Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10060-10492

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date:

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 4

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

"Diff Files" for NARA 2025 Documents Release JFK Assassination Records

Generated using diff-pdf and OpenCV.
Thanks to the Mary Ferrell Foundation and
The Black Vault for their archiving work.

maryferrell.org theblackvault.com github.com/vslavik/diff-pdf opencv.org This file highlights differences between the 2025 release, and previous releases.

Red: Newly revealed in 2025.

Blue: Present in earlier releases, but not in 2025.

Black Unchanged between versions.

For Original Documents visit: archives.gov/research/jfk/release-2025

Notes:

Black text on a blue background inidcates content that was previously redacted using black ink.

I did my best to be accurate in revealing what is new, but please confirm with the original sources where accuracy is essential.

Created by: x.com/hlywdufo

JFKdiffs.com

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10060-10492

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR : HSCA

FROM:

TITLE :

DATE: 09/27/77

PAGES: 6

SUBJECTS:

HSCA, ADMINISTRATION NORRIS, ELIZABETH

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

I hereby authorize the followin	·						
Employee Name (F	irst-Middle-Last)	Effective Date					
Elizabeth M. Norris		November 30, 1978					
Employee Social S	Security Number	Type of Action					
237-90-5178		☐ Appointment ☐ Salary Adjustment					
Employing Office or Cor	nmittee/Subcommittee	☐ Title Change					
Assassinations	•	 ☑ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and end close of business					
type of action is an Appointment.	. Salary Adjustment, or Title	Change, complete appropriate information below.)					
	sition Title	Gross Annual Salary*					
		Gioss Annual Salary					
f employee is a civil service annuitant (inclu	des U.S. House of Representatives),	, the gross annual salary shown should include the annuity received by the empl					
is the salary received from the employing o	office.						
Committee Employee, complete	appropriate item below.)						
1. Standing Committee: S	taff—□ Clerical or □ Profe	essional.					
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2. Decial (Investigative st							
2. 3□ Special (Investigative st3. □ Joint Committee.	raff of Standing Committee)	or Select Committee: Authority—H. Res. 956_of 95th Congre					
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U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

NW 88326

Docld:32239500 Page 3

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

PAYROLL AUTHORIZATION FORM (Please Use Typewriter or Ballpoint Pen) U.S. HOUSE OF R Washington,		3	(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)					
To the Clerk of the House of Representatives:								
I hereby authorize the following payroll action:								
Employee Name (First-Middle-Last)			Effective Date					
Elizabeth M. Norris		Oc tober 1, 1978						
Employee Social Security Number		1	Type of Action					
237-90-5178	☐ Appoir☐ Salary	ntment Adjustment						
Employing Office or Committee/Subcommittee	☐ Title C	hange						
Assassinations	Leave	without pay (Beai	business on effective date) nning with effective date above and ending Specify Date					
(If type of action is an Appointment, Salary Adjustment, or Title (Change, comple	ete appropriat	te information below.)					
Position Title	,		Gross Annual Salary*					
	3s.	\$1	6,100.00					
 (If Committee Employee, complete appropriate item below.) 1. □ Standing Committee: Staff—□ Clerical or □ Profes 2. ➡ Special (Investigative staff of Standing Committee) of 3. □ Joint Committee. 	•	nittee: Authori	ty—H. ResofCongress.					
(If Employee of an Officer of the House, complete item below	v.)							
Position NumberIf applicable, Level	Step	p						
I certify that this authorization is not in violatic relatives. October 10 78	on of 5 U.S.	.C. 3110(b),	prohibiting the employment of					
October 10 78 Date		(Signature of	Authorizing Official)					
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)		(Type or print name	e of Authorizing Official)					
(Type or print name and title of above official)		(Title - If Memb	er, District and State)					
All appointments and salary adjustments for employees ployees, except those of the Committee on Appropriations, the be approved by the Committee on House Administration.								
APPROVED:_) 2 3.							
	Cha	airman, Committee	on House Administration					
Office of Finance use only:		ID						

Copy for Initiating Office or Committee

Monthly Annuity \$______ .00 as of ____

(Revised: August 1, 1977)

Payroll _____

Office Code.____

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	Employee Name (First-Middle-	-Last)		Effective Date					
	Elizabeth M. Brown		120	cember 1, 1977					
	Employee Social Security Nur	nber		Type of Action	<u>-</u>				
	237-90-5178		☐ Appoi	ntment					
· · · · · · · · · · · · · · · · · · ·			Salary	Adjustment					
	Employing Office or Committee/Sub	committee	Title C						
•	Assassingtions			ation (At close of business on effective date) without pay (Beginning with effective date above an	d endin				
	. ಹಾಳುಪಡಿ ತ ರಾಜಕ್ಷಣ ಈ ರಾಜಕಪ		1	close of business					
				Specify Date					
If type	e of action is an Appointment, Salary Ad	ljustment, or Title Ch	nange, compl	ete appropriate information below.)	· ·				
	Position Title			Gross Annual Salary*					
	Staff Assistant			\$15,000					
* If emp	loyee is a civil service annuitant (includes U.S. Hous salary received from the employing office.	se of Representatives), the	gross annual sc	l lary shown should include the annuity received by the	e emplo				
_	nmittee Employee, complete appropri	ate item below.)							
	1. ☐ Standing Committee: Staff—☐ C	lerical or □ Professi	ional.						
	_			age deal					
	2. Special Universidative statt of Star	nding Committee) or	Salact Comp	aittan, Authority U Das Word at Working					
	_	nding Committee) or	Select Comm	nittee: Authority—H. Res. 65 of 65 Co	ongres				
	 Special (Investigative staff of Star Joint Committee. 	nding Committee) or	Select Comm	nittee: Authority—H. Resofof	ongres				
	3. Joint Committee.			nittee: Authority—H. Res. Total of Total Co	ongres				
	3. ☐ Joint Committee.	nplete item below.)	· · · · · ·		ongres				
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(If Emp	3. Joint Committee. Ployee of an Officer of the House, composition Number	nplete item below.) applicable, Level_	Ste						
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PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES on Ballpoint Pen)

Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date						
Elizabeth M. Brown		September 27, 1977						
Employee Social Security Number		Type of Action						
237: 90:5178	Ā App	Salary Adjustment						
Employing Office or Committee								
Employing Office or Committee	•							
Assassinations	lerm	☐ Termination (At close of business on effective date)						
(If type of action is an Appointment or Salary Adjustment, co	mplete the fo	llowing information.)						
Position Title		Gross Annual Salary						
Staff Assistant		\$13,000						
(If Committee Employee, complete appropriate item below.)								
1. Standing Committee: Staff—Clerical or Pro	fessional.							
2. Special or Select Committee: Authority—H. Res	465of_95	Congress.						
3. Doint Committee.								
(If Employee of an Officer of the House, complete item below	/.)							
Position NumberIf applicable, Level	Ste	P						
I certify that this authorization is not in violatic relatives.	on of 5 U.S	C. 3110(b), prohibiting the employment of						
	And the second second	and the second s						
DateSeptember 27								
	ouis Stoke	(Signature of Authorizing Official)						
		(Type or print name of Authorizing Official)						
	hairman	(Title – If Member, District and State)						
		×						
All appointments and salary adjustments for employees ployees, except those of the Committee on Appropriations, the								
be approved by the Committee on House Administration.								
APPROVED:_								
	Ch	airman, Committee on House Administration						
Office of Finance use only:								
Office Code								
Monthly Annuity \$00								
Monthly Annuly \$	· · · · · · · · · · · · · · · · · · ·							

Copy for Initiating Office or Committee

To: G. Robert Blakey
From: Tom Howarth
Date: September 27, 1977
Re: Hiring of Staff Assistant

I recommend that we hire Elizabeth Brown as the second staff assistant in the Budget Office at an annual salary of \$13,000.00 starting September 27, 1977.

3134 Q. Street, N. W. Washington, D. C. 20007 Telephone: h - 333-2105 o - 225-6565

EXPERIENCE

October 1974 - Present

Staff of U. S. Representative Jack Brooks, Washington, D. C. Handle all aspects of case work in the areas of military, Social Security and veterans affairs. Correspond with constituents in regards to general and specific inquiries, which often necessitates contact with various government agencies and Congressional Committees in order to obtain needed information. Correspond with constituents concerning legislative inquiries. Assist in reviewing and assigning all outgoing mail. Responsible for various facets of the procedure involved with the nomination of service academy applicants. Performed duties of receptionist and appointment secretary on a full time basis, and presently perform these duties as needed. Temporarily assumed duties and responsibilities of office manager.

Sept. 1973 - Dec. 1973

Learning Foundations, Inc., Wilmington, N. C. Part-time math tutor for grades one through twelve.

Feb. 1973 - June 1973

Wonder Shop, Wilmington, N. C. Part-time sales clerk.

EDUCATION

1972 - 1974

University of North Carolina Wilmington, N. C. 28401

Degree: Bachelor of Arts in Mathematics

1970 - 1972

Peace College Raleigh, N. C.

BIOGRAPHICAL DATA

Born:

March 12, 1952, Wilmington, N. C.

Appearance:

Height: 5'5" Weight: 114 lbs

Health: Excellent

Hobbies:

Water sports, tennis, needle point, and

reading.

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father
mother
son
daughter
brother
sister
uncle
aunt
first cousin

nephew
niece
husband
wife
father-in-law
mother-in-law
son-in-law
daughter-in-law

brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

X	Ιā	am n	ot	rela	ited	to	any (cur	rent	(95th	Cong	gress)	Memb	er of	f. Co	ngre	ess
				ted peci			ırren	t (95th	Congre	ess)	Member	of	Congr	ress	•	
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Elyabeth M. Brown Signature of Employee

9-27-77 Date