Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10060-10499

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 9

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 6

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93

Page:1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY: HSCA

RECORD NUMBER: 180-10060-10499

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE:

DATE : 11/01/77

PAGES: 9

SUBJECTS:

HSCA, ADMINISTRATION

PONDER, MARY

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

| Employee Name (First-Middle-Last) | Effective Date |
|---|--|
| Mary Elizabeth Ponder | 3/9/78 |
| Employee Social Security Number | Type of Action |
| 452-74-2381 | □ Appointment |
| F | ☐ Salary Adjustment |
| Employing Office or Committee/Subcommittee | ☐ Title Change ☐ Termination (At close of business on effective date) |
| Assassinations | Leave without pay (Beginning with effective date above and ending close of business) Specify Date |
| (If type of action is an Appointment, Salary Adjustment, or Title Chan | ge, complete appropriate information below.) |
| Position Title | Gross Annual Salary* |
| | |
| * If employee is a civil service annuitant (includes U.S. House of Representatives), the graphus the salary received from the employing office. | oss annual salary shown should include the annuity received by the employe |
| (If Committee Employee, complete appropriate item below.) | |
| 1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession | al. |
| 2. 🖒 Special (Investigative staff of Standing Committee) or Se | ect Committee: Authority—H. Res. of Congress |
| 3. ☐ Joint Committee. | neer committee. Admortly—11. ResdrCongress |
| 3. 🗆 John Committee. | |
| (If Employee of an Officer of the House, complete item below.) | |
| Position Number | Step |
| | |
| 1 certify that this authorization is not in violation of | of 5 U.S.C. 3110(b), prohibiting the employment of |
| relatives. | Control of the Contro |
| DateMarch 7 | The state of the s |
| | Carrier and Carrie |
| and the second | (Signature of Authorizing Official) |
| | LOUIS STOKES |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) | LOUIS STOKES (Type or print name of Authorizing Official) Chairman |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) | LOUIS STOKES (Type or print name of Authorizing Official) |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Cor | (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) ler the House Classification Act and for Committee em- |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Cor | (Type or print name of Authorizing Official) Chairman (Title—If Member, District and State) Ler the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, must |
| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration. | (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) ler the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration |
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| (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member) (Type or print name and title of above official) All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration. APPROVED: Office of Finance use only: | (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) Ler the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration ID |

MEMORANDUM

TO: Thomas Howarth, Budget Officer

FROM: I. Charles Mathews, Special Counsel I.

DATE: 7 March 1978

RE: Termination

Please be advised that effective Friday, March 3, 1978, Mary E. Ponder will be terminated from the Committee payroll.

If you have any questions concerning this matter, please contact me at your convenience.

Termination Effective 3/9/78

ICM: j

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NW 88326 Docld:32239507 Page 5

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

| Type of Action treent Adjustment lange strion (At close of business on effective date) without pay (Beginning with effective date above and ending of business Specify Date ete appropriate information below.) Gross Annual Salary* \$15,000 ary shown should include the annuity received by the employ ittee: Authority—H. Res. 455 of 250 Congress |
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| Adjustment lange stion (At close of business on effective date) without pay (Beginning with effective date above and ending of business Specify Date ete appropriate information below.) Gross Annual Salary* Significant of the service of the se |
| Adjustment lange stion (At close of business on effective date) without pay (Beginning with effective date above and ending of business |
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| \$15 $_{ m p}$ 000 ary shown should include the annuity received by the employ |
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| ittee: Authority—H. Res.———of——Congress |
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| C. 3110(b), prohibiting the employment of |
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| (Signature of Authorizing Official) |
| (Type or print name of Authorizing Official) |
| (Title – If Member, District and State) |
| use Classification Act and for Committee em n the Budget, and the Joint Committees, mus |
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Copy for Initiating Office or Committee

(Revised

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

| Employee Name (First-Middle-Last) | Effective Date | |
|--|--|---------|
| Mary Elizabeth Ponder | 5/1/77 | |
| Employee Social Security Number | Type of Action | • |
| 452 74 2381 | ☐ Appointment | |
| Employing Office or Committee | Salary Adjustment | |
| Assassinations | ☐ Termination (At close of business on effective date) | |
| (If type of action is an Appointment or Salary Adjustment, co | mplete the following information.) | |
| Position Title | Gross Annual Salary | ······· |
| | \$14,000 | |
| (If Committee Employee, complete appropriate item below.) | | |
| 1. Standing Committee: Staff—Clerical or Pro | fessional. | |
| 2. 🗵 Special or Select Committee: Authority-H. Res. | 465 of 95th Congress. | |
| | | |
| 3. Joint Committee. | | |
| | v.) | |
| (If Employee of an Officer of the House, complete item belo | | |
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Copy for Initiating Office or Committee

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives: ----

I hereby authorize the following payroll action:

| Employee Name (First-Middle-Last) | Effective Date |
|---|--|
| Mary Elizabeth Ponder | 4/1/77 |
| Employee Social Security Number | Type of Action |
| 452 74 2381 | Appointment |
| Employing Office or Committee | Salary Adjustment |
| Assassinations | ☐ Termination (At close of business on effective date) |
| f type of action is an Appointment or Salary Adjustment, com | plete the following information.) |
| Position Title | Gross Annual Salary |
| | \$26,000 |
| Committee Employee, complete appropriate item below.) | n en en la Brese krigerik hekiter en het bliver i het bliver en het bliver en het bliver en het bliver en het b |
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| 2. 🔀 Special or Select Committee: Authority—H. Res | 400 of 30 till Congress |
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| 3. Joint Committee. | Congress. |
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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

| Employee Name (First-Middle-Last) | Effective Date |
|--|---|
| | |
| Mary E. C. Ponder | 1/3/77 |
| Employee Social Security Number | Type of Action |
| 452 74 2361 | ☐ Appointment |
| Employing Office or Committee | Salary Adjustment |
| Select Committee on Assassinations | ☐ Termination (At close of business on effective date) |
| (If type of action is an Appointment or Salary Adjustment, comp | plete the following information.) |
| Position Title | Gross Annual Salary |
| | |
| | \$10,000. |
| (If Committee Employee, complete appropriate item below.) | |
| | |
| 1. Standing Committee: Staff— Clerical or Profes | essional. |
| 2. Special or Select Committee: Authority—H. Res. | ofgsCongress. |
| | |
| 3 Joint Committee. | |
| (If Employee of an Officer of the House, complete item below.) | |
| Position NumberIf applicable, Level | Step |
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| l certify that this authorization is not in violation relatives. | n of 5 U.S.C. 3110(b), prohibiting the employment o |
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| be approved by the Committee on House Administration. | |
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(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

*To the Clerk of the House of Representatives:

Thereby authorize the following payroll action:

| Employee Name / First Midd | a_ act\ | ١ | | Effortive D | ata | • |
|---|---|---|--|---|---|---------------------------------------|
| Employee Name (First-Midd | IIC-LASI) | | · · · · · · | Effective D | alt | |
| Mary E. C. Ponder | · · · · · · · · · · · · · · · · · · · | | · . | 1/1/77 | · |) |
| Employee Social Security N | lumber | | • " | Type of Act | tion | · · · · · |
| 452 74 2303 | | _ ; A | ppointment | | | - |
| Employing Office or Comm | mittee / | S | alary Adjustme | ent " | en e | |
| Select Committee on Assassin | ations | Т | ermination (At | close of busines | s on effective | e date) |
| (If type of action is an Appointment or Salo | ary Adjustment, | complete the | following in | nformation.) | ^ | , , , , , , , , , , , , , , , , , , , |
| Position Titl | le | | | Gross Ani | nual Salary | |
| Administrative Assistant | | | | \$14,000 | | |
| (If Committee Employee, complete appropr | iate item below | /.) | | | | .~., |
| 1. Standing Committee: Staff- | Clerical or 🔲 I | Professional. | | | | |
| 2. Special or Select Committee: A | Authority—H. Re | es <u>1540</u> of | 94th Con | gress. | | • |
| 3. Doint Committee. | | · | | | | |
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MEMORANDUM

TO: All Staff Employees

Budget Officer FROM:

January 3, 1977 DATE:

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father mother son daughter brother sister uncle aunt first cousin nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

All staff employees are requested to complete this form and return it to the Budget officer.

Approved Richard A. Sprague

I am not related to any Member of Congress.

I am related by the follyowing relateonship