

SAP REPORT FORMAT

CLASSIFICATION

DEPARTMENT and/or AGENCY

Unclassified Program Nickname and Classified Program Title
FY 1996 SAP REPORT

DIA
Project STAR GATE
LIMITS

- Resource Summary: (President's budget, dollars in thousands)

7,000,000

RI/P1 Prior

Appropriation Line# Years FY1995 FY1996 FY1997 FY1998 FY1999 FY2000 FY2001

RDT&E

Proc by program element 0

O&M 500,000

MILCON 0

- Estimated total program cost: RDT&E/Procurement in Constant 1990 \$ (exclude manpower and O&M)* N/A
- Program description: (key objectives of program)**
- Program accomplishments: (actual progress toward objectives)
- Basis for budget request: (why funds are needed in FY96; where the money is going) N/A
- Justification: (rationale for continuation of SAP status)
- Major milestones: N/A if not applicable
- Major contractors: Include city and state; N/A if not applicable
- Delivery schedule: N/A if not applicable
- Production facilities: Include city and state; N/A if not applicable

Action Office:

Phone:

CLASSIFICATION

Copy ___ of ___ Copies

Page ___ of ___ Pages

(DO NOT FILL IN COPY OR PAGE NUMBERS)

Instructions:

Format: 8 1/2" x 11" bond paper; all margins 1/2", except left edge which should be 1" for binding; 12 pitch font (12 characters per inch) Times New Roman typeface. Precede all paragraphs with classification markings. Identify all abbreviations on the page on which they occur. Be clear and concise.

* For continuing technology base programs compute total through FY2001. Other programs include all RDT&E and procurement from program initiation through completion of production.

** Comment separately in the report cover letter on any programs with similar technologies or missions to the specific SAP covered in this report.

Please do not staple final inputs; they become the master copy from which copies are made.

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GUIDANCE ON PREPARING THE STANDARD SAPOC SLIDE

UPPER LEFT HAND SIDE:

- Photo/line drawing/artist sketch of item being developed. If a technology, an illustration of the technology application.
- "A picture is worth a thousand words"

UPPER RIGHT HAND SIDE:

- Program status.
- Important issues affecting program status or progress.

LOWER LEFT HAND SIDE:

- BRIEF program description. What is it? Where is program going? What need does it fill? Why is it SAP?
- Highlight major points and successes or problems

LOWER RIGHT HAND SIDE:

- Include current FY and next 2 FYs as a minimum.
- Include most recent or next (whichever is closer) milestone or DAB level review
- FY total includes all types of \$ (R&D, Procurement, O&M, etc.)
- Schedule bars should be accurate to the month if possible.

FORMAT INSTRUCTIONS:

- Slide generated using Power Point software.
- Slide is black background - Words and lines are white unless otherwise specified.
- Page setup is 9.4 by 7.4 inches. Box is 9.0 by 6.6 inches centered on the page.
- All fonts are HELVETICA.
- Classification is red (RD8), bolded, 18 point.
- Major headings (STATUS - ISSUES, XXX YYY PROGRAM, and BUDGET & SCHEDULE) are bold, 14 point.
- Bullets are 85% of character size - color yellow (YW8).
- Program narrative and issues are 12 point, non-bold
- Budget & Schedule headings are 14 point, non-bold.
- Budget & Schedule detail is 12 point, non-bold.
- Follow-on slides use the same layout, letter sizes and color scheme except quad chart format not required.

ju-26
will
at
in
final
format

SECRET- XXX YYYY SPECIAL ACCESS REQUIRED

<p>PICTURE</p>	<p style="text-align: right;">STATUS - ISSUES</p> <p><i>STATUS:</i></p> <ul style="list-style-type: none"> • • • <p><i>ISSUES:</i></p> <ul style="list-style-type: none"> • • 																																				
<p style="text-align: center;"><i>STAR GATE PROGRAM</i></p> <p>PROGRAM DESCRIPTION. BRIEF NARRATIVE FORM. <i>STAR GATE is a LIMDIS program focusing on R+D, foreign assessment and operations in the area of parapsychology.</i></p> <p>• BULLETS FOR HIGH POINTS</p> <ul style="list-style-type: none"> • • • 	<p style="text-align: center;">BUDGET & SCHEDULE</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">TASK</th> <th style="width: 12.5%;">FY94</th> <th style="width: 12.5%;">FY95</th> <th style="width: 12.5%;">FY96</th> </tr> </thead> <tbody> <tr> <td>GO-AHEAD</td> <td>▲</td> <td></td> <td></td> </tr> <tr> <td>DESIGN/FAB</td> <td></td> <td></td> <td></td> </tr> <tr> <td>INTEG/TEST</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DEPLOY</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BUDGET</td> <td></td> <td></td> <td></td> </tr> <tr> <td>NAVY</td> <td>10</td> <td>30</td> <td>2</td> </tr> <tr> <td>ARMY</td> <td>52</td> <td>40</td> <td>2</td> </tr> <tr> <td>TOTAL</td> <td>\$62M</td> <td>\$70M</td> <td>\$10M</td> </tr> </tbody> </table>	TASK	FY94	FY95	FY96	GO-AHEAD	▲			DESIGN/FAB				INTEG/TEST				DEPLOY				BUDGET				NAVY	10	30	2	ARMY	52	40	2	TOTAL	\$62M	\$70M	\$10M
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SECRET STAR GATE LIMDIS

Approved For Release 2000/08/08 : CIA-RDP96-00789R002600050004-5



STAR GATE LIMDIS

BUDGET & SCHEDULE

TASK	FY95	FY96	FY97
CONDUCT	▲		
BUDGET (\$ K)			
DIA			
TOTAL			

Approved For Release 2000/08/08 : CIA-RDP96-00789R002600050004-5

SECRET STAR GATE LIMDIS

15 Dec

12	—	Tues
13	—	Wed
14	→	SAPOC —
15	→	OSD

Additional Guidance for FY 96 SAP Annual Report to Congress

- The FY96 Annual SAP Report initial inputs are due to OSD by 15 December 94. Required report format is attached, including a program summary "Quad Chart" which OSD requires to enhance the annual reports.

- Annual SAP Report will serve as the vehicle for the annual revalidation and approval by the Deputy Secretary of Defense.

- In cases where FY96 budget figures may be pending PBD action, use the DIA position in the initial input. PBD changes will be incorporated into final reports prior to delivery to Congress.

- Any SAP being terminated or unfunded must be clearly identified. DEPSECDEF will direct submission of termination or revalidation packages for SAPs so identified in his response to DIA's annual input.

- Financial Summaries must be submitted with the annual reports using the attached format. R1/P1 numbers have delayed report preparations in the past. Again, report DIA numbers; revised numbers will be submitted prior to delivery of final report to Congress.

- All PEs should be reported in the resource summary, stating the additional funding source by component name and PE which support the SAP. Subcompartments should be covered in the program description.

- Submit data for "Quad Chart" in draft, along with a photograph/drawing/sketch. PSD will coordinate production of graphics.

SG1A

DDO
Approved For Rel
FAX

