

SECRET

3 9,418

NOTIFICATION OF ESTABLISHMENT OR CANCELLATION OF OFFICIAL COVER BACKSTOP				DATE 18 Sep 75	FILE NO. 2043
TO: (Check)	CHIEF, CONTROL DIVISION, OP			SS NUMBER 525-20-4555	
	CHIEF, CONTRACT PERSONNEL DIVISION, OP			EMPLOYEE NUMBER 063385	
	CHIEF, LA (OPERATING COMPONENT FOR ACTION) ATTN: SUPPORT STAFF			ID CARD NUMBER	
REF. <i>Confidential</i>				OFFICIAL COVER	<input checked="" type="checkbox"/> ESTABLISHED CONTINUED
STATUS <input type="checkbox"/> STAFF <input type="checkbox"/> CONTRACT <input type="checkbox"/>					<input type="checkbox"/> CANCELLED
SUBJECT GRALES, DAVID S.				UNIT U.S. ARMY <i>32</i> STAFF GROUP	

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

ESTABLISHMENT OF OFFICIAL COVER (BLOCK RECORDS) CONTINUATION		CANCELLATION OF OFFICIAL COVER (UNBLOCK RECORDS)	
<input checked="" type="checkbox"/> BASIC COVER PROVIDED EFFECTIVE DATE <u>EOD</u>		EFFECTIVE DATE: _____	
<input type="checkbox"/> OPERATIONAL COVER PROVIDED FOR _____ TDY _____ OTHER (Specify) _____		SUBMIT FORM 3254 _____ W-2 TO BE ISSUED (HBB 20-7)	
SUBMIT FORM 642 IMMEDIATELY TO CHANGE TELEPHONE LIMITATION CATEGORY TO CATEGORY _____ (HBB 20-7)		SUBMIT FORM 642 IMMEDIATELY TO CHANGE TELEPHONE LIMITATION CATEGORY TO CATEGORY _____ (HBB 20-7)	
SUBMIT FORM 3254 <u>Army</u> W-2 TO BE ISSUED. (HBB 20-11)		EAA: CATEGORY I <input type="checkbox"/> CATEGORY II <input type="checkbox"/>	
SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR 240-2e)		RETURN ALL OFFICIAL DOCUMENTATION TO CCS	
SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (HR 240-2e)		SUBMIT FORM 2688 FOR _____ HOSPITALIZATION CARD	
EAA: CATEGORY I <input type="checkbox"/> CATEGORY II <input type="checkbox"/>		DO NOT WRITE IN THIS BLOCK - 1	
SUBMIT FORM 2688 FOR <u>AGE</u> HOSPITALIZATION CARD			
REMARKS AND/OR COVER HISTORY SUBJECT WILL BE DENIED FOR ENTIRE PERIOD OF EMPLOYMENT EXCEPT FOR U.S. GOVERNMENT EMPLOYMENT APPLICATIONS.			

DISTRIBUTION:
 COPY 1 - CD OR CPD
 COPY 2 - OPERATING COMPONENT
 COPY 3 - OS SRD
 COPY 4 - JC-D/DTFB
 COPY 5 - CCS-FILE

J. A. Martin, Jr.
 CHIEF, OFFICIAL COVER BRANCH, COVER AND COMMERCIAL STAFF

SECRET

E2: IMPDET CL BY: 006687

(13-20-42)