Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19-01-2022

Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10068-10336

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 5

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

"Diff Files" for NARA 2025 Documents Release JFK Assassination Records

Generated using diff-pdf and OpenCV.
Thanks to the Mary Ferrell Foundation and
The Black Vault for their archiving work.

maryferrell.org theblackvault.com github.com/vslavik/diff-pdf opencv.org This file highlights differences between the 2025 release, and previous releases.

Red: Newly revealed in 2025.

Blue: Present in earlier releases, but not in 2025.

Black Unchanged between versions.

For Original Documents visit: archives.gov/research/jfk/release-2025

Notes:

Black text on a blue background inidcates content that was previously redacted using black ink.

I did my best to be accurate in revealing what is new, but please confirm with the original sources where accuracy is essential.

Created by: x.com/hlywdufo

JFKdiffs.com

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10068-10336

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

io.

TITLE:

DATE: 12/30/77

PAGES: 7

SUBJECTS:

HSCA, ADMINISTRATION

DOWNEY, JANE

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 07/07/93

OPENING CRITERIA:

COMMENTS:

Box #:1.

PAYROL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVE Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Topo I Dormov	3/6/79		
Jane L. Downey Employee Social Security Number	Type of Action		
454-52-5820	the state of the s		
454-52-5020	☐ Appointment ☐ Salary Adjustment ☐ Title Change		
Employing Office or Committee/Subcommittee			
Rep. Harold S. Sawyer	Termination (At close of business on effective date) Leave without pay (Beginning with effective date above a		
	close of businessSpecify Date		
(If type of action is an Appointment, Salary Adjustment, or Title Char	nge compl		
Position Title	go, comp.	Gross Annual Salary*	
Staff Assistant	9,984.72		
* If employee is a civil service annuitant (includes U.S. House of Representatives), the giplus the salary received from the employing office.	ross annual sa	lary shown should include the annuity received by the emplo	
If Committee Employee, complete appropriate item below.)			
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	-al		
2. Special (Investigative staff of Standing Committee) or Section 1. Section 1.	elect Comm	ittee: Authority—H. ResofCongres	
3. Joint Committee.			
If Employee of an Officer of the House, complete item below.)			
Position NumberIf applicable, Level	Ste	o	
I certify that this authorization is not in violation relatives.	of 5 U.S	C. 3110(b), prohibiting the employment of	
Dote February 13 , 1979	4/ 28		
Note Rehritary 13 10/9			
Sole	- ,	(Signature of Authorizing Official)	
F	Harold S	(Signature of Authorizing Official) Sawyer	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)		. Sawyer (Type or print name of Authorizing Official)	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)		. Sawyer	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees uncolonges, except those of the Committee on Appropriations, the Co	5th Dist	. Sawyer (Type or print name of Authorizing Official) rict - Michigan (Title-If Member, District and State) use Classification Act and for Committee em	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official)	5th Dist	. Sawyer (Type or print name of Authorizing Official) rict - Michigan (Title-If Member, District and State) use Classification Act and for Committee em	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees unabloyees, except those of the Committee on Appropriations, the Company of the Committee on House Administration. APPROVED:	5th Dist	. Sawyer (Type or print name of Authorizing Official) rict - Michigan (Title-If Member, District and State) use Classification Act and for Committee em n the Budget, and the Joint Committees, mus	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees uncologies, except those of the Committee on Appropriations, the Compared by the Committee on House Administration. APPROVED:	5th Dist	. Sawyer (Type or print name of Authorizing Official) rict — Michigan (Title-If Member, District and State) use Classification Act and for Committee emonthe Budget, and the Joint Committees, must	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees uncoloyees, except those of the Committee on Appropriations, the Cobe approved by the Committee on House Administration. APPROVED:	5th Dist	. Sawyer (Type or print name of Authorizing Official) rict - Michigan (Title-If Member, District and State) use Classification Act and for Committee emanthe Budget, and the Joint Committees, must	

(Revised: August 1, 1977)

PAYROLL THORIZ TION FORM	بېمورون			
(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVE or Ballpoint Pen) Washington, D.C. 20515		(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)		
To the Clerk of the House of Representatives:				
I hereby authorize the following payroll action:				
<u> </u>				
Employee Name (First-Middle-Last)		Effective Date		
Jane L. Downey	3/1/79			
Employee Social Security Number		Type of Action		
454–52–5820	☐ Appointment			
Employing Office or Committee/Subcommittee		II ,		
	-	lose of business on effective date)		
Rep. Harold S. Sawyer		y (Beginning with effective date above and ending		
	close of busines			
(If type of action is an Appointment, Salary Adjustment, or Title Cha	nge, complete appro			
Position Title		Gross Annual Salary*		
Staff Assistant	45	,576.60		
 Standing Committee: Staff—☐ Clerical or ☐ Profession Special (Investigative staff of Standing Committee) or Standing Committee) or Standing Committee. Joint Committee. Employee of an Officer of the House, complete item below.) Position Number	elect Committee: Au			
Fobruary 13		$\mathbb{R}^{\mathcal{L}}$		
Dote February 13 , 19 79	/ V and Coll	Jure of Authorizing Official)		
	Harold S	}		
If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)		nt name of Authorizing Official)		
	5th Dist	rict - Michigan		
(Type or print name and title of above official)	(Title – I	Member, District and State)		
All appointments and salary adjustments for employees und loyees, except those of the Committee on Appropriations, the Committee approved by the Committee on House Administration. APPROVED:	mmittee on the Bud	sification Act and for Committee emdget, and the Joint Committees, must		
	ř.			
Office of Finance use only:	•	ID		
Office Code		Benefits		
AA	,			
Monthly Annuity \$00 as of		Payroll		

ORIGINAL — To Finance Office (For official personnel folder)

(Revised: August 1, 1977)

PAYROLE AUTHORIZATION FORM

(Please Use Typewriter

or Ballpoint Fen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

	Effective Date		
Employee Name (First-Middle-Last)	2/1/79		
Jane L. Downey		Type of Action	
Employee Social Security Number			
454-52-5820	Salary Adjustment Title Change		
Employing Office or Committee/Subcommittee		the along of business on effective date)	
Rep. Harold S. Sawyer	Leave witho	out pay (Beginning with effective date above and end	
	Cl complete	appropriate information below.)	
f type of action is an Appointment, Salary Adjustment, or Title	Change, complete	Gross Annual Salary*	
Position Title		9,984.72	
Staff Assistant			
If employee is a civil service annuitant (includes U.S. House of Representatives),	the gross annual salary	shown should include the second	
f Committee Employee, complete appropriate item below.			
 Standing Committee: Staff—□ Clerical or □ Prof. Special (Investigative staff of Standing Committee) 	ACCIONOL.	tee: Authority-H. RosofCon	
	or Select Commit	Ing! Walliam	
2. Special (Investigative staff of Standing Comments)			
3. ☐ Joint Committee.			
3. Joint Committee. US Employee of an Officer of the House, complete item below.	ow.)		
3. Joint Committee. (If Employee of an Officer of the House, complete item below) If applicable, Lev	ow.) velStep		
3. Joint Committee. (If Employee of an Officer of the House, complete item below) If applicable, Lev	ow.) velStep		
3. Joint Committee. (If Employee of an Officer of the House, complete item below Position Number	ow.) velStep	C. 3110(b), prohibiting the employme	
3. Joint Committee. (If Employee of an Officer of the House, complete item below Position Number	ow.) velStep	C. 3110(b), prohibiting the employme	
3. Joint Committee. (If Employee of an Officer of the House, complete item below Position Number	ow.) velStep ation of 5 U.S.C	C. 3110(b), prohibiting the employments of Authorizing Officially	
3. Joint Committee. (If Employee of an Officer of the House, complete item below Position Number	ow.) velStep ation of 5 U.S.(C. 31.10(b), prohibiting the employments (Signature of Authorizing Official) S. S. Wyer Three or print name of Authorizing Official)	
3. Joint Committee. (If Employee of an Officer of the House, complete item below Position Number	ow.) velStep ation of 5 U.S.(S. Sawyer (type or print name of Authorizing Official) Strict - Michigan	
3. [If Employee of an Officer of the House, complete item below Position Number	ow.) velStep pation of 5 U.S.C liurold Sth Dis	C. 3110(b), prohibiting the employments (Signature of Authorizing Official) S. Shwyer (Type or print name of Authorizing Official) Strict - Michigan (Title of Member, District and State)	
(If Employee of an Officer of the House, complete item below Position Number	ow.) velStep ation of 5 U.S.0 Burold Sth Dis	Signature of Authorizing Official) S. Shwyer (Type or print name of Authorizing Official) Strict - Michigan (Title It Member, District and Share)	
(If Employee of an Officer of the House, complete item below Position Number	Jurold Sth Dis the Committee of	S. Sawyer (Irre or print name of Authorizing Official) Strict — Michigan (Itale It Member, District and State) ouse Classification Act and for Committee on the Budget, and the Joint Committee	
(If Employee of an Officer of the House, complete item below Position Number	Jurold Sth Dis the Committee of	Signature of Authorizing Official) S. Shwyer (Type or print name of Authorizing Official) Strict - Michigan (Title It Member, District and Share)	
(If Employee of an Officer of the House, complete item below Position Number	Jurold Sth Dis the Committee of	S. Sawyer (Ive or print name of Authorizing Official) Strict - Michigan (Ivide Il Member, District and Share) ouse Classification Act and for Committee on the Budget, and the Joint Committee:	
(If Employee of an Officer of the House, complete item below Position Number	Jurold Sth Dis the Committee of	Signature of Authorizing Official) S. Sawyex (type or print name of Authorizing Official) Strict - Michigan (title If Member, District and Share) ouse Classification Act and for Committee on the Budget, and the Joint Committees harrman, Committee on House Administration	

ORIGINAL -- To Finance Office (For official personnel folder)

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Toma T. Masonaer	Effective Date	
Jane L. Downey	March 1, 1978	
Employee Social Security Number	Type of Action	
454-52-5820	☐ Appointment	
Employing Office or Committee/Subcommittee	☐ Title Change	
	☐ Termination (At close of business on effective date)	
Assassinations	☐ Leave without pay (Beginning with effective date above and endin	
	Specify Date	
type of action is an Appointment, Salary Adjustment, or Title Cha	ange, complete appropriate information below.)	
Position Title	Gross Annual Salary*	
Researcher	\$18,000	
If employee is a civil service annuitant (includes U.S. House of Representatives), the g us the salary received from the employing office.	gross annual salary shown should include the annuity received by the emplo	
Committee Employee, complete appropriate item below.)	ing district the second of the	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	nal en la característica de la característica de la característica de la característica de la característica d	
2. Special (Investigative staff of Standing Committee) or S	pelect Committee: Authority—H. Res. 229 of 225 Congre	
3. Joint Committee.		
Employee of an Officer of the House, complete item below.)		
	Step	
Employee of an Officer of the House, complete item below.) Position Number		
Employee of an Officer of the House, complete item below.) Position Number		
Employee of an Officer of the House, complete item below.) Position Number		
Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of	
Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official)	
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Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 31.10(b), prohibiting the employment of (Signature of Authorizing Official) IIS STOKES (Type or print name of Authorizing Official)	
Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) IIS STOKES (Type or print name of Authorizing Official)	
Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) UIS STOKES (Type or print name of Authorizing Official) 21 CMAN (Title—If Member, District and State)	
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Position Number	of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) UIS STORES (Type or print name of Authorizing Official) (Title—If Member, District and State) der. the House Classification Act and for Committee em	
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) UIS STORES (Type or print name of Authorizing Official) (Title—If Member, District and State) der. the House Classification Act and for Committee em	
Position Number	of 5 U.S.C. 31.10(b), prohibiting the employment (Signature of Authorizing Official) ITS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) der. the House Classification Act and for Committee employment	
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) UIS STORES (Type or print name of Authorizing Official) (Title—If Member, District and State) der. the House Classification Act and for Committee em	
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) IIS STOKES (Type or print name of Authorizing Official) SIGNAL (Title-If Member, District and State) Idea the House Classification Act and for Committee employment of the Budget, and the Joint Committees, must	
Position Number	(Signature of Authorizing Official) IIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) der, the House Classification Act and for Committee emormmittee on the Budget, and the Joint Committees, mus Chairman, Committee on House Administration	
Position Number	(Signature of Authorizing Official) ITS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) der. the House Classification Act and for Committee enormmittee on the Budget, and the Joint Committees, mu	

(Revised: August 1, 1977)

Gopy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

P. J. Marian I. A. J. A.			
Employee Name (First-Middle-Last)	Effective Date		
Jane L. Downey	December 30, 1977		
Employee Social Security Number	Type of Action		
454-52-5820			
Employing Office or Committee/Subcommittee	☐ Title Change		
Assassinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and endiclose of business		
If type of action is an Appointment, Salary Adjustment, or Title Cha	nge, complete appropriate information below;)		
Position Title	Gross Annual Salary*		
Secretary	\$15,000		
* If employee is a civil service annuitant (includes U.S. House of Representatives), the golus the salary received from the employing office.	ross annual salary shown should include the annuity received by the employ		
If Committee Employee, complete appropriate item below.)	ing the control of th		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	nal. The second sec		
The state of the s	elect Committee: Authority—H. Kes & 55 of 1990 Congress		
3. Joint Committee.	elect Committee: Authority—H. Res. 452 _of _ 42 Congres:		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number			
3. □ Joint Committee. If Employee of an Officer of the House, complete item below.)	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Step		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Step		
3. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) Stokes		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) Stokes (Type or print name of Authorizing Official)		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment o (Signature of Authorizing Official) Stokes		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) S STOKES (Type of print name of Authorizing Official) (Title—If Member, District and State) der the House Classification Act and for Committee employment the Budget, and the Joint Committees, must		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) S Stokes (Type or print name of Authorizing Official) (Title-If Member, District and State) der the House Classification Act and for Committee em-		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) S STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) der the House Classification Act and for Committee employment the Budget, and the Joint Committees, must		
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official) S STOKES (Type of print name of Authorizing Official) (Title—If Member, District and State) der the House Classification Act and for Committee employment the Budget, and the Joint Committees, must		

E Brown

MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

brother-in-law father nephew sister-in-law mother niece stepfather husband son wife stepmother daughter brother father-in-law stepbrother mother-in-law stepsister sister half-brother son-in-law uncle half-sister daughter-in-law aunt first cousin

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

🖾 I am not related to any curren	t (95th Cong	ress) Member o	f Congress.
<pre>I am related to a current (95t (Please specify.)</pre>	h Congress) l	Member of Cong	ress.

12-30-77

$\underline{\mathtt{M}} \ \underline{\mathtt{E}} \ \underline{\mathtt{M}} \ \underline{\mathtt{O}} \ \underline{\mathtt{R}} \ \underline{\mathtt{A}} \ \underline{\mathtt{N}} \ \underline{\mathtt{D}} \ \underline{\mathtt{U}} \ \underline{\mathtt{M}}$

TO: Thomas Howarth, Budget Officer

Elizabeth Berning, Chief Clerk

FROM: I. Charles Mathews, Special Counsel $\bigvee C$, \bigvee

DATE: December 21, 1977

RE: Ms. Jane Downey

This memorandum is to advise you that Ms. Jane L. Downey has accepted the position of Secretary with the John F. Kennedy Task Force. Her starting date will be December 28, 1977, and her starting salary will be \$15,000.00.

Your cooperation will be greatly appreciated in familiarizing Ms. Downey with staff procedures and welcoming her aboard.

ICM: jl