Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10068-10357

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 9

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 8

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY: HSCA

RECORD NUMBER: 180-10068-10357

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE:

DATE: 12/30/76

PAGES: 9

SUBJECTS:

HSCA, ADMINISTRATION

GOFREY, JANE E.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 07/07/93

OPENING CRITERIA:

COMMENTS:

Box #:1.

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVE Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Jame E. Godfrey		December 1, 1978	
Employee Social Security Number	Type of Action		
119-36-4041	☐ Appointment		
Employing Office or Committee/Subcommittee	□ Salary Adjustment □ Title Change		
Assassinations	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and close of business		d ending
(If type of action is an Appointment, Salary Adjustment, or Title Ch	ange, comple	ete appropriate information below.)	
Position Title		Gross Annual Salary*	ξ.
		\$23,400.00	
* If employee is a civil service annuitant (includes U.S. House of Representatives), the plus the salary received from the employing office.	gross annual sa	lary shown should include the annuity received by the	e employ
If Committee Employee, complete appropriate item below.)			
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	onal.		
2. A Special (Investigative staff of Standing Committee) or	Salact Comm	Authoria 11 p. 956 : 851b -	
z. — opecial (investigative start of oralianing confiniting)	Seleci Collin	ilitee: Authority—n. Kes: ot (onaress
3. ☐ Joint Committee.	Seleci Collin	illitee: Authority—H. Ressand	ongress
3. Joint Committee.	Select Comm	illitee: Authority—H. Res:ofC	ongress
	Select Comm	illitee: Authority—H. Res: 1991 of 1991 Co	ongress
3. Joint Committee.	en e		ongress
 3. □ Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number If applicable, Level I certify that this authorization is not in violation 	Step	P	
 Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number If applicable, Level I certify that this authorization is not in violation relatives. 	Step	P	
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Step	pC. 3110(b), prohibiting the employm	
 Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number If applicable, Level I certify that this authorization is not in violation relatives. 	Step	P	
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Step	C. 3110(b), prohibiting the employm (Signature of Authorizing Official)	
 Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number If applicable, Level I certify that this authorization is not in violation relatives. 	Step	C. 3110(b), prohibiting the employm (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official)	
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.	C. 3110(b), prohibiting the employm (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State)	nent o
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.	C. 3110(b), prohibiting the employm (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State)	ee em-
(If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.	C. 3110(b), prohibiting the employm (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title—If Member, District and State) suse Classification Act and for Committees on the Budget, and the Joint Committees	ee em-
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	of 5 U.S.	C. 3110(b), prohibiting the employm (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) suse Classification Act and for Committee on the Budget, and the Joint Committees	nent o

NW 88326

Docld:32243323 Page 3

PAYROLL AUTHORIZATION FORM	
	REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)
o the Clerk of the House of Representatives:	
I hereby authorize the following payroll action:	
Employee Name (First-Middle-Last)	Effective Date
	an ton ton
Jane E. Godfrey	12/31/78
Employee Social Security Number	Type of Action
119-36-4041	☐ Appointment
Employing Office or Committee/Subcommittee	□ Salary Adjustment □ Title Change
	Termination (At close of business on effective date)
A management of the formation	☐ Leave without pay (Beginning with effective date above and ending
Assassinations	close of business) Specify Date
type of action is an Appointment, Salary Adjustment, or Title	Change, complete appropriate information below.)
Position Title	Gross Annual Salary*
A ASIGION LIGG	GIUSS MIIIUAI SAIAIY
us the salary received from the employing office.	the gross annual salary shown should include the annuity received by the employee
Legislatives. Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Professional Professional Committee: Staff— In Clerical or Professional Committee: 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	or Select Committee: Authority—H. Res. of 95th Congress. w.) el Step ion of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES
Lording Committee: Staff— Clerical or Professional Committee: Staff of Standing Committee: 3. Joint Committee: Employee of an Officer of the House, complete item below Position Number If applicable, Level I certify that this authorization is not in violated clatives. January 2 19 79	or Select Committee: Authority—H. Res. 956 of 95th Congress. w.) el Step ion of 5 U.S.C. 3110(b), prohibiting the employment of
us the salary received from the employing office. Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profection Profection of Standing Committee) 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	essional. or Select Committee: Authority—H. Res. 956 of 95th Congress. w.) el Step ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STOKES
us the salary received from the employing office. Committee Employee, complete appropriate item below.) 1. □ Standing Committee: Staff—□ Clerical or □ Profect. 2. ☒ Special (Investigative staff of Standing Committee) 3. □ Joint Committee. Employee of an Officer of the House, complete item below. Position Number	or Select Committee: Authority—H. Res.——of——Congress. w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STOKES (Title-If Member, District and State) s under the House Classification Act and for Committee emerge Committee on the Budget, and the Joint Committees, must
Lettify that this authorization is not in violational appropriate, signature of Subcommittee Chairman or Ranking Minority Member) All appointments and salary adjustments for employees ovees, except those of the Committee on Appropriations, the	or Select Committee: Authority—H. Res.——of——Congress. w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STOKES (Title-If Member, District and State) s under the House Classification Act and for Committee emerge Committee on the Budget, and the Joint Committees, must
Less the salary received from the employing office. Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profection Special (Investigative staff of Standing Committee) 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	or Select Committee: Authority—H. Res.—of—Congress. w.) el Step ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STORES (Signature of Authorizing Official) CHAIRMAN (Title—If Member, District and State) s under the House Classification Act and for Committee eme e Committee on the Budget, and the Joint Committees, must
us the salary received from the employing office. Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	or Select Committee: Authority—H. Res.——of——Congress. w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STOKES CHAIRMAN (Title—If Member, District and State) s under the House Classification Act and for Committee emele Committee on the Budget, and the Joint Committees, must Chairman, Committee on House Administration
Less the salary received from the employing office. Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profection Special (Investigative staff of Standing Committee) 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Femployee of an Officer of the House, complete item below. Position Number	or Select Committee: Authority—H. Res.—of—Congress. w.) el Step ion of 5 U.S.C. 3110(b), prohibiting the employment of LOUIS STORES (Signature of Authorizing Official) CHAIRMAN (Title—If Member, District and State) s under the House Classification Act and for Committee eme e Committee on the Budget, and the Joint Committees, must

NW 88326 Docld:32243323 Page 4

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

way thereby authorize the following payroll action: the Anager's and a result of the result of the same and the

(If type of action is an Appointment or Salary Adjustment, complete the following information.) Position Title Gross Annua Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) 1. ☐ Standing Committee: Staff ☐ Clerical or ☐ Professional. 2. ☐ Special or Select Committee: Authority—H. Res. 465 of 95th Congress. 3. ☐ Joint Committee. (If Employee of an Officer of the House, complete item below.)	Type of Action pointment pry Adjustment mination (At close of business on effective date) Collowing information:) Gross Annual Salary \$17,100 Ether Congress:
Interpolation	pointment ary Adjustment mination (At close of business on effective date) collowing information:) Gross Annual Salary \$17,100
Employing Office or Committee Assassinations Clif type of action is an Appointment or Salary Adjustment, complete the following information.) Position Title Gross Annua Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff Clerical or Professional 2. Special or Select Committee: Authority—H. Res. 465 of 95th Congress: 3. Special or Officer of the House, complete item below.)	cory Adjustment mination (At close of business on effective date) Collowing information: Gross Annual Salary \$17,100 Congress.
Assassinations [If type of action is an Appointment or Salary Adjustment, complete the following information:) Position Title Gross Annua Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) Standing Committee: Staff* Clerical on Professional. 2. Special or Select Committee: Authority H. Res. 465 of 95th Congress. 3. Special or Officer of the House, complete item below.)	collowing information.) Gross Annual Salary \$17,100 Congress:
(If type of action is an Appointment or Salary Adjustment, complete the following information.) Position Title Gross Annua Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) Standing Committee: Staff— Clerical on Professional 2. Special or Select Committee: Authority—H. Res. 465 of 95th Congress. 3. ☐ Joint Committee. (If Employee of an Officer of the House, complete item below.)	Gross Annual Salary \$17,100 Eth Congress
Position Title Gross Annua Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Professional. 2. Special or Select Committee: Authority—H. Res. 465 of 95th Congress. 3. Joint Committee. (If Employee of an Officer of the House, complete item below.)	Gross Annual Salary \$17,100 Eth Congress:
Office Manager \$17,100 (If Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical on Professional. 2. Special or Select Committee: Authority—H. Res. 465 of 95th Congress. 3. Special or Committee. (If Employee of an Officer of the House, complete item below.)	\$17,100 5th Congress.
(If Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical on Professional. 2. Special or Select Committee: Authority—H. Res. 455 of Congress. 3. Special Committee. (If Employee of an Officer of the House, complete item below.)	ep
1. Standing Committee: Staff— Clerical on Professional. 2. Special or Select Committee: Authority—H. Res. 465 of 950 Congress. 3. Doint Committee. (If Employee of an Officer of the House, complete item below.)	E file Congress:
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Position Number <u>- Language of applicable, Level Alaren as Stephinary was described</u>	S.C. 3110(b), prohibiting the employment
relatives.	
Date December 1 19 77	wide the Tables of Marie Control of the Control of
Date (Signature of Authorizing Official Louis Stokes	(Signature of Authorizing Official)
(Type or print name of Authorizing O	. (Type or print name of Authorizing Official)
(Title – If Member, District and Sto	(Title—If Member, District and State)

PAYROLL_AUTHORIZATION_FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on Ballpoint Pen) Washington, D.C. 20515 authorizing official.)

To the Clerk of the House of Representatives:

Thereby authorize the following payroll actions with the second s

Employee Name (First-Middle-Last).	
Jane E. Godfrey	8/1/77
Employee Social Security Number	Type of Action (1) American Action
119-36-4041	☐ Appointment
Employing Office or Committee	Salary Adjustment
Assassinations	Termination (At close of business on effective date)
type of action is an Appointment or Salary Adjustment, o	complete the following information.)
Position Title	Gross Annual Salary
Secretary	16,000
Committee Employee, complete appropriate item below.	.) e se tekkingsings en men handet som med hande som in det in det in det in det in de in
1. Standing Committee: Staff—Clerical or P	Professional.
2. Special or Select Committee: Authority H. Res	465 of 95th Congress
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	<u> </u>
3. Joint Committee.	
Employee of an Officer of the House, complete item bel	
Employee of an Officer of the House, complete item bel	
Employee of an Officer of the House, complete item bell Position Number	ow.)
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Employee of an Officer of the House, complete item bellessition NumberIf applicable, Levelscertify that this authorization is not in viole latives.	ow.)
Employee of an Officer of the House, complete item bellestion Number	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official)
Employee of an Officer of the House, complete item bellestion NumberIf applicable, Levels Levels that this authorization is not in viole latives.	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employmen (Signature of Authorizing Official)
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Employee of an Officer of the House, complete item bellesition NumberIf applicable, Levelscertify that this authorization is not in viole atives.	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employmen (Signature of Authorizing Official)
Employee of an Officer of the House, complete item bell Position Number	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employment LOUIS STOKES (Signature of Authorizing Official) CHAIRMAN (Title—If Member, District and State)
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Employee of an Officer of the House, complete item bell Position Number	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employment LOUIS STOKES (Signature of Authorizing Official) CHAIRMAN (Title—If Member, District and State)
Employee of an Officer of the House, complete item bell Position Number	ow.) velStep ation of 5 U.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official) LOUIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) e.s. under the House Classification Act and for Committee of the Committee on the Budget, and the Joint Committees, many committees, many committees and the sound committees, many committees.
Employee of an Officer of the House, complete item bell Position Number	velStep
Position Number	velStep
Position Number	velStep
Employee of an Officer of the House, complete item bell Position Number	velStep

PAYROLL: AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

Thereby authorize the following payroll action:

Jane E. Godfre			5/1/77		o. •3 °
Employee S	Social Security Num	ber est established		Type of Action	
119 36 4041	,	•	☐ Appointm	nent	٠,
Employing	Office or Committe	ee	Salary A	djustment () was a second of the second of	
Assassinations	<u></u>		☐ Terminat	ion (At close of business on effective da	ite)
	 				
pe of action is an Appo	intment or Salary	Adjustment;:com	plete:the follow	ring information.)	r, en en
And the second of the second o	Position Title			Gross Annual Salary	
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ommittee Employee, cor	mplete appropriate	e item below.)		green region of the company of the c	. • . • • • •
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3. Doini Commine	e. '		•		
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nployee of an Officer o					
Position Number	If a	pplicable, Level_	· _ <u>s</u> Step <u>3.s</u> ,,,,		
Position Number	If a	pplicable, Level_	· _ <u>s</u> Step <u>3.s</u> ,,,,		
Position Number	authorization is	pplicable, Level_ not_in_violatio	· _ <u>s</u> Step <u>3.s</u> ,,,,		
Position Number I certify that this ives.	If a	pplicable, Level_ not_in_violatio	· _ <u>s</u> Step <u>3.s</u> ,,,,	3110(b), prohibiting the emplo	
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Position Number L certify that this ives.	authorization is	pplicable, Level_ not_in_violatio	Step_n of 5 U.S.C.	3110(b), prohibiting the emplo (Signature of Authorizing Official)	
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Position Number I certify that this ives. All appointments and ees, except those of the	authorization is Nay 10 salary adjustments Committee on App	pplicable, Level_not_in_violation 19 77	Louis Si Chairmas under the House Committee on the	3110(b), prohibiting the employs (Signature of Authorizing Official) (Signature of Authorizing Official) (Title—If Member, District and State) (Classification Act and for Committee Budget, and the Joint Committee	oyme
Position Number I certify that this lives. All appointments and lees, except those of the	authorization is Nay 10 salary adjustments Committee on App	pplicable, Level_not_in_violation 19 77	Louis Si Chairmas under the House Committee on the	3110(b), prohibiting the employs (Signature of Authorizing Official) pe or print name of Authorizing Official) (Title—If Member, District and State)	oyme
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PAYROLL AUTHORIZATION FORM

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

N Jane E. Godfrey	4/1/77	and the second of the second o
Employee Social Security Number	Color of Berlin	Type of Action
119 36 4041	☐ Appointm	ent
Employing Office or Committee	y Salary Ad	justment
Assassinations	☐ Termination	on (At close of business on effective date)
f type of action is an Appointment or Salary Adjustment, comp	plete the followi	ng information.)
Position Title		Gross Annual Salary
	•	\$26,000
f Committee Employee, complete appropriate item below.)	en e	
1. Standing Committee: Staff—Clerical or Profe	ssional.	
2. Special or Select Committee: Authority—H. Res&	65of_95t	Congress.
3. Joint Committee.		
f Employee of an Officer of the House, complete item below.)		· · · · · · · · · · · · · · · · · · ·
Position NumberIf applicable, Level_		
Position NumberIf applicable, Level_	Step	
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l certify that this authorization is not in violation elatives.	Step	
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l certify that this authorization is not in violation elatives.	StepStep	3110(b), prohibiting the employment of Signature of Authorizing Official)
l certify that this authorization is not in violation elatives.	StepStepStepSfepSfep	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official)
I certify that this authorization is not in violation elatives.	StepStepStep	3110(b), prohibiting the employment (Signature of Authorizing Official) Stokes e or print name of Authorizing Official)
I certify that this authorization is not in violation elatives. Date	StepStep of 5 U.S.C. Louis (Type Chairman	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State)
I certify that this authorization is not in violation elatives. Oate	Louis Chairment the House Committee on the	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act, and for Committee eme Budget, and the Joint Committees, must
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I certify that this authorization is not in violation elatives. DateApril 29, 19_77 All appointments and salary adjustments for employees underspectations the Committee on Appropriations, the Committee approved by the Committee on House Administration. APPROVED:	Louis Chairme	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act, and for Committee eme Budget, and the Joint Committees, must

or Ballpoint Pen) Washington, L		authorizing o	
o the Clerk of the House of Representatives:			
Thereby authorize the following payroll action:			
Employee Name (First-Middle-Last)		Effective Da	nte
Jane Elizabeth Godfrey	1/3/77		
Employee Social Security Number		Type of Acti	on
119 35 4041			` ′
Employing Office or Committee		Adjustment	
Select Committee on Assassinations	- Harristan Avenues, or	ration (At close of business	on effective date)
Trick pointiffee all uppersing fight			```
type of action is an Appointment or Salary Adjustment, com	plete the foll	owing information.)	· · · · · · · · · · · · · · · · · · ·
Position Title		Gross Ann	ual Salary
		37 510,000.	(
Committee Employee, complete appropriate item below.)	Commence of		· · · · · · · · · · · · · · · · · · ·
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1. Standing Committee: Staff—Clerical or Profe	ession <u>a</u> l.		
Standing Committee: Statt— Clerical or Protestation 2. Special or Select Committee: Authority—H. Res		≟:_Congress.	
2. Special or Select Committée: Authority-H. Res		Congress.	
		Congress.	
2. Special or Select Committée: Authority-H. Res	of_ <u>95</u>	Congress.	
2. Special or Select Committee: Authority—H. Res 3.	of_ <u></u>		
2. Special or Select Committee: Authority—H. Res 3.	of Obj		
2. Special or Select Committee: Authority—H. Res 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	of Obj		g the employment
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(Please Use Typewriter U.S. HOUSE OF or Ballpoint Pen) Washingto	ij,≝IJ.G. 20313	authorizing official.)	
To the Clerk of the House of Representatives:			jaar ja keessi ja k
I hereby authorize the following payroll action:			
Employee Name (First-Middle-Last)	\$ 0 P	Effective Date	3
Jane Elizabeth Godfrey	- "	Garanhan 20 1076	
Employee Social Security Number			·
119 36 4941	Appo	intment	
Employing Office or Committee		y Adjustment	And the second second
Select Committee on Assassinations	☐ Termi	nation (At close of business on effecti	ve date)
If type of action is an Appointment or Salary Adjustment, a	complete the foll	owing information.)	to Tomorrows
Position Title		Gross Annual Salary	/
Secretary	<i>c</i> .	314,000.00	
The state of the s	* `_	i in the same	and the second s
f Committee Employee, complete appropriate item below.	\		
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1. Standing Committee: Staff—Clerical or P			
1. Standing Committee: Staff— Clerical or P 2. Special or Select Committee: Authority—H. Res	rofessional.	Congress	
2. Special or Select Committee: Authority—H. Res	rofessional.	Congress.	
	rofessional.	Congress.	
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2. Special or Select Committee: Authority—H. Res3. Joint Committee.	rofessional. s. 1540 of 94 ow.)		
2. Special or Select Committee: Authority—H. Res 3. Joint Committee. If Employee of an Officer of the House, complete item belows Position Number	rofessional. s. 1540 of 4 ow.) velStep		mployment: of
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MEMORANDUM

TO:	All Staff Employee		
FROM:	Budget Officer		
DATE:	January 3, 1977		
RE:	Payroll Certificat	ion	
relation	House Finance Officonship, if any, of	January, 1977 payroll, ce requires, among oth each staff employee to taking office January	er things, the any current
the ce	The following are rtification:	the relationships to b	e included in
bro sist unc aun first	cher ghter ther er le t cousin All staff employee	nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law	brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister
Approv	nd return it to the ed d A. Sprague	Budget officer.	
	ot related ${\color{red} \mathcal{N}}$ elated by the follo	wing relationship	

10 January 1977 Date

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Signature of Employee