec 2. (a) The term 'classified information' as used herein shall be construed to mean information which, at the time of a violation under this Act, is, for reasons of national security, specifically designated by a United States Government Agency for limited or restricted dissemination or distribution
- "(b) The terms 'code' cipher', and 'cryptographic system' as used herein shall be construed to include in their meanings, in additions to their usual meanings, any method of secret writing and any mechanical or electrical device or method used for the purpose of disguising or concealing the contents, significance, or meanings of communications.
- "(c) The term 'foreign government' as used herein shall be construed to include in its meaning any person or persons acting or purporting to act for or on behalf of any faction, party, department, agency, bureau, or military force of or within a foreign country, or for or on behalf of any government or any person or persons purporting to act as a government within a foreign country, whether or not such government is recognized by the United States.
- "(d) The term 'communication intelligence' as used herein shall be construed to mean all procedures and methods used in the interception of communications and the obtaining of information from such communications by other than the intended recipients.

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"(e) The term 'unauthorized person' as used herein shall be construed to mean any person who, or agency which, is not authorized to receive information of the categories set forth in section 1 of this Act; by the President, or by the head of a department or agency of the United States Government which is expressly designated by the President to engage in communication intelligence activities for the United States.

"Sec. 3. Nothing in this Act shall prohibit the furnishing, upon lawful demand, of information to any regulary constituted committee of the Senate or House of Representatives of the United States of America, or joint committee thereof."

I, William P. BURKE, do hereby certify that

I have read, and thoroughly understand, Public Law 513, quoted above.

Signed: Mmp

Date

6 Nov. 1950

Witness: Jean Mr. Latina
Position: Communicator, N.O.

Date

6 Jane 1 1950

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#### CENTRAL INTELLIGENCE AGENCY

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Blanderd Form No. 36 August 1944

Form approved.
Budget Bureau No. 50-R0124.7

# REPORT OF EFFICIENCY RATING

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#### CENTRAL INTELLIGENCE AGENCY

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# REPORT OF EFFICIENCY RATING

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FORM NO. 36-57 NOV 1948

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FORM APPROVED BUDGLT BUREAU NO. 30-R00

#### CENTRAL INTELLIGENCE AGENCY

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Mr. William P. Burke, Jr.		10/82/1	900		9/17/1948
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### CONFIDENTIAL

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## Office Memorandum • united states government

10 Executive for Administration and Management

DATE: SEP 15 1949

FROM | Assistant Director for Operations

SUBJECT: Recommendation for Promotion of Mr. William Patrick Burke, Jr.

- 1. It is requested that the attached recommendation for promotion of Lr. William P. Burke, Jr. from P-7 to P-8 be approved even though Mr. Burke has not served the required time in-grade as established in Paragraph 4c of Administrative Instruction No. 20-1. This recommendation is based upon the fact he has served in his present capacity as Acting Chief, New Orleans Office, CO/C, for approximately one year and his performance of duty has been outstanding.
- 2. Mr. Burke entered on duty as Acting Chief, New Orleans Office, 00/C, on 9 September 1947 in which capacity he is still serving. The position of Chief, New Orleans Office, has been allocated as a P-8.
- 3. Subsequent to assuming his duties as Acting Chief of the New Orleans Office, Mr. Burke displayed great initiative and unusual ability in planning his organization and without any loss of time, placed it on a highly productive basis. Mr. Burke has not overlooked any possible sources of intelligence within his area, and is submitting extremely valuable reports, particularly those that pertain to Intin America. In addition, Mr. Burke's office has produced comprehensive reports on the intelligence potentialities of Houston, Texas and Tulsa, Oklahoma, convincing this office that field offices in both localities will be justified.
- 4. Mr. Burke's accomplishments as Acting Chief, New Orleans Office have been outstanding. Due to his unusual leadership the morale of his office personnel has been maintained at a high level, despite heavy working conditions.
- 5. Mr. Burke received an A.B. degree from Loyola University, New Orleans, in 1919 and ILB degrees from Harvard Iaw School and Tulane University in 1923 and 1925 respectively. In addition, he spent one year of study at Cambridge University, England. Upon graduation from law school, he became affiliated with various prominent law firms in New Orleans, and in 1937 established his own firm which he operated on a successful level until his entry into the military service during World War II.
- 6. Mr. Burke has an outstanding military record, having served approximately three years in the U. S. Larine Corps during World War II, and being honorably released from duty with the rank

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of Major. During his tour of duty with the U. S. Karine Corps, he served in the capacity of liaison officer with Selective Service and later, as legal officer with the Fourth Karine Division in the Pacific.

7. By reason of his civilian and military experience and wide acquaintanceship in New Orleans, Mr. Burke is exceptionally well qualified for his present assignment and is performing his duties in an outstanding manner. In view of his superior accomplishments and contributions to the successful operation of the Contact Branch, it is strongly recommended that Mr. Burke's promotion to the grade of P-8 be approved.

rom. Darry

GEORGE G. CAREY

Mr. William P. Burke P. 0. Box 1016 Row Orlnens, C, Louisiana

Dear Bill:

· Prior to leaving CLA, I want to record my sincere appreciation of the fine jeb done by you in New Orleans.

Your achievement is all the more noteworthy when it is remembered that you started in your city singlehanded and with little guidance or procedence. Within the space of less than a year, you have enseted an effective field office which is now making a significant contribution to national intelligence.

Inspections reveal that your relations with the local Armod Forces representatives as well as with your alients are excellent. Noted also is the high morale in your office.

Please accept my congretulations for this aplandid record and accept my gratitude for your loyal support.

With best wishes for your continued success,

Very sincorely,

EDWIN L. SIBERT Brigadier Constal, USA Assistant Director for Operations

ELS: rn

cc: Personnel Files Chief, 00/C

# REPORT OF EFFICIENCY RATING

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As of 3/31/48	based on performance duri	ng period from 9/9/47	ь 3/31/48
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Assistant Director for Operations

9 October

Expoutive Director

Identification for Contact Specialists

#### 1. Attached are:

- Three original letters of introduction dated 9 October 1947, signed by the Director of Central Intelligence, registration number 104, copy 1 - 3, to be issued to Mr. Filliam P. Burke. Jr., Chief of the Bew Orleans office of your Contact Branch, and copies 4 and 5 for record purposes.
- b. Three original letters of introduction dated 9 October 1947, signed By the Mreeter of Central Intelligence, registration number 106, copy 1 - 3, to be issued to Mr. Jey B. L. Rooves, Chief of the Pittsburgh office of your Contast Francis and copies 4 and 5 for record purposes.
- s. Three original letters of introduction dated 9 October 1947, signed by the Director of Central Intelligence, registration number 106, copy 1 - S. to be issued to Mr. Harrison G. Reynolds, Chief of the Boston effice of your Contact Branch, and copies 4 and 5 for record purposes.
- d. Sample of letter of introduction to be used in connection with above lettors, to be written and signed in each case by the field office shief concerned.
- 2. The Assistant Director for Operations may request additional similar letters when new field offices of the Contact Branch are established and whom field office chiefs are changed.
- 3. Instructions relative to accounting for the registered letters signed by the Director will be issued to you direct from the Control Rosords Division of the Services Branch, AdM.
- 4. The Chief, Personnel Branch, Adv, will place a notation with the personsel records of each field effice chief to whom these letters are issued, and will be responsible that these individuals are not reassigned or separated until these registered letters have been accounted for and withdrawn for destruction.
- 6. The Assistant Director for Operations and the Executive for Inspection and Fecurity will comes such inspections to be made of the use of those means of identification as will insure maintenance of adequate security is connection therewith.

FOR THE DIRECTOR OF CESTRAL INTELLIMENCE:

#### L. T. SHANBON

#### 4 Englosures

Acting Procutive Director

1. Ltr from TCI re William P. Burke (copies 1-5) Exc. Go. ArM.

8. Ltr from DCI re J. L. Rgeves (copies 1-5)

9. Ltr from DCI re B. on G. Reynolds (copies 1-5) (copies 1-5)

4. Sample ltr of intravition to be used by chiefs of 1 | Con Chief. Syes Br (for C.R.)

12 September 1947

NEMORANDUM TO: Chief, Personnel Branch Executive for A & M

SUBJECT: Detail of William P. Burke, Jr.

REFERENCE: 37-3, "Personnel Action Request," dated 10 July 1947

It is hereby requested that your records be marked to show that Mr. Burke has been designated Acting Manager of the New Orleans Interagency Office. It is not intended to recruit anyone against the P-8 lanager position.

HAYDEN CHANNING Executive Officer

Contact Branch

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AFFIDAVIT

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FORM NO. 37.2

(1590)

Chapter 145, Title II, Sec. 206 Act of June 26, 1943 Rtandard Form No. 61n Approach language 28, 1943 U.S. Civil Gerble Chimmanon C.S. C. Dept. Cir. No. 409

### O. TH OF OFFICE, AFFIDAVIT, AND DECLARATION OF APPOINTEE

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SECURITY OFFICE

CONFIDENTIAL

Investigation Report

Subject: BUELE, William I., Jr.

Date: 28 August 1947

Chief, Personnel Branch

Number: 32458

1. Investigation directed by: Eiti

- Sources of information:
- Remarks

Recommendation:

SECURITY ARAHOVAL RECOVERNOED, INDUGH SUBJECT TO THE ACCEIPT OF DEPOCATORY INTOMMATION AT SOME PURDER CATE . INTO JUNE WALVED COUNTERS THE APPLICANT ENTERS UPON COTY WITHIN MAYS FROM ABOVE DATE. THIS APPROVAL BECOMES INVALID.

Security Officer

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William

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WILLIAM P. BURKS

6300 St. Charles Lyenne, New Orleans 15, La.

6 Jely

CONTACT: Invited to Vashington for interview & introductory course

8 1/4 days \$6.70 31.50 Frillow Orleans, La. to D. C. & return 92.35

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\$124.25

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CORTULATION

9 July 1847

MENO PANDING Executive for Inspections and Security

SUBJECT: William Patrick Burke, Jr.

In compliance with CIO Directive 15 and with authority from the Projects Review Committee, this branch will open in Inter Agency Office in New Orleans, Louisians as soon as the necessary personnel may be processed for employment. This Southeastern area of the United States represents a fertile field for the operations of the Contact Branch and it is deemed advisable to open a New Orleans office at the earliest possible date.

Mr. William Satrick Burke, a native of New Orleans, a graduate of Harvard and Talane University Law Schools and a former Major in the U. S. Karine Corps is under consideration for supleyment as the Acting Regional Manager for this office. In order that his employment may be effected in the shortest possible time, it is respectfully requested that a priority accurity investigation be granted on this individual. It is realized that the total number of allowable priority investigations is very limited, but in the instant case, the circumstance are such that the commission with this request will measurably sid in the accomplishment of the mission of this branch.

John F. Flake Assistant Executive Officer Contact Franch

### SECRET

14-00000

#### ASSIGNMENT DESCRIPTION FORM

(This form fully con. leted (see note a at bottom of sheet) in duclicate must accompany request for adminsion; of candidate to Assessment or Training Classes)

•	(a) Agnegament XXXX (b) Training
Candidate's name in full: WILLIAM PATRI	
Cover name if necessary:	Date: July 7, 1947
Age 46 Sex M Marital Status: 1	darried Branch: Contact Desk: Field
Specific station to which candidate is going For consultation call:	g: New Orleans, Ia.
George B. McManus Branch Officer Sponsoring Candidate	Phone Extension Bldg Room No.
Has Security Check been completed?	
Type of Cover: (Military; Govt. Offic	cial; Professional; Business; etc.)
Title of projected assignment: (a) Contact	Specialist (b) Acting Regional Manas
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Has to establish and maintain contac	t with the top executives of America
business, industrial and educational	institutions. Must be able to sell
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What are the promotional opportunities in the	
What will be the administrative or supervisor	ry responsibilities of the candidate?
If none, write "none":) May eventually he	we to direct the activities of one
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ill the candidate be working directly under	a supervising officer? No
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* For reasons of security, details such as s may be omitted in the cr of undercover per	student's true une or specific mission
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### CONFIDENTIAL

16 June 1947

MEMORALDUM TO: Deputy Director, CIG

THROUGH: Chief, Personnel Division

Subject: Assessment of William Patrick Burke, Jr.

Reference: Procedures Governing Payment of Per Diem and Travel, Approved Under Project 00-5.

In accordance with the above referenced procedures, it is hereby requested that approval be granted for payment of per diem and travel for the purpose of bringing Mr. Burke to Washington for assessment.

Mr. Burke was recently interviewed in New Orleans by Chief, Control Division, and Chief, Field Division, of the Contact Branch of this Office and is recommended as being well qualified for the Regional Managership of the New Orleans Interagency Office. It is considered that, in view of the importance of the proposed position to the accomplishment of the Contact Branch mission, no final decision as to his employment should be made without the benefit of assessment.

This office is anxious to activate the New Orleans Interagency Office as soon as possible and requests your approval in order that an early date for Lr. Burke's visit to Washington may be made.

E. L. SIBERT

Brigadier General, U. S. A. Assistant Director for Operations

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